

Solution-IV Accounting Reports Booklet



Reports Booklet

S4RPTBOOK_001026



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Table of Contents

Overview

Introduction OV-1
Features OV-1
Reports Included in this Booklet OV-2

Accounts Payable

Introduction AP-1
Features AP-1
Reports Included in this Booklet AP-3
- Vendor Masterfile Listing AP-4
- Aged Trial Balance AP-5
- Cash Requirements Report AP-6
- Monthly Check Register AP-7
- Vendor Purchase Analysis AP-8
- Historical Purchases Journal AP-9
- Historical Disbursements Journal AP-11
- 1099 Edit Report AP-12
- Invoice Register AP-13
- Manual Check Register AP-14
- Recurring Invoice Register AP-15
- Payment Selection Register AP-16
- Check Register AP-17

Accounts Receivable

Introduction AR-1
Features AR-1
Reports Included in this Booklet AR-3
- Customer Masterfile Listing AR-4
- Aged Trial Balance AR-5
- Cash Expectation Report AR-6
- Sales Rep Commission Report AR-7
- Sales Tax Report AR-8
- Statements AR-9
- Customer Sales Analysis Report AR-10
- Sales Representative Analysis Report AR-11
- Billing Code Analysis Report AR-12
- Historical Sales Journal AR-13
- Historical Cash Receipts Journal AR-14
- Invoice AR-15
- Daily Sales Journal AR-16
- Cash Receipts Journal AR-17
- Recurring Invoice Register AR-18

Bank Reconciliation

Introduction BR-1
Features BR-1
Reports Included in this Booklet BR-2
Bank Reconciliation Statement BR-3
Bank Reconciliation Detail Report BR-4
Adjustment Journal BR-5
AR Deposit Report BR-6

Fixed Assets

Introduction FA-1
Features FA-1
Reports Included in this Booklet FA-2
Fixed Assets Masterfile Listing FA-3
Fixed Assets Warranty Listing FA-3
Fixed Assets Capital Lease Listing FA-3
Fixed Assets Depreciation Listing FA-4
Fixed Assets Inquiry Listing FA-5
Asset Valuation Report FA-6
Insurance Valuation Report FA-7
Historical Acquisition Report FA-8
Historical Retirement Report FA-9
Tax Credit Report FA-10
Depreciation Comparison Report FA-11
Depreciation Projection Report FA-12
Depreciation History Report FA-13
Depreciation Tax Report FA-14
Amortization Schedule FA-15
Budget Journal FA-17
Depreciation Journal FA-18
Acquisition Journal FA-19
Retirement Availability Report FA-20
Retirement Journal FA-21

General Ledger

Introduction GL-1
Features GL-1
Reports Included in this Booklet GL-3
General Journal GL-4
Recurring Journal GL-5
Allocation Journal GL-6
Chart of Accounts GL-7
Trial Balance GL-10
Transaction Detail Report GL-13
Balance Sheet GL-14

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Statement of Operations GL-16
Financial Ratios Report GL-17
Budget Master Listing GL-18
Account History Report GL-19

Inventory Control

Introduction IC-1
Features IC-1
Reports Included in this Booklet IC-4
Item Code Listing IC-5
Price List IC-6
Vendor Listing IC-7
Requirements Report IC-8
Status Report IC-9
Turnover Report IC-10
Shortage Report IC-11
Overstock Report IC-12
Re-order Report IC-13
Valuation Report IC-14
Discontinued Item Report IC-16
Kit/Component Report IC-17
Alternate Item Report IC-18
IC Sales Analysis IC-19
Component Sales Analysis IC-21
ABC Analysis IC-22
Transaction Detail Report IC-23
Recall Report IC-24
Transaction Register IC-25
Physical Inventory Variance Report IC-26

Order Processing

Introduction OP-1
Features OP-1
Reports Included in this Booklet OP-4
Order OP-5
Invoice OP-6
Daily Sales Journal OP-7
Credit Exception Report OP-9
Lost Sales Report OP-10
Open Deposit Report OP-11
Monthly Sales Journal OP-12
Order Status Report by Customer OP-14
Order Status Report by Item OP-15
Backorder Fill Report OP-16
OP Sales Analysis Reports OP-17

Prospect Management

Introduction PM-1
Features PM-1
Reports Included in this Booklet PM-1
Prospect Masterfile Report PM-2
Task List Report PM-3
Class Code Listing PM-4

Purchase Order

Introduction PO-1
Features PO-1
Reports Included in this Booklet PO-3
Purchase Orders PO-4
Open Purchase Order Report PO-5
Cash Requirements Report PO-6
Returns by Reason Report PO-7
Expected Delivery Report PO-8
Backorder Fill Report PO-9
Vendor Price Performance Report PO-10
Vendor Delivery Performance Report PO-11
Uninvoiced Receipts Report PO-12
Transactions not Ordered Report PO-13
Purchase Analysis Reports PO-14
Automatic Inventory Reorder Report PO-16
Receipts Register PO-17
Returns Register PO-18
Invoice Register PO-19

Payroll

Introduction PR-1
Features PR-1
Reports Included in this Booklet PR-4
Employee Masterfile Listing PR-5
Employee Earnings Listing PR-6
Employee Deduction Listing PR-7
Employee Tax Listing PR-8
Employee Contribution Listing PR-9
Employee Job Listing PR-10
Earnings Analysis Report PR-11
Deduction Analysis Report PR-12
Contribution Analysis Report PR-13
Tax Analysis Report PR-14
Labor Distribution Analysis Report PR-15
Job Code Analysis Report PR-16
Payroll Union Report PR-17

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Insurance Cross Reference Report PR-18
Date Cross Reference Report PR-19
Employee Accrual Report PR-20
Historical Payroll Register PR-21
Quarterly 941 Report PR-23
Quarterly 941 Worksheet PR-25
Quarterly Tax Report PR-26
Quarterly Contribution Report PR-27
W-2 Edit Report PR-28
Time Sheet Register PR-30
Payroll Register PR-31
Check Register PR-33
Tax Table Listing PR-35

Reprographics

Introduction RP-1
Features RP-1
Reports Included in this Booklet RP-4
Invoice Report by Project RP-5
Cash Drawer Report RP-6
Deleted Order Report RP-7
Deleted Invoice Report RP-7
Unprinted Order Report RP-8
Pre-Sales Journal RP-9
Open to Buy Report RP-10

System Utilities

Introduction TA-1
Features TA-1
Reports Included in this Booklet TA-1
Company Masterfile Listing TA-2
Event Log TA-3
File Information Status Report TA-4
Accounting Installation Check Report TA-5
Operator Characteristics Report TA-6
Executive Summary Information Report TA-7



Overview

Introduction

Solving everyday accounting problems has never been an easy task. Thoroughbred *Solution*-IV Accounting helps solve you needs with a completely integrated accounting solution. The system provides a seamless integration and sharing of common data between accounting modules.

Thoroughbred *Solution*-IV Accounting is 4GL-based and Year 2000 Ready, which provides the quality and versatility you need to bring your business through the 21st century. The *Solution*-IV Accounting modules are at the forefront of the industry's rapidly changing technology and have set the pace for 4GL-based applications.

General *Solution*-IV Features

Multi-user Access
Solution-IV Accounting runs in a multi-user, multi-tasking environment, operating under the control of UNIX, Windows 95, Windows 98, Windows NT, or VAX VMS. All programs incorporate true record and file locking so several users can perform the same task simultaneously.

Multiple Companies
Both single and multiple company setups are offered, limited only by available disk storage. You may select which applications to define for each company, and each company maintains its own set of parameters, data storage, and security control.

Security
Access to sensitive data can be controlled through a sophisticated password and access control system.

Standard Accounting
Solution-IV Accounting adheres to Generally Accepted Accounting Principles (GAAP) in regard to providing a sufficient audit trail for all transactions. Transactions throughout the system follow the essential steps of data entry, printed audit report, and update; so that all financial information can be traced back to a source document. Historical files are also kept to recreate prior processing if necessary.

Modifiable
All *Solution*-IV applications have been created using one of the most powerful 4GL application development environments available today. This development environment makes it easy and practical to customize complex applications. A set of developer tools has been created as well, making modification of *Solution*-IV even easier.

Human Engineered
Every *Solution*-IV module has been developed with the user in mind. Screens are designed to be logical and flow intuitively. Modules are consistent from one to another making them easy to learn and easy to use. Help text is provided throughout the system.

Views and Windows
Solution-IV makes extensive use of views or windows whenever a file lookup occurs. For example, while entering Accounts Receivable invoices, you can display a list of valid customers and select the appropriate one. If you need to add a new customer, you can "drill down" to customer maintenance, add the new customer, and easily return to invoice entry.

Interactive
All *Solution*-IV modules are completely interactive with data edited and checked for errors as it is entered.

Date Control
Each terminal may have its own date, allowing different users to operate with different processing dates. Current and future period postings may be accommodated within the system and the date and time appear on each report for proper audit control.

Report Printing
All reports may be viewed on the screen or printed to a printer or spooler.

Comprehensive User Manuals
The manuals are designed both for novice and experienced users alike. Extensive use of appendices helps remove redundant information text from the body of the manual to aid readability, while still providing answers to any questions you might have.

System Integration
Each module automatically posts to all related modules to form an integrated accounting system. Common data need only be entered once, with posting and transfer of data done automatically.

Graphical User Interfaces
Using Thoroughbred VIP and a Windows workstation, users may optionally utilize a full graphical user interface.

Gateway to Windows and ODBC DataServer
Using Thoroughbred Gateway to Windows and/or ODBC DataServer, users may access their data using any DDE or ODBC enabled products, such as Microsoft Windows, Microsoft Excel or Crystal Reports.

Reports Shown in this Booklet

This booklet contains sample reports for each of the standard *Solution*-IV modules. Not all reports available are included in this booklet.

Please feel free to peruse these reports at your leisure. Thoroughbred also has an evaluation CD available, which will allow you to run the applications as well as the reports for yourself. For further information, please contact your Thoroughbred Sales Representative or Value Added Reseller.

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Accounts Payable Reports

Introduction

Thoroughbred *Solution*-IV Accounts Payable is a flexible and complete accounting software package designed to help manage your vendor base, make payments to vendors, and control outgoing cash flow. Purchases and payments are organized into reports that illustrate where your money is going, who needs to be paid, and how much cash you need to make timely payments and to take advantage of discounts. All of this can be done in a time saving manner and with increased accuracy over a manual system.

Features

Parameterized
The system parameters allow you to customize the Accounts Payable package to your needs without requiring program changes. The parameters include such things as whether or not to post to General Ledger, whether you post on a cash or accrual basis, whether you use vouchers or invoice numbers, and your vendor aging categories.

Cash vs. Accrual
A smooth interface is provided with the *Solution*-IV General Ledger system on either a cash or accrual basis.

Multiple Divisions
Each vendor may be assigned to a different division through the use of posting codes. Each division may have its own accounts payable, sales tax, freight, and discounts accounts. Nearly all reports may be sorted by posting code.

Vendor Information
Standard information about each vendor is maintained such as name, address, 1099 information and default General Ledger distribution. An unlimited number of contacts and purchase addresses may also be maintained. Vendor comments can be maintained in a free-form format.

Vendor Inquiry
Where speed and/or security are an issue, a vendor inquiry screen is available allowing the operator to only view vendor information.

Purchase History
Vendor purchase history is tracked and includes items such as last invoice and payment information. Additionally, the number and amount of purchases and payments made month-to-date, year-to-date, and last year are maintained. Full purchase and payment detailed can be maintained indefinitely.

Vouchers
Either vendor invoice numbers or internal voucher numbers may be used in both invoice entry and manual check entry. If internal voucher numbers are used, the vendor invoice number may be entered as well for reference purposes.

Easy Invoice Entry
Invoices, credits, and adjustments are all entered through invoice entry. Invoices may be distributed to up to 998 General Ledger accounts and may be selected automatically for payment at the time of entry.

Recurring Entries
Recurring payables such as rents, leases, and utilities may be entered once and then processed automatically as required.

Banks
Multiple bank (cash) accounts may be used for both computer-generated and manual checks.

Manual Checks
Handwritten checks, check reversals, and manually voided checks are easily handled and may be entered for both existing and one-time-only vendors. New and existing invoices may be paid and partial payment of existing invoices is allowed.

Payment Selection Criteria
Automatic payment selection may be done by invoice, vendor, or invoice due dates. Individual invoices can be selected and partial payments may be applied.

Check Printing
Checks may be printed using any of the banks set up on the system. Alignment patterns are voided automatically, and if the printer jams, the check printing process can be restarted at the vendor of your choice.

Check Reconciliation
If you are not using *Solution*-IV Bank Reconciliation, a check clearing routine is available, providing the option of keeping checks that have not yet cleared the bank in the monthly check file.

1099 Forms
These forms may be printed at the end of the calendar year even if the company operates on a different fiscal year. A 1099 edit report verifies that you have taxpayer identification numbers for each vendor as well as the 1099 amount.

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Report Shown in this Booklet

Vendor Masterfile Listing AP-4
Aged Trial Balance AP-5
Cash Requirements Report AP-6
Monthly Check Register AP-7
Vendor Purchase Analysis AP-8
Historical Purchases Journal AP-9
Historical Disbursements Journal AP-11
1099 Edit Report AP-12
Invoice Register AP-13
Manual Check Register AP-14
Recurring Invoice Register AP-15
Payment Selection Register AP-16
Check Register AP-17

Vendor Masterfile Listing

This is a list of the vendor information found in Vendor Maintenance. You can choose from a variety of print options and print all or a range of vendors.

```
03/01/00 03:33 PM                                Vendor Masterfile Listing                                Term: T7
                                               Lightspeed Distributors (DEM)                              Page: 1
-------------------------------------------------------------------------------------------------------------------------------
  0000000123 123 Party Supply Outlet
             Balloons, Gifts & Supplies
             123 Main Street
             Somerville, NJ 08876-0123
             201 555-7777     Ext:
             Contact: Amanda Garret

             Terms Code:       30              Net 30 Days                          Alternate Sort:   TOYS
             Posting Code:     NJ              New Jersey                           Vendor Reference: S027
             Class Code 1:     ENTER                                                Credit Limit:
             Class Code 2:                                                          1099 Box Number:   07
             Default Distrib:  700-00-00       Advertising and promotion              Taxpayer ID:     33-0149573

             Current Balance:         563.41                                Month to Date   Year to Date      Last Year  Next Month
             1099 Payments:            82.45                  Purchases:          0.00         645.86           0.00       0.00
                                                              Payments:           0.00          82.45           0.00       0.00
             Last Invoice: 11922           02/26/00        423.56 Disc Taken:         0.00           0.00           0.00       0.00
             Last Check:   0000000001      03/01/00         82.45 Disc Missed:        0.00           0.00           0.00       0.00
             Highest Balance:              02/26/00        645.86 # of Inv:           0              4              0          0
             First Purchase:               01/14/00               # of Chks:          0              1              0          0

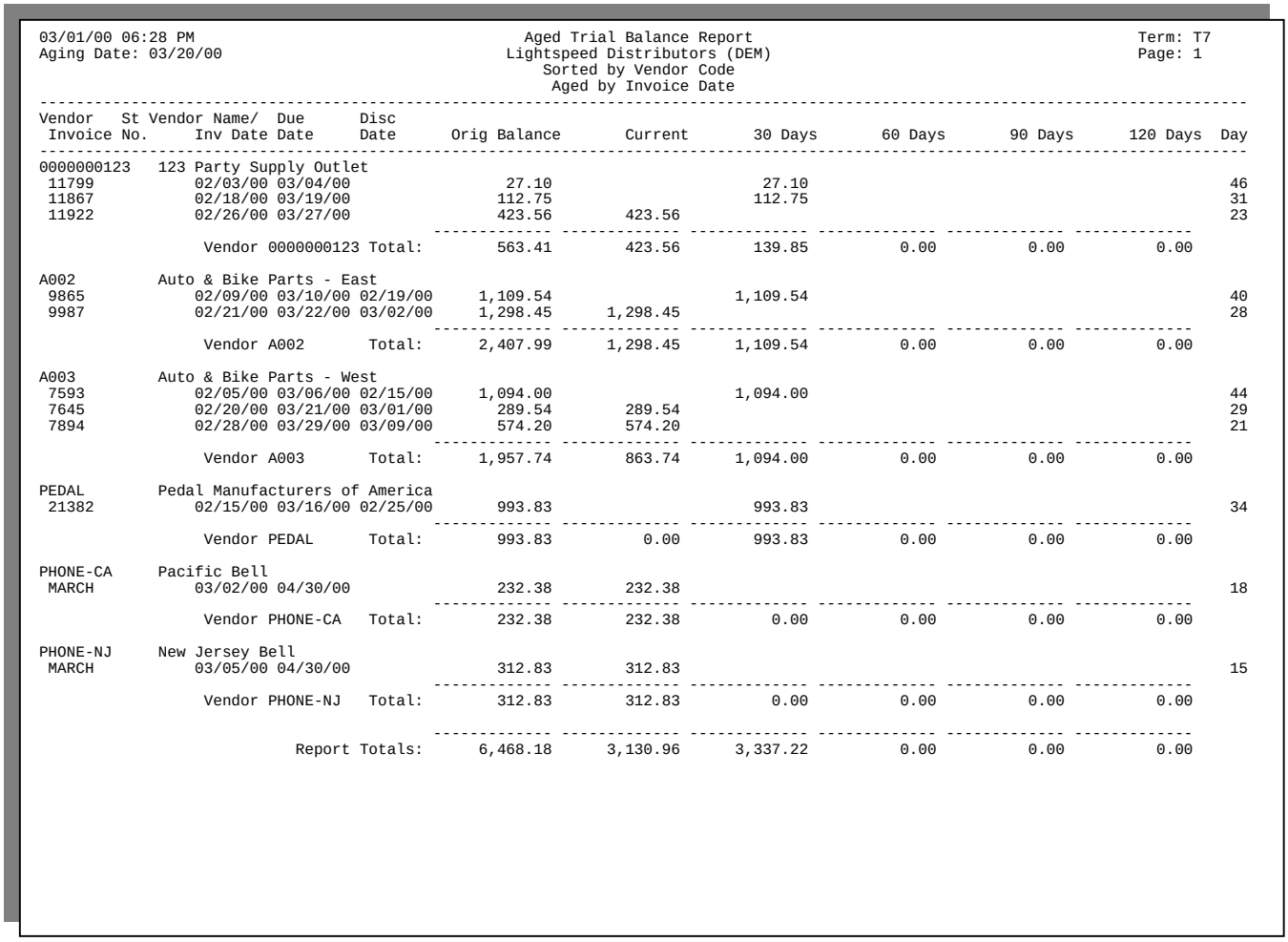
             Comments:
             04/30/98  123 Party Supply Outlet is a local card shop
                       containing a wide variety of items at reasonable
                       prices.  We ordered our Christmas cards through them
                       this year and they sold well.  They have balloons,
                       cards, gifts, and a number of misc. office supplies.

                       Keep them on file.  We can use them to send gifts or
                       whatever to new or special customers along with
                       purchasing supplies that we need quickly.
```

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Aged Trial Balance Report

The Aged Trial Balance or "aging" report provides a detailed list of vendor invoices with the remaining invoice balances printing in the appropriate aging column based on the terminal date. You may select the level of detail you want to see on the report.



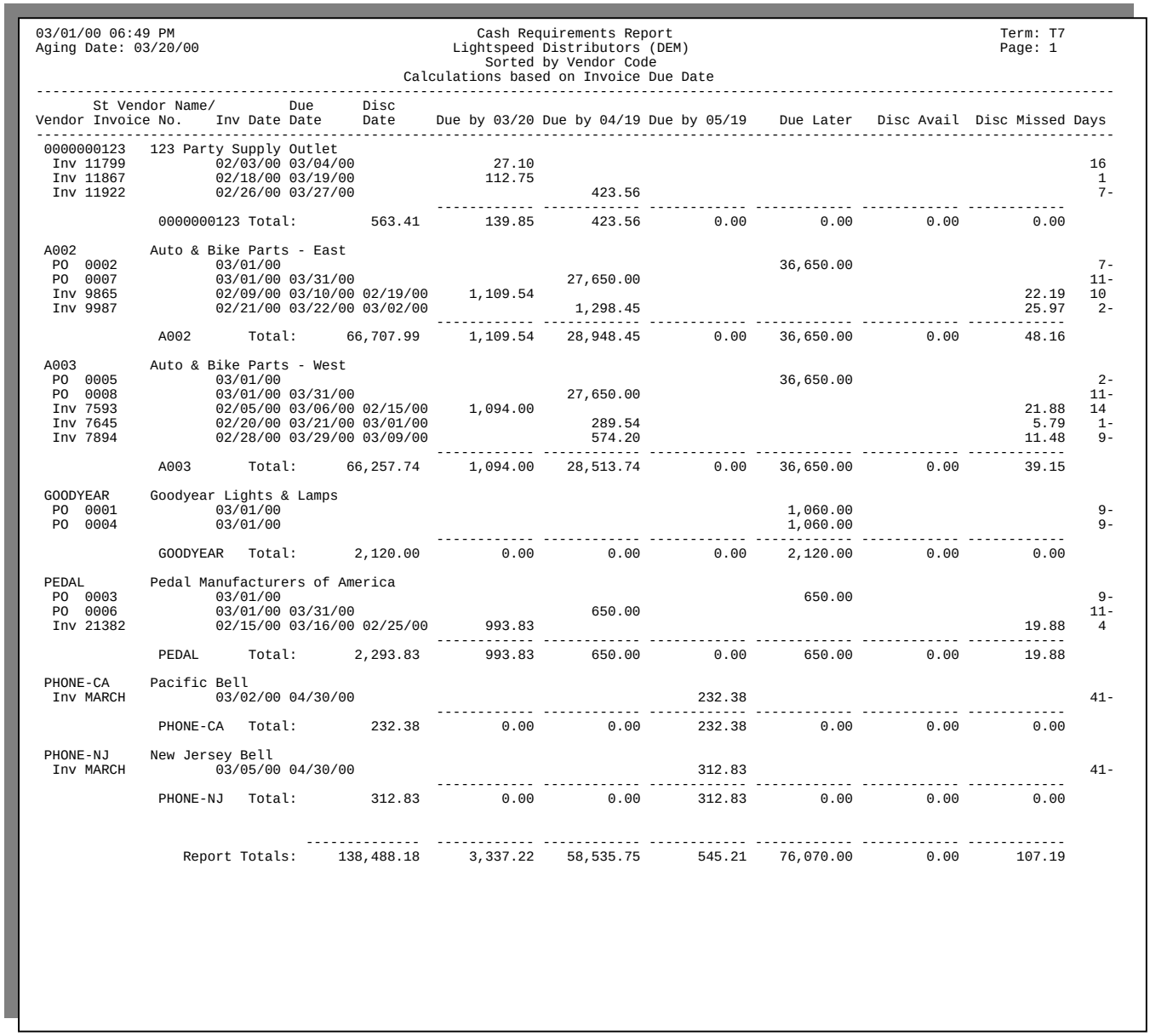
03/01/00 06:28 PM — Aged Trial Balance Report — Term: T7
Aging Date: 03/20/00 — Lightspeed Distributors (DEM) — Page: 1
Sorted by Vendor Code
Aged by Invoice Date

Vendor / Invoice No.	St	Vendor Name / Inv Date	Due Date	Disc Date	Orig Balance	Current	30 Days	60 Days	90 Days	120 Days	Day
0000000123		123 Party Supply Outlet									
11799		02/03/00	03/04/00		27.10		27.10				46
11867		02/18/00	03/19/00		112.75		112.75				31
11922		02/26/00	03/27/00		423.56	423.56					23
		Vendor 0000000123 Total:			563.41	423.56	139.85	0.00	0.00	0.00	
A002		Auto & Bike Parts - East									
9865		02/09/00	03/10/00	02/19/00	1,109.54		1,109.54				40
9987		02/21/00	03/22/00	03/02/00	1,298.45	1,298.45					28
		Vendor A002 Total:			2,407.99	1,298.45	1,109.54	0.00	0.00	0.00	
A003		Auto & Bike Parts - West									
7593		02/05/00	03/06/00	02/15/00	1,094.00		1,094.00				44
7645		02/20/00	03/21/00	03/01/00	289.54	289.54					29
7894		02/28/00	03/29/00	03/09/00	574.20	574.20					21
		Vendor A003 Total:			1,957.74	863.74	1,094.00	0.00	0.00	0.00	
PEDAL		Pedal Manufacturers of America									
21382		02/15/00	03/16/00	02/25/00	993.83		993.83				34
		Vendor PEDAL Total:			993.83	0.00	993.83	0.00	0.00	0.00	
PHONE-CA		Pacific Bell									
MARCH		03/02/00	04/30/00		232.38	232.38					18
		Vendor PHONE-CA Total:			232.38	232.38	0.00	0.00	0.00	0.00	
PHONE-NJ		New Jersey Bell									
MARCH		03/05/00	04/30/00		312.83	312.83					15
		Vendor PHONE-NJ Total:			312.83	312.83	0.00	0.00	0.00	0.00	
		Report Totals:			6,468.18	3,130.96	3,337.22	0.00	0.00	0.00	

Cash Requirements Report

The Cash Requirements Report is similar to the Aged Trial Balance but it helps control which invoices you will pay and when you pay them. The aging categories may be changed each time the report is printed and you may decide to select only those invoices with discounts available.

This report also has columns which detail the discounts available and the discounts lost. This can help a company decide whether it is wise to start taking discounts, if they have not already done so.



03/01/00 06:49 PM — Cash Requirements Report — Term: T7
Aging Date: 03/20/00 — Lightspeed Distributors (DEM) — Page: 1
Sorted by Vendor Code
Calculations based on Invoice Due Date

St Vendor Name/ Vendor Invoice No.	Inv Date	Due Date	Disc Date	Due by 03/20	Due by 04/19	Due by 05/19	Due Later	Disc Avail	Disc Missed	Days
0000000123 123 Party Supply Outlet										
Inv 11799	02/03/00	03/04/00		27.10						16
Inv 11867	02/18/00	03/19/00		112.75						1
Inv 11922	02/26/00	03/27/00			423.56					7-
0000000123 Total:	563.41			139.85	423.56	0.00	0.00	0.00	0.00	
A002 Auto & Bike Parts - East										
PO 0002		03/01/00					36,650.00			7-
PO 0007		03/01/00	03/31/00		27,650.00					11-
Inv 9865	02/09/00	03/10/00	02/19/00	1,109.54					22.19	10
Inv 9987	02/21/00	03/22/00	03/02/00		1,298.45				25.97	2-
A002 Total:	66,707.99			1,109.54	28,948.45	0.00	36,650.00	0.00	48.16	
A003 Auto & Bike Parts - West										
PO 0005		03/01/00					36,650.00			2-
PO 0008		03/01/00	03/31/00		27,650.00					11-
Inv 7593	02/05/00	03/06/00	02/15/00	1,094.00					21.88	14
Inv 7645	02/20/00	03/21/00	03/01/00		289.54				5.79	1-
Inv 7894	02/28/00	03/29/00	03/09/00		574.20				11.48	9-
A003 Total:	66,257.74			1,094.00	28,513.74	0.00	36,650.00	0.00	39.15	
GOODYEAR Goodyear Lights & Lamps										
PO 0001		03/01/00					1,060.00			9-
PO 0004		03/01/00					1,060.00			9-
GOODYEAR Total:	2,120.00			0.00	0.00	0.00	2,120.00	0.00	0.00	
PEDAL Pedal Manufacturers of America										
PO 0003		03/01/00					650.00			9-
PO 0006		03/01/00	03/31/00		650.00					11-
Inv 21382	02/15/00	03/16/00	02/25/00	993.83					19.88	4
PEDAL Total:	2,293.83			993.83	650.00	0.00	650.00	0.00	19.88	
PHONE-CA Pacific Bell										
Inv MARCH		03/02/00	04/30/00			232.38				41-
PHONE-CA Total:	232.38			0.00	0.00	232.38	0.00	0.00	0.00	
PHONE-NJ New Jersey Bell										
Inv MARCH		03/05/00	04/30/00			312.83				41-
PHONE-NJ Total:	312.83			0.00	0.00	312.83	0.00	0.00	0.00	
Report Totals:	138,488.18			3,337.22	58,535.75	545.21	76,070.00	0.00	107.19	

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Monthly Check Register

The Monthly Check Register is a list of all the checks that have been printed during the month.

The register may also contain outstanding checks from prior months, depending upon what was specified in AP Parameters Maintenance.

```
03/01/00 06:49 PM                    Monthly Check Register                          Term: T7
                                  Lightspeed Distributors (DEM)                      Page: 1
                                   From: 03/31/90 To: 03/31/10
-------------------------------------------------------------------------------------------
Check      Date     Vendor     Vendor Name/                                  Check
Number              Code         Invoice Number  Invoice Amount            Amount Type Skip Clear
-------------------------------------------------------------------------------------------
Bank: BA Bank of America - checking
0000000001 03/01/00 0000000123 123 Party Supply Outlet                         82.45
0000000002 03/01/00 A002       Auto & Bike Parts - East                     1,065.17
0000000003 03/01/00 A003       Auto & Bike Parts - West                       784.51
0000000004 03/01/00 PEDAL      Pedal Manufacturers of America               2,532.38
                                                                          --------------
                                                    Bank BA Total:          4,464.51




Check Types: M = Manual      R = Reversed      V = Void     ' ' = Computerized
```

Vendor Purchase Analysis

This report prints the month-to-date, year-to-date, and last-year purchase information for each vendor. Because the report may be sorted by month-to-date, year-to-date, or last-year purchases, the report provides a method for identifying your largest vendors.

03/01/00 03:36 PM — Vendor Purchase Analysis — Lightspeed Distributors (DEM) — Term: T7 — Page: 1

Vendor Code / Last Purchase	Last Payment	Current Bal		Purchases	% of Total	Payments	Discounts Taken	Discounts Missed	No of Invs	No of Chks
0000000123 123 Party Supply Outlet										
02/26/00	03/01/00	563.41	MTD:	0.00	.00	0.00	0.00	0.00	0	0
			YTD:	645.86	5.91	82.45	0.00	0.00	4	1
			LY:	0.00	.00	0.00	0.00	0.00	0	0
A002 Auto & Bike Parts - East										
02/21/00	03/01/00	2,407.99	MTD:	0.00	.00	0.00	0.00	0.00	0	0
			YTD:	3,473.16	31.77	1,065.17	0.00	21.30	4	1
			LY:	0.00	.00	0.00	0.00	0.00	0	0
A003 Auto & Bike Parts - West										
02/28/00	03/01/00	206,208.75-	MTD:	0.00	.00	0.00	0.00	0.00	0	0
			YTD:	2,742.25	25.08	208,951.00	0.00	0.00	4	1
			LY:	0.00	.00	0.00	0.00	0.00	0	0
ACTION Action Trash Disposal										
		0.00	MTD:	0.00	.00	0.00	0.00	0.00	0	0
			YTD:	0.00	.00	0.00	0.00	0.00	0	0
			LY:	0.00	.00	0.00	0.00	0.00	0	0
BLUECROSS Blue Cross Insurance										
		0.00	MTD:	0.00	.00	0.00	0.00	0.00	0	0
			YTD:	0.00	.00	0.00	0.00	0.00	0	0
			LY:	0.00	.00	0.00	0.00	0.00	0	0
CENTRAL Central Bank & Trust Company										
		0.00	MTD:	0.00	.00	0.00	0.00	0.00	0	0
			YTD:	0.00	.00	0.00	0.00	0.00	0	0
			LY:	0.00	.00	0.00	0.00	0.00	0	0
FICA Social Security Administration										
		0.00	MTD:	0.00	.00	0.00	0.00	0.00	0	0
			YTD:	0.00	.00	0.00	0.00	0.00	0	0
			LY:	0.00	.00	0.00	0.00	0.00	0	0
GOODYEAR Goodyear Lights & Lamps										
		0.00	MTD:	0.00	.00	0.00	0.00	0.00	0	0
			YTD:	0.00	.00	0.00	0.00	0.00	0	0
			LY:	0.00	.00	0.00	0.00	0.00	0	0
NJTREASURY New Jersey Treasury Department										
		0.00	MTD:	0.00	.00	0.00	0.00	0.00	0	0
			YTD:	0.00	.00	0.00	0.00	0.00	0	0
			LY:	0.00	.00	0.00	0.00	0.00	0	0
PEDAL Pedal Manufacturers of America										
02/15/00		3,526.21	MTD:	0.00	.00	0.00	0.00	0.00	0	0
			YTD:	3,526.21	32.25	0.00	0.00	0.00	2	0
			LY:	0.00	.00	0.00	0.00	0.00	0	0
PHONE-CA Pacific Bell										
03/02/00		232.38	MTD:	232.38	42.62	0.00	0.00	0.00	1	0
			YTD:	232.38	2.13	0.00	0.00	0.00	1	0
			LY:	0.00	.00	0.00	0.00	0.00	0	0
PHONE-NJ New Jersey Bell										
03/05/00		312.83	MTD:	312.83	57.38	0.00	0.00	0.00	1	0
			YTD:	312.83	2.86	0.00	0.00	0.00	1	0
			LY:	0.00	.00	0.00	0.00	0.00	0	0
USTREASURY US Treasury Department										
		0.00	MTD:	0.00	.00	0.00	0.00	0.00	0	0
			YTD:	0.00	.00	0.00	0.00	0.00	0	0
			LY:	0.00	.00	0.00	0.00	0.00	0	0
ZM Zupper Manufacturing										
		0.00	MTD:	0.00	.00	0.00	0.00	0.00	0	0
			YTD:	0.00	.00	0.00	0.00	0.00	0	0
			LY:	0.00	100.00	0.00	0.00	0.00	0	0
Report Totals:		199,165.93-	MTD:	545.21	100.00	0.00	0.00	0.00	2	0
			YTD:	10,932.69	100.00	210,098.62	0.00	21.30	16	3
			LY:	0.00	100.00	0.00	0.00	0.00	0	0

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Historical Purchases Journal

This report will print all of the invoices entered into the system for a specified date range. If printed monthly, the report is essentially a combination of all invoice registers for that month.

```
03/31/00 09:03 AM                Historical Purchases Journal                          Term: T7
                               Lightspeed Distributors (DEM)                           Page: 1
                          Invoice date range from 03/31/90 to 03/31/10
                                     Sorted by Vendor Code
-------------------------------------------------------------------------------------------------
                                                                          Inv
 Vendor                                          Voucher/Invoice         Src Date    Invoice Amount
-------------------------------------------------------------------------------------------------
 0000000123 123 Party Supply Outlet              11745                    I 01/14/00          82.45
                                                 11799                    I 02/03/00          27.10
                                                 11867                    I 02/18/00         112.75
                                                 11922                    I 02/26/00         423.56
                                                                                        ---------------
                                                                Vendor 0000000123 Total:         645.86
 A002       Auto & Bike Parts - East             9734                     I 01/10/00         342.61
                                                 9801                     I 01/25/00         722.56
                                                 9865                     I 02/09/00       1,109.54
                                                 9987                     I 02/21/00       1,298.45
                                                                                        ---------------
                                                                Vendor A002       Total:       3,473.16
 A003       Auto & Bike Parts - West             7421                     I 01/01/00         784.51
                                                 7593                     I 02/05/00       1,094.00
                                                 7645                     I 02/20/00         289.54
                                                 7894                     I 02/28/00         574.20
                                                                                        ---------------
                                                                Vendor A003       Total:       2,742.25
 PEDAL      Pedal Manufacturers of America       20895                    I 01/18/00       2,532.38
                                                 21382                    I 02/15/00         993.83
                                                                                        ---------------
                                                                Vendor PEDAL      Total:       3,526.21
 PHONE-CA   Pacific Bell                         MARCH                    I 03/02/00         232.38
 PHONE-NJ   New Jersey Bell                      MARCH                    I 03/05/00         312.83
                                                                                        ---------------
                                                                          Report Total:      10,932.69
```

Historical Purchases Journal (continued)

```
03/01/00 03:37 PM                          Historical Purchases Journal                                    Term: T7
                                        General Ledger Account Summary                                     Page: 1
                                        Lightspeed Distributors (DEM)
-------------------------------------------------------------------------------------------------------------------
Account Code                                          Vendor   Invoice Number                  Debit          Credit
-------------------------------------------------------------------------------------------------------------------
200-00-00       Accounts payable                                                                            10,932.69
500-00-00       Cost of sales - Bikes                 A002       9734                          342.61
500-00-00       Cost of sales - Bikes                 A002       9801                          722.56
500-00-00       Cost of sales - Bikes                 A002       9865                        1,109.54
500-00-00       Cost of sales - Bikes                 A002       9987                        1,298.45
500-01-00       Cost of sales - Bikes - CA            A003       7421                          784.51
500-01-00       Cost of sales - Bikes - CA            A003       7593                        1,094.00
500-01-00       Cost of sales - Bikes - CA            A003       7645                          289.54
500-01-00       Cost of sales - Bikes - CA            A003       7894                          574.20
500-01-00       Cost of sales - Bikes - CA            PEDAL      20895                       2,532.38
500-01-00       Cost of sales - Bikes - CA            PEDAL      21382                         993.83
700-00-00       Advertising and promotion             0000000123 11745                          82.45
700-00-00       Advertising and promotion             0000000123 11799                          27.10
700-00-00       Advertising and promotion             0000000123 11867                         112.75
700-00-00       Advertising and promotion             0000000123 11922                         423.56
810-00-00       Telephone expense                     PHONE-NJ   MARCH                         312.83
810-01-00       Telephone expense - CA                PHONE-CA   MARCH                         232.38
                                                                                          -------------- --------------
                                                                                              10,932.69      10,932.69
```

```
03/01/00 03:37 PM                                Historical Purchases Journal                                  Term: T7
                                                 Lightspeed Distributors (DEM)                                 Page: 1
                                              Invoice date range from 03/01/90 to 03/01/10
                                                      Sorted by Vendor Code
-------------------------------------------------------------------------------------------------------------------------
                                                  Inv       ---------------------- General Ledger -----------------------
 Vendor                                Voucher/Invoice      Src Date    Account Code    Description                 Amount
-------------------------------------------------------------------------------------------------------------------------

 0000000123 123 Party Supply Outlet    11745                I 01/14/00 700-00-00 Advertising and promotion          82.45

                                       11799                I 02/03/00 700-00-00 Advertising and promotion          27.10

                                       11867                I 02/18/00 700-00-00 Advertising and promotion         112.75

                                       11922                I 02/26/00 700-00-00 Advertising and promotion         423.56
                                                                                                                 --------------
                                                                                          Vendor 0000000123 Total:      645.86

 A002       Auto & Bike Parts - East   9734                 I 01/10/00 500-00-00 Cost of sales - Bikes              342.61

                                       9801                 I 01/25/00 500-00-00 Cost of sales - Bikes              722.56

                                       9865                 I 02/09/00 500-00-00 Cost of sales - Bikes            1,109.54

                                       9987                 I 02/21/00 500-00-00 Cost of sales - Bikes            1,298.45
                                                                                                                 --------------
                                                                                          Vendor A002       Total:    3,473.16

 A003       Auto & Bike Parts - West   7421                 I 01/01/00 500-01-00 Cost of sales - Bikes - CA         784.51

                                       7593                 I 02/05/00 500-01-00 Cost of sales - Bikes - CA       1,094.00

                                       7645                 I 02/20/00 500-01-00 Cost of sales - Bikes - CA         289.54

                                       7894                 I 02/28/00 500-01-00 Cost of sales - Bikes - CA         574.20
                                                                                                                 --------------
                                                                                          Vendor A003       Total:    2,742.25

 PEDAL      Pedal Manufacturers of Am 20895                 I 01/18/00 500-01-00 Cost of sales - Bikes - CA       2,532.38

                                       21382                I 02/15/00 500-01-00 Cost of sales - Bikes - CA         993.83
                                                                                                                 --------------
                                                                                          Vendor PEDAL      Total:    3,526.21

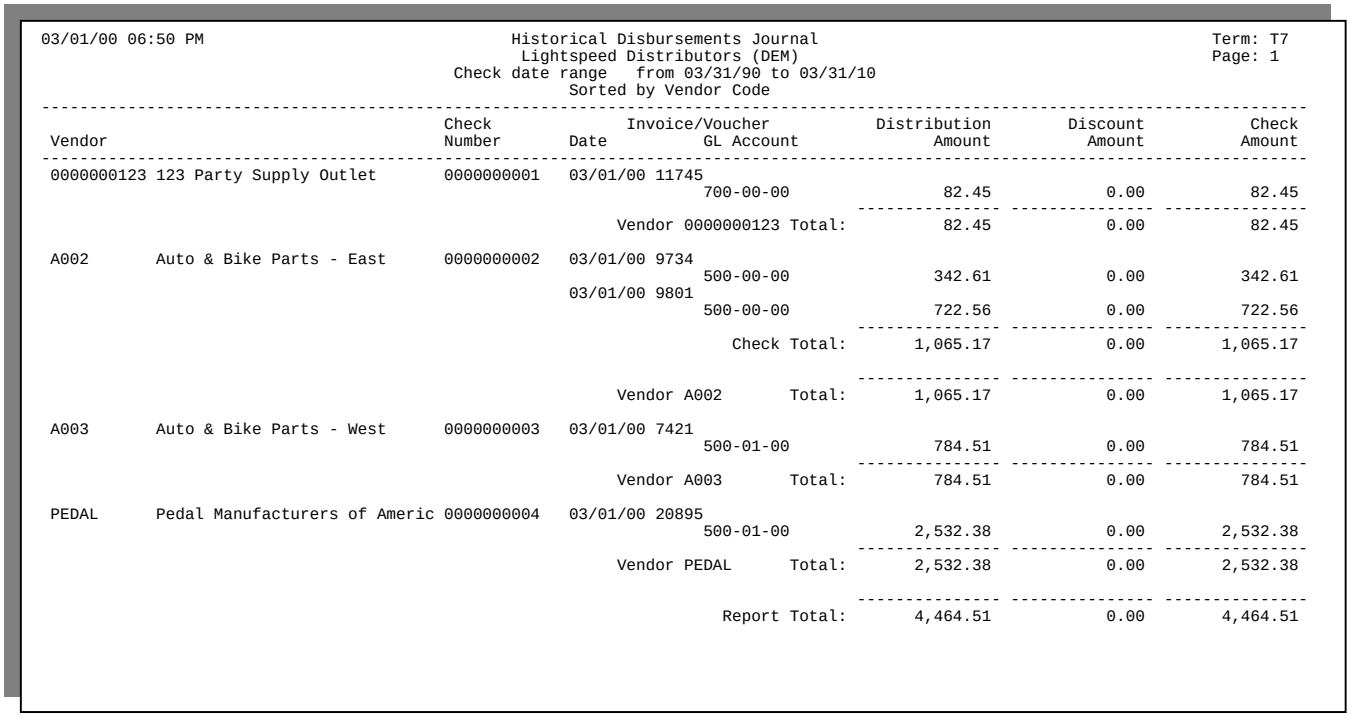
 PHONE-CA   Pacific Bell               MARCH                I 03/02/00 810-01-00 Telephone expense - CA             232.38

 PHONE-NJ   New Jersey Bell            MARCH                I 03/05/00 810-00-00 Telephone expense                  312.83
                                                                                                                 --------------
                                                                                                    Report Total:    10,932.69
```

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Historical Disbursements Journal

This report prints all of the checks entered into the system for a specified date range. If printed monthly, the report is essentially a recreation of all check registers and manual check registers for the month.



```
03/01/00 06:50 PM                          Historical Disbursements Journal                                    Term: T7
                                            Lightspeed Distributors (DEM)                                      Page: 1
                                     Check date range   from 03/31/90 to 03/31/10
                                                Sorted by Vendor Code
-------------------------------------------------------------------------------------------------------------------------
                                          Check          Invoice/Voucher        Distribution      Discount         Check
 Vendor                                   Number    Date        GL Account            Amount          Amount        Amount
-------------------------------------------------------------------------------------------------------------------------
 0000000123 123 Party Supply Outlet       0000000001 03/01/00 11745
                                                              700-00-00              82.45            0.00          82.45
                                                                              -------------- -------------- --------------
                                                   Vendor 0000000123 Total:          82.45            0.00          82.45

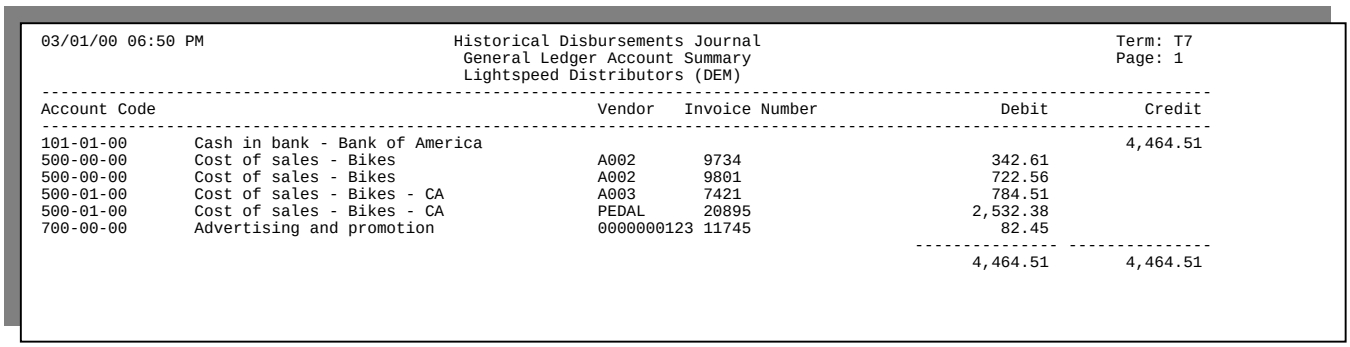
 A002       Auto & Bike Parts - East      0000000002 03/01/00 9734
                                                              500-00-00             342.61            0.00         342.61
                                                   03/01/00 9801
                                                              500-00-00             722.56            0.00         722.56
                                                                              -------------- -------------- --------------
                                                      Check Total:                1,065.17            0.00       1,065.17

                                                                              -------------- -------------- --------------
                                                   Vendor A002       Total:       1,065.17            0.00       1,065.17

 A003       Auto & Bike Parts - West      0000000003 03/01/00 7421
                                                              500-01-00             784.51            0.00         784.51
                                                                              -------------- -------------- --------------
                                                   Vendor A003       Total:         784.51            0.00         784.51

 PEDAL      Pedal Manufacturers of Americ 0000000004 03/01/00 20895
                                                              500-01-00           2,532.38            0.00       2,532.38
                                                                              -------------- -------------- --------------
                                                   Vendor PEDAL      Total:       2,532.38            0.00       2,532.38

                                                                              -------------- -------------- --------------
                                                     Report Total:              4,464.51            0.00       4,464.51
```



```
03/01/00 06:50 PM                          Historical Disbursements Journal                                    Term: T7
                                            General Ledger Account Summary                                     Page: 1
                                            Lightspeed Distributors (DEM)
-------------------------------------------------------------------------------------------------------------------------
Account Code                                          Vendor   Invoice Number                    Debit          Credit
-------------------------------------------------------------------------------------------------------------------------
101-01-00       Cash in bank - Bank of America                                                                  4,464.51
500-00-00       Cost of sales - Bikes                 A002       9734                            342.61
500-00-00       Cost of sales - Bikes                 A002       9801                            722.56
500-01-00       Cost of sales - Bikes - CA            A003       7421                            784.51
500-01-00       Cost of sales - Bikes - CA            PEDAL      20895                         2,532.38
700-00-00       Advertising and promotion             0000000123 11745                            82.45
                                                                                          -------------- --------------
                                                                                                4,464.51       4,464.51
```

1099 Forms Edit Report

The 1099 Forms Edit Report details the information that will be printed on the actual 1099 forms. If there is missing information it will be marked on this report so that required changes can be made to the data prior to printing the actual forms.

Once this report has been printed and verified, the actual 1099 forms required by the government can be printed. The 1099 forms themselves can be printed on a continuous form printer or a laser printer.

```
03/01/00 03:39 PM          1099 Forms Edit Report                    Term: T7
                      Lightspeed Distributors (DEM)                  Page: 1
-------------------------------------------------------------------------------
Company Address:
  19 Schoolhouse Road
  P.O. Box 6712
  Somerset, NJ 08876-6712

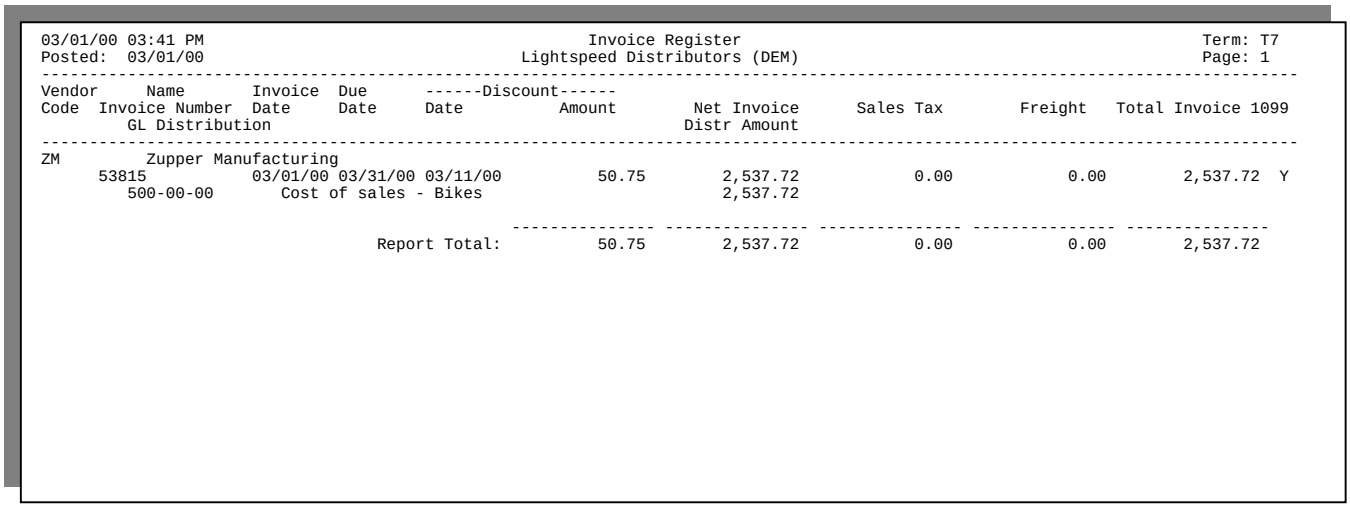
Federal ID: 33-1234567          State ID: NJ-1234567
Minimum Payment:         600.00
-------------------------------------------------------------------------------
Vendor                                  Box Num  Taxpayer ID          1099 Amount
-------------------------------------------------------------------------------
A002                                      07    33-1234567               1,065.17
  Auto & Bike Parts - East
  Eastern Division & Warehouse
  7485 Main Street
  Podunck, NC 12003

A003                                      07    95-1993845             208,951.00
  Auto & Bike Parts - West
  Western Division & Warehouse
  83767 U.S. Hwy 5
  Portland, OR 88726
```

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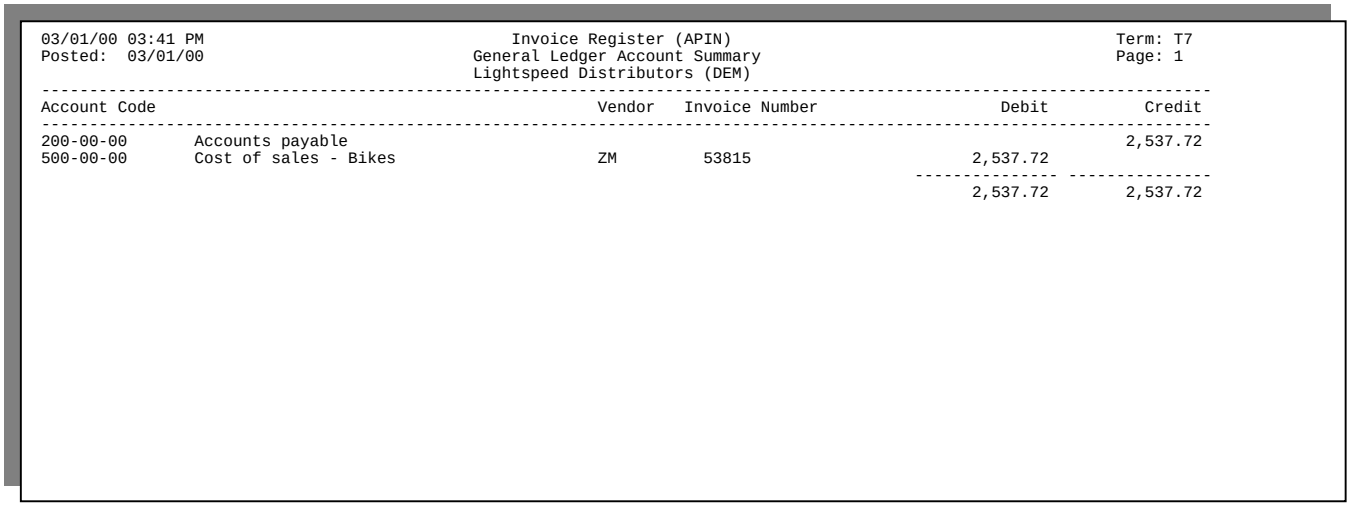
Invoice Register

The Invoice Register is an audit report which prints entries made during Invoice Entry. The report gives you the opportunity to check the accuracy of the information entered in Invoice Entry prior to posting the information to the permanent vendor file, purchase history files, open invoice file, and the General Ledger files (if you are on an accrual basis).



```
03/01/00 03:41 PM                                  Invoice Register                                                    Term: T7
Posted:  03/01/00                             Lightspeed Distributors (DEM)                                            Page: 1
-------------------------------------------------------------------------------------------------------------------------------
Vendor     Name       Invoice  Due      ------Discount------
Code  Invoice Number  Date     Date     Date          Amount        Net Invoice      Sales Tax        Freight   Total Invoice 1099
        GL Distribution                                          Distr Amount
-------------------------------------------------------------------------------------------------------------------------------
ZM         Zupper Manufacturing
      53815          03/01/00 03/31/00 03/11/00          50.75        2,537.72            0.00            0.00        2,537.72  Y
         500-00-00       Cost of sales - Bikes                          2,537.72

                                                  --------------- --------------- --------------- --------------- ---------------
                                  Report Total:          50.75        2,537.72            0.00            0.00        2,537.72
```



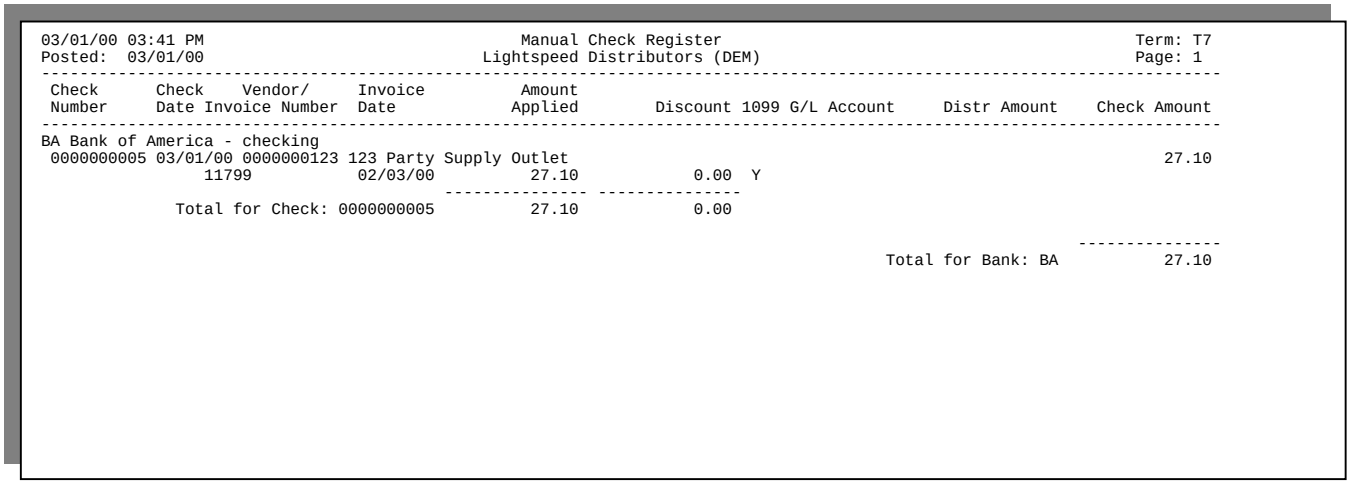
```
03/01/00 03:41 PM                              Invoice Register (APIN)                                          Term: T7
Posted:  03/01/00                         General Ledger Account Summary                                        Page: 1
                                          Lightspeed Distributors (DEM)
-------------------------------------------------------------------------------------------------------------------------
Account Code                                          Vendor   Invoice Number                  Debit          Credit
-------------------------------------------------------------------------------------------------------------------------
200-00-00       Accounts payable                                                                              2,537.72
500-00-00       Cost of sales - Bikes                 ZM         53815                    2,537.72
                                                                                      --------------- ---------------
                                                                                          2,537.72        2,537.72
```

Manual Check Register

The Manual Check Register is an audit report detailing all manual check entries in the current batch. After verifying the information listed on the register, you can update the entries to the permanent invoice and check files, vendor purchase history files, and the General Ledger and Bank Reconciliation files.

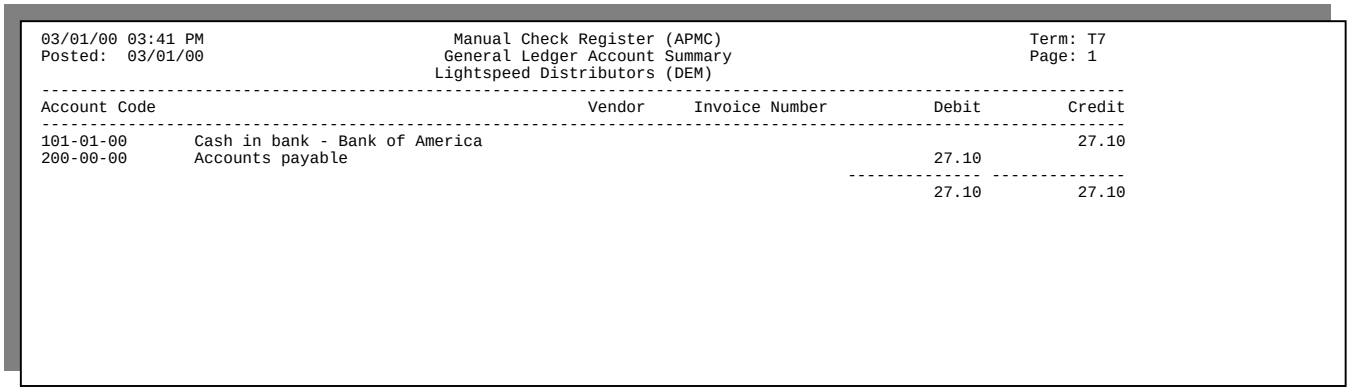
Manual Check Entry is used to enter all handwritten or manual checks into the system. It is also used to enter:

- Voided checks (when the amount = 0). Within *Solution*-IV, void checks are those written in error and never previously entered into the system.
- Reversals (when the check was previously entered, but was wrong). Within *Solution*-IV, reversals are voided checks that were previously entered in the system.



```
03/01/00 03:41 PM                              Manual Check Register                                          Term: T7
Posted:  03/01/00                          Lightspeed Distributors (DEM)                                      Page: 1
-------------------------------------------------------------------------------------------------------------------------
 Check      Check    Vendor/     Invoice          Amount
 Number     Date Invoice Number  Date           Applied        Discount 1099 G/L Account     Distr Amount    Check Amount
-------------------------------------------------------------------------------------------------------------------------
BA Bank of America - checking
 0000000005 03/01/00 0000000123 123 Party Supply Outlet                                                          27.10
                11799           02/03/00          27.10            0.00  Y
                                                ---------- ----------
             Total for Check: 0000000005          27.10            0.00

                                                                                                  ---------------
                                                                                Total for Bank: BA           27.10
```

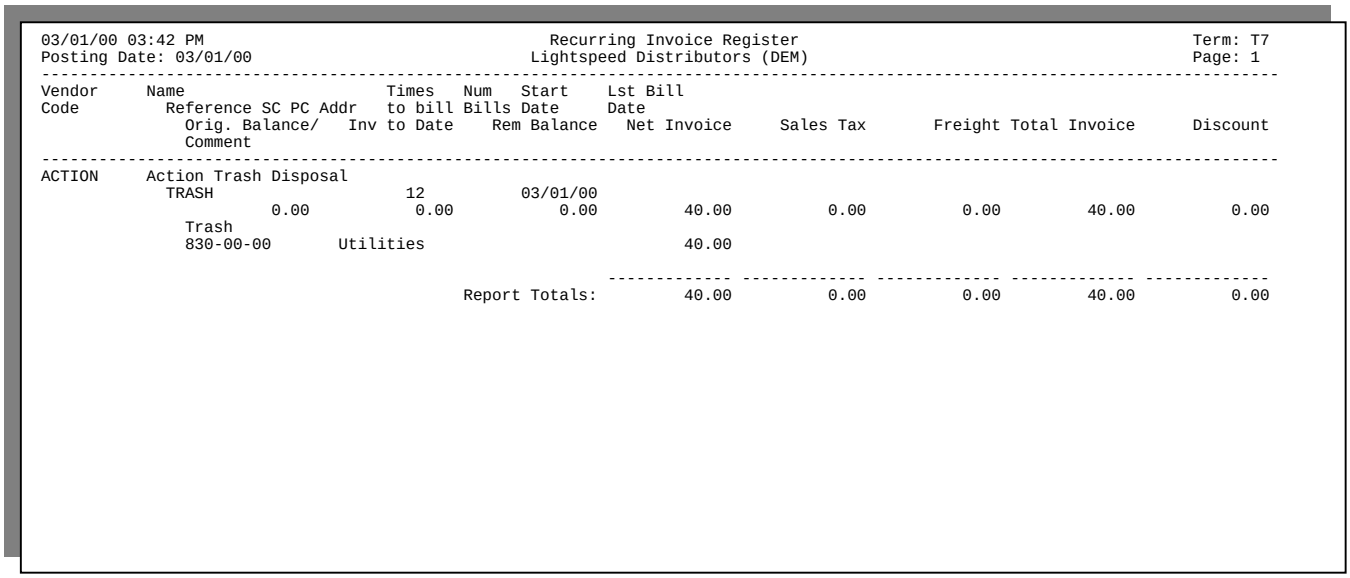


```
03/01/00 03:41 PM                        Manual Check Register (APMC)                              Term: T7
Posted:  03/01/00                       General Ledger Account Summary                             Page: 1
                                       Lightspeed Distributors (DEM)
-------------------------------------------------------------------------------------------------------------
Account Code                                          Vendor     Invoice Number          Debit         Credit
-------------------------------------------------------------------------------------------------------------
101-01-00       Cash in bank - Bank of America                                                          27.10
200-00-00       Accounts payable                                                          27.10
                                                                                    ------------- -------------
                                                                                          27.10          27.10
```

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Recurring Invoice Register

The Recurring Invoice Register starts with the selection of the desired recurring invoices. The register then prints to let you verify them. If they are correct, you may then update the selected recurring invoices into the invoice entry file, where they may be modified and otherwise treated like regular invoices.



```
03/01/00 03:42 PM                                Recurring Invoice Register                                Term: T7
Posting Date: 03/01/00                         Lightspeed Distributors (DEM)                               Page: 1
-------------------------------------------------------------------------------------------------------------------------------
Vendor     Name                      Times   Num   Start    Lst Bill
Code         Reference SC PC Addr    to bill Bills Date     Date
               Orig. Balance/   Inv to Date    Rem Balance   Net Invoice     Sales Tax       Freight Total Invoice      Discount
               Comment
-------------------------------------------------------------------------------------------------------------------------------
ACTION     Action Trash Disposal
             TRASH                     12          03/01/00
                        0.00           0.00            0.00         40.00          0.00          0.00         40.00          0.00
               Trash
               830-00-00       Utilities                           40.00

                                                                 ------------- ------------- ------------- ------------- -------------
                                          Report Totals:         40.00          0.00          0.00         40.00          0.00
```

Payment Selection Register

The Payment Selection Register is a list of the invoices selected for payment using Automatic Payment Selection and Payment Selection Entry. This report may be run as many times as required to select the proper invoices for payment.

```
03/01/00 03:44 PM                                Payment Selection Register                                          Term: T7
                                               Lightspeed Distributors (DEM)                                         Page: 1
-------------------------------------------------------------------------------------------------------------------------------
        Vendor Name/                Due      Disc  +------- Before Check -------+
Vendor  Invoice No.       Inv Date  Date     Date     Inv Balance    Disc Balance  Amount Applied    Disc Applied   Net Check Amt
-------------------------------------------------------------------------------------------------------------------------------

A002       Auto & Bike Parts - East
  9865                    02/09/00 03/10/00 02/19/00       1,109.54          22.19        1,109.54          22.19        1,087.35
                                                        -------------- -------------- -------------- -------------- --------------
                                     Check Totals:       1,109.54          22.19        1,109.54          22.19        1,087.35

A003       Auto & Bike Parts - West
  7593                    02/05/00 03/06/00 02/15/00       1,094.00          21.88        1,094.00          21.88        1,072.12
  7645                    02/20/00 03/21/00 03/01/00         289.54           5.79          289.54           5.79          283.75
                                                        -------------- -------------- -------------- -------------- --------------
                                     Check Totals:       1,383.54          27.67        1,383.54          27.67        1,355.87

PEDAL      Pedal Manufacturers of America
  20895                   01/18/00 02/17/00 01/28/00       2,532.38          50.65        2,532.38          50.65        2,481.73
  21382                   02/15/00 03/16/00 02/25/00         993.83          19.88          993.83          19.88          973.95
                                                        -------------- -------------- -------------- -------------- --------------
                                     Check Totals:       3,526.21          70.53        3,526.21          70.53        3,455.68

                                                        -------------- -------------- -------------- -------------- --------------
                                   Report Totals:        6,019.29         120.39        6,019.29         120.39        5,898.90

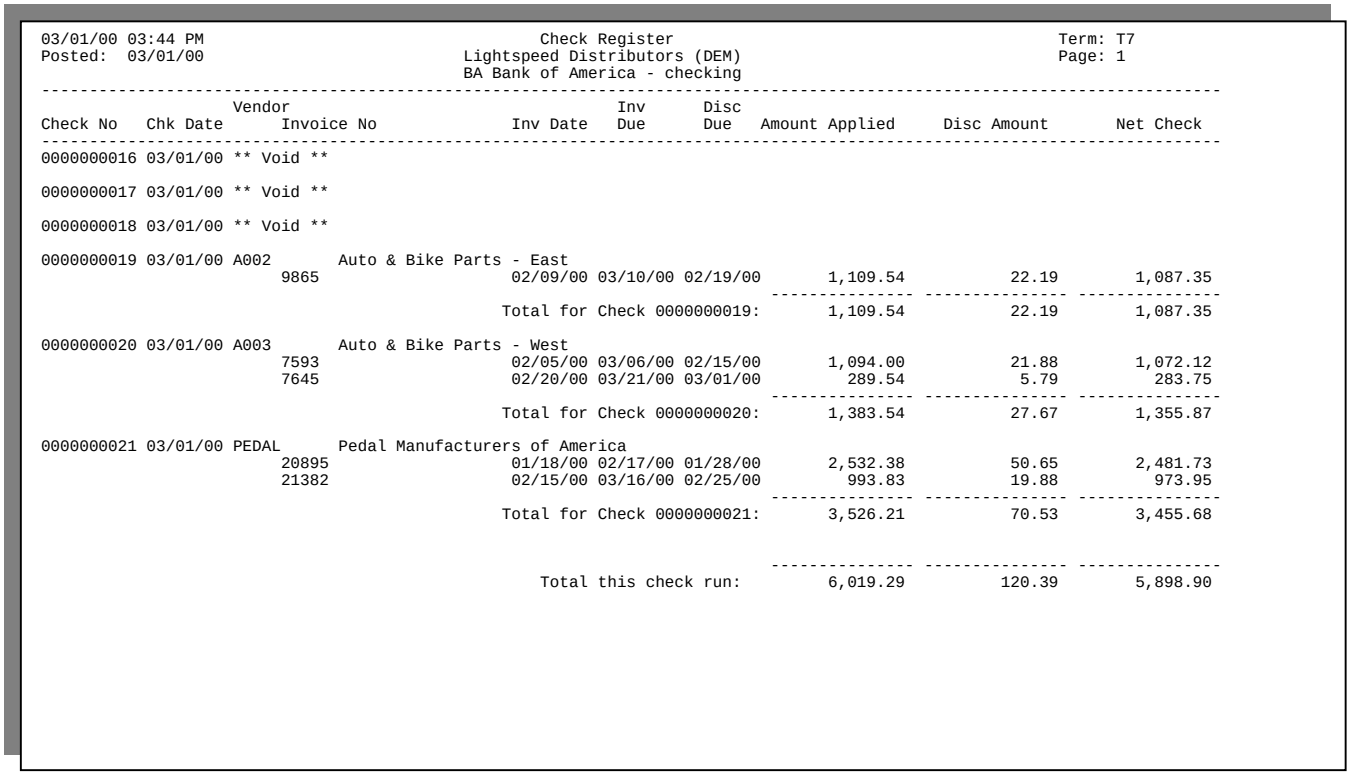



5 Invoices Selected for Payment
```

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Check Register

The Check Register is a detailed list of the checks just printed and the related invoices paid. Any checks that were used to test patterns or reprinted for another reason are shown as voided.



```
03/01/00 03:44 PM                              Check Register                                  Term: T7
Posted:  03/01/00                    Lightspeed Distributors (DEM)                             Page: 1
                                     BA Bank of America - checking
-------------------------------------------------------------------------------------------------------------------------
                  Vendor                                  Inv      Disc
Check No   Chk Date      Invoice No             Inv Date   Due      Due   Amount Applied     Disc Amount       Net Check
-------------------------------------------------------------------------------------------------------------------------
0000000016 03/01/00 ** Void **

0000000017 03/01/00 ** Void **

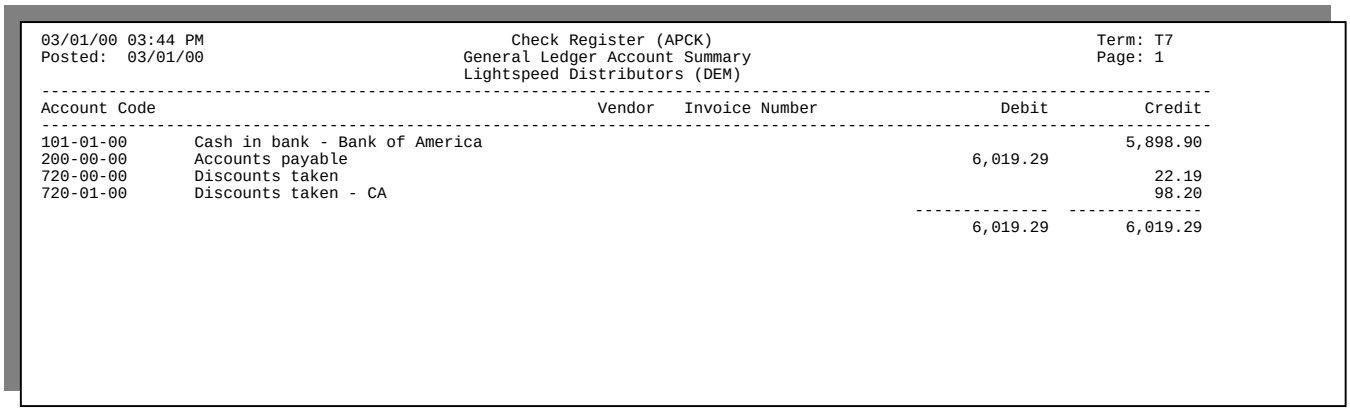
0000000018 03/01/00 ** Void **

0000000019 03/01/00 A002       Auto & Bike Parts - East
                       9865                   02/09/00 03/10/00 02/19/00       1,109.54           22.19        1,087.35
                                                                              -------------- -------------- --------------
                                           Total for Check 0000000019:          1,109.54           22.19        1,087.35

0000000020 03/01/00 A003       Auto & Bike Parts - West
                       7593                   02/05/00 03/06/00 02/15/00       1,094.00           21.88        1,072.12
                       7645                   02/20/00 03/21/00 03/01/00         289.54            5.79          283.75
                                                                              -------------- -------------- --------------
                                           Total for Check 0000000020:          1,383.54           27.67        1,355.87

0000000021 03/01/00 PEDAL      Pedal Manufacturers of America
                       20895                  01/18/00 02/17/00 01/28/00       2,532.38           50.65        2,481.73
                       21382                  02/15/00 03/16/00 02/25/00         993.83           19.88          973.95
                                                                              -------------- -------------- --------------
                                           Total for Check 0000000021:          3,526.21           70.53        3,455.68


                                                                              -------------- -------------- --------------
                                              Total this check run:             6,019.29          120.39        5,898.90
```



```
03/01/00 03:44 PM                          Check Register (APCK)                               Term: T7
Posted:  03/01/00                  General Ledger Account Summary                              Page: 1
                                   Lightspeed Distributors (DEM)
-------------------------------------------------------------------------------------------------------------------------
Account Code                                          Vendor   Invoice Number                    Debit          Credit
-------------------------------------------------------------------------------------------------------------------------
101-01-00       Cash in bank - Bank of America                                                                 5,898.90
200-00-00       Accounts payable                                                                6,019.29
720-00-00       Discounts taken                                                                               22.19
720-01-00       Discounts taken - CA                                                                          98.20
                                                                                             -------------- --------------
                                                                                                6,019.29       6,019.29
```



Accounts Receivable Reports

Introduction

Thoroughbred *Solution*-IV Accounting is a flexible and complete accounting software package designed to help you manage your customer base and incoming cash flow. Your sales, profit information, and cash receipts are organized into reports that show what you are selling, how profitable it is, who owes you money, and which sales representatives are making your sales. All of this can be done while saving time and increasing accuracy over a manual system.

Features

Parameterized
The system parameters allow you to customize the Accounts Receivable package to your needs without program changes. The parameters include such things as whether or not to post to General Ledger, how you post finance charges, your customer aging categories, how you handle sales commissions, and the next automatic invoice number.

Multiple Divisions
Each customer can be assigned to a different division through the use of posting codes. Each division may have its own accounts receivable, sales tax, freight, discounts, and finance charge accounts.

Commissions
Commissions may be paid on a gross or net invoice basis and also on all invoices or only on paid invoices. A report is printed at the end of each month detailing the commissions due.

Sales Representatives
Standard information about each sales representative is maintained including name, address, phone, and standard commission rate. Sales history and commission information is also tracked month-to-date, year-to-date, and last year.

Customer Information
Standard information about each customer is maintained in the customer masterfile such as name, address, customer type, default sales representative, terms code, resale certificate number, and discount rate. An unlimited number of contacts and shipping addresses may also be maintained. Customer comments may be maintained in a free-form format. A separate file may be maintained for credit comments which can then be printed on the Aged Trial Balance report.

Sales History
Customer sales history is tracked and includes items such as last invoice and check information. the number and amount of sales, cash receipts, and finance charges month-to-date, year-to-date, and last year are also tracked. Detailed sales history such as invoice line and header information as well as detailed payment history may be maintained indefinitely.

Customer Inquiry
Where speed and/or security are an issue, a customer inquiry screen is available allowing the operator to only view customer information.

Balance Forward / Open Item
Customers can be processed on either an open item or balance forward basis, and you can have some customers operating on a balance forward basis while others are on an open item basis.

Billing Codes
A file of billing codes (items) and comments can be maintained with standard information about each billing code such as description, unit of measure, standard price, and standard cost. Since sales are posted to General Ledger by billing code, the sales, returns, cost of sales, and inventory accounts are also maintained. Sales history is tracked and includes sales, cost of sales, and quantity sold month-to-date, year-to-date and last year. This file is not used if you are integrating with *Solution*-IV Order Processing.

Invoice Entry
Invoices, credit memos, debit memos, and adjustments are all entered in the same place. Invoices may be printed, if desired, on plain paper, logo paper or custom forms. An unlimited number of items and comment-only codes may be printed on each invoice. Sales tax, commissions, and trade discounts are all calculated automatically, but may be overridden.

Recurring Invoices
Recurring invoices such as service contracts or leases, may be entered once and then processed automatically as required.

Cash Receipts
Multiple bank (cash) accounts may be used in cash receipts. Any check may be deposited to any bank account. A check may be automatically distributed to invoices by date or invoice number range, or applied to individual invoices. Miscellaneous cash as well as customer prepayments can also be entered.

Finance Charges
A finance charge subsystem is provided to process past due accounts. Finance charges may be applied on a selected aging category and can be a percentage of the overdue balance or fixed amount.

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Reports Shown in this Booklet

Customer Masterfile Listing AR-4
Aged Trial Balance AR-5
Cash Expectation Report AR-6
Sales Rep Commission Report AR-7
Sales Tax Report AR-8
Statements AR-9
Customer Sales Analysis Report AR-10
Sales Representative Analysis Report AR-11
Billing Code Analysis Report AR-12
Historical Sales Journal AR-13
Historical Cash Receipts Journal AR-14
Invoice AR-15
Daily Sales Journal AR-16
Cash Receipts Journal AR-17
Recurring Invoice Register AR-18

Customer Masterfile Listing

This option lists the customer information found in Customer Maintenance. You may choose from a wide selection of sort and print options.

```
03/31/00 09:23 AM                          Customer Masterfile Listing                                    Term: T7
                                         Lightspeed Distributors (DEM)                                    Page: 1
-------------------------------------------------------------------------------------------------------------------
  H001       High Gear BIkes & Trikes
             1153 Valley Road
             Shop Rite Plaza
             Bedminster, NJ
             07787                          Truck Route:
             Joy Applegate                  Def Ship-to:
             201 555-2700                   Def Inv Address:
             FAX:   201 555-2770            Def Warehouse:

          Credit Rating:    GOOD   Good Credit
          Discount Code:    000010 10% standard trade discount          Send Statement?        Y     Open Item or Bal Fwd? O
          Shipping Method:  UPS-GR UPS - Ground                           Print Dunning Msgs?  Y     Allow Contracts?      Y
          Terms Code:       02     2% 10 Days, Net 30 Days                Statement Cycle:           Allow Backorders?     Y
          Sales Rep:        BILL   Bill Blaze                           Finance Charges?       Y     Break Type:
          Sales Tax Code:   NJ     New Jersey                             Rate:                       Price Level:
            Resale Number:                      Expires:                Alternate Sort: BIKES        Price Class:
          Posting Code:     NJ     New Jersey                           Vendor Ref:     S4DEM        DUNS:
          Class Code 1:     WHS                                         Credit Limit:            0   SIC Code:
                                                                                                     PO required?          N

                                                                                  Month to Date   Year to Date      Last Year
            Last Invoice:  0000000100-IN  02/20/00       6,161.51    Sales:          6,236.10       7,989.30           0.00
            Last Payment:  CK#3282        03/01/00       1,033.23    COGS:           2,946.60       3,900.10           0.00
            First Purchase Date:          01/04/00                   GP%:               52.75          51.18
            Last Finance Charge Date:                                Cash Rec:       1,033.23       1,033.23           0.00
            Last Statement Date:                                     Credits:            0.00           0.00           0.00
            Highest Balance Date & Amt:   03/03/00       2,466.93    F/C:                0.00           0.00           0.00
                                                                     No. Inv:            2              6              0
                                                                     No. F/C:            0              0              0

          Comments:
            04/30/98  Spoke with Susan.  They need another load of wheels
                      so ok to ship the recurring again tomorrow.

            04/15/98  Sales have picked up again.  It looks like it will be
                      another good month.

            03/31/98  Susan called.  They are over-stocked on wheels.  They
                      would like to hold the order this month on the wheel
                      shipment.

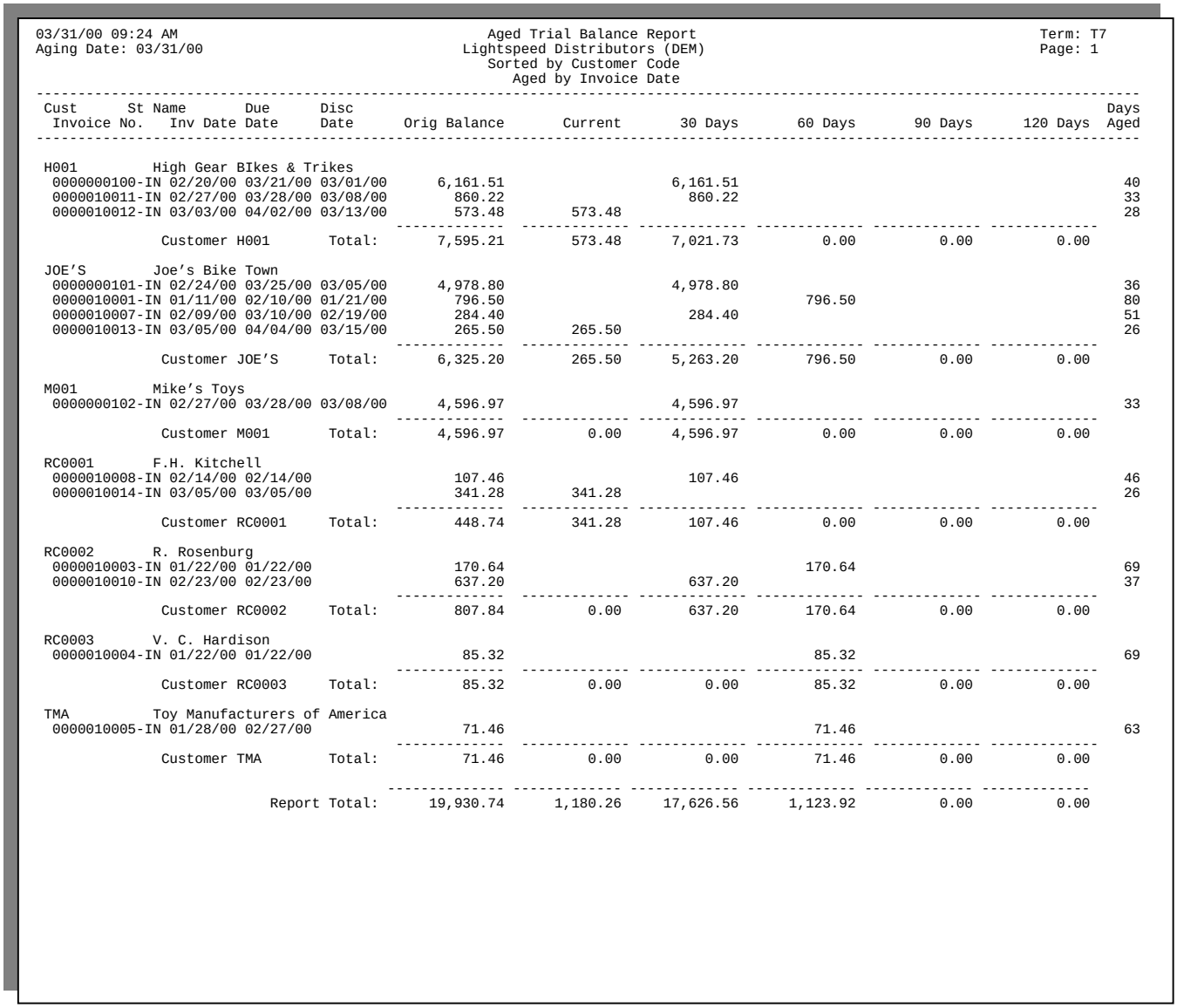
                      Sales should pick up next month since racing season is
                      starting.  Also, the weather should get better,
                      allowing more people to ride their bikes.

            03/01/98  Susan called.  Sales are exceeding their wildest
                      expectations so far this year.  Usually, sales are
                      slow after Christmas, but not this year.
```

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Aged Trial Balance Report

The Aged Trial Balance or "aging" report provides a detailed list of customer invoices with the remaining invoice balances printing in the appropriate aging column. You may select the level of detail you want to see on the report. You may also select what date you wish to have as the cut off date for the report by typing DATE at the menu before executing the report. For example, if you enter 05/31/00, the report will not show any invoices or credit memos for June.

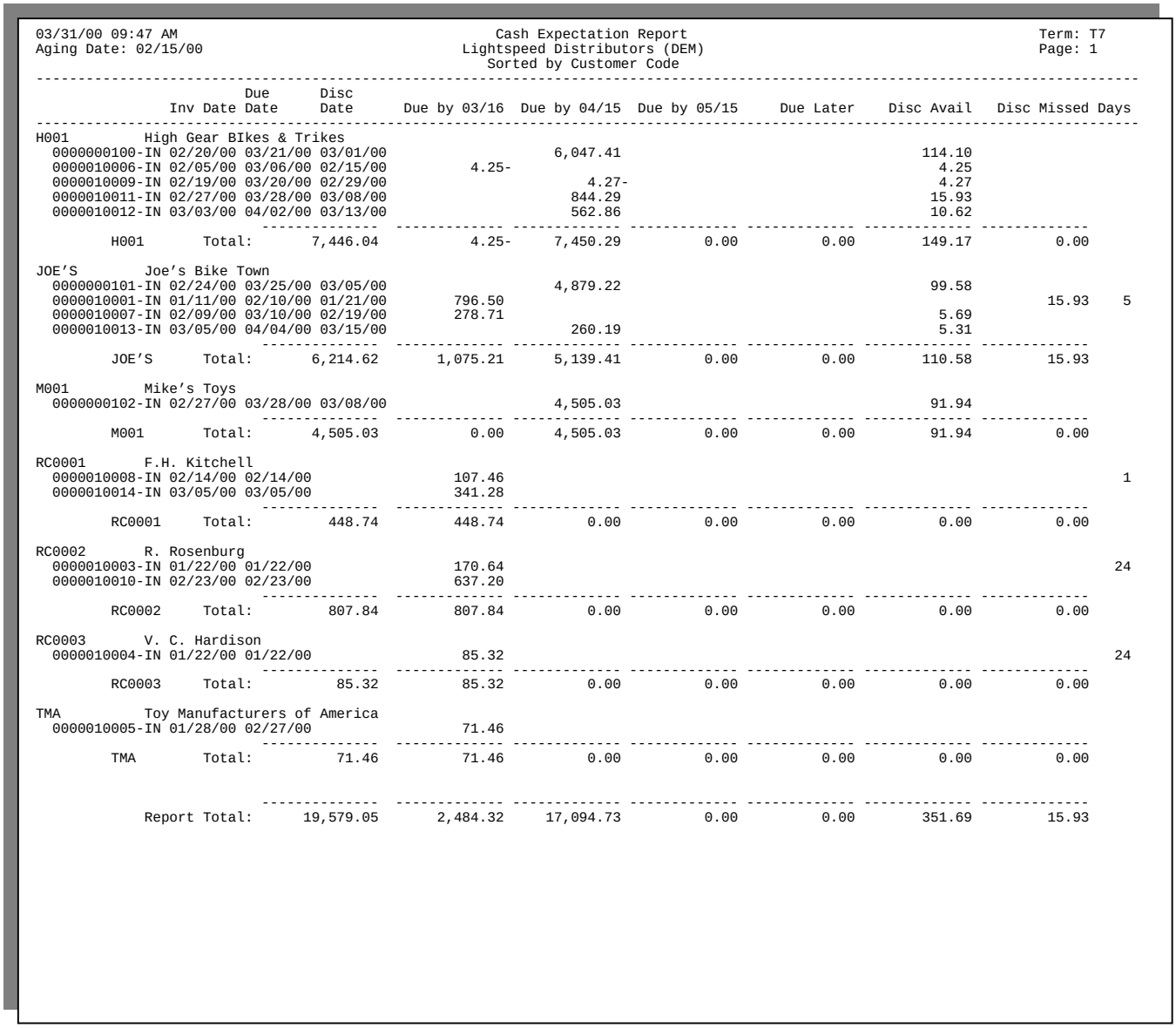


03/31/00 09:24 AM — Aged Trial Balance Report — Term: T7
Aging Date: 03/31/00 — Lightspeed Distributors (DEM) — Page: 1
Sorted by Customer Code
Aged by Invoice Date

Cust / Invoice No.	St Name / Inv Date	Due Date	Disc Date	Orig Balance	Current	30 Days	60 Days	90 Days	120 Days	Days Aged
H001	High Gear BIkes & Trikes									
0000000100-IN	02/20/00	03/21/00	03/01/00	6,161.51		6,161.51				40
0000010011-IN	02/27/00	03/28/00	03/08/00	860.22		860.22				33
0000010012-IN	03/03/00	04/02/00	03/13/00	573.48	573.48					28
	Customer H001	Total:		7,595.21	573.48	7,021.73	0.00	0.00	0.00	
JOE'S	Joe's Bike Town									
0000000101-IN	02/24/00	03/25/00	03/05/00	4,978.80		4,978.80				36
0000010001-IN	01/11/00	02/10/00	01/21/00	796.50			796.50			80
0000010007-IN	02/09/00	03/10/00	02/19/00	284.40		284.40				51
0000010013-IN	03/05/00	04/04/00	03/15/00	265.50	265.50					26
	Customer JOE'S	Total:		6,325.20	265.50	5,263.20	796.50	0.00	0.00	
M001	Mike's Toys									
0000000102-IN	02/27/00	03/28/00	03/08/00	4,596.97		4,596.97				33
	Customer M001	Total:		4,596.97	0.00	4,596.97	0.00	0.00	0.00	
RC0001	F.H. Kitchell									
0000010008-IN	02/14/00	02/14/00		107.46		107.46				46
0000010014-IN	03/05/00	03/05/00		341.28	341.28					26
	Customer RC0001	Total:		448.74	341.28	107.46	0.00	0.00	0.00	
RC0002	R. Rosenburg									
0000010003-IN	01/22/00	01/22/00		170.64			170.64			69
0000010010-IN	02/23/00	02/23/00		637.20		637.20				37
	Customer RC0002	Total:		807.84	0.00	637.20	170.64	0.00	0.00	
RC0003	V. C. Hardison									
0000010004-IN	01/22/00	01/22/00		85.32			85.32			69
	Customer RC0003	Total:		85.32	0.00	0.00	85.32	0.00	0.00	
TMA	Toy Manufacturers of America									
0000010005-IN	01/28/00	02/27/00		71.46			71.46			63
	Customer TMA	Total:		71.46	0.00	0.00	71.46	0.00	0.00	
	Report Total:			19,930.74	1,180.26	17,626.56	1,123.92	0.00	0.00	

Cash Expectation Report

This report is similar to the Aged Trial Balance but is designed to help you anticipate the date by which invoices are to be paid, allowing you to budget your own outgoing cash flow better. The aging categories may be changed each time the report is printed and you may determine whether or not to assume that discounts are to be taken.



03/31/00 09:47 AM — Cash Expectation Report — Term: T7
Aging Date: 02/15/00 — Lightspeed Distributors (DEM) — Page: 1
Sorted by Customer Code

	Inv Date	Due Date	Disc Date	Due by 03/16	Due by 04/15	Due by 05/15	Due Later	Disc Avail	Disc Missed	Days
H001	High Gear BIkes & Trikes									
0000000100-IN	02/20/00	03/21/00	03/01/00		6,047.41			114.10		
0000010006-IN	02/05/00	03/06/00	02/15/00	4.25-				4.25		
0000010009-IN	02/19/00	03/20/00	02/29/00		4.27-			4.27		
0000010011-IN	02/27/00	03/28/00	03/08/00		844.29			15.93		
0000010012-IN	03/03/00	04/02/00	03/13/00		562.86			10.62		
H001	Total:			7,446.04	4.25-	7,450.29	0.00	0.00	149.17	0.00
JOE'S	Joe's Bike Town									
0000000101-IN	02/24/00	03/25/00	03/05/00		4,879.22			99.58		
0000010001-IN	01/11/00	02/10/00	01/21/00	796.50					15.93	5
0000010007-IN	02/09/00	03/10/00	02/19/00	278.71				5.69		
0000010013-IN	03/05/00	04/04/00	03/15/00		260.19			5.31		
JOE'S	Total:			6,214.62	1,075.21	5,139.41	0.00	0.00	110.58	15.93
M001	Mike's Toys									
0000000102-IN	02/27/00	03/28/00	03/08/00		4,505.03			91.94		
M001	Total:			4,505.03	0.00	4,505.03	0.00	0.00	91.94	0.00
RC0001	F.H. Kitchell									
0000010008-IN	02/14/00	02/14/00		107.46						1
0000010014-IN	03/05/00	03/05/00		341.28						
RC0001	Total:			448.74	448.74	0.00	0.00	0.00	0.00	0.00
RC0002	R. Rosenburg									
0000010003-IN	01/22/00	01/22/00		170.64						24
0000010010-IN	02/23/00	02/23/00		637.20						
RC0002	Total:			807.84	807.84	0.00	0.00	0.00	0.00	0.00
RC0003	V. C. Hardison									
0000010004-IN	01/22/00	01/22/00		85.32						24
RC0003	Total:			85.32	85.32	0.00	0.00	0.00	0.00	0.00
TMA	Toy Manufacturers of America									
0000010005-IN	01/28/00	02/27/00		71.46						
TMA	Total:			71.46	71.46	0.00	0.00	0.00	0.00	0.00
Report Total:				19,579.05	2,484.32	17,094.73	0.00	0.00	351.69	15.93

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Sales Representative Commission Report

This report shows the commissions payable for each sales representative. It is important to note that the figures on the report are cleared during period end processing; the amounts in the commissions payable column are not carried forward.

The report uses the Accounts Receivable parameters to determine whether to pay commissions on all invoices or only on those invoices which the customer has paid. Sales representative maintenance determines whether commissions are paid based on net sales or gross profit.

03/31/00 09:48 AM — Sales Representative Commission Report — Lightspeed Distributors (DEM) — Term: T7 — Page: 1

Customer Code	Invoice	Inv Date	Paid	Commission	Inv Amount	Gross Profit	Subj to Comm	Comm Basis	Comm Amount
Sales Representative: BILL	Bill Blaze								
H001	High Gear BIkes & Trikes								
	0000000100-IN	02/20/00		7.000 %	6,161.51	3,053.50	5,705.10	5,705.10	399.36
	0000010000-IN	01/04/00	03/01/00	7.000 %	573.48	0.00	0.00	0.00	0.00
	0000010006-IN	02/05/00	03/01/00	7.000 %	229.39	116.40	212.40	212.40	0.00
	0000010009-IN	02/19/00	03/01/00	7.000 %	230.36	93.30	213.30	213.30	0.00
	0000010011-IN	02/27/00		7.000 %	860.22	354.00	796.50	796.50	0.00
	0000010012-IN	03/03/00		7.000 %	573.48	0.00	0.00	0.00	0.00
		Customer H001		Totals:	8,628.44	3,617.20	6,927.30	6,927.30	399.36
JOE'S	Joe's Bike Town								
	0000000101-IN	02/24/00		7.000 %	4,978.80	2,003.80	4,978.80	4,978.80	348.52
	0000010001-IN	01/11/00		7.000 %	796.50	354.00	796.50	796.50	0.00
	0000010007-IN	02/09/00		7.000 %	284.40	124.40	284.40	284.40	0.00
	0000010013-IN	03/05/00		7.000 %	265.50	118.00	265.50	265.50	18.59
		Customer JOE'S		Totals:	6,325.20	2,600.20	6,325.20	6,325.20	367.11
		Sales Rep BILL		Totals:	14,953.64	6,217.40	13,252.50	13,252.50	766.47
Sales Representative: HOUSE	House Account								
RC0001	F.H. Kitchell								
	0000010002-IN	01/18/00	03/01/00	0.000 %	318.60	0.00	0.00	0.00	0.00
	0000010008-IN	02/14/00		0.000 %	107.46	69.50	99.50	99.50	0.00
	0000010014-IN	03/05/00		0.000 %	341.28	156.00	316.00	316.00	0.00
		Customer RC0001		Totals:	767.34	225.50	415.50	415.50	0.00
RC0002	R. Rosenburg								
	0000010003-IN	01/22/00		0.000 %	170.64	78.00	158.00	158.00	0.00
	0000010010-IN	02/23/00		0.000 %	637.20	0.00	0.00	0.00	0.00
		Customer RC0002		Totals:	807.84	78.00	158.00	158.00	0.00
RC0003	V. C. Hardison								
	0000010004-IN	01/22/00		0.000 %	85.32	39.00	79.00	79.00	0.00
		Customer RC0003		Totals:	85.32	39.00	79.00	79.00	0.00
		Sales Rep HOUSE		Totals:	1,660.50	342.50	652.50	652.50	0.00
Sales Representative: SALLY	Sally Summers								
M001	Mike's Toys								
	0000000102-IN	02/27/00		10.000 %	4,596.97	2,026.98	4,596.98	4,596.98	459.70
		Customer M001		Totals:	4,596.97	2,026.98	4,596.98	4,596.98	459.70
TMA	Toy Manufacturers of America								
	0000010005-IN	01/28/00		10.000 %	71.46	31.10	71.10	71.10	0.00
		Customer TMA		Totals:	71.46	31.10	71.10	71.10	0.00
		Sales Rep SALLY		Totals:	4,668.43	2,058.08	4,668.08	4,668.08	459.70
				Report Totals:	21,282.57	8,617.98	18,573.08	18,573.08	1,226.17

3 Sales Representatives Printed

Sales Tax Report

This report is useful for filling out your monthly sales tax returns. Taxable and non-taxable sales, for each sales tax code, are printed along with the sales tax billed and any variance from what should have been billed.

```
03/31/00 09:49 AM                          Sales Tax Report                                    Term: T7
                                  Lightspeed Distributors (DEM)                                Page: 1
-------------------------------------------------------------------------------------------------------------
                                    Freight  Tax                                              Calculated
Code    Description                 Taxable  Rate    Taxable Sales    N-Tax Sales      Freight    Sales Tax
-------------------------------------------------------------------------------------------------------------
State:  California

CA      California                      N    7.250 %          0.00       4,596.98         0.00         0.00
                                                                                               ------------
                                                                          Calculated Total:          0.00
                                                                              Total Billed:          0.00
                                                                                               ------------
                                                                                  Variance:          0.00


State:  California - LA County

CALA    California - LA County          N     .500 %          0.00           0.00         0.00         0.00
                                                                                               ------------
                                                                          Calculated Total:          0.00
                                                                              Total Billed:          0.00
                                                                                               ------------
                                                                                  Variance:          0.00


State:  New Jersey

NJ      New Jersey                      N    8.000 %       6,552.10       5,244.30         0.00       524.17
                                                                                               ------------
                                                                          Calculated Total:        524.17
                                                                              Total Billed:        524.16
                                                                                               ------------
                                                                                  Variance:          0.01


State:  Out of State

OS      Out of State                    N     .000 %          0.00           0.00         0.00         0.00
                                                                                               ------------
                                                                          Calculated Total:          0.00
                                                                              Total Billed:          0.00
                                                                                               ------------
                                                                                  Variance:          0.00


Total for All States                                      6,552.10       9,841.28         0.00       524.17

                                                                      All States Total Billed:        524.16
                                                                                               ------------
                                                                                  Variance:          0.01
```

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Statements

Statements provide your customers with a summary of their purchase activity for the month, a list of outstanding invoices, and total balance due. Dunning messages may be printed on the statements if desired. Statements may be printed on plain paper, logo/letterhead paper, or custom forms.

If you charge finance charges, you should run the Finance Charge Calculation and Update before printing statements.

```
Lightspeed Manufacturing                                          03/31/00

                                                                  H001




        Joy Applegate                                             BILL
        High Gear BIkes & Trikes                  Bill Blaze
        1153 Valley Road
        Shop Rite Plaza
        Bedminster, NJ  07787



02/20/00  0000000100-IN                6,161.51                          6,161.51
01/04/00  0000010000-IN                  573.48          573.48              0.00
03/01/00            Ck: CK#3282                         573.48
02/05/00  0000010006-IN                  229.39          229.39              0.00
03/01/00            Ck: CK#3282                         229.39
02/19/00  0000010009-IN                  230.36          230.36              0.00
03/01/00            Ck: CK#3282                         230.36
02/27/00  0000010011-IN                  860.22                            860.22
03/03/00  0000010012-IN                  573.48                            573.48







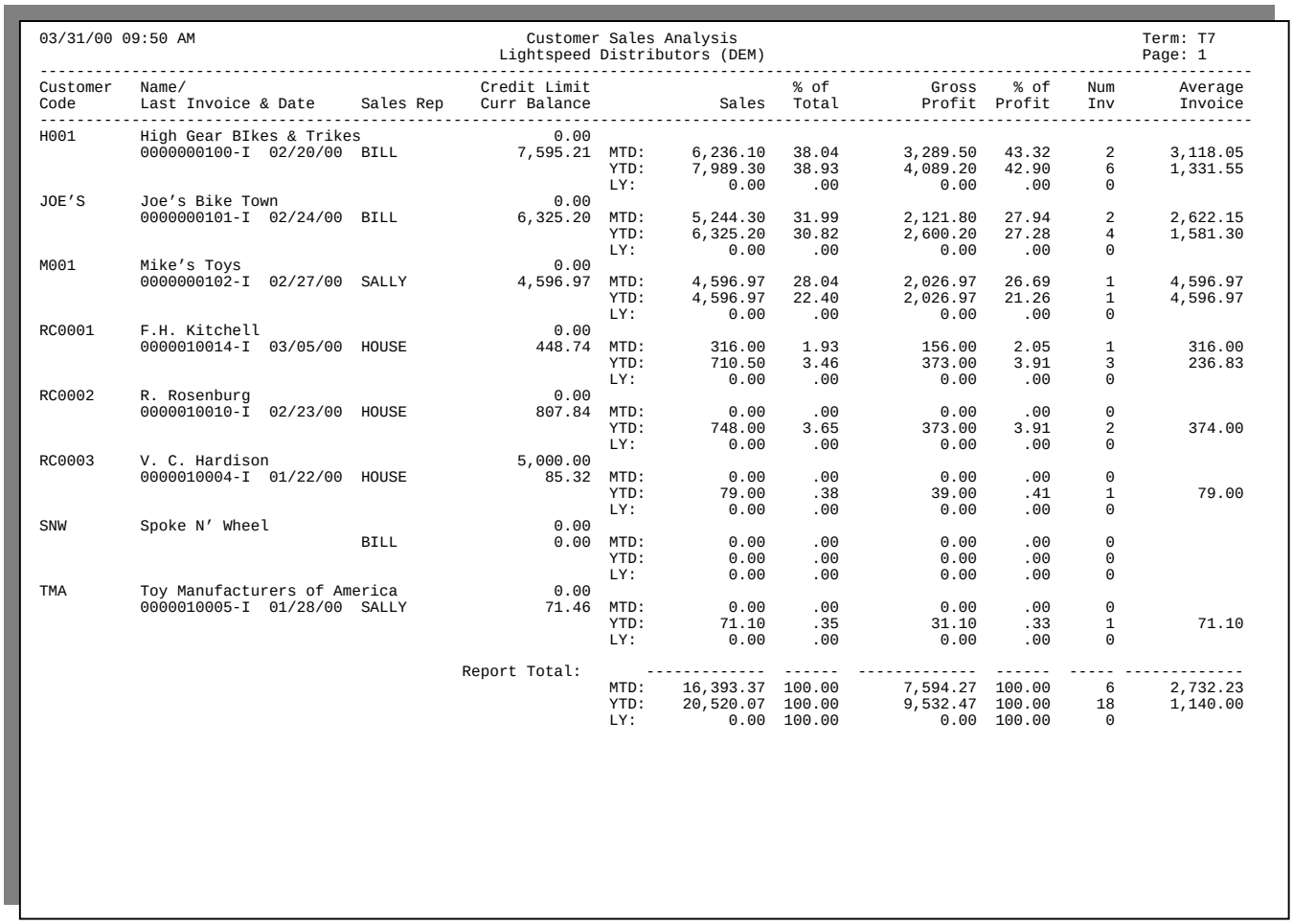


     Current      30 Days      60 Days      90 Days     120 Days    Total Due
      573.48     7,021.73         0.00         0.00         0.00     7,595.21

          Your account is overdue.  Please pay promptly.  If our
          statement and your payment have crossed in the mail, Thanks!
```

Customer Sales Analysis

This report prints the month-to-date, year-to-date, and last-year sales and profit information for each customer. The report provides a means for determining which customers provide the highest sales volumes by allowing you to rank the report by month-to-date, year-to-date, or last-year sales.



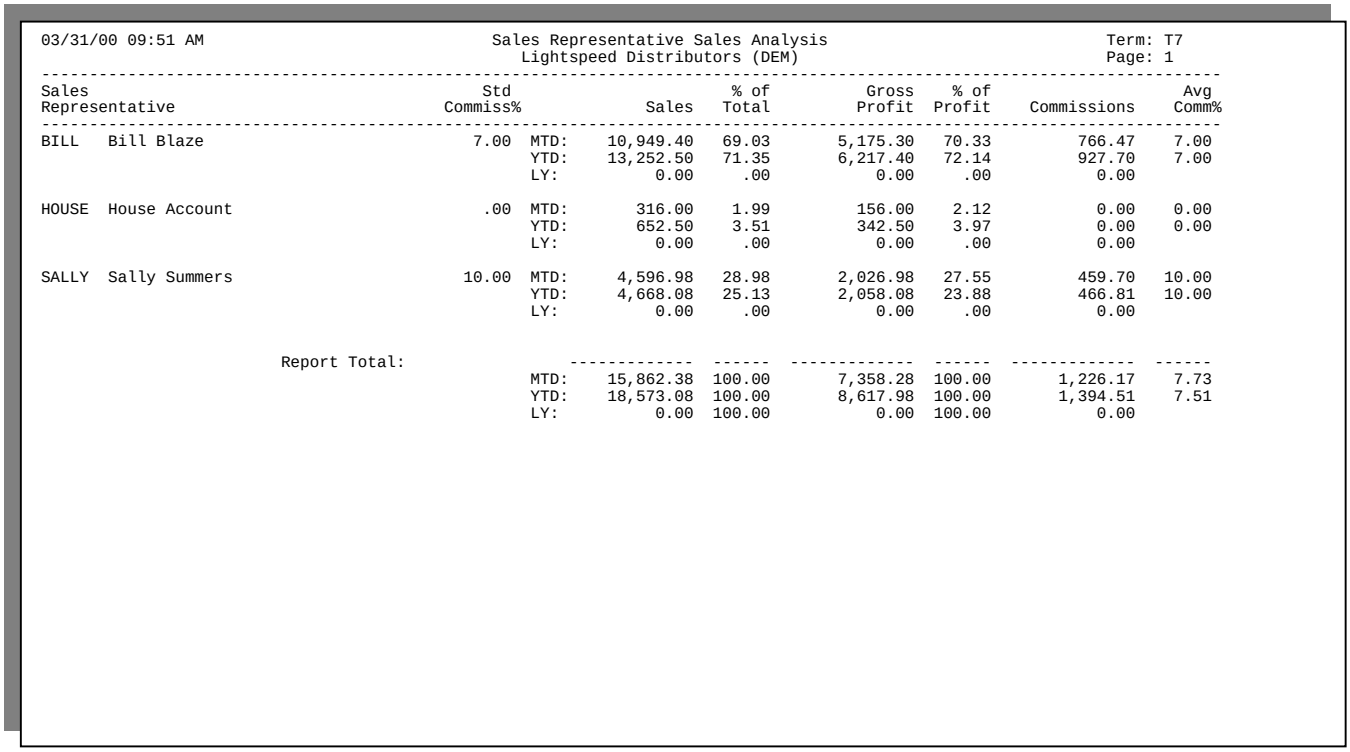
03/31/00 09:50 AM — Customer Sales Analysis — Term: T7
Lightspeed Distributors (DEM) — Page: 1

Customer Code	Name/ Last Invoice & Date	Sales Rep	Credit Limit Curr Balance		Sales	% of Total	Gross Profit	% of Profit	Num Inv	Average Invoice
H001	High Gear BIkes & Trikes		0.00							
	0000000100-I 02/20/00	BILL	7,595.21	MTD:	6,236.10	38.04	3,289.50	43.32	2	3,118.05
				YTD:	7,989.30	38.93	4,089.20	42.90	6	1,331.55
				LY:	0.00	.00	0.00	.00	0	
JOE'S	Joe's Bike Town		0.00							
	0000000101-I 02/24/00	BILL	6,325.20	MTD:	5,244.30	31.99	2,121.80	27.94	2	2,622.15
				YTD:	6,325.20	30.82	2,600.20	27.28	4	1,581.30
				LY:	0.00	.00	0.00	.00	0	
M001	Mike's Toys		0.00							
	0000000102-I 02/27/00	SALLY	4,596.97	MTD:	4,596.97	28.04	2,026.97	26.69	1	4,596.97
				YTD:	4,596.97	22.40	2,026.97	21.26	1	4,596.97
				LY:	0.00	.00	0.00	.00	0	
RC0001	F.H. Kitchell		0.00							
	0000010014-I 03/05/00	HOUSE	448.74	MTD:	316.00	1.93	156.00	2.05	1	316.00
				YTD:	710.50	3.46	373.00	3.91	3	236.83
				LY:	0.00	.00	0.00	.00	0	
RC0002	R. Rosenburg		0.00							
	0000010010-I 02/23/00	HOUSE	807.84	MTD:	0.00	.00	0.00	.00	0	
				YTD:	748.00	3.65	373.00	3.91	2	374.00
				LY:	0.00	.00	0.00	.00	0	
RC0003	V. C. Hardison		5,000.00							
	0000010004-I 01/22/00	HOUSE	85.32	MTD:	0.00	.00	0.00	.00	0	
				YTD:	79.00	.38	39.00	.41	1	79.00
				LY:	0.00	.00	0.00	.00	0	
SNW	Spoke N' Wheel		0.00							
		BILL	0.00	MTD:	0.00	.00	0.00	.00	0	
				YTD:	0.00	.00	0.00	.00	0	
				LY:	0.00	.00	0.00	.00	0	
TMA	Toy Manufacturers of America		0.00							
	0000010005-I 01/28/00	SALLY	71.46	MTD:	0.00	.00	0.00	.00	0	
				YTD:	71.10	.35	31.10	.33	1	71.10
				LY:	0.00	.00	0.00	.00	0	
		Report Total:		MTD:	16,393.37	100.00	7,594.27	100.00	6	2,732.23
				YTD:	20,520.07	100.00	9,532.47	100.00	18	1,140.00
				LY:	0.00	100.00	0.00	100.00	0	

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Sales Representative Sales Analysis

This report prints the month-to-date, year-to-date, and last-year sales, profit and commission information for each sales representative. The report provides a means for determining which sales representatives provide the highest sales volumes by allowing you to rank the report month-to-date, year-to-date, or last-year sales.



03/31/00 09:51 AM — Sales Representative Sales Analysis — Term: T7
Lightspeed Distributors (DEM) — Page: 1

Sales Representative		Std Commiss%		Sales	% of Total	Gross Profit	% of Profit	Commissions	Avg Comm%
BILL	Bill Blaze	7.00	MTD:	10,949.40	69.03	5,175.30	70.33	766.47	7.00
			YTD:	13,252.50	71.35	6,217.40	72.14	927.70	7.00
			LY:	0.00	.00	0.00	.00	0.00	
HOUSE	House Account	.00	MTD:	316.00	1.99	156.00	2.12	0.00	0.00
			YTD:	652.50	3.51	342.50	3.97	0.00	0.00
			LY:	0.00	.00	0.00	.00	0.00	
SALLY	Sally Summers	10.00	MTD:	4,596.98	28.98	2,026.98	27.55	459.70	10.00
			YTD:	4,668.08	25.13	2,058.08	23.88	466.81	10.00
			LY:	0.00	.00	0.00	.00	0.00	
Report Total:			MTD:	15,862.38	100.00	7,358.28	100.00	1,226.17	7.73
			YTD:	18,573.08	100.00	8,617.98	100.00	1,394.51	7.51
			LY:	0.00	100.00	0.00	100.00	0.00	

Billing Code Analysis

This report prints the month-to-date, year-to-date, and last-year sales and profit information for each billing code. The report provides a means for determining which items provide the highest sales volumes by allowing you to rank the report by month-to-date, year-to-date, or last-year sales.

03/31/00 09:50 AM — Billing Code Analysis — Term: T7
Lightspeed Distributors (DEM) — Page: 1

Billing Code/ Description		Sales	% of Total	Gross Profit	% of Profit	Quantity Sold	Std Price/ Average Price	Std Cost/ Average Cost
10S-SCH-26-BLU							295.00	147.50
Schwoosh 26" 10 speed blue	MTD:	531.00	47.73	236.00	46.27	2.00	265.50	147.50
	YTD:	1,947.00	37.16	914.50	37.35	7.00	278.14	147.50
	LY:	0.00	.00	0.00	.00	0.00		
10S-SCH-26-RED							295.00	147.50
Schwoosh 26" 10 speed red	MTD:	265.50	23.87	118.00	23.14	1.00	265.50	147.50
	YTD:	1,858.50	35.47	826.00	33.74	7.00	265.50	147.50
	LY:	0.00	.00	0.00	.00	0.00		
3WH-RR-10-BLU							79.00	40.00
Rainbow Rascals Blue Tricycle	MTD:	316.00	28.40	156.00	30.59	4.00	79.00	40.00
	YTD:	829.50	15.83	389.50	15.91	11.00	75.41	40.00
	LY:	0.00	.00	0.00	.00	0.00		
3WH-RR-10-RED							79.00	40.00
Rainbow Rascals Red Tricycle	MTD:	0.00	.00	0.00	.00	0.00		
	YTD:	292.30	5.58	132.30	5.40	4.00	73.08	40.00
	LY:	0.00	.00	0.00	.00	0.00		
LABOR							50.00	0.00
Assembly or other labor	MTD:	0.00	.00	0.00	.00	0.00		
	YTD:	0.00	.00	0.00	.00	0.00		
	LY:	0.00	.00	0.00	.00	0.00		
TAPE-BLK							9.95	3.00
Black Handlebar Tape	MTD:	0.00	.00	0.00	.00	0.00		
	YTD:	99.50	1.90	69.50	2.84	10.00	9.95	3.00
	LY:	0.00	.00	0.00	.00	0.00		
WHL-26X1-AL							59.00	24.00
26"x1" Aluminum Wheel	MTD:	0.00	.00	0.00	.00	0.00		
	YTD:	212.40	4.05	116.40	4.75	4.00	53.10	24.00
	LY:	0.00	.00	0.00	.00	0.00		
Report Total:	MTD:	1,112.50	100.00	510.00	100.00	7.00	158.93	72.86
	YTD:	5,239.20	100.00	2,448.20	100.00	43.00	121.84	56.93
	LY:	0.00	100.00	0.00	100.00	0.00		

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Historical Sales Journal

This report prints all of the invoices within the given ranges. If printed monthly, the report is essentially a combination of all sales journals for the month.

Also prints Profit and Commission Journal, Billing Code Summary Report, and Monthly Sales Journal General Ledger Account Summary.

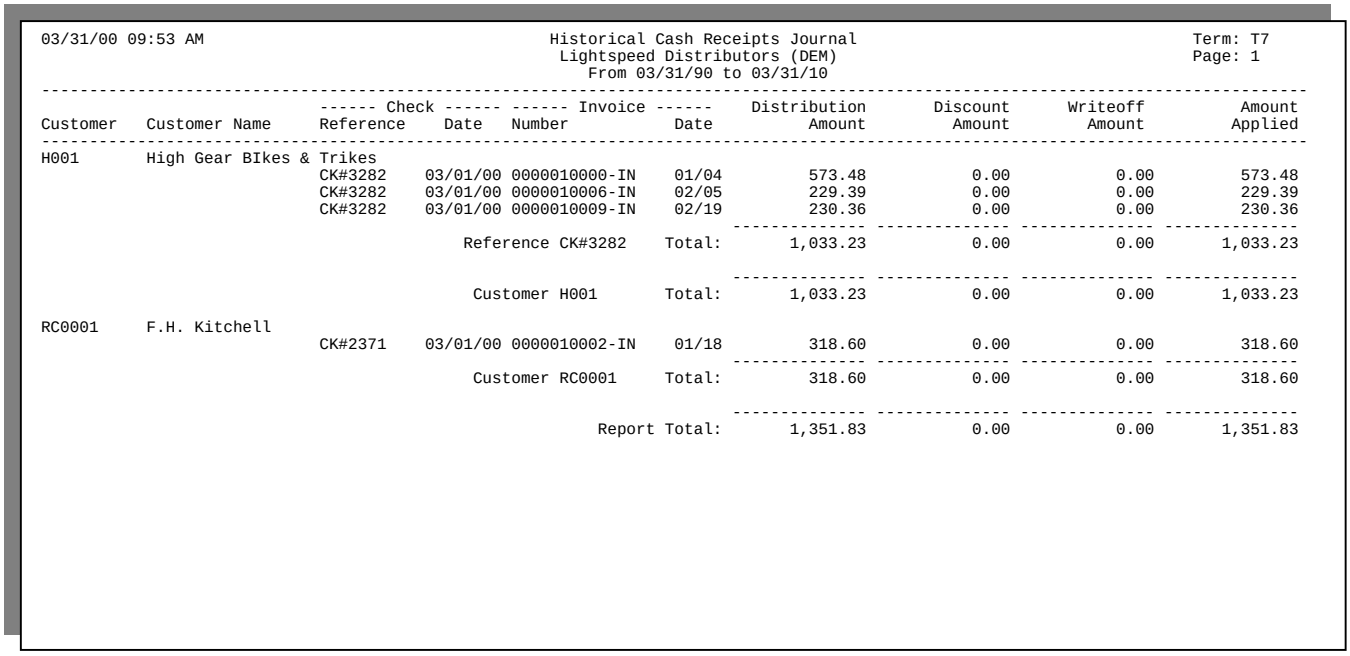
03/31/00 09:51 AM — Historical Sales Journal — Term: T7
Lightspeed Distributors (DEM) — Page: 1
03/31/90 to 03/31/10
Sort by Customer

Invoice	Inv Date	Terms	Sales Tax	Taxable Sales	Non-tax Sales	Freight	Sales Tax	Invoice Total
Customer H001	High Gear BIkes & Trikes							
0000010000-IN	01/04/00	02-2% 10 Days, Ne NJ	: 8.000	531.00	0.00	0.00	42.48	573.48
0000010006-IN	02/05/00	02-2% 10 Days, Ne NJ	: 8.000	212.40	0.00	0.00	16.99	229.39
0000010009-IN	02/19/00	02-2% 10 Days, Ne NJ	: 8.000	213.30	0.00	0.00	17.06	230.36
0000010011-IN	02/27/00	02-2% 10 Days, Ne NJ	: 8.000	796.50	0.00	0.00	63.72	860.22
0000010012-IN	03/03/00	02-2% 10 Days, Ne NJ	: 8.000	531.00	0.00	0.00	42.48	573.48
		Customer H001 Totals:		2,284.20	0.00	0.00	182.73	2,466.93
Customer JOE'S	Joe's Bike Town							
0000010001-IN	01/11/00	02-2% 10 Days, Ne NJ	: 8.000	0.00	796.50	0.00	0.00	796.50
0000010007-IN	02/09/00	02-2% 10 Days, Ne NJ	: 8.000	0.00	284.40	0.00	0.00	284.40
0000010013-IN	03/05/00	02-2% 10 Days, Ne NJ	: 8.000	0.00	265.50	0.00	0.00	265.50
		Customer JOE'S Totals:		0.00	1,346.40	0.00	0.00	1,346.40
Customer RC0001	F.H. Kitchell							
0000010002-IN	01/18/00	00-C.O.D.	NJ : 8.000	295.00	0.00	0.00	23.60	318.60
0000010008-IN	02/14/00	00-C.O.D.	NJ : 8.000	99.50	0.00	0.00	7.96	107.46
0000010014-IN	03/05/00	00-C.O.D.	NJ : 8.000	316.00	0.00	0.00	25.28	341.28
		Customer RC0001 Totals:		710.50	0.00	0.00	56.84	767.34
Customer RC0002	R. Rosenburg							
0000010003-IN	01/22/00	00-C.O.D.	NJ : 8.000	158.00	0.00	0.00	12.64	170.64
0000010010-IN	02/23/00	00-C.O.D.	NJ : 8.000	590.00	0.00	0.00	47.20	637.20
		Customer RC0002 Totals:		748.00	0.00	0.00	59.84	807.84
Customer RC0003	V. C. Hardison							
0000010004-IN	01/22/00	00-C.O.D.	NJ : 8.000	79.00	0.00	0.00	6.32	85.32
		Customer RC0003 Totals:		79.00	0.00	0.00	6.32	85.32
Customer TMA	Toy Manufacturers of America							
0000010005-IN	01/28/00	30-Net 30 Days	CALA : .500	71.10	0.00	0.00	0.36	71.46
		Customer TMA Totals:		71.10	0.00	0.00	0.36	71.46
		Report Totals:		3,892.80	1,346.40	0.00	306.09	5,545.29

Historical Cash Receipts Journal

This report prints all of the cash receipts within the given ranges. If printed monthly, the report is essentially a combination of all cash receipts journals for the month.

Also prints Monthly Cash Receipts General Ledger Account Summary.



03/31/00 09:53 AM — Historical Cash Receipts Journal — Term: T7
Lightspeed Distributors (DEM) — Page: 1
From 03/31/90 to 03/31/10

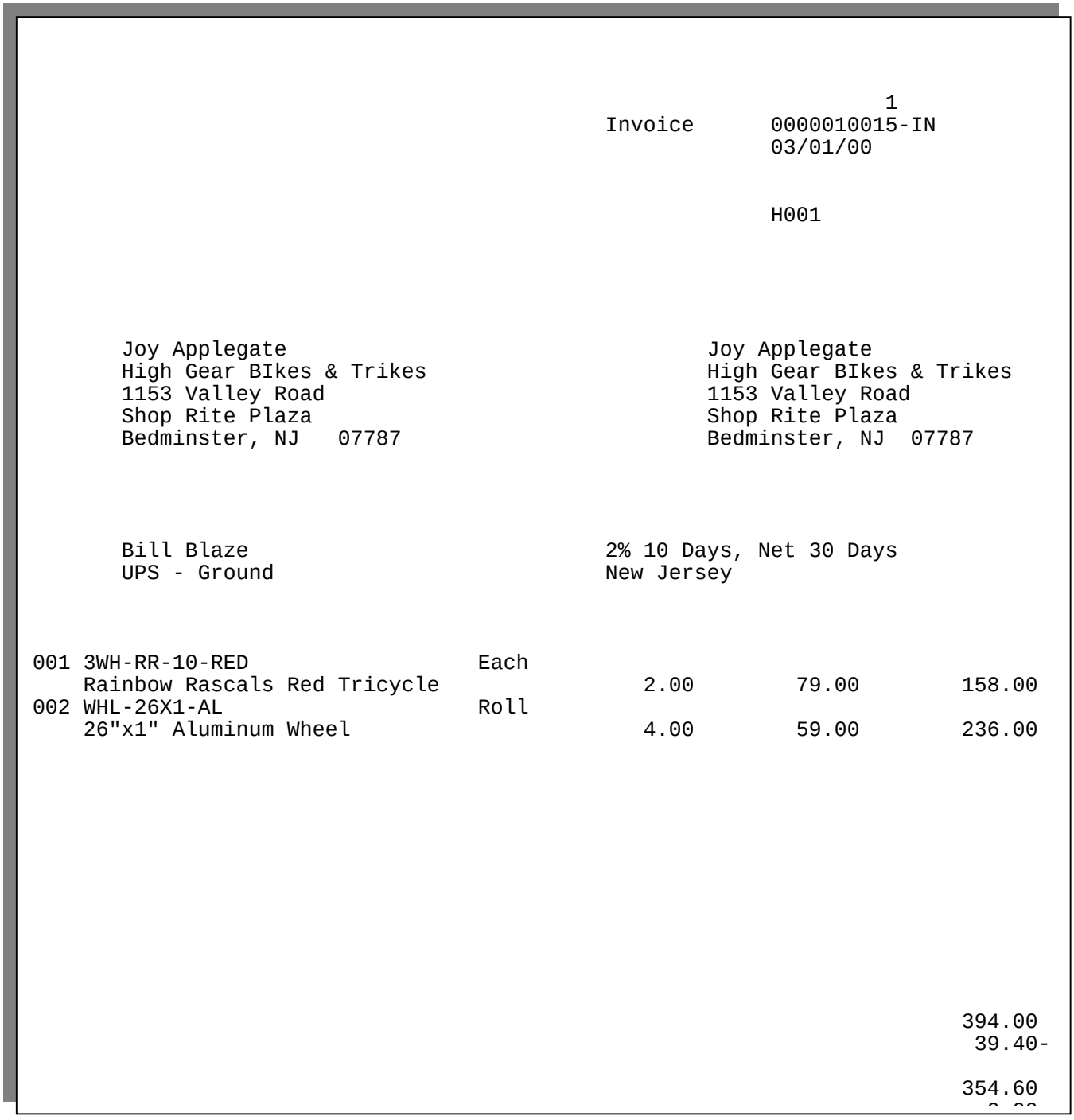
Customer	Customer Name	Check Reference	Check Date	Invoice Number	Invoice Date	Distribution Amount	Discount Amount	Writeoff Amount	Amount Applied
H001	High Gear BIkes & Trikes								
		CK#3282	03/01/00	0000010000-IN	01/04	573.48	0.00	0.00	573.48
		CK#3282	03/01/00	0000010006-IN	02/05	229.39	0.00	0.00	229.39
		CK#3282	03/01/00	0000010009-IN	02/19	230.36	0.00	0.00	230.36
				Reference CK#3282	Total:	1,033.23	0.00	0.00	1,033.23
				Customer H001	Total:	1,033.23	0.00	0.00	1,033.23
RC0001	F.H. Kitchell								
		CK#2371	03/01/00	0000010002-IN	01/18	318.60	0.00	0.00	318.60
				Customer RC0001	Total:	318.60	0.00	0.00	318.60
					Report Total:	1,351.83	0.00	0.00	1,351.83

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Invoice

This option is used to prepare customer invoices. All invoices, credit memos, debit memos, and adjustments are entered here. The majority of your time in the Accounts Receivable application will probably be spent in Invoice Entry.

Invoices may be printed on plain paper, logo/letterhead paper, or custom forms. Please note that the format is different if you are using Order Processing and/or Reprographics.



```
                                                          1
                                        Invoice     0000010015-IN
                                                    03/01/00


                                                    H001




   Joy Applegate                                    Joy Applegate
   High Gear BIkes & Trikes                         High Gear BIkes & Trikes
   1153 Valley Road                                 1153 Valley Road
   Shop Rite Plaza                                  Shop Rite Plaza
   Bedminster, NJ   07787                           Bedminster, NJ  07787



   Bill Blaze                       2% 10 Days, Net 30 Days
   UPS - Ground                     New Jersey


001 3WH-RR-10-RED                   Each
    Rainbow Rascals Red Tricycle       2.00        79.00        158.00
002 WHL-26X1-AL                     Roll
    26"x1" Aluminum Wheel              4.00        59.00        236.00

                                                                394.00
                                                                 39.40-

                                                                354.60
```

Daily Sales Journal

This option is a series of four reports and an update. Print the journal to check the information entered during Invoice Entry. If everything is correct, you may then run the update which posts the invoice information to the permanent customer files, sales history file, the sales representative and commission files, open invoice file, and the General Ledger files.

```
03/31/00 09:56 AM                 Daily Sales Journal (ARSJ)                      Term: T7
Posting Date: 03/31/00          General Ledger Account Summary                    Page: 1
                                Lightspeed Distributors (DEM)
-------------------------------------------------------------------------------------------
Account Code                                                          Debit          Credit
-------------------------------------------------------------------------------------------
110-00-00        Accounts receivable - NJ                          1,179.47
210-00-00        Sales tax payable                                                    28.37
400-00-00        Sales - Bikes                                                       796.50
401-00-00        Sales - Trikes                                                      142.24
409-00-00        Sales - Accessories                                                 212.36
                                                                  -------------  -------------
                                                                  1,179.47        1,179.47
```

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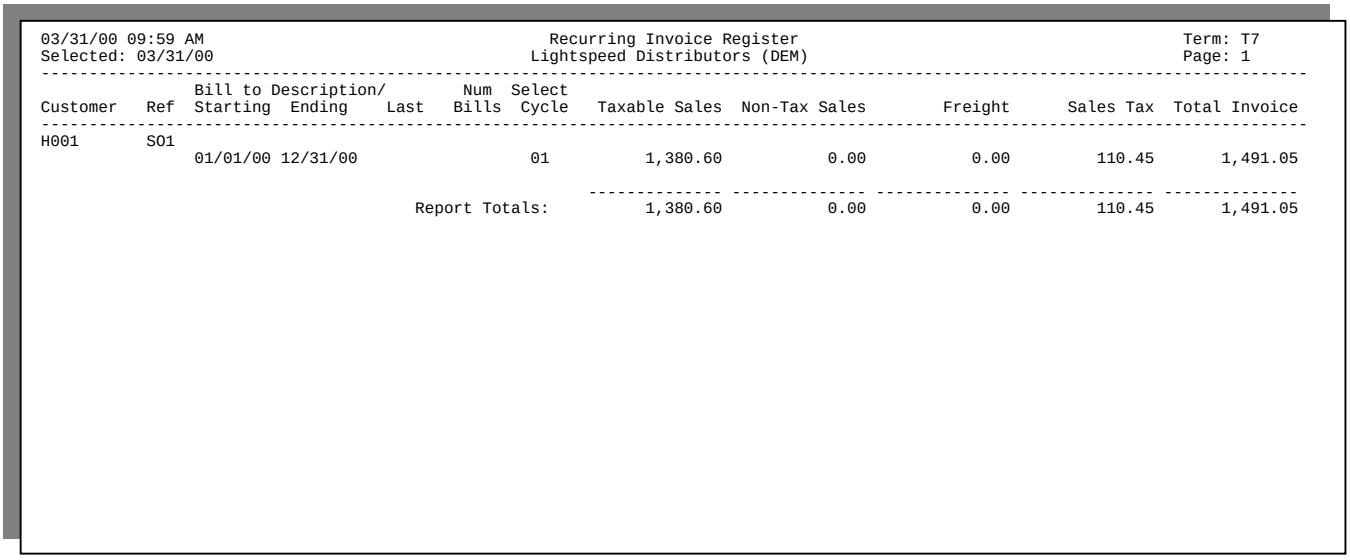
Cash Receipts Journal

This option is an audit report and an update. Print the journal to check the information entered during cash receipts entry. If everything is correct, you may then run the update, which reduces the customer's balance and posts the cash receipts information to the permanent customer files, sales history file, open invoice files, and the General Ledger files.

```
03/31/00 09:58 AM                Cash Receipts Journal (ARCJ)                    Term: T7
Posting Date: 03/31/00          General Ledger Account Summary                   Page: 1
                                Lightspeed Distributors (DEM)
-------------------------------------------------------------------------------------------
Account Code                                                        Debit          Credit
-------------------------------------------------------------------------------------------
101-01-00       Cash in bank - Bank of America                     796.50
110-00-00       Accounts receivable - NJ                                          796.50
                                                                 -------------  -------------
                                                                   796.50          796.50
```

Recurring Invoice Register

This option allows you to select the desired recurring invoices and print the register to verify the selection. The update then adds the selected recurring invoices to the invoice entry file where they may be modified or otherwise treated as regular invoices.



03/31/00 09:59 AM — Recurring Invoice Register — Term: T7
Selected: 03/31/00 — Lightspeed Distributors (DEM) — Page: 1

Customer	Ref	Bill to Description/ Starting	Ending	Last	Num Bills	Select Cycle	Taxable Sales	Non-Tax Sales	Freight	Sales Tax	Total Invoice
H001	SO1										
		01/01/00	12/31/00			01	1,380.60	0.00	0.00	110.45	1,491.05
				Report Totals:			1,380.60	0.00	0.00	110.45	1,491.05

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Bank Reconciliation Reports

Introduction

The *Solution*-IV Bank Reconciliation package pulls together all of your bank deposits from Accounts Receivable, and checks from Accounts Payable and Payroll to assist you in doing your regular bank reconciliations.

Checks and deposits are posted automatically to the bank reconciliation files. After entering any adjustments, such as bank charges, you are able to mark checks, deposits and adjustments that have cleared the bank, enter the balances from your bank statement, and see if your bank accounts balance.

Features

Parameterized
The parameters determine which modules (Accounts Payable, Accounts Receivable and/or Payroll) will post to the bank reconciliation files. A default adjustment account, which will be used by Adjustment Entry, can be entered as well.

Banks
An unlimited number of bank accounts can be maintained on your system.

Conversion
If you have been using *Solution*-IV Accounts Payable or Payroll without using Bank Reconciliation, an easy conversion program allows you to pull in any checks from the monthly check files. An easy entry program allows you to enter any open deposits.

Adjustments
Adjustment Entry allows you to enter any adjustments to your bank account such as monthly bank charges, or returned check fees, to enable you to do your bank reconciliation. You have the option of posting the adjustments to General ledger, if they have not already been entered as journal entries.

Clearing Item Process
The Mark Cleared Items function allows you to mark checks, deposits, and adjustments as having cleared the bank. This process is normally done as you receive your bank statements. You also have the option of "unclearing" items that were incorrectly cleared. The use of ranges makes this process very fast.

Reconciliation Process
After you have cleared all of your items, simply enter the statement date and statement balance, and the system will determine whether your account is in balance or not. Outstanding deposits, checks, and adjustments are shown on the screen, as well as the amount out of balance, if any. You can print a Bank Reconciliation Statement to help with any out of balance condition and to serve as a record of a balanced account.

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Bank Reconciliation Statement
This report details the information entered using the reconciliation process. It is best kept as a record of a balanced account.

Bank Reconciliation Inquiry
Bank Reconciliation Inquiry allows you to view the items in the bank reconciliation file by type -- checks, deposits, adjustments, or everything. All items may be viewed, but not changed in the inquiry.

Transaction Detail Report
This report details all of the items currently in the bank reconciliation file and prints totals for each type.

Reports Shown in this Booklet

Bank Reconciliation Statement BR-3
Bank Reconciliation Detail Report BR-4
Adjustment Journal BR-5
AR Deposit Report BR-6

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Bank Reconciliation Statement

This report prints the detailed information entered using the Reconcile Bank Accounts option. All checks, deposits, and adjustments are shown, including those that are marked as having cleared the bank. The total outstanding deposits, checks, and adjustments are shown, as well as the amount out of balance, if any.

```
03/01/00 02:53 PM                Bank Reconciliation Statement                      Term: T7
                                 Lightspeed Distributors (DEM)                      Page: 1
                                  For Statement Dated 02/29/00
-------------------------------------------------------------------------------------------------
  Tran               Chk    Tran
  Type   Reference   Type   Date           Amount  Payee       Comment
-------------------------------------------------------------------------------------------------
BA Bank of America - checking

  C-AP   0000000001       03/01/00          82.45  0000000123  123 Party Supply Outlet
  C-AP   0000000002       03/01/00       1,065.17  A002        Auto & Bike Parts - East
  C-AP   0000000003       03/01/00         784.51  A003        Auto & Bike Parts - West
  C-AP   0000000004       03/01/00       2,532.38  PEDAL       Pedal Manufacturers of America
  C-PR   0000000005   C   02/02/00         510.13  0000000100  Keith Wilson
  C-PR   0000000006   C   02/02/00         460.26  0000000200  Andrew Dean
  C-PR   0000000007   C   02/02/00         313.07  0000000300  Matthew Perelli
  C-PR   0000000008   D   02/02/00         527.37  0000000400  Mark L. MacMillan
  C-PR   0000000009   C   02/16/00         510.13  0000000100  Keith Wilson
  C-PR   0000000010   C   02/16/00         484.18  0000000200  Andrew Dean
  C-PR   0000000011   C   02/16/00         477.02  0000000300  Matthew Perelli
  C-PR   0000000012   D   02/16/00         527.37  0000000400  Mark L. MacMillan
  C-PR   0000000013   C   03/01/00         510.13  0000000100  Keith Wilson
  C-PR   0000000014   C   03/01/00         460.26  0000000200  Andrew Dean
  C-PR   0000000015   C   03/01/00         412.34  0000000300  Matthew Perelli
  C-PR   0000000016   D   03/01/00         527.37  0000000400  Mark L. MacMillan
  D-AR   000301           03/01/00       1,351.83

Reconciliation:
  Bank Statement Balance on 02/29/00:        16,462.28
    Add    1  Outstanding Deposits    +        1,351.83
    Less  16  Outstanding Checks      -       10,184.14
    Add       Outstanding Adjustments +             .00
                                      --------------
  Reconciled Statement Balance:               7,629.97
  Bank BA Balance from General Ledger:        7,533.26
                                      --------------
  Statement Balance Variance:                    96.71-




'*' indicates item has cleared
```

Bank Transaction Detail Report

This report lists all items in the bank reconciliation file and prints totals for each item type. It is similar to the Bank Reconciliation Statement.

```
03/01/00 02:52 PM                Bank Transaction Detail Report                    Term: T7
                                 Lightspeed Distributors (DEM)                     Page: 1
-------------------------------------------------------------------------------------------
  Tran               Chk    Tran
  Type   Reference   Type   Date           Amount  Payee       Comment
-------------------------------------------------------------------------------------------
BA Bank of America - checking

  C-AP   0000000001       03/01/00          82.45  0000000123  123 Party Supply Outlet
  C-AP   0000000002       03/01/00       1,065.17  A002        Auto & Bike Parts - East
  C-AP   0000000003       03/01/00         784.51  A003        Auto & Bike Parts - West
  C-AP   0000000004       03/01/00       2,532.38  PEDAL       Pedal Manufacturers of America
  C-PR   0000000005   C   02/02/00         510.13  0000000100  Keith Wilson
  C-PR   0000000006   C   02/02/00         460.26  0000000200  Andrew Dean
  C-PR   0000000007   C   02/02/00         313.07  0000000300  Matthew Perelli
  C-PR   0000000008   D   02/02/00         527.37  0000000400  Mark L. MacMillan
  C-PR   0000000009   C   02/16/00         510.13  0000000100  Keith Wilson
  C-PR   0000000010   C   02/16/00         484.18  0000000200  Andrew Dean
  C-PR   0000000011   C   02/16/00         477.02  0000000300  Matthew Perelli
  C-PR   0000000012   D   02/16/00         527.37  0000000400  Mark L. MacMillan
  C-PR   0000000013   C   03/01/00         510.13  0000000100  Keith Wilson
  C-PR   0000000014   C   03/01/00         460.26  0000000200  Andrew Dean
  C-PR   0000000015   C   03/01/00         412.34  0000000300  Matthew Perelli
  C-PR   0000000016   D   03/01/00         527.37  0000000400  Mark L. MacMillan
  D-AR   000301           03/01/00       1,351.83

    Summary Information for BA:
        1  Deposits totaling:           1,351.83
       16  Checks totaling:            10,184.14
        0  Adjustments totaling:            0.00

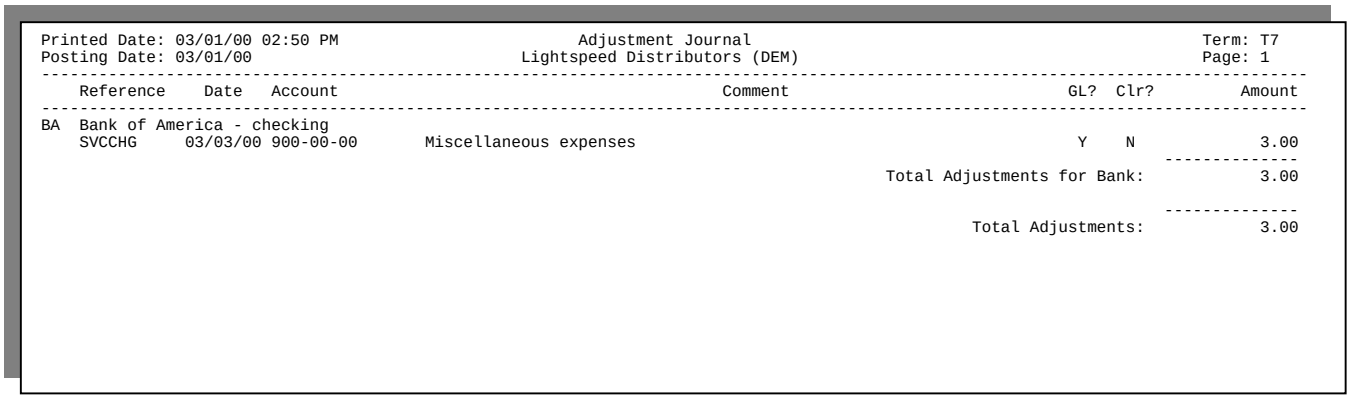


'*' indicates item has cleared
```

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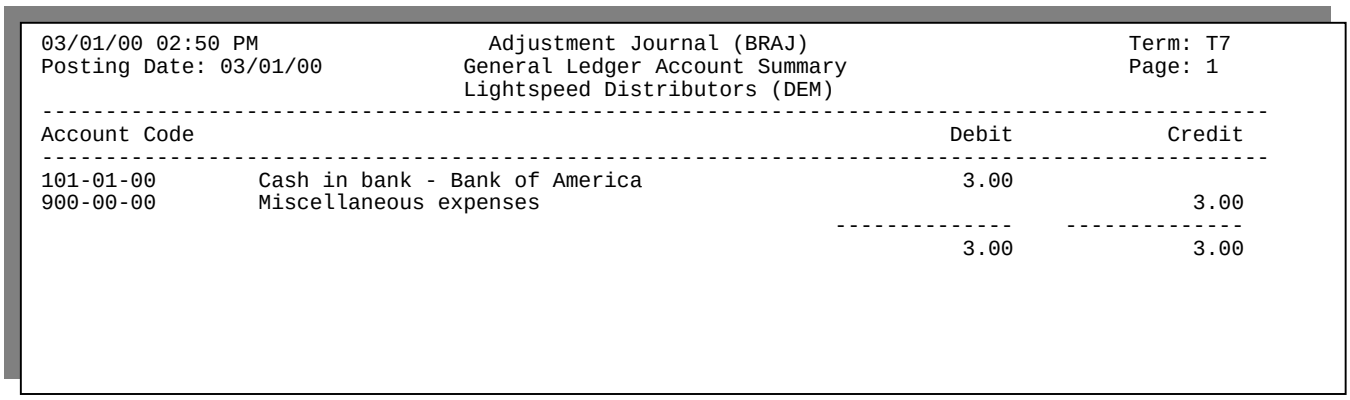
Adjustment Journal

This function lists the adjustments entered using Adjustment Entry. The journal is an audit report if you are posting the adjustments to the General Ledger. If the Adjustment Journal is correct, the update function posts the adjustments to the permanent General Ledger and Bank Reconciliation files.



```
Printed Date: 03/01/00 02:50 PM                    Adjustment Journal                                    Term: T7
Posting Date: 03/01/00                        Lightspeed Distributors (DEM)                              Page: 1
-------------------------------------------------------------------------------------------------------------------
    Reference    Date   Account                              Comment                      GL?  Clr?        Amount
-------------------------------------------------------------------------------------------------------------------
BA  Bank of America - checking
    SVCCHG     03/03/00 900-00-00       Miscellaneous expenses                             Y    N            3.00
                                                                                                        -------------
                                                                          Total Adjustments for Bank:           3.00

                                                                                                        -------------
                                                                                  Total Adjustments:            3.00
```



```
03/01/00 02:50 PM                  Adjustment Journal (BRAJ)                          Term: T7
Posting Date: 03/01/00           General Ledger Account Summary                       Page: 1
                                 Lightspeed Distributors (DEM)
-------------------------------------------------------------------------------------------------
Account Code                                                          Debit             Credit
-------------------------------------------------------------------------------------------------
101-01-00        Cash in bank - Bank of America                        3.00
900-00-00        Miscellaneous expenses                                                   3.00
                                                                  --------------    --------------
                                                                      3.00              3.00
```

AR Deposit Report

This report prints the deposits entered using Add Open AR Deposits and updates the permanent Bank Reconciliation file with the deposit information. The Deposit Update does not post to General Ledger, so is not considered an audit report. It is normally only used at start-up or in the unusual case where the user does not have *Solution*-IV Accounts Receivable.

```
03/01/00 02:51 PM              AR Deposit Report                      Term: T7
                          Lightspeed Distributors (DEM)               Page: 1
-------------------------------------------------------------------------------
Bank
Code  Description                                 Date           Amount
-------------------------------------------------------------------------------
 BA   Bank of America - checking

                                                 03/01/00       4,289.09
                                                              --------------
                                              1  Deposits:       4,289.09
```

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Fixed Assets Reports

Introduction

Thoroughbred *Solution*-IV Fixed Assets is designed to help you manage your assets and calculate depreciation. You may have as many depreciation calculations on an asset as required for your business. Different calculations might be used for book, federal tax, and state tax purposes.

Features

Parameterized
The parameters give you the ability to customize the system to fit your needs without making costly program changes. These parameters include whether or not to post to General Ledger, the maximum tax credit per year, how to handle comments in inquiry, and how to handle declining balance depreciation when the amount drops below the straight line calculation.

Standard Methods
The standard depreciation methods included with *Solution*-IV Fixed Assets are straight line, double declining balance, 150% declining balance, sum of the years digits, ACRS, MACRS, MACRS with part year conventions, all at purchase, and all at sale. The tables for the standard methods may be modified if necessary to comply with new government regulations.

Custom Methods
Depreciation tables may be created for methods not already included with the package.

Multiple Methods
An unlimited number of depreciation methods may be maintained and calculated for each asset. These may be used for federal tax, state tax, book, or any other requirement.

Asset Information
Standard information about each asset is maintained in the asset masterfile such as description, acquisition and retirement information, serial number, location, responsible party, depreciation methods, depreciated value, insured value, warranties and service contracts, capital lease information, comments, and depreciation history.

Asset Inquiry
The Asset Inquiry function allows quick access to information about an asset. All of the information regarding the asset may be viewed but not modified, with the exception of the comments where access is controlled by the parameters.

Depreciation Inquiry
This inquiry function allows you to enter an asset and depreciation method. It then computes a depreciation schedule for the asset. This may be useful for determining the desired method of depreciation to assign to an asset.

Depreciation Calculations
Depreciation can be calculated for any or all of the depreciation methods you have assigned to an asset. You have the option of selecting ranges of categories, assets and purpose codes for which to calculate depreciation. The calculated depreciation may be overridden if desired.

Acquisitions
By entering assets into the system through Acquisition Entry, you have the option of having the acquisition post to General Ledger, as well as printing history reports showing the detail of assets purchased between a range of dates.

Retirements
Similar to acquisitions, retirements may be entered and then shown on a history report at a later date.

Amortization Sub-system
The amortization sub-system allows you to enter a loan amount, interest rate, and number of payments. It then calculates the payment amount, total of all payments, and amortization schedule.

Budget Sub-system
The budgeting sub-system allows you to calculate annual depreciation for a range of assets and post them to the budget fields in General Ledger Account Maintenance.

Reports Shown in this Booklet

Fixed Assets Masterfile Listing FA-3
Fixed Assets Warranty Listing FA-3
Fixed Assets Capital Lease Listing FA-3
Fixed Assets Depreciation Listing FA-4
Fixed Assets Inquiry Listing FA-5
Asset Valuation Report FA-6
Insurance Valuation Report FA-7
Historical Acquisition Report FA-8
Historical Retirement Report FA-9
Tax Credit Report FA-10
Depreciation Comparison Report FA-11
Depreciation Projection Report FA-12
Depreciation History Report FA-13
Depreciation Tax Report FA-14
Amortization Schedule FA-15
Budget Journal FA-17
Depreciation Journal FA-18
Acquisition Journal FA-19
Retirement Availability Report FA-20
Retirement Journal FA-21

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Fixed Asset Masterfile Listing

The Asset Masterfile Listing details the information on each asset in the Asset Masterfile. A variety of sort and detail options are available.

```
03/31/00 02:24 PM                                  Asset Masterfile Listing                                  Term: T0
                                                 Lightspeed Distributors (DEM)                               Page: 1
                                                    Sorted by Asset Code
-------------------------------------------------------------------------------------------------------------------------
    A389                  1992 Ford Aerostar Delivery Van
    Purchase Information:
      Date: 08/04/99  Price:    22,000.00   Reason: NEEDED  Leased    New   Doc: Inv #209485
    General Information:
      Market Value:    22,000.00   Insured Value:    22,000.00   Tax Credit:     1,125.00
      Serial Number: JM1XY3326G1139548     Alternate Sort: VA              Location: Shipping Dept    Responsible: John Baker
    Code Information:
      Category: AUTOS   GL Purpose: BOOK    Class: CAR     Insurance: AUTO    Department:              Location:
    Comment:
      This van has been purchased for the purposes of making
      deliveries, going to the post office, etc.  It will also be
      made available to employees on the weekend.
```

Fixed Asset Warranty Listing

This report prints the warranty information for each asset.

```
03/31/00 02:41 PM            Fixed Asset Warranty Listing             Term: T0
                            Lightspeed Distributors (DEM)             Page: 1
-------------------------------------------------------------------------------
  A389                    1992 Ford Aerostar Delivery Van
      Manufacturer: Ford
      Model Number: Aerostar             Price:       300.00
      Warranty Number: 2894757382013     Expiration Date: 08/04/99
      Contractor: Heritage Ford                      Last Maint: 10/03/99
      Contract Number: 398548692-50689   Expiration Date: 08/04/99
      Comment:
```

Fixed Asset Capital Lease Listing

This report prints the information regarding the capital asset lease.

```
03/31/00 02:41 PM          Fixed Asset Capital Lease Listing          Term: T0
                             Lightspeed Distributors (DEM)            Page: 1
-------------------------------------------------------------------------------
  A389                    1992 Ford Aerostar Delivery Van
      Name: Ford Leasing                              Number: 938-934890-0394
      Periods:  36  Expiration Date: 08/04/99
      Payment:       425.00   Buyout:     8,000.00
      Comment:
```

Fixed Asset Depreciation Listing

This report lists all assets along with the depreciation information on file for each depreciation method you are calculating. It gives information such as start and end dates, purchase price and current depreciation amounts.

```
03/31/00 02:40 PM                                Fixed Asset Depreciation Listing                                Term: T0
                                                  Lightspeed Distributors (DEM)                                  Page: 1
-------------------------------------------------------------------------------------------------------------------------

  A389                  1992 Ford Aerostar Delivery Van
     Purch: 08/04/99  Price:    22,000.00   Reason: NEEDED  Leased    New   Doc: Inv #209485

      Purpose Code: BOOK    Method: A05     Estimated Life:   60  Actual Life:    1  Start Date: 08/04/99  End Date: 08/02/04
        Purchase Price:       22,000.00   Salvage Value:          0.00   Depr Last Taken:       403.33
        Depr Current Year:       403.33   Depr Prior Yrs:         0.00   Max Yearly Depr:         0.00
        Depr Remaining:       21,596.67   Current Value:     21,596.67


      Purpose Code: CA      Method: SL      Estimated Life:   60  Actual Life:    1  Start Date: 08/04/99  End Date: 08/02/04
        Purchase Price:       22,000.00   Salvage Value:          0.00   Depr Last Taken:       366.67
        Depr Current Year:       366.67   Depr Prior Yrs:         0.00   Max Yearly Depr:         0.00
        Depr Remaining:       21,633.33   Current Value:     21,633.33


      Purpose Code: FED     Method: A05     Estimated Life:   60  Actual Life:    1  Start Date: 08/04/99  End Date: 08/02/04
        Purchase Price:       22,000.00   Salvage Value:          0.00   Depr Last Taken:       403.33
        Depr Current Year:       403.33   Depr Prior Yrs:         0.00   Max Yearly Depr:         0.00
        Depr Remaining:       21,596.67   Current Value:     21,596.67


  D101                  6 foot Teak Executive Desk
     Purch: 08/04/99  Price:       600.00   Reason: NEEDED  Purchased New   Doc: Inv #9834581

      Purpose Code: BOOK    Method: A03     Estimated Life:   36  Actual Life:    1  Start Date: 08/04/99  End Date: 08/03/02
        Purchase Price:          600.00   Salvage Value:          0.00   Depr Last Taken:        19.00
        Depr Current Year:        19.00   Depr Prior Yrs:         0.00   Max Yearly Depr:         0.00
        Depr Remaining:          581.00   Current Value:        581.00


      Purpose Code: CA      Method: SL      Estimated Life:   36  Actual Life:    1  Start Date: 08/04/99  End Date: 08/03/02
        Purchase Price:          600.00   Salvage Value:          0.00   Depr Last Taken:        16.67
        Depr Current Year:        16.67   Depr Prior Yrs:         0.00   Max Yearly Depr:         0.00
        Depr Remaining:          583.33   Current Value:        583.33


      Purpose Code: FED     Method: A03     Estimated Life:   36  Actual Life:    1  Start Date: 08/04/99  End Date: 08/03/02
        Purchase Price:          600.00   Salvage Value:          0.00   Depr Last Taken:        19.00
        Depr Current Year:        19.00   Depr Prior Yrs:         0.00   Max Yearly Depr:         0.00
        Depr Remaining:          581.00   Current Value:        581.00


      Purpose Code: NJ      Method: SL      Estimated Life:   48  Actual Life:    1  Start Date: 08/04/99  End Date: 08/03/03
        Purchase Price:          600.00   Salvage Value:          0.00   Depr Last Taken:        12.50
        Depr Current Year:        12.50   Depr Prior Yrs:         0.00   Max Yearly Depr:         0.00
        Depr Remaining:          587.50   Current Value:        587.50


  F001                  Furniture in reception area
     Purch: 01/26/99  Price:       500.00   Reason: NEEDED  Purchased New   Doc:

      Purpose Code: BOOK    Method: SL      Estimated Life:   60  Actual Life:    1  Start Date: 01/26/99  End Date: 01/25/04
        Purchase Price:          500.00   Salvage Value:          0.00   Depr Last Taken:         8.33
        Depr Current Year:         8.33   Depr Prior Yrs:         0.00   Max Yearly Depr:         0.00
        Depr Remaining:          491.67   Current Value:        491.67


  F102                  Furniture in conference room
     Purch: 01/26/99  Price:     1,000.00   Reason: NEEDED  Purchased New   Doc:

      Purpose Code: BOOK    Method: SL      Estimated Life:   60  Actual Life:    0  Start Date: 01/26/99  End Date: 01/25/04
        Purchase Price:        1,000.00   Salvage Value:          0.00   Depr Last Taken:         0.00
        Depr Current Year:         0.00   Depr Prior Yrs:         0.00   Max Yearly Depr:         0.00
        Depr Remaining:        1,000.00   Current Value:      1,000.00

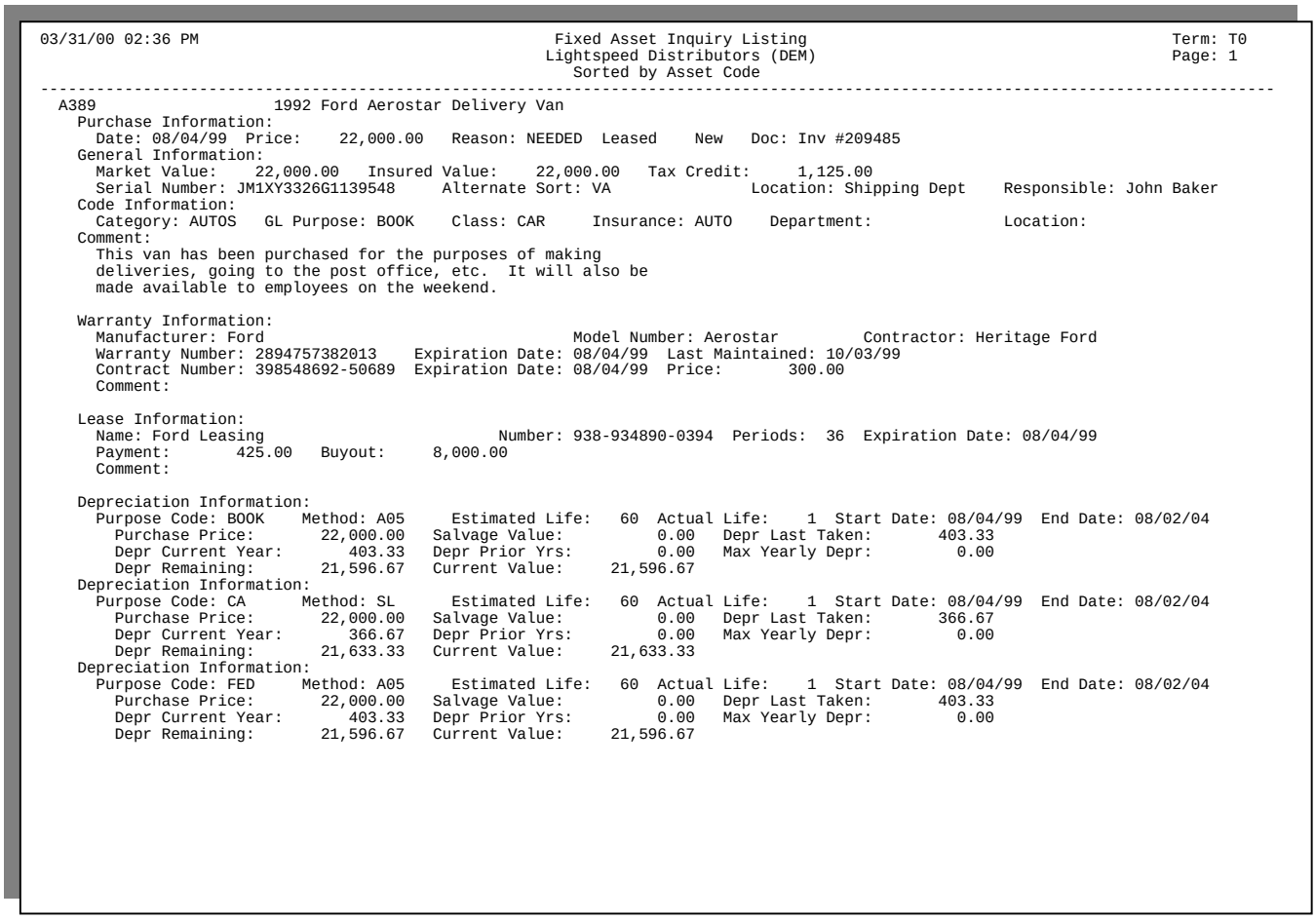


4 Asset Codes Printed
```

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Fixed Asset Inquiry Listing

The Fixed Asset Inquiry Listing prints information about a fixed asset.



```
03/31/00 02:36 PM                                  Fixed Asset Inquiry Listing                                  Term: T0
                                                  Lightspeed Distributors (DEM)                                 Page: 1
                                                     Sorted by Asset Code
-------------------------------------------------------------------------------------------------------------------------------
  A389                  1992 Ford Aerostar Delivery Van
    Purchase Information:
      Date: 08/04/99  Price:    22,000.00   Reason: NEEDED  Leased    New   Doc: Inv #209485
    General Information:
      Market Value:    22,000.00   Insured Value:    22,000.00   Tax Credit:     1,125.00
      Serial Number: JM1XY3326G1139548     Alternate Sort: VA              Location: Shipping Dept    Responsible: John Baker
    Code Information:
      Category: AUTOS   GL Purpose: BOOK    Class: CAR     Insurance: AUTO    Department:              Location:
    Comment:
      This van has been purchased for the purposes of making
      deliveries, going to the post office, etc.  It will also be
      made available to employees on the weekend.

    Warranty Information:
      Manufacturer: Ford                                Model Number: Aerostar         Contractor: Heritage Ford
      Warranty Number: 2894757382013    Expiration Date: 08/04/99  Last Maintained: 10/03/99
      Contract Number: 398548692-50689  Expiration Date: 08/04/99  Price:       300.00
      Comment:

    Lease Information:
      Name: Ford Leasing                        Number: 938-934890-0394  Periods:  36  Expiration Date: 08/04/99
      Payment:       425.00   Buyout:     8,000.00
      Comment:

    Depreciation Information:
      Purpose Code: BOOK    Method: A05     Estimated Life:   60  Actual Life:    1  Start Date: 08/04/99  End Date: 08/02/04
        Purchase Price:       22,000.00   Salvage Value:          0.00   Depr Last Taken:       403.33
        Depr Current Year:       403.33   Depr Prior Yrs:         0.00   Max Yearly Depr:         0.00
        Depr Remaining:       21,596.67   Current Value:     21,596.67
    Depreciation Information:
      Purpose Code: CA      Method: SL      Estimated Life:   60  Actual Life:    1  Start Date: 08/04/99  End Date: 08/02/04
        Purchase Price:       22,000.00   Salvage Value:          0.00   Depr Last Taken:       366.67
        Depr Current Year:       366.67   Depr Prior Yrs:         0.00   Max Yearly Depr:         0.00
        Depr Remaining:       21,633.33   Current Value:     21,633.33
    Depreciation Information:
      Purpose Code: FED     Method: A05     Estimated Life:   60  Actual Life:    1  Start Date: 08/04/99  End Date: 08/02/04
        Purchase Price:       22,000.00   Salvage Value:          0.00   Depr Last Taken:       403.33
        Depr Current Year:       403.33   Depr Prior Yrs:         0.00   Max Yearly Depr:         0.00
        Depr Remaining:       21,596.67   Current Value:     21,596.67
```

Asset Valuation Report

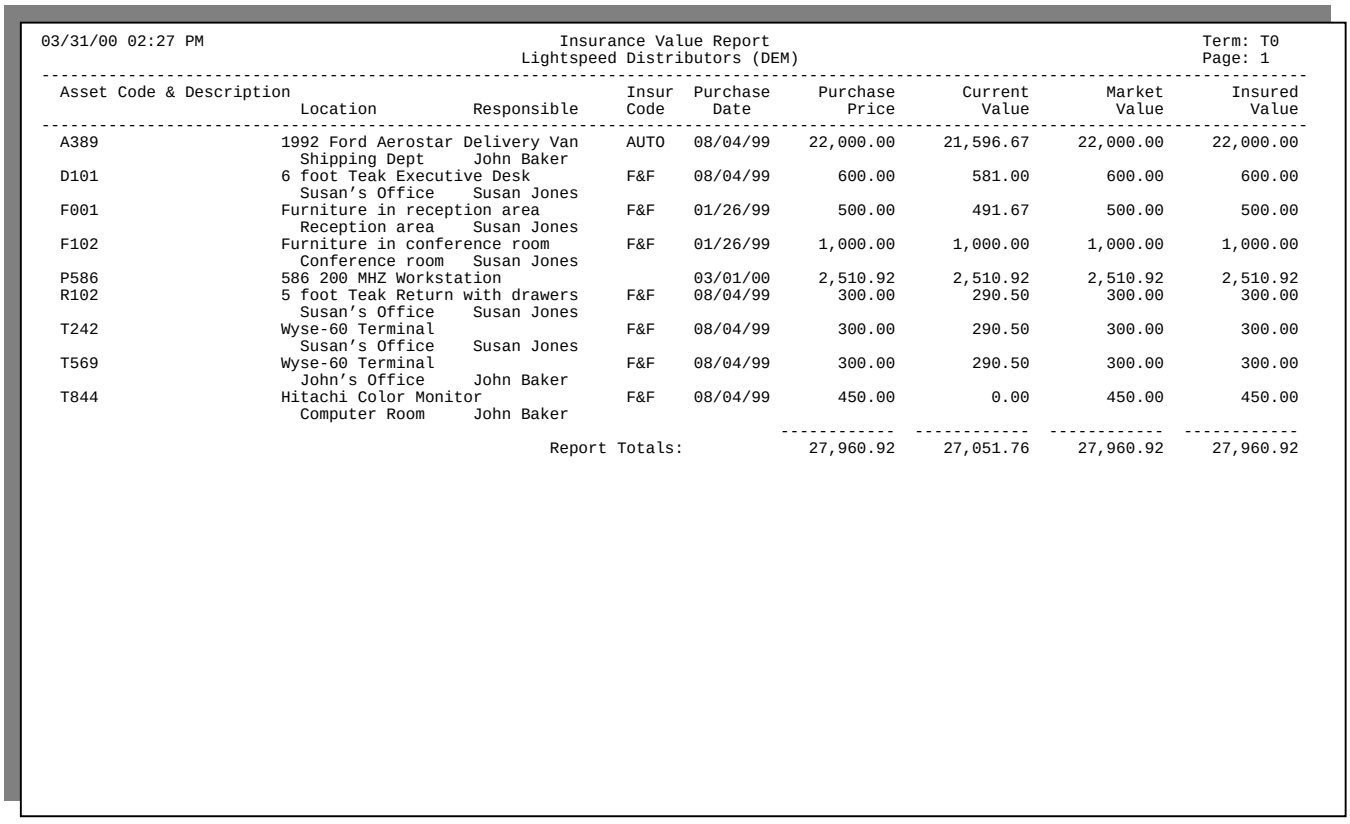
The Asset Valuation Report shows the current value of your assets based on the depreciation method used for posting to General Ledger.

```
03/31/00 02:25 PM                  Asset Valuation Report                          Term: T0
                                Lightspeed Distributors (DEM)                      Page: 1
-------------------------------------------------------------------------------------------------
  Asset Code & Description                    Purchase       Salvage  Depreciation       Current
    Depreciation Method                          Price         Value  Taken to Date        Value
-------------------------------------------------------------------------------------------------
  A389                  1992 Ford Aerostar Delivery Van
    A05    ACRS - 5 Year                     22,000.00          0.00        403.33     21,596.67
  D101                  6 foot Teak Executive Desk
    A03    ACRS - 3 Year                       600.00          0.00         19.00        581.00
  F001                  Furniture in reception area
    SL     Straight Line                       500.00          0.00          8.33        491.67
  F102                  Furniture in conference room
    SL     Straight Line                     1,000.00          0.00          0.00      1,000.00
  P586                  586 200 MHZ Workstation
    A03    ACRS - 3 Year                     2,510.92          0.00          0.00      2,510.92
  R102                  5 foot Teak Return with drawers
    A03    ACRS - 3 Year                       300.00          0.00          9.50        290.50
  T569                  Wyse-60 Terminal
    A03    ACRS - 3 Year                       300.00          0.00          9.50        290.50
  T844                  Hitachi Color Monitor
    ATPURC All at purchase                    450.00          0.00        450.00          0.00
                                          ------------  ------------  ------------  ------------
                          Report Totals:    27,660.92          0.00        899.66     26,761.26
```

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Insurance Value Report

The Insurance Value Report shows the insurance value of your assets along with the location and responsible party. You may find this report useful during insurance reviews or audits, or in case of fire or theft resulting in loss of assets.

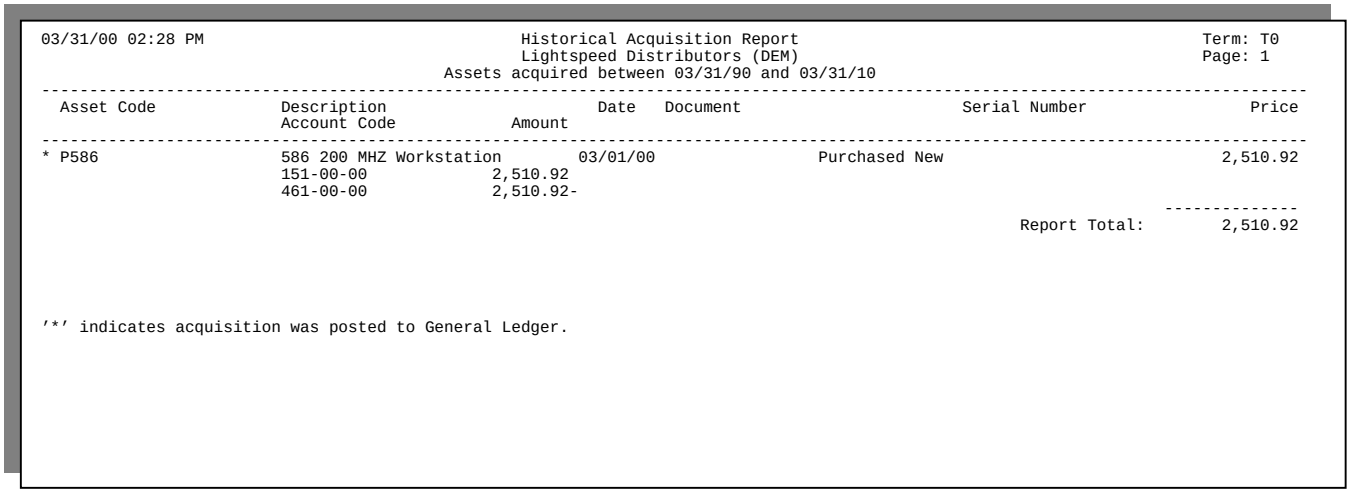


03/31/00 02:27 PM — Insurance Value Report — Term: T0
Lightspeed Distributors (DEM) — Page: 1

Asset Code & Description / Location	Responsible	Insur Code	Purchase Date	Purchase Price	Current Value	Market Value	Insured Value
A389	1992 Ford Aerostar Delivery Van	AUTO	08/04/99	22,000.00	21,596.67	22,000.00	22,000.00
Shipping Dept	John Baker						
D101	6 foot Teak Executive Desk	F&F	08/04/99	600.00	581.00	600.00	600.00
Susan's Office	Susan Jones						
F001	Furniture in reception area	F&F	01/26/99	500.00	491.67	500.00	500.00
Reception area	Susan Jones						
F102	Furniture in conference room	F&F	01/26/99	1,000.00	1,000.00	1,000.00	1,000.00
Conference room	Susan Jones						
P586	586 200 MHZ Workstation		03/01/00	2,510.92	2,510.92	2,510.92	2,510.92
R102	5 foot Teak Return with drawers	F&F	08/04/99	300.00	290.50	300.00	300.00
Susan's Office	Susan Jones						
T242	Wyse-60 Terminal	F&F	08/04/99	300.00	290.50	300.00	300.00
Susan's Office	Susan Jones						
T569	Wyse-60 Terminal	F&F	08/04/99	300.00	290.50	300.00	300.00
John's Office	John Baker						
T844	Hitachi Color Monitor	F&F	08/04/99	450.00	0.00	450.00	450.00
Computer Room	John Baker						
	Report Totals:			27,960.92	27,051.76	27,960.92	27,960.92

Historical Acquisition Report

The Historical Acquisition Report shows all asset purchases that were entered through Acquisition Entry for a given range of dates.



```
03/31/00 02:28 PM                          Historical Acquisition Report                                    Term: T0
                                           Lightspeed Distributors (DEM)                                    Page: 1
                                    Assets acquired between 03/31/90 and 03/31/10
-------------------------------------------------------------------------------------------------------------------------
  Asset Code            Description                    Date   Document                    Serial Number            Price
                        Account Code          Amount
-------------------------------------------------------------------------------------------------------------------------
* P586                  586 200 MHZ Workstation      03/01/00              Purchased New                          2,510.92
                        151-00-00            2,510.92
                        461-00-00            2,510.92-
                                                                                                          -------------
                                                                                          Report Total:        2,510.92

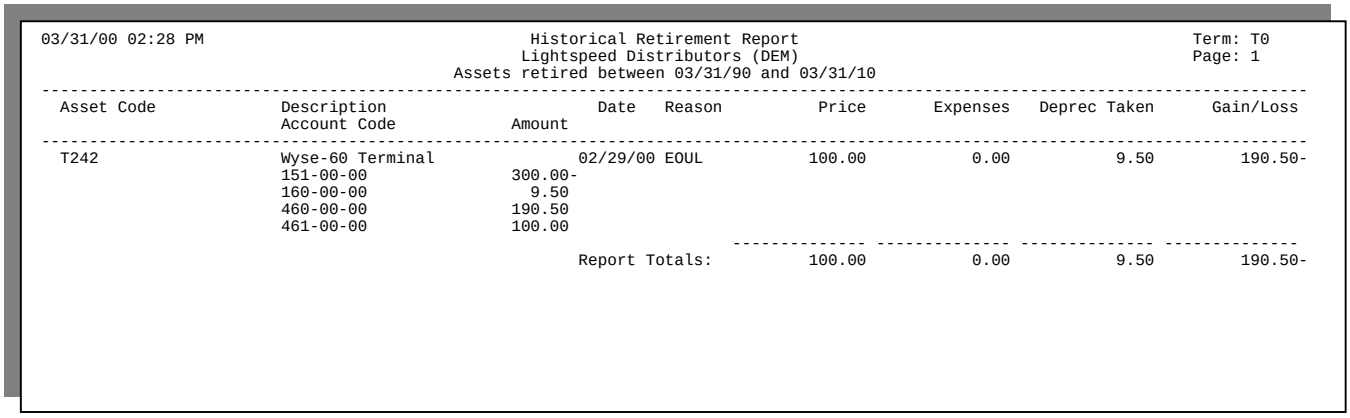


'*' indicates acquisition was posted to General Ledger.
```

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Historical Retirement Report

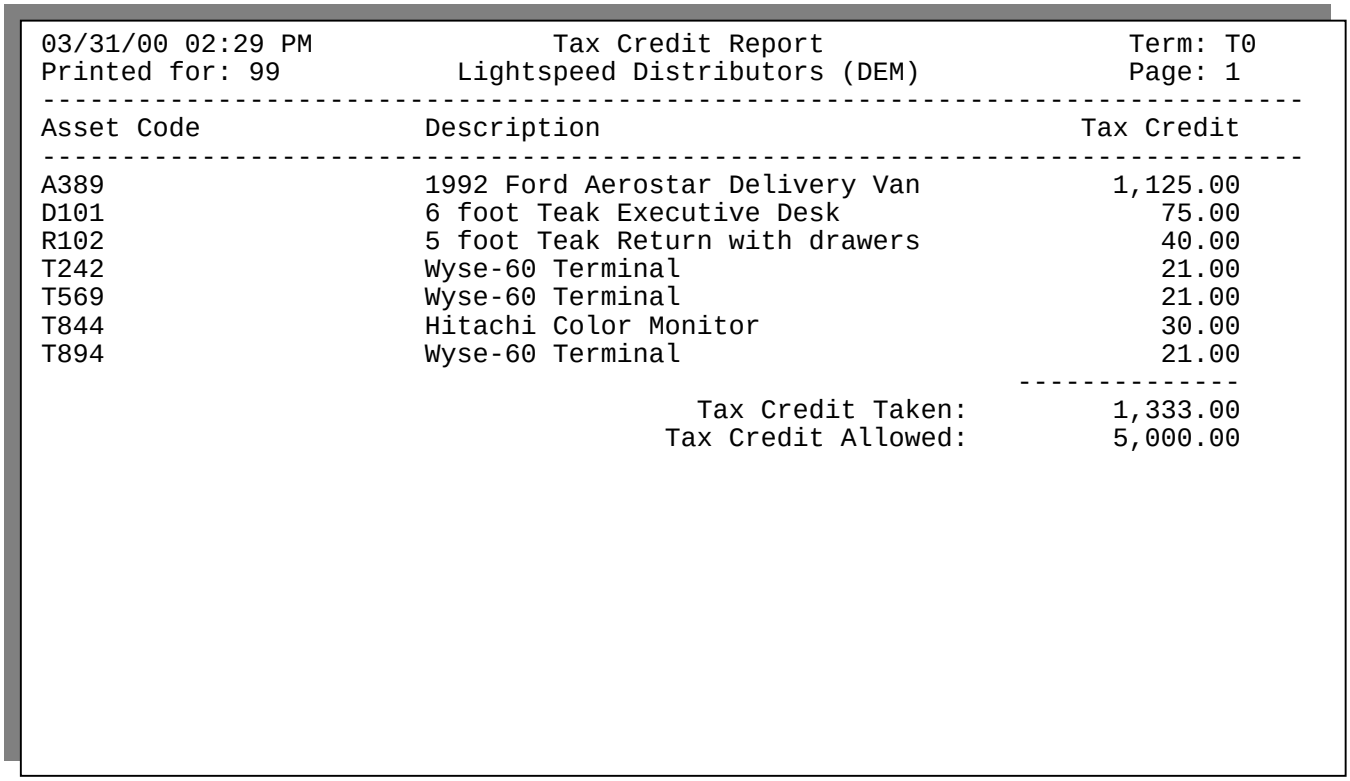
The Historical Retirement Report shows all assets that were retired using Retirement Entry for a given range of dates.



```
03/31/00 02:28 PM                          Historical Retirement Report                                    Term: T0
                                          Lightspeed Distributors (DEM)                                    Page: 1
                                   Assets retired between 03/31/90 and 03/31/10
-------------------------------------------------------------------------------------------------------------------------
  Asset Code            Description                    Date   Reason          Price       Expenses   Deprec Taken      Gain/Loss
                        Account Code          Amount
-------------------------------------------------------------------------------------------------------------------------
  T242                  Wyse-60 Terminal             02/29/00 EOUL          100.00           0.00           9.50         190.50-
                        151-00-00             300.00-
                        160-00-00               9.50
                        460-00-00             190.50
                        461-00-00             100.00
                                                                 -------------- -------------- -------------- --------------
                                                     Report Totals:          100.00           0.00           9.50         190.50-
```

Tax Credit Report

The Tax Credit Report shows the tax credits taken, as found in the Asset Masterfile, and compares it against the tax credit available as shown in the parameters.



```
03/31/00 02:29 PM              Tax Credit Report                    Term: T0
Printed for: 99           Lightspeed Distributors (DEM)             Page: 1
-------------------------------------------------------------------------------
Asset Code              Description                                Tax Credit
-------------------------------------------------------------------------------
A389                    1992 Ford Aerostar Delivery Van              1,125.00
D101                    6 foot Teak Executive Desk                      75.00
R102                    5 foot Teak Return with drawers                 40.00
T242                    Wyse-60 Terminal                                21.00
T569                    Wyse-60 Terminal                                21.00
T844                    Hitachi Color Monitor                           30.00
T894                    Wyse-60 Terminal                                21.00
                                                                  --------------
                                        Tax Credit Taken:            1,333.00
                                      Tax Credit Allowed:            5,000.00
```

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Depreciation Comparison Report

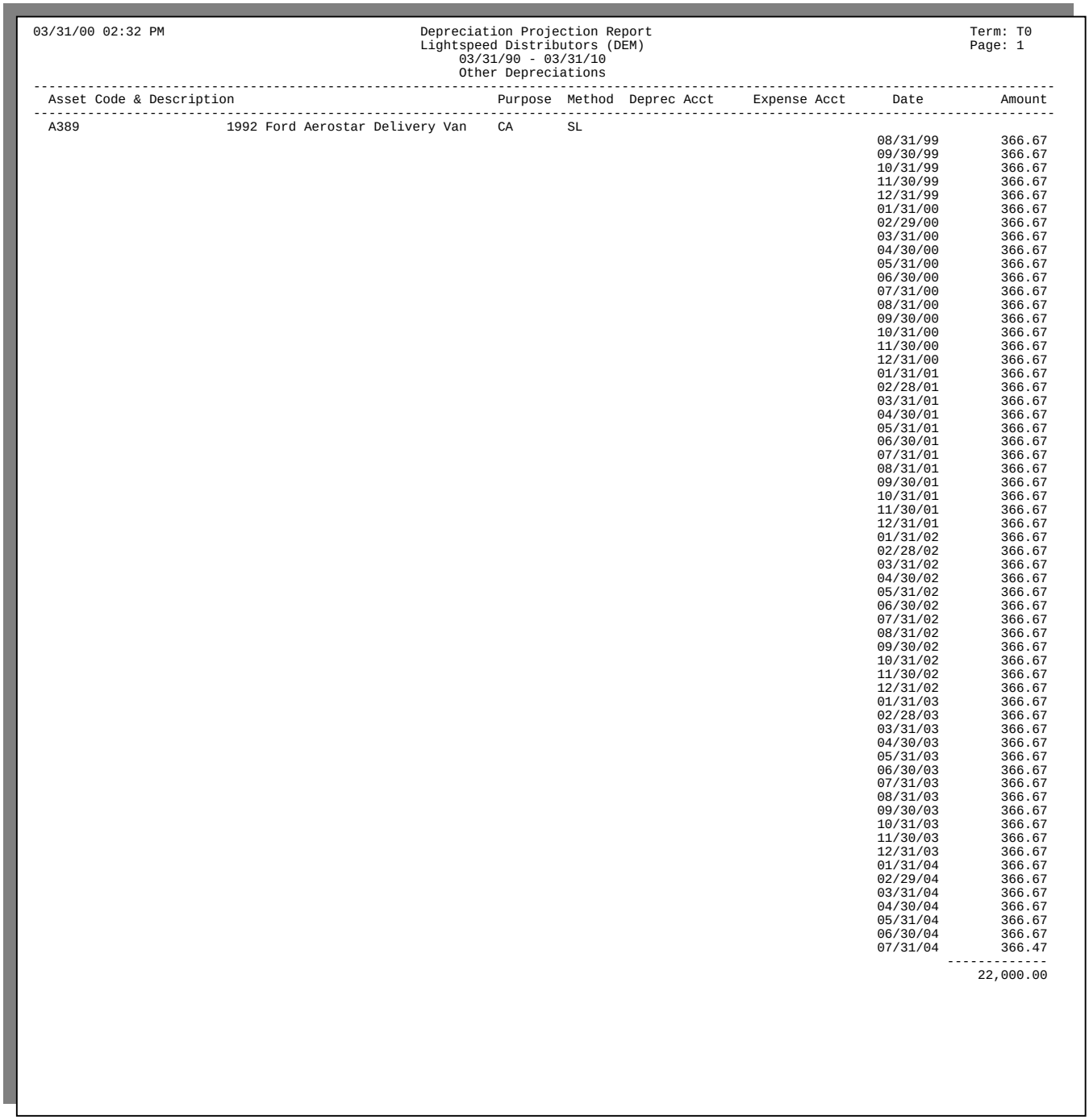
The Depreciation Comparison Report shows the difference between two different purposes (and therefore depreciation methods) for a given range of assets.

03/31/00 02:30 PM — Depreciation Comparison Report — Term: T0
Lightspeed Distributors (DEM) — Page: 1
Purpose FED vs. BOOK

Asset Code	Description / Purpose	Method	Estim Life	Actual Life	Purchase Price	Salvage Value	Depreciation Taken	Remaining Depreciation	Current Value
A389	1992 Ford Aerostar Delivery Van								
	BOOK	A05	60	1	22,000.00	0.00	403.33	21,596.67	21,596.67
	FED	A05	60	1	22,000.00	0.00	403.33	21,596.67	21,596.67
D101	6 foot Teak Executive Desk								
	BOOK	A03	36	1	600.00	0.00	19.00	581.00	581.00
	FED	A03	36	1	600.00	0.00	19.00	581.00	581.00
F001	Furniture in reception area								
	BOOK	SL	60	1	500.00	0.00	8.33	491.67	491.67
	FED				0.00	0.00	0.00	0.00	0.00
F102	Furniture in conference room								
	BOOK	SL	60		1,000.00	0.00	0.00	1,000.00	1,000.00
	FED				0.00	0.00	0.00	0.00	0.00
P586	586 200 MHZ Workstation								
	BOOK	A03	36		2,510.92	0.00	0.00	2,510.92	2,510.92
	FED				0.00	0.00	0.00	0.00	0.00
R102	5 foot Teak Return with drawers								
	BOOK	A03	36	1	300.00	0.00	9.50	290.50	290.50
	FED	SL	36	1	300.00	0.00	8.33	291.67	291.67
T242	Wyse-60 Terminal								
	BOOK	A03	36	1	300.00	0.00	9.50	290.50	290.50
	FED	A05	60	1	300.00	0.00	5.50	294.50	294.50
T569	Wyse-60 Terminal								
	BOOK	A03	36	1	300.00	0.00	9.50	290.50	290.50
	FED	A05	60	1	300.00	0.00	5.50	294.50	294.50
T844	Hitachi Color Monitor								
	BOOK	ATPURC	36	1	450.00	0.00	450.00	0.00	0.00
	FED	A05	60	1	450.00	0.00	8.25	441.75	441.75

Depreciation Projection Report

The Depreciation Projection Report prints a schedule of what the depreciation is for a given range of assets and methods.



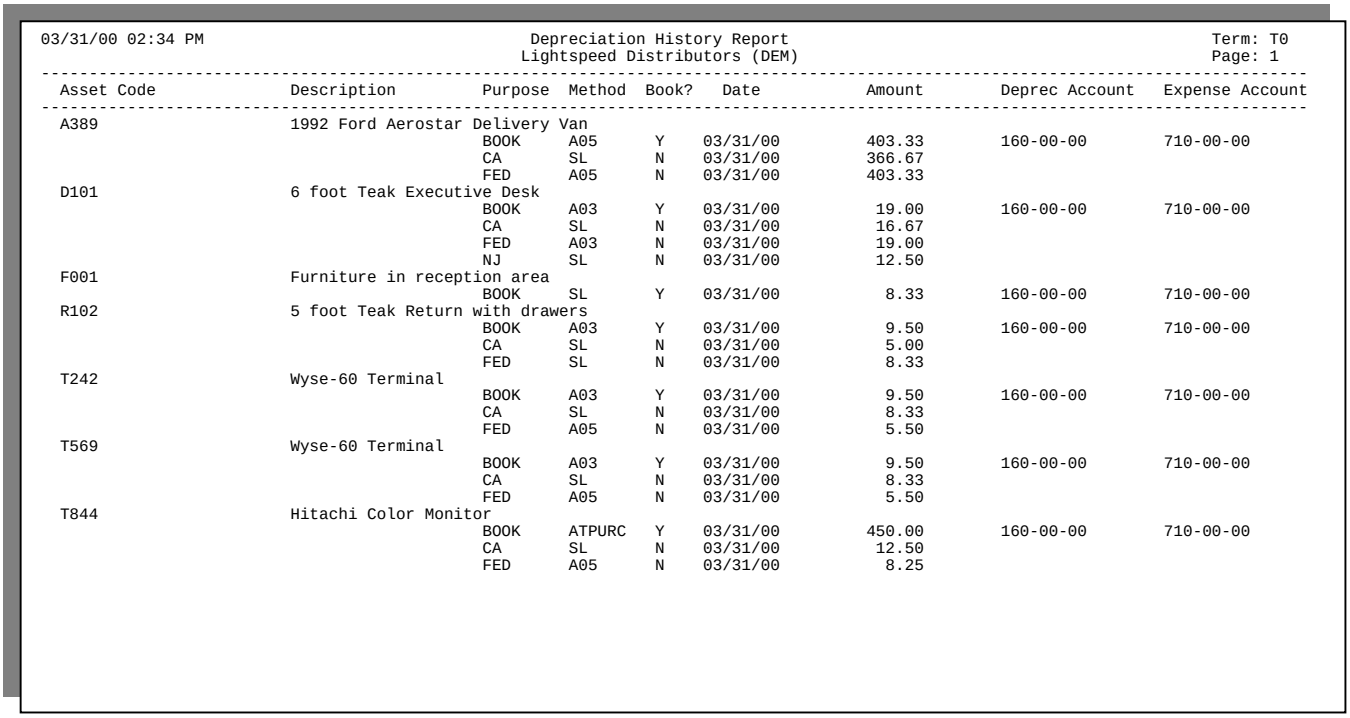
03/31/00 02:32 PM — Depreciation Projection Report — Term: T0
Lightspeed Distributors (DEM) — Page: 1
03/31/90 - 03/31/10
Other Depreciations

Asset Code & Description	Purpose	Method	Deprec Acct	Expense Acct	Date	Amount
A389 1992 Ford Aerostar Delivery Van	CA	SL				
					08/31/99	366.67
					09/30/99	366.67
					10/31/99	366.67
					11/30/99	366.67
					12/31/99	366.67
					01/31/00	366.67
					02/29/00	366.67
					03/31/00	366.67
					04/30/00	366.67
					05/31/00	366.67
					06/30/00	366.67
					07/31/00	366.67
					08/31/00	366.67
					09/30/00	366.67
					10/31/00	366.67
					11/30/00	366.67
					12/31/00	366.67
					01/31/01	366.67
					02/28/01	366.67
					03/31/01	366.67
					04/30/01	366.67
					05/31/01	366.67
					06/30/01	366.67
					07/31/01	366.67
					08/31/01	366.67
					09/30/01	366.67
					10/31/01	366.67
					11/30/01	366.67
					12/31/01	366.67
					01/31/02	366.67
					02/28/02	366.67
					03/31/02	366.67
					04/30/02	366.67
					05/31/02	366.67
					06/30/02	366.67
					07/31/02	366.67
					08/31/02	366.67
					09/30/02	366.67
					10/31/02	366.67
					11/30/02	366.67
					12/31/02	366.67
					01/31/03	366.67
					02/28/03	366.67
					03/31/03	366.67
					04/30/03	366.67
					05/31/03	366.67
					06/30/03	366.67
					07/31/03	366.67
					08/31/03	366.67
					09/30/03	366.67
					10/31/03	366.67
					11/30/03	366.67
					12/31/03	366.67
					01/31/04	366.67
					02/29/04	366.67
					03/31/04	366.67
					04/30/04	366.67
					05/31/04	366.67
					06/30/04	366.67
					07/31/04	366.47
						22,000.00

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Depreciation History Report

The Depreciation History Report prints the depreciation that has been taken for a given range of assets and dates.

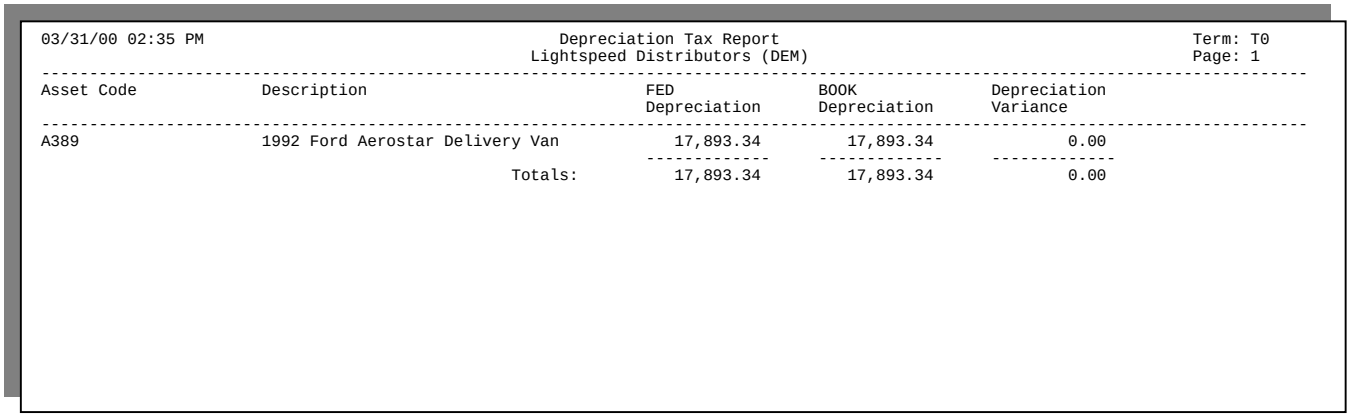


03/31/00 02:34 PM — Depreciation History Report — Term: T0
Lightspeed Distributors (DEM) — Page: 1

Asset Code	Description	Purpose	Method	Book?	Date	Amount	Deprec Account	Expense Account
A389	1992 Ford Aerostar Delivery Van							
		BOOK	A05	Y	03/31/00	403.33	160-00-00	710-00-00
		CA	SL	N	03/31/00	366.67		
		FED	A05	N	03/31/00	403.33		
D101	6 foot Teak Executive Desk							
		BOOK	A03	Y	03/31/00	19.00	160-00-00	710-00-00
		CA	SL	N	03/31/00	16.67		
		FED	A03	N	03/31/00	19.00		
		NJ	SL	N	03/31/00	12.50		
F001	Furniture in reception area							
		BOOK	SL	Y	03/31/00	8.33	160-00-00	710-00-00
R102	5 foot Teak Return with drawers							
		BOOK	A03	Y	03/31/00	9.50	160-00-00	710-00-00
		CA	SL	N	03/31/00	5.00		
		FED	SL	N	03/31/00	8.33		
T242	Wyse-60 Terminal							
		BOOK	A03	Y	03/31/00	9.50	160-00-00	710-00-00
		CA	SL	N	03/31/00	8.33		
		FED	A05	N	03/31/00	5.50		
T569	Wyse-60 Terminal							
		BOOK	A03	Y	03/31/00	9.50	160-00-00	710-00-00
		CA	SL	N	03/31/00	8.33		
		FED	A05	N	03/31/00	5.50		
T844	Hitachi Color Monitor							
		BOOK	ATPURC	Y	03/31/00	450.00	160-00-00	710-00-00
		CA	SL	N	03/31/00	12.50		
		FED	A05	N	03/31/00	8.25		

Depreciation Tax Report

This report allows you to compare two different depreciation methods and calculates the difference in depreciation amounts between the two methods. This report can be used to compare the depreciation taken for Alternative Minimum Tax (AMT) purposes and regular tax purposes giving the Adjusted Current Earnings (ACE) adjustment.



```
03/31/00 02:35 PM                          Depreciation Tax Report                                    Term: T0
                                      Lightspeed Distributors (DEM)                                   Page: 1
-------------------------------------------------------------------------------------------------------------------
Asset Code          Description                          FED              BOOK             Depreciation
                                                         Depreciation     Depreciation     Variance
-------------------------------------------------------------------------------------------------------------------
A389                1992 Ford Aerostar Delivery Van        17,893.34        17,893.34             0.00
                                                           ------------     ------------     ------------
                                              Totals:      17,893.34        17,893.34             0.00
```

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Amortization Schedule

This report prints the actual schedule for a range of loans entered through Amortization Maintenance.

```
03/31/00 02:14 PM            Amortization Schedule                  Term: T0
                        Lightspeed Distributors (DEM)               Page: 1
--------------------------------------------------------------------------------
OFFICE      Mortgage on office building
                  Loan amount:          14500.00
                  Payment amount:         461.09
                  Interest rate:          9.0000%
                  Terms (Months):             36

Payment Date      Date          Payment    Apply to     Apply to        Loan
Number  Due       Paid          Amount     Interest     Principal       Balance
--------------------------------------------------------------------------------
   1  02/01/00    /  /           461.09       108.75        352.34      14147.66
   2  03/31/00    /  /           461.09       106.11        354.98      13792.68
   3  04/30/00    /  /           461.09       103.45        357.64      13435.04
   4  05/31/00    /  /           461.09       100.76        360.33      13074.71
   5  06/30/00    /  /           461.09        98.06        363.03      12711.68
   6  07/31/00    /  /           461.09        95.34        365.75      12345.93
   7  08/31/00    /  /           461.09        92.59        368.50      11977.43
   8  09/30/00    /  /           461.09        89.83        371.26      11606.17
   9  10/31/00    /  /           461.09        87.05        374.04      11232.13
  10  11/30/00    /  /           461.09        84.24        376.85      10855.28
  11  12/31/00    /  /           461.09        81.41        379.68      10475.60
                          ------------- ------------ -------------
Annual Totals:                  5071.99      1047.59       4024.40

  12  01/31/01    /  /           461.09        78.57        382.52      10093.08
  13  02/28/01    /  /           461.09        75.70        385.39       9707.69
  14  03/31/01    /  /           461.09        72.81        388.28       9319.41
  15  04/30/01    /  /           461.09        69.90        391.19       8928.22
  16  05/31/01    /  /           461.09        66.96        394.13       8534.09
  17  06/30/01    /  /           461.09        64.01        397.08       8137.01
  18  07/31/01    /  /           461.09        61.03        400.06       7736.95
  19  08/31/01    /  /           461.09        58.03        403.06       7333.89
  20  09/30/01    /  /           461.09        55.00        406.09       6927.80
  21  10/31/01    /  /           461.09        51.96        409.13       6518.67
  22  11/30/01    /  /           461.09        48.89        412.20       6106.47
  23  12/31/01    /  /           461.09        45.80        415.29       5691.18
                          ------------- ------------ -------------
Annual Totals:                  5533.08       748.66       4784.42

  24  01/31/02    /  /           461.09        42.68        418.41       5272.77
  25  02/28/02    /  /           461.09        39.55        421.54       4851.23
  26  03/31/02    /  /           461.09        36.38        424.71       4426.52
  27  04/30/02    /  /           461.09        33.20        427.89       3998.63
  28  05/31/02    /  /           461.09        29.99        431.10       3567.53
  29  06/30/02    /  /           461.09        26.76        434.33       3133.20
  30  07/31/02    /  /           461.09        23.50        437.59       2695.61
  31  08/31/02    /  /           461.09        20.22        440.87       2254.74
```

Amortization Schedule (continued)

```
03/31/00 02:14 PM            Amortization Schedule                  Term: T0
                          Lightspeed Distributors (DEM)             Page: 2
-------------------------------------------------------------------------------

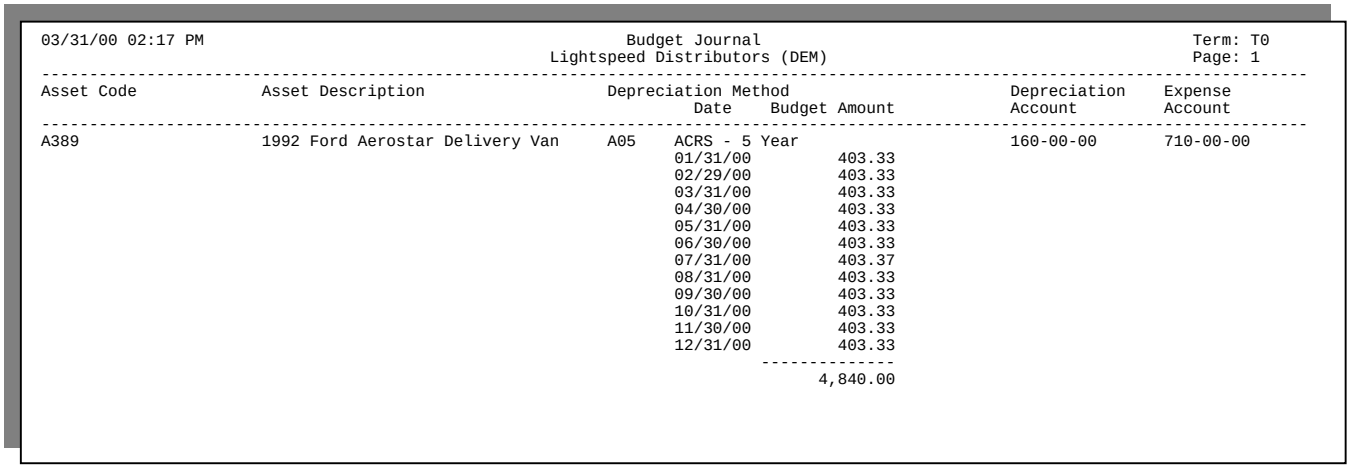
  32  09/30/02    /  /          461.09       16.91        444.18       1810.56
  33  10/31/02    /  /          461.09       13.58        447.51       1363.05
  34  11/30/02    /  /          461.09       10.22        450.87        912.18
  35  12/31/02    /  /          461.09        6.84        454.25        457.93
                          ------------ ----------- -------------
Annual Totals:                 5533.08      299.83       5233.25

  36  01/31/03    /  /          461.36        3.43        457.93          0.00
                          ------------ ----------- -------------
Annual Totals:                 461.36        3.43        457.93
```

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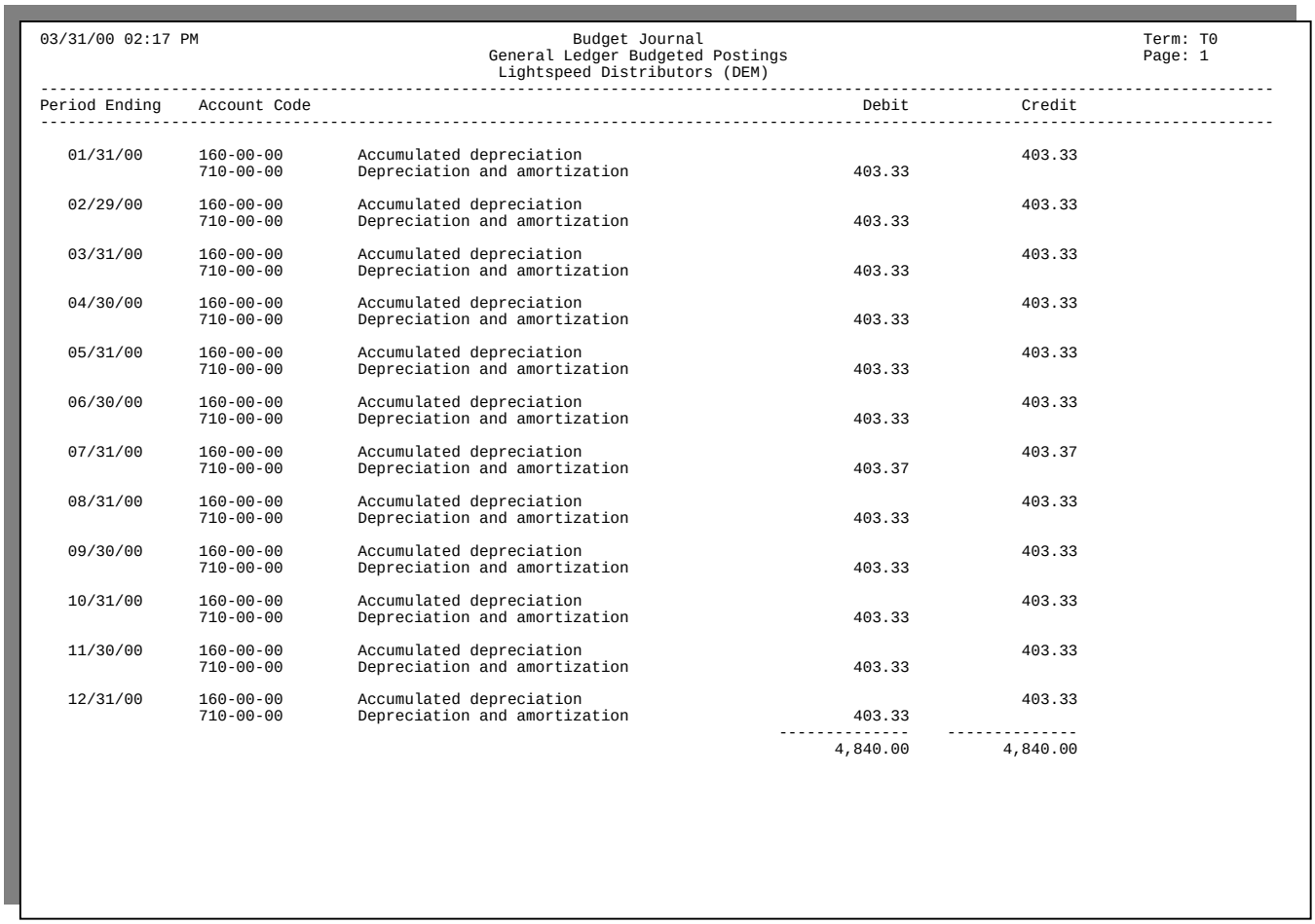
Budget Journal

The Budget Journal details the depreciation budgets calculated using Budget Calculation & Entry. It must be printed before updating the budget amounts to the budget fields in General Ledger.



03/31/00 02:17 PM — Budget Journal — Term: T0
Lightspeed Distributors (DEM) — Page: 1

Asset Code	Asset Description	Depreciation Method	Date	Budget Amount	Depreciation Account	Expense Account
A389	1992 Ford Aerostar Delivery Van	A05	ACRS - 5 Year		160-00-00	710-00-00
			01/31/00	403.33		
			02/29/00	403.33		
			03/31/00	403.33		
			04/30/00	403.33		
			05/31/00	403.33		
			06/30/00	403.33		
			07/31/00	403.37		
			08/31/00	403.33		
			09/30/00	403.33		
			10/31/00	403.33		
			11/30/00	403.33		
			12/31/00	403.33		
				4,840.00		



03/31/00 02:17 PM — Budget Journal — Term: T0
General Ledger Budgeted Postings — Page: 1
Lightspeed Distributors (DEM)

Period Ending	Account Code		Debit	Credit
01/31/00	160-00-00	Accumulated depreciation		403.33
	710-00-00	Depreciation and amortization	403.33	
02/29/00	160-00-00	Accumulated depreciation		403.33
	710-00-00	Depreciation and amortization	403.33	
03/31/00	160-00-00	Accumulated depreciation		403.33
	710-00-00	Depreciation and amortization	403.33	
04/30/00	160-00-00	Accumulated depreciation		403.33
	710-00-00	Depreciation and amortization	403.33	
05/31/00	160-00-00	Accumulated depreciation		403.33
	710-00-00	Depreciation and amortization	403.33	
06/30/00	160-00-00	Accumulated depreciation		403.33
	710-00-00	Depreciation and amortization	403.33	
07/31/00	160-00-00	Accumulated depreciation		403.37
	710-00-00	Depreciation and amortization	403.37	
08/31/00	160-00-00	Accumulated depreciation		403.33
	710-00-00	Depreciation and amortization	403.33	
09/30/00	160-00-00	Accumulated depreciation		403.33
	710-00-00	Depreciation and amortization	403.33	
10/31/00	160-00-00	Accumulated depreciation		403.33
	710-00-00	Depreciation and amortization	403.33	
11/30/00	160-00-00	Accumulated depreciation		403.33
	710-00-00	Depreciation and amortization	403.33	
12/31/00	160-00-00	Accumulated depreciation		403.33
	710-00-00	Depreciation and amortization	403.33	
			4,840.00	4,840.00

Depreciation Journal

The Depreciation Journal details the depreciation amounts in the current batch. These reports give you the opportunity to check the depreciation amounts before the update posts them to the various permanent files in Fixed Assets and General Ledger.

```
03/31/00 02:40 PM                                Depreciation Journal                                          Term: T0
Posting Date: 03/31/00                      Lightspeed Distributors (DEM)                                      Page: 1
                                                 Other Depreciations
-------------------------------------------------------------------------------------------------------------------------
Asset Code & Description                  Purchase   Depreciation       Current         Ending
  Purp   Method & Description                Price       to Date   Depreciation          Value
-------------------------------------------------------------------------------------------------------------------------
A389                1992 Ford Aerostar Delivery Van
  CA     SL     Straight Line              22,000.00         366.67         366.67      21,266.66
  FED    A05    ACRS - 5 Year              22,000.00         403.33         443.67      21,153.00
D101                6 foot Teak Executive Desk
  CA     SL     Straight Line                 600.00          16.67          16.67         566.66
  FED    A03    ACRS - 3 Year                 600.00          19.00          20.90         560.10
  NJ     SL     Straight Line                 600.00          12.50          12.50         575.00
R102                5 foot Teak Return with drawers
  CA     SL     Straight Line                 300.00           5.00           5.00         290.00
  FED    SL     Straight Line                 300.00           8.33           8.33         283.34
T569                Wyse-60 Terminal
  CA     SL     Straight Line                 300.00           8.33           8.33         283.34
  FED    A05    ACRS - 5 Year                 300.00           5.50           6.05         288.45
T844                Hitachi Color Monitor
  CA     SL     Straight Line                 450.00          12.50          12.50         425.00
  FED    A05    ACRS - 5 Year                 450.00           8.25           9.08         432.67
                                                                                --------------
                                                        Other Depreciations            909.70
```

```
03/31/00 02:40 PM                                Depreciation Journal                                          Term: T0
Posting Date: 03/31/00                      Lightspeed Distributors (DEM)                                      Page: 2
                                                  Book Depreciations
-------------------------------------------------------------------------------------------------------------------------
Asset Code & Description                  Purchase   Depreciation       Current         Ending  Accumulated     Depreciation
  Purp   Method & Description                Price       to Date   Depreciation          Value  Depreciation     Expense
-------------------------------------------------------------------------------------------------------------------------
A389                1992 Ford Aerostar Delivery Van
  BOOK   A05    ACRS - 5 Year              22,000.00         403.33         443.67      21,153.00  160-00-00       710-00-00
D101                6 foot Teak Executive Desk
  BOOK   A03    ACRS - 3 Year                 600.00          19.00          20.90         560.10  160-00-00       710-00-00
F001                Furniture in reception area
  BOOK   SL     Straight Line                 500.00           8.33           8.33         483.34  160-00-00       710-00-00
P586                586 200 MHZ Workstation
  BOOK   A03    ACRS - 3 Year              2,510.92           0.00          62.77       2,448.15  160-00-00       710-00-00
R102                5 foot Teak Return with drawers
  BOOK   A03    ACRS - 3 Year                 300.00           9.50          10.45         280.05  160-00-00       710-00-00
T569                Wyse-60 Terminal
  BOOK   A03    ACRS - 3 Year                 300.00           9.50          10.45         280.05  160-00-00       710-00-00
                                                                                --------------
                                                       Book Depreciations              556.57
```

```
03/31/00 02:40 PM                  Depreciation Journal (FADJ)                          Term: T0
Posting Date: 03/31/00           General Ledger Account Summary                         Page: 1
                                 Lightspeed Distributors (DEM)
-------------------------------------------------------------------------------------------------
Account Code                                                            Debit             Credit
-------------------------------------------------------------------------------------------------
160-00-00        Accumulated depreciation                                                  556.57
710-00-00        Depreciation and amortization                           556.57
                                                                    --------------    --------------
                                                                        556.57            556.57
```

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Acquisition Journal

The Acquisition Journal details the acquisitions in the current batch. These reports give you the opportunity to check the accuracy of the new assets before the update posts them to the various permanent files in Fixed Assets and General Ledger.

```
03/31/00 02:13 PM                                  Acquisition Journal                                                Term: T0
Posting Date: 03/31/00                          Lightspeed Distributors (DEM)                                         Page: 1
-------------------------------------------------------------------------------------------------------------------------------
P586-2                586 200 MHZ Workstation
  Purchase Information:
    Date: 03/01/00  Price:       2,289.12   Reason: NEEDED  Purchased New   Document:                 Posted to General Ledger? Yes
    Purchase Comment:                                       Estimated Life:  36
  General Information:
    Serial Number:                       Alternate Sort:                 Location:                 Responsible:
  Code Information:
    Category: F&F     Class:         Insurance:         Department:             Location:
  Depreciation Information:
    GL Purpose Code: BOOK    Method: A03     Estimated Life:  36
  General Ledger Information:
    151-00-00       Furniture & fixtures                      2,289.12

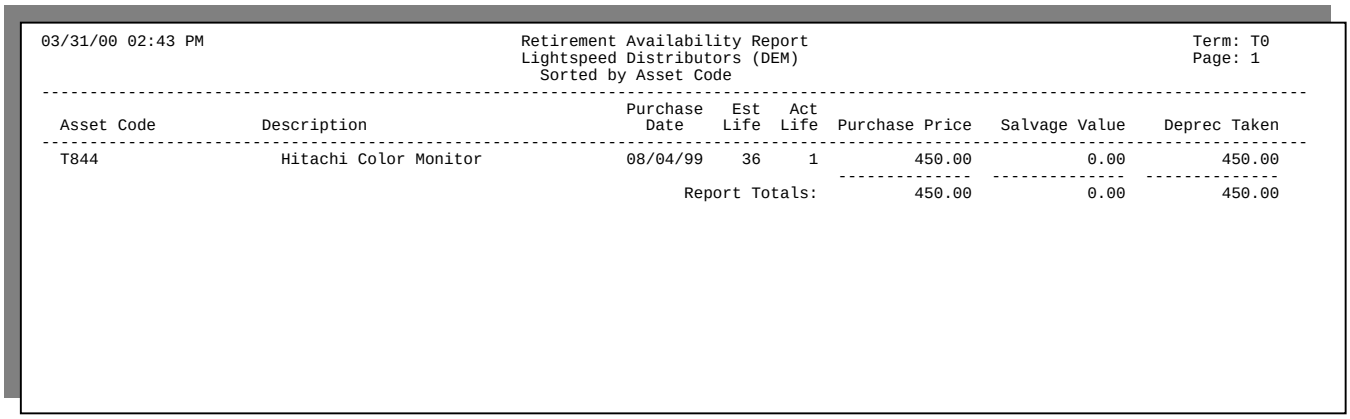
    461-00-00       Asset purchase/retirement holding                       2,289.12

-------------------------------------------------------------------------------------------------------------------------------
                                  Total Acquisitions:       2,289.12
```

```
03/31/00 02:13 PM                  Acquisition Journal (FAAJ)                          Term: T0
Posting Date: 03/31/00           General Ledger Account Summary                         Page: 1
                                 Lightspeed Distributors (DEM)
-------------------------------------------------------------------------------------------------
Account Code                                                              Debit             Credit
-------------------------------------------------------------------------------------------------
151-00-00        Furniture & fixtures                                  2,289.12
461-00-00        Asset purchase/retirement holding                                        2,289.12
                                                                    --------------    --------------
                                                                      2,289.12          2,289.12
```

Retirement Availability Report

This report shows all of the assets not yet retired that are fully depreciated. You may use this option to see which assets need to be retired using Retirement Entry.

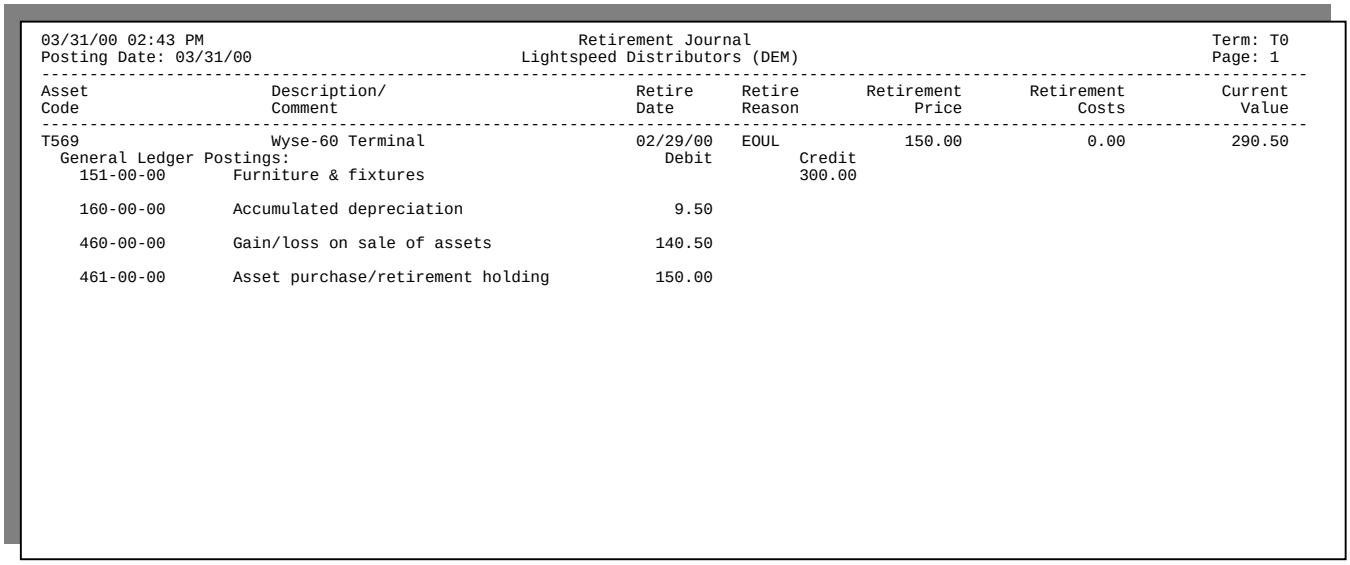


```
03/31/00 02:43 PM                          Retirement Availability Report                                    Term: T0
                                           Lightspeed Distributors (DEM)                                     Page: 1
                                             Sorted by Asset Code
-------------------------------------------------------------------------------------------------------------------------
                                                        Purchase   Est   Act
  Asset Code          Description                         Date    Life  Life  Purchase Price   Salvage Value    Deprec Taken
-------------------------------------------------------------------------------------------------------------------------
  T844                  Hitachi Color Monitor             08/04/99    36     1          450.00            0.00          450.00
                                                                                 -------------  -------------  -------------
                                                                      Report Totals:          450.00            0.00          450.00
```

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Retirement Journal

The Retirement Journal details the assets being retired in the current batch. These reports give you the opportunity to check the accuracy of the information before the update posts the retirements to the various permanent files in Fixed Assets and General Ledger.

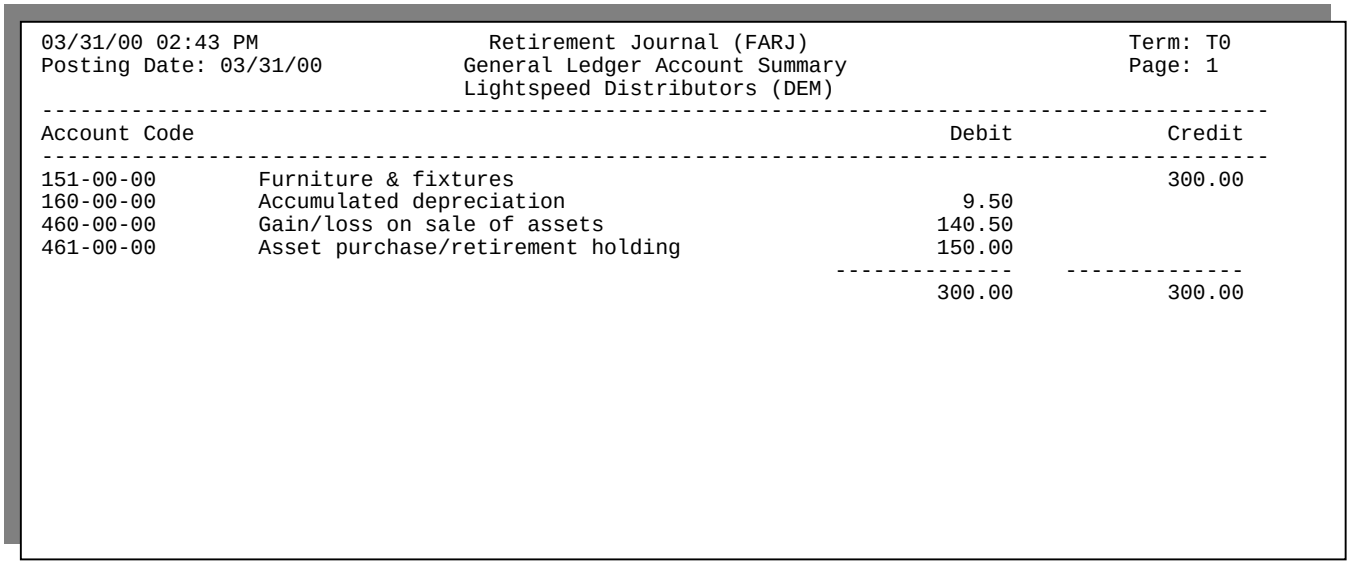


```
03/31/00 02:43 PM                                  Retirement Journal                                                Term: T0
Posting Date: 03/31/00                        Lightspeed Distributors (DEM)                                          Page: 1
-------------------------------------------------------------------------------------------------------------------------------
Asset                 Description/                          Retire     Retire      Retirement      Retirement          Current
Code                  Comment                               Date       Reason           Price           Costs            Value
-------------------------------------------------------------------------------------------------------------------------------
T569                  Wyse-60 Terminal                      02/29/00   EOUL            150.00            0.00           290.50
  General Ledger Postings:                                     Debit         Credit
    151-00-00       Furniture & fixtures                                     300.00

    160-00-00       Accumulated depreciation                    9.50

    460-00-00       Gain/loss on sale of assets               140.50

    461-00-00       Asset purchase/retirement holding         150.00
```



```
03/31/00 02:43 PM                  Retirement Journal (FARJ)                          Term: T0
Posting Date: 03/31/00           General Ledger Account Summary                       Page: 1
                                 Lightspeed Distributors (DEM)
-------------------------------------------------------------------------------------------------
Account Code                                                          Debit             Credit
-------------------------------------------------------------------------------------------------
151-00-00        Furniture & fixtures                                                     300.00
160-00-00        Accumulated depreciation                               9.50
460-00-00        Gain/loss on sale of assets                          140.50
461-00-00        Asset purchase/retirement holding                    150.00
                                                                   ----------        ----------
                                                                     300.00            300.00
```



General Ledger Reports

Introduction

Thoroughbred *Solution*-IV General Ledger is the foundation of the Thoroughbred *Solution*-IV Accounting product line. General Ledger is where the transactions from the other packages, if you are using them, are brought together to give you a detailed picture of your overall financial condition.

General Ledger helps you track and control your business expenses, analyze budget controls, set realistic growth goals, accurately record your financial information and print financial statements.

Features

Parameterized
The system parameters allow you to customize the General Ledger package to your needs without requiring program changes. The parameters include the size and format of your account codes, whether or not you use locations and/or departments, and the ending dates for each period of your fiscal year.

Account Numbers
Your General Ledger accounts may use up to fifteen alphanumeric characters divided in up to four segments; each segment may define account numbers, departments, and locations.

Fiscal Year
The operating year may be divided into as many as thirteen accounting periods. These periods do not have to end on the last day of the month, nor do they have to be of equal length, allowing you to use the system no matter how your fiscal year is structured.

Future Periods
Posting to future accounting periods and a future year may be done for the General Journal or any subsidiary application without closing the current period.

Prior Periods
Financial statements and other reports may be printed for any period in the current fiscal year, even if the period has been closed. Postings may be made to prior periods in the current year simply by reopening the prior period.

Departments and Locations
Both departments and locations may be maintained and used to define different profit centers within each company. Financial statements are automatically generated for each department and location.

Journal Entries
Journal entries may be made as needed. A 150 character message is included to describe the entire entry, along with 40 characters for each transaction line. The entry may be optionally reversed in any future period automatically.

Recurring Entries
Any number of recurring journal entries may be maintained.

Allocation Entries
The balance of an account may be completely distributed on a percentage basis to a group of other accounts. This is useful for allocating costs to various profit centers based on utilization or sales.

History
Four years of history are automatically maintained for each account.

Budgets
Four types of budget information (last year, initial this year, revised this year, and next year) may be maintained for each account. During year end processing, this year's initial or revised budgets may be rolled to next year.

Detail Information
Detail transactions from every posting in the system, including other *Solution*-IV applications, are maintained in the General Ledger. The detail report may be printed by period, account, transaction type (source journal), or transaction number. The detail may be kept for the entire year or selectively cleared as part of period end processing.

Account Inquiry
Within account maintenance, you may look up the activity, balance, and transaction history for any account, as well as maintain any of the budgets.

Trial Balance
The trial balance is provided showing a summary of the activity in each account for the period. A worksheet format is also available as a form to create your own entries.

Financial Reporting
Financial statements are automatically generated by the system with no additional setup required. The automatically generated reports include a balance sheet, financial ratios report, and income statements for each department, location, and entire company showing current month, current vs. budget, and current vs. last year. Multi-company consolidations may be created using selected accounts, a range of accounts, or all accounts. Financial statements may be printed at any time.

Extended Financial Reporting System
This system allows you to build fully customized financial statements with full line and column control, re-sequencing of accounts, additional headers and totals, as well as the ability to control font sizes and portrait or landscape page orientation.

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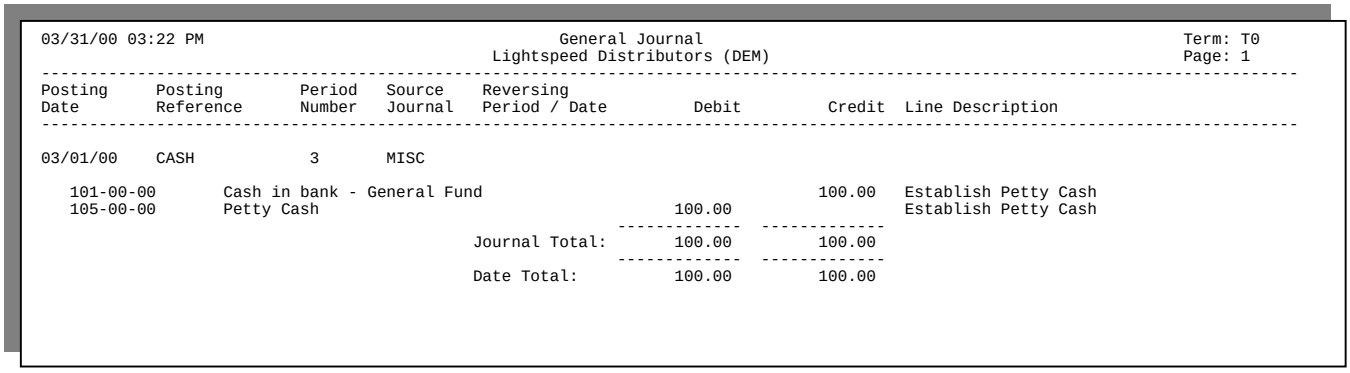
Year-end Closing
During year-end processing, income and expense accounts are automatically totaled with the difference posting to the retained earnings account. Transactions for the current year are cleared and the income and expense account balances are set to zero to prepare for the new year.

Reports Shown in this Booklet

General Journal GL-4
Recurring Journal GL-5
Allocation Journal GL-6
Chart of Accounts GL-7
Trial Balance GL-10
Transaction Detail Report GL-13
Balance Sheet GL-14
Statement of Operations GL-16
Financial Ratios Report GL-17
Budget Master Listing GL-18
Account History Report GL-19

General Journal

General Journal Entry is used to make entries into the General Journal that have not been made from a subsidiary journal (such as Accounts Payable or Accounts Receivable). It is used for regular entries, reversals, adjustments, and to enter the beginning balances.



```
03/31/00 03:22 PM                                General Journal                                                    Term: T0
                                        Lightspeed Distributors (DEM)                                              Page: 1
-------------------------------------------------------------------------------------------------------------------------------
Posting     Posting        Period   Source    Reversing
Date        Reference      Number   Journal   Period / Date         Debit         Credit  Line Description
-------------------------------------------------------------------------------------------------------------------------------

03/01/00    CASH            3       MISC

   101-00-00       Cash in bank - General Fund                                    100.00   Establish Petty Cash
   105-00-00       Petty Cash                                  100.00                      Establish Petty Cash
                                                           -------------  -------------
                                          Journal Total:       100.00         100.00
                                                           -------------  -------------
                                          Date Total:          100.00         100.00
```

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Recurring Journal

Recurring Journal Entry is used when you have the same or similar journal entries to make over and over again. They may be entered once here, and then selected as needed to update to the general journal file. Once in the general journal entry file, they may be modified, if necessary, and then updated to the permanent account and transaction file just like a normal general journal entry.

```
Printed: 03/31/00 03:22 PM                          Recurring Journal                                                    Term: T0
Posted:  03/31/00                                Lightspeed Distributors (DEM)                                           Page: 1
-------------------------------------------------------------------------------------------------------------------------------
Posting       Source    Start     Stop
Reference     Journal   Date      Date                              Debit         Credit   Line Description
-------------------------------------------------------------------------------------------------------------------------------

F&F DEPREC    GLDP      01/01/00  12/31/00
   To record the monthly depreciation of furniture
   and fixtures for both California and New Jersey
   offices.

   160-00-00       Accumulated depreciation                                        1000.00   Furniture & fixtures depreciation
   710-00-00       Depreciation and amortization                 500.00                      Furniture & fixtures depreciation
   710-01-00       Depreciation and amortization - CA            500.00                      Furniture & fixtures depreciation
                                                              -------------  -------------
                                          Journal Total:      1000.00        1000.00
```

Allocation Journal

The Allocation Journal is used to distribute, by percentage, the account balance of one account to one or more other accounts. To update the entries to the permanent files, you will need to print and update the General Journal.

The most frequent uses of this journal include disbursing expenses between divisions or allocating profits at the end of the year between several partners.

Example:

Division	% of Expenses
A	40%
B	35%
C	25%

```
Printed: 03/31/00 03:23 PM                          Allocation Journal                                          Term: T0
Posted:                                      Lightspeed Distributors (DEM)                                      Page: 1
-------------------------------------------------------------------------------------------------------------------------
Posting       Source     Allocation                        Posting
Reference     Journal    Account Code                   Percentage     Line Description
-------------------------------------------------------------------------------------------------------------------------

BENEFITS      GLBE       680-00-00                                     To allocate benefits to California
   Bills are paid by the New Jersey office.  The
   California operation is responsible for 40% of
   all employee benefits.

   680-00-00       Payroll - employee benefits              60.000 %   California's portion of payroll benefits
   680-01-00       Payroll - employee benefits - CA         40.000 %   California's portion of payroll benefits
                                                           --------
                                          Journal Total: 100.000 %
```

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Chart of Accounts

The Chart of Accounts serves as a table of contents for the General Ledger. It lists in order, all major category breaks, headings, sub-headings, and account codes. Everyone using the accounting system will find it helpful to have a Chart of Accounts Listing.

```
03/31/00 03:17 PM            Chart of Accounts                      Term: T0
                        Lightspeed Distributors (DEM)               Page: 1
-------------------------------------------------------------------------------
Account
Code                 Description
-------------------------------------------------------------------------------
               Assets
                 Current Assets
  101-00-00          Cash in bank - General Fund
  101-01-00          Cash in bank - Bank of America
  105-00-00          Petty Cash
  110-00-00          Accounts receivable - NJ
  110-01-00          Accounts receivable - CA
  130-00-00          Inventory - NJ
  130-01-00          Inventory - CA
  135-00-00          Inventory adjustments - NJ
  135-01-00          Inventory adjustments - CA

                   Fixed Assets
  150-00-00          Plant, property and equipment
  151-00-00          Furniture & fixtures
  160-00-00          Accumulated depreciation
  190-00-00          Organizational expenses
  191-00-00          Amortization of organization expenses

               Liabilities & Equity
                 Liabilities
                   Current Liabilities
  200-00-00          Accounts payable
  210-00-00          Sales tax payable
  220-00-00          Payroll taxes payable
  222-00-00          FICA taxes payable
  225-00-00          401k accruals payable
  226-00-00          Garnishments payable
  228-00-00          Medical insurance payable
  230-00-00          Deposits
  240-00-00          Purchases
  240-01-00          Purchases - CA

                   Long Term Liabilities
  250-00-00          Loan - headquarters facility
  260-00-00          Loan - autos & trucks

                   Equity
  300-00-00          Capital stock
  310-00-00          Additional paid-in capital
  320-00-00          Retained earnings - prior years
```

Chart of Accounts (continued)

```
03/31/00 03:17 PM              Chart of Accounts                        Term: T0
                         Lightspeed Distributors (DEM)                  Page: 2
-------------------------------------------------------------------------------
Account
Code                  Description
-------------------------------------------------------------------------------
                Revenue
  400-00-00           Sales - Bikes
  400-01-00           Sales - Bikes - CA
  401-00-00           Sales - Trikes
  401-01-00           Sales - Trikes - CA
  409-00-00           Sales - Accessories
  409-01-00           Sales - Accessories - CA
  450-00-00           Returns - Bikes
  450-01-00           Returns - Bikes - CA
  451-00-00           Returns - Trikes
  451-01-00           Returns - Trikes - CA
  459-00-00           Returns - Accessories
  459-01-00           Returns - Accessories - CA
  460-00-00           Gain/loss on sale of assets
  461-00-00           Asset purchase/retirement holding
  480-00-00           Freight income
  480-01-00           Freight income - CA
  490-00-00           Discounts to customers
  490-01-00           Discounts to customers - CA
  495-00-00           Finance charge income
  495-01-00           Finance charge income - CA

                Cost of Sales
  500-00-00           Cost of sales - Bikes
  500-01-00           Cost of sales - Bikes - CA
  501-00-00           Cost of sales - Trikes
  501-01-00           Cost of sales - Trikes - CA
  509-00-00           Cost of sales - Accessories
  509-01-00           Cost of sales - Accessories - CA
  550-00-00           Miscellaneous writeoffs
  550-01-00           Miscellaneous writeoffs - CA

                Expenses
                  Payroll Expenses
  600-00-01           Payroll - Salaries - Sales
  600-00-02           Payroll - Salaries - Production
  600-00-03           Payroll - Salaries - Shipping
  600-01-00           Payroll - Salaries - Admin - CA
  600-01-01           Payroll - Salaries - Sales - CA
  600-01-02           Payroll - Salaries - Production - CA
  600-01-03           Payroll - Salaries - Shipping - CA
  680-00-00           Payroll - employee benefits
  680-01-00           Payroll - employee benefits - CA
  690-00-00           Payroll taxes
  690-01-00           Payroll taxes - CA
```

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Chart of Accounts (continued)

```
03/31/00 03:17 PM              Chart of Accounts                        Term: T0
                          Lightspeed Distributors (DEM)                 Page: 3
-------------------------------------------------------------------------------
Account
Code                  Description
-------------------------------------------------------------------------------
                   Operating Expenses
  700-00-00            Advertising and promotion
  700-01-00            Advertising and promotion - CA
  710-00-00            Depreciation and amortization
  710-01-00            Depreciation and amortization - CA
  720-00-00            Discounts taken
  720-01-00            Discounts taken - CA
  730-00-00            Entertainment - meals
  730-01-00            Entertainment - meals - CA
  740-00-00            Entertainment - non-meals
  740-01-00            Entertainment - non-meals - CA
  750-00-00            Insurance
  750-01-00            Insurance - CA
  760-00-00            Postage & freight
  760-01-00            Postage & freight - CA
  770-00-00            Professional fees
  770-01-00            Professional fees - CA
  780-00-00            Repair & maintenance
  780-01-00            Repair & maintenance - CA
  790-00-00            Sales tax expense
  790-01-00            Sales tax expense - CA
  800-00-00            Supplies
  800-01-00            Supplies - CA
  810-00-00            Telephone expense
  810-01-00            Telephone expense - CA
  820-00-00            Trade shows - all expenses
  820-01-00            Trade shows - all expenses - CA
  830-00-00            Utilities
  830-01-00            Utilities - CA
  900-00-00            Miscellaneous expenses
  900-01-00            Miscellaneous expenses - CA




98 Accounts Printed
```

Trial Balance

The Trial Balance shows a summary of all account activity for every account in the system for a given period. It provides a quick check of all account balances for the given period.

The Trial Balance should be printed every month; it can be printed as often as you like, whenever it is important to prove that your General Ledger is, in fact, in balance. The General Ledger is in balance when the Total Beginning Balance and Total Ending Balance are both **zero** and the Total Debits equals Total Credits.

A final Trial Balance should be printed at the end of every period and be kept with the rest of your financial statements for the month.

03/31/00 03:18 PM — Trial Balance — Lightspeed Distributors (DEM) — For period 3 ending 03/31/00 — Term: T0 — Page: 1

Account Code	Description	Beginning Balance	Debit	Credit	Ending Balance
	Assets				
	Current Assets				
101-00-00	Cash in bank - General Fund	37,372.47	.00	.00	37,372.47
101-01-00	Cash in bank - Bank of America	12,652.75	.00	5,022.78	7,629.97
105-00-00	Petty Cash	243.56	.00	.00	243.56
110-00-00	Accounts receivable - NJ	15,433.88	.00	171.57	15,262.31
110-01-00	Accounts receivable - CA	4,668.43	.00	.00	4,668.43
130-00-00	Inventory - NJ	8,196.60CR	35,560.00	.00	27,363.40
130-01-00	Inventory - CA	.00	37,190.00	.00	37,190.00
135-00-00	Inventory adjustments - NJ	.00	.00	.00	.00
135-01-00	Inventory adjustments - CA	.00	.00	.00	.00
	Total Current Assets:	62,174.49	72,750.00	5,194.35	129,730.14
	Fixed Assets				
150-00-00	Plant, property and equipment	22,000.00	.00	.00	22,000.00
151-00-00	Furniture & fixtures	3,150.00	2,510.92	.00	5,660.92
160-00-00	Accumulated depreciation	9.50	.00	909.16	899.66CR
190-00-00	Organizational expenses	10,000.00	.00	.00	10,000.00
191-00-00	Amortization of organization expenses	.00	.00	.00	.00
	Total Fixed Assets:	35,159.50	2,510.92	909.16	36,761.26
	Total Assets:	97,333.99	75,260.92	6,103.51	166,491.40
	Liabilities & Equity				
	Liabilities				
	Current Liabilities				
200-00-00	Accounts payable	10,387.48CR	3,919.30	.00	6,468.18CR
210-00-00	Sales tax payable	16,918.69CR	.00	67.76	16,986.45CR
220-00-00	Payroll taxes payable	477.95CR	.00	227.50	705.45CR
222-00-00	FICA taxes payable	687.28CR	.00	334.80	1,022.08CR
225-00-00	401k accruals payable	811.38CR	.00	395.00	1,206.38CR
226-00-00	Garnishments payable	100.00CR	.00	.00	100.00CR
228-00-00	Medical insurance payable	.00	.00	.00	.00
230-00-00	Deposits	.00	.00	.00	.00
240-00-00	Purchases	.00	.00	35,560.00	35,560.00CR
240-01-00	Purchases - CA	.00	.00	37,190.00	37,190.00CR
	Total Current Liabilities:	29,382.78CR	3,919.30	73,775.06	99,238.54CR
	Long Term Liabilities				
250-00-00	Loan - headquarters facility	.00	.00	.00	.00
260-00-00	Loan - autos & trucks	.00	.00	.00	.00

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Trial Balance (continued)

03/31/00 03:18 PM — Trial Balance — Lightspeed Distributors (DEM) — For period 3 ending 03/31/00 — Term: T0 — Page: 2

Account Code	Description	Beginning Balance	Debit	Credit	Ending Balance
	Total Long Term Liabilities:	.00	.00	.00	.00
	Total Liabilities:	29,382.78CR	3,919.30	73,775.06	99,238.54CR
	Equity				
300-00-00	Capital stock	20,000.00CR	.00	.00	20,000.00CR
310-00-00	Additional paid-in capital	5,000.00CR	.00	.00	5,000.00CR
320-00-00	Retained earnings - prior years	42,043.58CR	.00	.00	42,043.58CR
	Total Equity:	67,043.58CR	.00	.00	67,043.58CR
	Total Liabilities & Equity:	96,426.36CR	3,919.30	73,775.06	166,282.12CR
	Revenue				
400-00-00	Sales - Bikes	15,280.87CR	.00	796.50	16,077.37CR
400-01-00	Sales - Bikes - CA	.00	.00	.00	.00
401-00-00	Sales - Trikes	.00	.00	316.00	316.00CR
401-01-00	Sales - Trikes - CA	.00	.00	.00	.00
409-00-00	Sales - Accessories	.00	.00	.00	.00
409-01-00	Sales - Accessories - CA	.00	.00	.00	.00
450-00-00	Returns - Bikes	.00	.00	.00	.00
450-01-00	Returns - Bikes - CA	.00	.00	.00	.00
451-00-00	Returns - Trikes	.00	.00	.00	.00
451-01-00	Returns - Trikes - CA	.00	.00	.00	.00
459-00-00	Returns - Accessories	.00	.00	.00	.00
459-01-00	Returns - Accessories - CA	.00	.00	.00	.00
460-00-00	Gain/loss on sale of assets	190.50	.00	.00	190.50
461-00-00	Asset purchase/retirement holding	100.00	.00	2,510.92	2,410.92CR
480-00-00	Freight income	.00	.00	.00	.00
480-01-00	Freight income - CA	.00	.00	.00	.00
490-00-00	Discounts to customers	.00	.00	.00	.00
490-01-00	Discounts to customers - CA	.00	.00	.00	.00
495-00-00	Finance charge income	.00	.00	.00	.00
495-01-00	Finance charge income - CA	.00	.00	.00	.00
	Total Revenue:	14,990.37CR	.00	3,623.42	18,613.79CR
	Cost of Sales				
500-00-00	Cost of sales - Bikes	8,196.60	.00	.00	8,196.60
500-01-00	Cost of sales - Bikes - CA	.00	.00	.00	.00
501-00-00	Cost of sales - Trikes	.00	.00	.00	.00
501-01-00	Cost of sales - Trikes - CA	.00	.00	.00	.00
509-00-00	Cost of sales - Accessories	.00	.00	.00	.00
509-01-00	Cost of sales - Accessories - CA	.00	.00	.00	.00
550-00-00	Miscellaneous writeoffs	.00	.00	.00	.00
550-01-00	Miscellaneous writeoffs - CA	.00	.00	.00	.00
	Total Cost of Sales:	8,196.60	.00	.00	8,196.60

Trial Balance (continued)

03/31/00 03:18 PM — Trial Balance — Lightspeed Distributors (DEM) — For period 3 ending 03/31/00 — Term: T0 — Page: 3

Account Code	Description	Beginning Balance	Debit	Credit	Ending Balance
	Expenses				
	Payroll Expenses				
600-00-01	Payroll - Salaries - Sales	.00	.00	.00	.00
600-00-02	Payroll - Salaries - Production	.00	.00	.00	.00
600-00-03	Payroll - Salaries - Shipping	.00	.00	.00	.00
600-01-00	Payroll - Salaries - Admin - CA	.00	.00	.00	.00
600-01-01	Payroll - Salaries - Sales - CA	.00	.00	.00	.00
600-01-02	Payroll - Salaries - Production - CA	.00	.00	.00	.00
600-01-03	Payroll - Salaries - Shipping - CA	.00	.00	.00	.00
680-00-00	Payroll - employee benefits	343.64	167.40	.00	511.04
680-01-00	Payroll - employee benefits - CA	.00	.00	.00	.00
690-00-00	Payroll taxes	.00	.00	.00	.00
690-01-00	Payroll taxes - CA	.00	.00	.00	.00
	Total Payroll Expenses:	343.64	167.40	.00	511.04
	Operating Expenses				
700-00-00	Advertising and promotion	.00	.00	.00	.00
700-01-00	Advertising and promotion - CA	.00	.00	.00	.00
710-00-00	Depreciation and amortization	.00	909.16	.00	909.16
710-01-00	Depreciation and amortization - CA	.00	.00	.00	.00
720-00-00	Discounts taken	.00	.00	.00	.00
720-01-00	Discounts taken - CA	.00	.00	.00	.00
730-00-00	Entertainment - meals	.00	.00	.00	.00
730-01-00	Entertainment - meals - CA	.00	.00	.00	.00
740-00-00	Entertainment - non-meals	.00	.00	.00	.00
740-01-00	Entertainment - non-meals - CA	.00	.00	.00	.00
750-00-00	Insurance	.00	.00	.00	.00
750-01-00	Insurance - CA	.00	.00	.00	.00
760-00-00	Postage & freight	.00	.00	.00	.00
760-01-00	Postage & freight - CA	.00	.00	.00	.00
770-00-00	Professional fees	.00	.00	.00	.00
770-01-00	Professional fees - CA	.00	.00	.00	.00
780-00-00	Repair & maintenance	.00	.00	.00	.00
780-01-00	Repair & maintenance - CA	.00	.00	.00	.00
790-00-00	Sales tax expense	.00	.00	.00	.00
790-01-00	Sales tax expense - CA	.00	.00	.00	.00
800-00-00	Supplies	.00	.00	.00	.00
800-01-00	Supplies - CA	.00	.00	.00	.00
810-00-00	Telephone expense	.00	312.83	.00	312.83
810-01-00	Telephone expense - CA	.00	232.38	.00	232.38
820-00-00	Trade shows - all expenses	.00	.00	.00	.00
820-01-00	Trade shows - all expenses - CA	.00	.00	.00	.00
830-00-00	Utilities	.00	.00	.00	.00
830-01-00	Utilities - CA	.00	.00	.00	.00
900-00-00	Miscellaneous expenses	5,542.50	2,700.00	.00	8,242.50
900-01-00	Miscellaneous expenses - CA	.00	.00	.00	.00
	Total Operating Expenses:	5,542.50	4,154.37	.00	9,696.87
	Total Expenses:	5,886.14	4,321.77	.00	10,207.91
	Report Total:	.00	83,501.99	83,501.99	.00

98 Accounts Printed

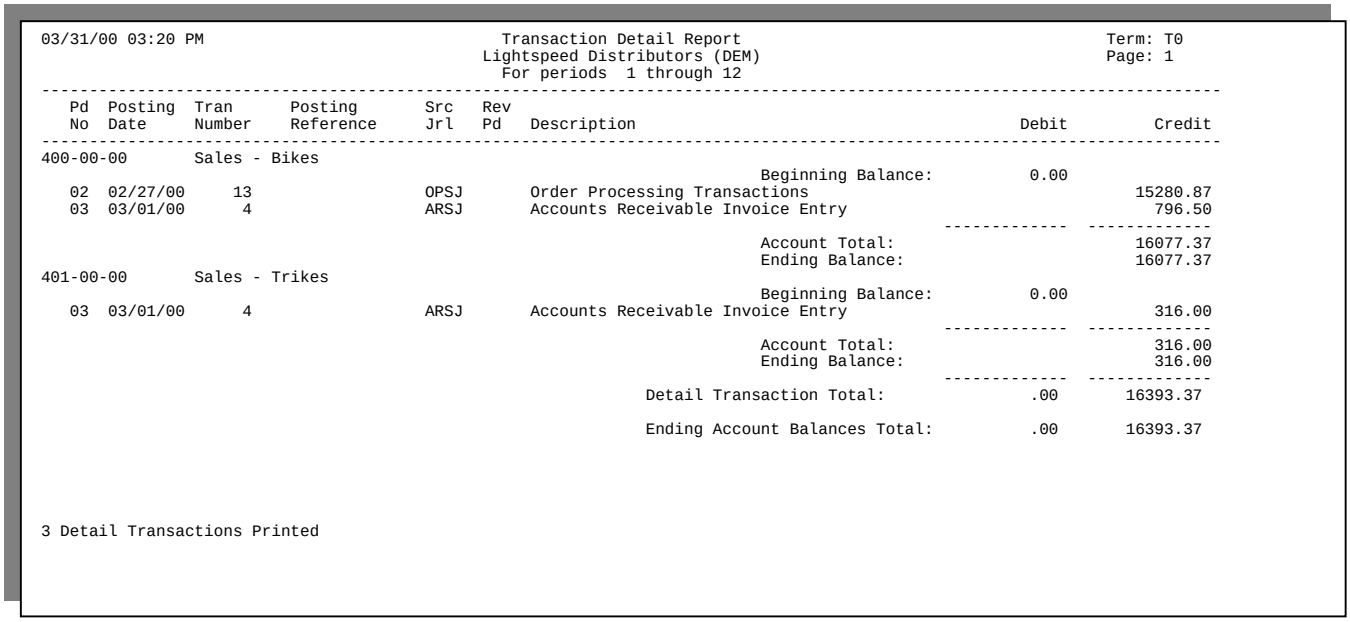
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Transaction Detail Report

The Transaction Detail Report is one of the most valuable tools in the General Ledger system. It provides a detailed record of all activity within each account in every accounting period requested. No change can be made to any account without a record of the change showing on this report.

The report can be printed for a range of periods, accounts, source journals, departments, locations or transaction numbers making it invaluable when you need to isolate specific information.

This report is an important part of your audit trail and will be invaluable in the event of an audit.



```
03/31/00 03:20 PM                          Transaction Detail Report                                    Term: T0
                                        Lightspeed Distributors (DEM)                                   Page: 1
                                          For periods  1 through 12
-------------------------------------------------------------------------------------------------------------------
   Pd  Posting  Tran      Posting       Src   Rev
   No  Date     Number    Reference     Jrl   Pd   Description                                    Debit         Credit
-------------------------------------------------------------------------------------------------------------------
400-00-00       Sales - Bikes
                                                                 Beginning Balance:          0.00
   02  02/27/00     13                OPSJ       Order Processing Transactions                            15280.87
   03  03/01/00      4                ARSJ       Accounts Receivable Invoice Entry                          796.50
                                                                                          -------------  -------------
                                                                 Account Total:                           16077.37
                                                                 Ending Balance:                          16077.37
401-00-00       Sales - Trikes
                                                                 Beginning Balance:          0.00
   03  03/01/00      4                ARSJ       Accounts Receivable Invoice Entry                          316.00
                                                                                          -------------  -------------
                                                                 Account Total:                             316.00
                                                                 Ending Balance:                            316.00
                                                                                          -------------  -------------
                                                    Detail Transaction Total:                 .00         16393.37

                                                    Ending Account Balances Total:            .00         16393.37




3 Detail Transactions Printed
```

Balance Sheet

This option prints a Balance Sheet for the specified date.

To include all information entered, run Financial Statement updates before running any financial reports.

```
Lightspeed Distributors (DEM)
Balance Sheet
03/31/00


Assets

  Current Assets

      Cash in bank - General Fund                    37,372.47
      Cash in bank - Bank of America                  7,629.97
      Petty Cash                                        243.56
      Accounts receivable - NJ                       15,262.31
      Accounts receivable - CA                        4,668.43
      Inventory - NJ                                 27,363.40
      Inventory - CA                                 37,190.00
      Inventory adjustments - NJ                           .00
      Inventory adjustments - CA                           .00
                                                  --------------
      Total Current Assets:                          129,730.14

  Fixed Assets

      Plant, property and equipment                  22,000.00
      Furniture & fixtures                            5,660.92
      Accumulated depreciation                         (899.66)
      Organizational expenses                        10,000.00
      Amortization of organization expenses                .00
                                                  --------------
      Total Fixed Assets:                            36,761.26
      Total Assets:                                                166,491.40
```

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Balance Sheet (continued)

```
Lightspeed Distributors (DEM)
Balance Sheet
03/31/00


Liabilities & Equity

  Liabilities

    Current Liabilities

      Accounts payable                          6,468.18
      Sales tax payable                        16,986.45
      Payroll taxes payable                       705.45
      FICA taxes payable                        1,022.08
      401k accruals payable                     1,206.38
      Garnishments payable                        100.00
      Medical insurance payable                      .00
      Deposits                                       .00
      Purchases                                35,560.00
      Purchases - CA                           37,190.00
                                              ----------
      Total Current Liabilities:               99,238.54

    Long Term Liabilities

      Loan - headquarters facility                   .00
      Loan - autos & trucks                          .00
                                              ----------
      Total Long Term Liabilities:                   .00
                                              ----------
      Total Liabilities:                       99,238.54

  Equity

      Capital stock                            20,000.00
      Additional paid-in capital                5,000.00
      Retained earnings - prior years          42,043.58
      Current Year Profit (Loss):                 209.28
                                              ----------
      Total Equity:                            67,252.86
      Total Liabilities & Equity:                                166,491.40
```

Statement of Operations

This option prints a Statement of Operations for a given period. Only one example is shown here -- you have the ability to fully control both the rows and columns that are printed on this report.

I001 03/31/00

Lightspeed Distributors (DEM)
Detailed Statement of Operations
For the period ending 03/31/00

	This Year MTD Actual	This Year YTD Actual
Revenue		
Sales - Bikes	796.50	16,077.37
Sales - Trikes	316.00	316.00
Gain/loss on sale of assets	.00	(190.50)
Asset purchase/retirement holding	2,510.92	2,410.92
Total Revenue:	3,623.42	18,613.79
Cost of Sales		
Cost of sales - Bikes	.00	8,196.60
Total Cost of Sales:	.00	8,196.60
Gross Profit (Loss):	3,623.42	26,810.39
Expenses		
Payroll Expenses		
Payroll - employee benefits	167.40	511.04
Total Payroll Expenses:	167.40	511.04
Operating Expenses		
Depreciation and amortization	909.16	909.16
Telephone expense	312.83	312.83
Telephone expense - CA	232.38	232.38
Miscellaneous expenses	2,700.00	8,242.50
Total Operating Expenses:	4,154.37	9,696.87
Total Expenses:	4,321.77	10,207.91
Net Profit (Loss):	698.35	(16,602.48)

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Financial Ratios Report

This option prints a report showing 14 different financial statement ratios relating to your company. The ratio codes entered in account maintenance are used to determine which accounts are included in each of the ratios reported here.

```
Financial Ratios
For the period ended 03/31/00

Financial Data Summary
     Cash and Quick Assets                45,002.44
     Net Accounts Receivable              20,174.30
     Inventory                            64,553.40
     Fixed Assets                         26,761.26
     Other Assets                         10,000.00
     Current Liabilities                  99,238.54
     Long Term Liabilities                      .00
     Owner's Equity                       25,000.00
     Retained Earnings                    42,043.58
     Sales                                18,613.79
     Cost of Sales                         8,196.60
     Expenses                             10,207.91


Liquidity Ratios
     Quick Ratio (Acid-test Ratio)              .66
     Current Ratio                             1.31
     Accounts Receivable Turnover               .92
     Average Collection Period                396.74
     Inventory Turnover                         .13
     Average Days to Turn Inventory         2,807.69


Equity Position and Solvency Ratios
     Equity Ratio                               .40
     Debt Ratio                                 .60
     Debt to Equity Ratio                      1.48


Profitability Ratios
     Net Operating Margin                       .01
     Gross Margin                               .56
     Expense to Sales                           .55
     Return on Total Assets                     .00
     Return on Stockholder's Equity             .01
```

Budget Master Listing

The Budget Master Report prints all four types of budgets (last year, initial this year, revised this year and next year) for your accounts.

```
03/31/00 03:20 PM          Budget Master Listing                    Term: T0
                      Lightspeed Distributors (DEM)                 Page: 1
-------------------------------------------------------------------------------
                  Last Year          Initial          Revised        Next Year
                    Budget           Budget           Budget          Budget
-------------------------------------------------------------------------------

             Revenue

400-00-00          Sales - Bikes

  Period 1:              .00        15,000.00CR             .00              .00
  Period 2:              .00        15,000.00CR             .00              .00
  Period 3:              .00        15,000.00CR             .00              .00
  Period 4:              .00        15,000.00CR             .00              .00
  Period 5:              .00        15,000.00CR             .00              .00
  Period 6:              .00        15,000.00CR             .00              .00
  Period 7:              .00        15,000.00CR             .00              .00
  Period 8:              .00        15,000.00CR             .00              .00
  Period 9:              .00        15,000.00CR             .00              .00
  Period 10:             .00        15,000.00CR             .00              .00
  Period 11:             .00        15,000.00CR             .00              .00
  Period 12:             .00        15,000.00CR             .00              .00
             --------------   --------------   --------------   --------------
                         .00       180,000.00CR             .00              .00

400-01-00          Sales - Bikes - CA

  Period 1:              .00         7,500.00CR             .00              .00
  Period 2:              .00         7,500.00CR             .00              .00
  Period 3:              .00         7,500.00CR             .00              .00
  Period 4:              .00         7,500.00CR             .00              .00
  Period 5:              .00         7,500.00CR             .00              .00
  Period 6:              .00         7,500.00CR             .00              .00
  Period 7:              .00         7,500.00CR             .00              .00
  Period 8:              .00         7,500.00CR             .00              .00
  Period 9:              .00         7,500.00CR             .00              .00
  Period 10:             .00         7,500.00CR             .00              .00
  Period 11:             .00         7,500.00CR             .00              .00
  Period 12:             .00         7,500.00CR             .00              .00
             --------------   --------------   --------------   --------------
                         .00        90,000.00CR             .00              .00




2 A  ounts Printed
```

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Account History Report

The Account History Report allows you to print the history for your accounts for the four previous years.

```
03/31/00 03:22 PM          Account History Report                    Term: T0
                      Lightspeed Distributors (DEM)                  Page: 1
-------------------------------------------------------------------------------
                  Last Year      2 Years Ago      3 Years Ago      4 Years Ago
                    History          History          History          History
-------------------------------------------------------------------------------

             Revenue

400-00-00          Sales - Bikes

  Beg Bal:               .00              .00              .00              .00
  Period 1:              .00              .00              .00              .00
  Period 2:              .00              .00              .00              .00
  Period 3:              .00              .00              .00              .00
  Period 4:              .00              .00              .00              .00
  Period 5:              .00              .00              .00              .00
  Period 6:              .00              .00              .00              .00
  Period 7:              .00              .00              .00              .00
  Period 8:              .00              .00              .00              .00
  Period 9:              .00              .00              .00              .00
  Period 10:             .00              .00              .00              .00
  Period 11:             .00              .00              .00              .00
  Period 12:             .00              .00              .00              .00
             --------------   --------------   --------------   --------------
                         .00              .00              .00              .00

400-01-00          Sales - Bikes - CA

  Beg Bal:               .00              .00              .00              .00
  Period 1:              .00              .00              .00              .00
  Period 2:              .00              .00              .00              .00
  Period 3:              .00              .00              .00              .00
  Period 4:              .00              .00              .00              .00
  Period 5:              .00              .00              .00              .00
  Period 6:              .00              .00              .00              .00
  Period 7:              .00              .00              .00              .00
  Period 8:              .00              .00              .00              .00
  Period 9:              .00              .00              .00              .00
  Period 10:             .00              .00              .00              .00
  Period 11:             .00              .00              .00              .00
  Period 12:             .00              .00              .00              .00
             --------------   --------------   --------------   --------------
                         .00              .00              .00              .00
```



Inventory Control Reports

Introduction

Thoroughbred *Solution*-IV Inventory Control is designed to help you manage your inventory of stocked items for sale and keep inventory costs as low as possible. Your inventory transactions for stocked, non-stocked, and "kit" type items are tracked, and future usage trends are projected.

Your inventory movement, sales, and profitability information are organized into reports that help you reduce on-hand quantities and inventory carrying costs while maintaining a high level of service.

Features

Parameterized
The parameters allow you to customize the Inventory Control package to your particular needs without having to make program changes. The parameters include such things as whether or not to post to General Ledger, how many prior periods should be used for usage projections, and whether or not you have multiple warehouses.

Item Part Numbers
You may use up to 22 characters for your "item code" or part number. The item code may be divided in up to four segments. Each segment may be either formatted or left unformatted as entered by the operator.

Multiple Product Lines
Each inventory item may be assigned to a product line for the purpose of classification and posting to General Ledger. The sales, cost of sales, returns, inventory, and purchases General Ledger accounts are assigned primarily by product line but may be overridden on an item-by-item basis. Additionally, you may choose to post to General Ledger by warehouse for each product line.

Price Breaks
Price breaks may be defined by customer, item, or by combination of item and customer.

Price Break Levels
For each customer/item price break combination, there are ten price break levels. A customer may be assigned to always use a given level or the level may be based on quantity or dollar volume.

Multiple Warehouses
If desired, you may stock inventory in as many warehouses as required for your business. If using *Solution*-IV Order Processing, you may select the warehouse from which to ship, if desired. One order may have goods shipping from multiple warehouses.

Item Inquiry
Item inquiry allows quick access to an item’s critical statistics such as quantity on-hand in each warehouse, name of the vendor from whom you normally purchase the item, and the list price information.

Kits
An item may be designated as a "kit" or component-list type item which is an item made up of a group of other items. On-hand quantities may be tracked for the components or the kit itself.

Item Internal Comments
An unlimited number of internal comments may be entered for any item. The internal comments are displayed for the order entry operator to view when the item is ordered. These comments might be used as a reminder to order additional products which are sold with the item ordered.

Customer Comments
Customer comments may also be entered and will appear on the order itself. These comments may be modified on a line-by-line basis in Order Entry and might be used for additional information about the item.

Issues/Returns
Inventory issues and returns may be recorded to issue items from and return items to inventory stock if you are not using *Solution*-IV Order Processing.

Receipts
Receipts processing is used to record receipts of items which are received into inventory. Receipts may be entered by vendor to track the purchase cost history of your items by vendor. This option would not be used if you are using *Solution*-IV Purchase Order.

Transfers
Inventory transfers may be used to record items being transferred from one warehouse to another.

Physical Counts
Physical counts may be performed on a selected cycle basis by item, product line, or vendor. Optionally, physical counts may be done by warehouse bin number.

Price Changes
Item price changes may be done by product line, vendor, or item. The effective date of the change also may be entered.

Multiple Costing Methods
You may choose from unit cost, weighted average cost, LIFO, FIFO, lot or serialized costing methods on an item-by-item basis.

Unit of Measure Conversion
Purchase, sales, and valuation units of measure may be maintained for each item. Unit of measure conversions are defined on a system-wide basis, but may be overridden by item.

Multiple Price Lists
You may define up to five different sales units of measure for each item and assign a different list price for each.

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Sales History Tracking
Sales, cost of sales, gross profit, and quantities sold are tracked by item.

Multiple Vendors
You may define multiple suppliers, along with their prices, for each item. Purchase history is kept for each vendor. This information is also used by the *Solution*-IV Purchase Order module.

Alternate Items
An unlimited number of alternate items may be defined for each item. These may be selected in *Solution*-IV Order Processing when out of stock on your primary item.

Inventory Committed On-line
When integrated with *Solution*-IV Order Processing, inventory quantities are committed immediately as orders are entered.

Special Promotions
Special promotions may be defined which allow additional discounts and special pricing on items during a given promotional period.

Contract Pricing
When integrated with *Solution*-IV Order Processing, customer contracts may be defined by customer, item, or customer and item combination. This allows special pricing for a specific contract quantity of a specific item.

Multiple Pricing Methods
Within a price break, contract, or special promotion, pricing may be done using the list price, an amount or percentage off the list price, or cost plus an amount or percentage.

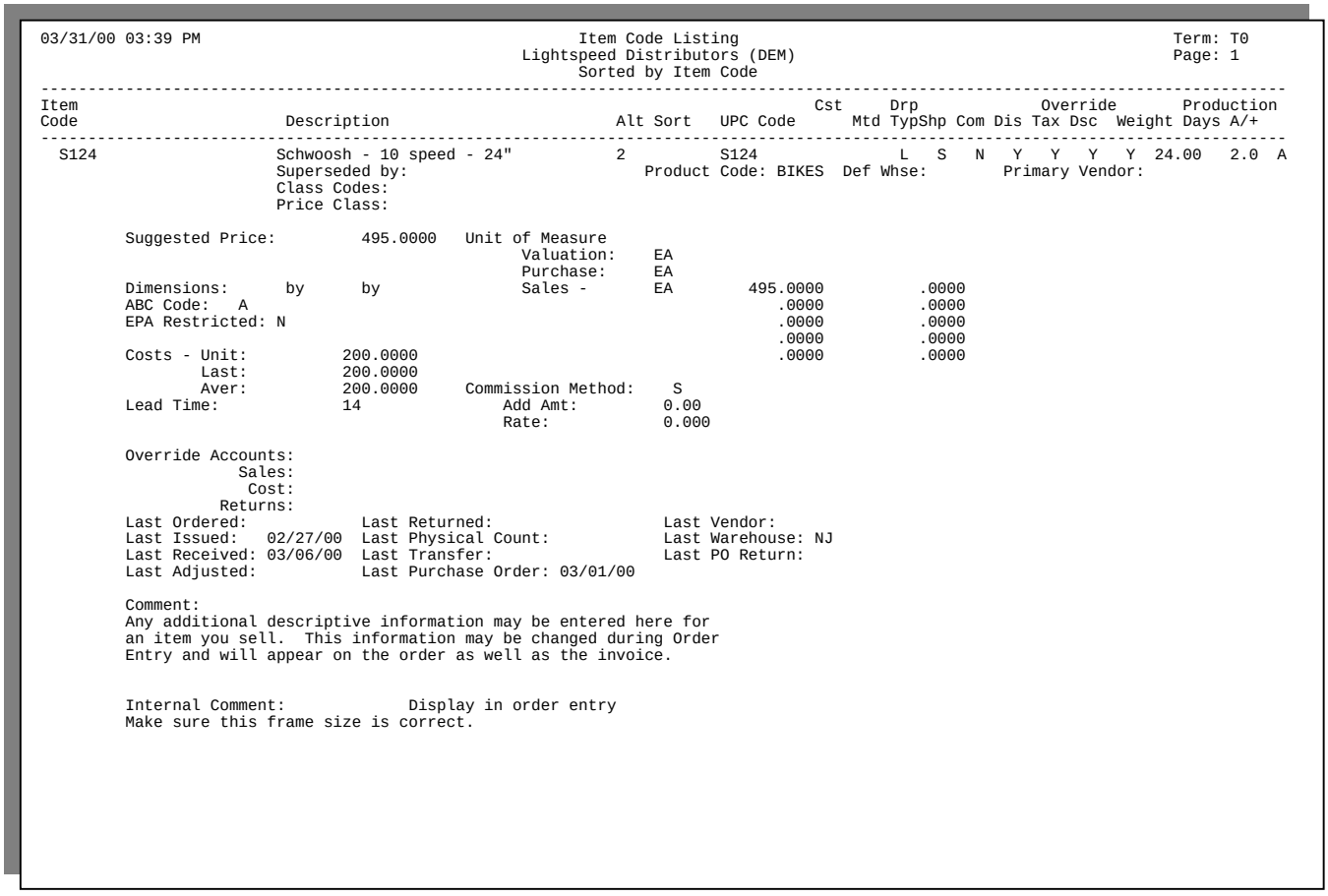
Reports Shown in this Booklet

Item Code Listing IC-5
Price List IC-6
Vendor Listing IC-7
Requirements Report IC-8
Status Report IC-9
Turnover Report IC-10
Shortage Report IC-11
Overstock Report IC-12
Re-order Report IC-13
Valuation Report IC-14
Discontinued Item Report IC-16
Kit/Component Report IC-17
Alternate Item Report IC-18
IC Sales Analysis IC-19
Component Sales Analysis IC-21
ABC Analysis IC-22
Transaction Detail Report IC-23
Recall Report IC-24
Transaction Register IC-25
Physical Inventory Variance Report IC-26

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Item Code Listing

This is a listing of the item information as found in Item Maintenance. You can choose from a variety of "sort and print" options, selecting from the bare minimum of information (item code and description) to the entire item master file.



```
03/31/00 03:39 PM                                  Item Code Listing                                                Term: T0
                                          Lightspeed Distributors (DEM)                                             Page: 1
                                                Sorted by Item Code
-------------------------------------------------------------------------------------------------------------------------------
Item                                                                                  Cst     Drp            Override       Production
Code                    Description                        Alt Sort   UPC Code      Mtd TypShp Com Dis Tax Dsc  Weight Days A/+
-------------------------------------------------------------------------------------------------------------------------------
  S124                  Schwoosh - 10 speed - 24"          2          S124              L   S   N   Y   Y   Y   Y 24.00   2.0  A
                        Superseded by:                        Product Code: BIKES  Def Whse:        Primary Vendor:
                        Class Codes:
                        Price Class:

        Suggested Price:         495.0000   Unit of Measure
                                              Valuation:    EA
                                              Purchase:     EA
        Dimensions:      by      by           Sales -       EA        495.0000          .0000
        ABC Code:   A                                                    .0000          .0000
        EPA Restricted: N                                                .0000          .0000
                                                                         .0000          .0000
        Costs - Unit:          200.0000                                  .0000          .0000
                Last:          200.0000
                Aver:          200.0000     Commission Method:    S
        Lead Time:             14               Add Amt:         0.00
                                                Rate:            0.000

        Override Accounts:
                    Sales:
                     Cost:
                  Returns:
        Last Ordered:          Last Returned:                Last Vendor:
        Last Issued:   02/27/00  Last Physical Count:        Last Warehouse: NJ
        Last Received: 03/06/00  Last Transfer:              Last PO Return:
        Last Adjusted:         Last Purchase Order: 03/01/00

        Comment:
        Any additional descriptive information may be entered here for
        an item you sell.  This information may be changed during Order
        Entry and will appear on the order as well as the invoice.


        Internal Comment:            Display in order entry
        Make sure this frame size is correct.
```

Price List

This report shows each item and the various sales units of measure and their associated prices. There are several sort options as well as the ability to print price levels and cost information.

03/31/00 03:41 PM — Item Price List — Term: T0
Lightspeed Distributors (DEM) — Page: 1
Sorted by Item Code

Item Code	Description	Product Code	UOM	List Price & Sales Prices	Unit Cost	Average Cost	Gross Profit
B118	Headlamp Bulb	MISC	EA	0.0000	0.2500	0.1000	
			EA	2.0000			95.00
C118	Headlamp Casing	MISC	EA	0.0000	1.0000	1.0000	
			EA	12.0000			91.67
DRL7	Titanium Derailer - 7 oz.	MISC	EA	95.0000	35.0000	35.0000	63.16
			EA	75.0000			53.33
E118	Headlamp Electric Element	MISC	EA	0.0000	3.5000	3.5000	
			EA	17.0000			79.41
F100	Generic Frame	BIKES	EA	995.0000	400.0000	400.0000	59.80
			EA	895.0000			55.31
F124	24" Custom Bike Frame	BIKES	EA	995.0000	400.0000	400.0000	59.80
			EA	895.0000			55.31
F126	26" Custom Bike Frame	BIKES	EA	995.0000	400.0000	400.0000	59.80
			EA	895.0000			55.31
H118	Headlamp Assembly	MISC	EA	40.0000	10.0000	10.0000	75.00
			EA	24.0000			58.33
HM292	Hand Made Super Bike	BIKES	EA	0.0000	700.0000	700.0000	
			EA	1200.0000			41.67
K124	Whiz Bang Custom Bike Kit - 24"	BIKES	EA	1195.0000	600.0000	600.0000	49.79
			EA	900.0000			33.33
K126	Whiz Bang Custom Bike Kit - 26"	BIKES	EA	1195.0000	600.0000	600.0000	49.79
			EA	900.0000			33.33
R100	Rainbow Rascals Tricycle	TRIKES	EA	159.0000	80.0000	80.0000	49.69
			EA	159.0000			49.69
S124	Schwoosh - 10 speed - 24"	BIKES	EA	495.0000	200.0000	200.0000	59.60
			EA	495.0000			59.60
S125	Schwoosh - 10 speed - 25"	BIKES	EA	495.0000	200.0000	200.0000	59.60
			EA	495.0000			59.60
S126	Schwoosh - 10 speed - 26"	BIKES	EA	495.0000	200.0000	200.0000	59.60
			EA	495.0000			59.60
TAPE	Handlebar Tape	MISC	EA	3.9500	2.0000	2.0000	49.37
			EA	3.9500			49.37
TKS	Thank you for your business	MISC	EA	0.0000	0.0000	0.0000	
			EA	0.0000			
W118	Headlamp Wires	MISC	EA	0.0000	1.0000	1.0000	
			EA	3.0000			66.67
W124	Aluminum Wheel - 24"	MISC	EA	29.9500	15.0000	15.0000	49.92
			EA	29.9500			49.92
W126	Aluminum Wheel - 26"	MISC	EA	29.9500	15.0000	15.0000	49.92
			EA	29.9500			49.92

20 Inventory Prices Printed

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Vendor Listing

This report shows the primary and alternate suppliers for each item. It can be printed by vendor or by item. If desired the vendor's price breaks can be shown on the report as well.

03/31/00 03:42 PM — Inventory Vendor Listing — Term: T0
Lightspeed Distributors (DEM) — Page: 1
Sorted by Item Code

Item Code	Description	UOM	Prod Code	Vendor's Part Number	Last Purchase Date	Last Purchase Cost	Last Purchase Quantity
GOODYEAR	Goodyear Lights & Lamps						
B118	Headlamp Bulb	EA	MISC		03/03/00	0.1000	100.0000
C118	Headlamp Casing	EA	MISC		03/03/00	1.0000	100.0000
A002	Auto & Bike Parts - East						
DRL7	Titanium Derailer - 7 oz.	EA	MISC		03/03/00	35.0000	10.0000
A003	Auto & Bike Parts - West						
DRL7	Titanium Derailer - 7 oz.	EA	MISC		03/03/00	35.0000	10.0000
GOODYEAR	Goodyear Lights & Lamps						
E118	Headlamp Electric Element	EA	MISC		03/03/00	3.5000	100.0000
A002	Auto & Bike Parts - East						
F100	Generic Frame	EA	BIKES		03/03/00	400.0000	7.0000
A003	Auto & Bike Parts - West						
F100	Generic Frame	EA	BIKES		03/03/00	400.0000	10.0000
A002	Auto & Bike Parts - East						
F124	24" Custom Bike Frame	EA	BIKES		03/03/00	400.0000	7.0000
A003	Auto & Bike Parts - West						
F124	24" Custom Bike Frame	EA	BIKES		03/03/00	400.0000	10.0000
A002	Auto & Bike Parts - East						
F126	26" Custom Bike Frame	EA	BIKES		03/03/00	400.0000	7.0000
A003	Auto & Bike Parts - West						
F126	26" Custom Bike Frame	EA	BIKES		03/03/00	400.0000	10.0000
GOODYEAR	Goodyear Lights & Lamps						
H118	Headlamp Assembly	EA	MISC		03/03/00	10.0000	50.0000
A002	Auto & Bike Parts - East						
HM292	Hand Made Super Bike	EA	BIKES		03/03/00	700.0000	1.0000
A003	Auto & Bike Parts - West						
HM292	Hand Made Super Bike	EA	BIKES		03/03/00	700.0000	1.0000
A002	Auto & Bike Parts - East						
K124	Whiz Bang Custom Bike Kit - 24"	EA	BIKES		03/03/00	600.0000	10.0000
A003	Auto & Bike Parts - West						
K124	Whiz Bang Custom Bike Kit - 24"	EA	BIKES		03/03/00	600.0000	10.0000
A002	Auto & Bike Parts - East						
K126	Whiz Bang Custom Bike Kit - 26"	EA	BIKES		03/03/00	600.0000	10.0000
A003	Auto & Bike Parts - West						
K126	Whiz Bang Custom Bike Kit - 26"	EA	BIKES		03/03/00	600.0000	10.0000
A002	Auto & Bike Parts - East						
R100	Rainbow Rascals Tricycle	EA	TRIKES		03/03/00	80.0000	15.0000
A003	Auto & Bike Parts - West						
R100	Rainbow Rascals Tricycle	EA	TRIKES		03/03/00	80.0000	15.0000
A002	Auto & Bike Parts - East						
S124	Schwoosh - 10 speed - 24"	EA	BIKES		03/03/00	200.0000	15.0000
A003	Auto & Bike Parts - West						
S124	Schwoosh - 10 speed - 24"	EA	BIKES		03/03/00	200.0000	15.0000
PEDAL	Pedal Manufacturers of America						
S124	Schwoosh - 10 speed - 24"	EA	BIKES		03/06/00	200.0000	2.0000
A002	Auto & Bike Parts - East						
S125	Schwoosh - 10 speed - 25"	EA	BIKES		03/03/00	200.0000	15.0000
A003	Auto & Bike Parts - West						
S125	Schwoosh - 10 speed - 25"	EA	BIKES		03/03/00	200.0000	15.0000
A002	Auto & Bike Parts - East						
S126	Schwoosh - 10 speed - 26"	EA	BIKES		03/03/00	200.0000	15.0000
A003	Auto & Bike Parts - West						
S126	Schwoosh - 10 speed - 26"	EA	BIKES		03/03/00	200.0000	15.0000

Requirements Report

This report shows quantity on-hand, committed in order processing, and on open purchase order. This report is useful for making purchasing decisions.

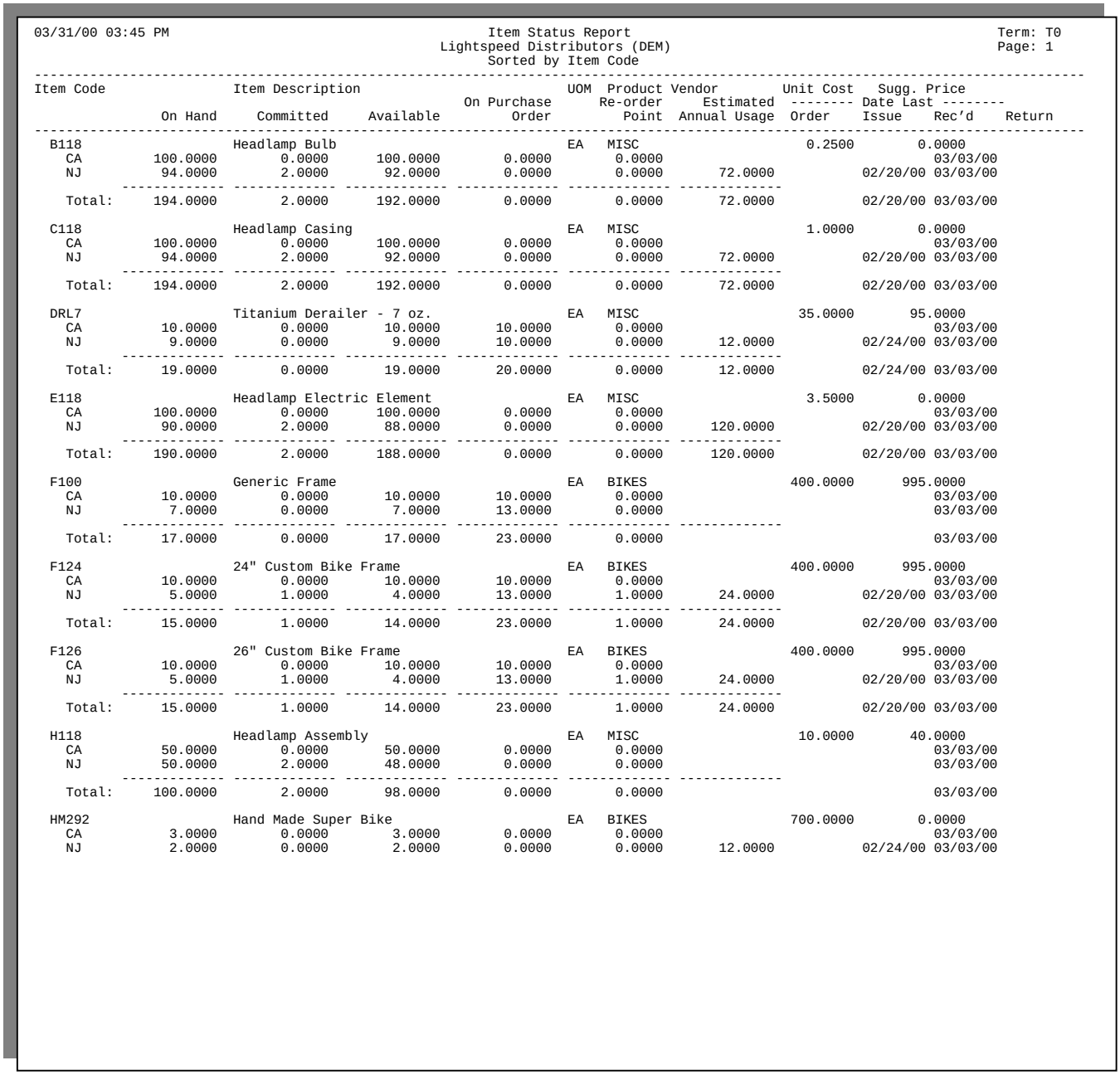
05/29/97 10:31 AM — Inventory Requirements Report — Term: T0
Lightspeed Distributors (DEM) — Page: 1
Sorted by Item Code

Item Code	Item Description	UOM	Vendor	Vendor Part Num	Last Purchased	Cost
Whse	Bin Number	On Hand	Committed	Available	On Purchase Order	Re-order Point	Estimated Annual Usage	
B118	Headlamp Bulb	MISC EA				
CA	C100	100.0000	0.0000	100.0000	0.0000	0.0000		
					GOODYEAR		03/03/97	0.1000
NJ	N100	94.0000	2.0000	92.0000	0.0000	0.0000	72.00	
					GOODYEAR		03/03/97	0.1000
C118	Headlamp Casing	MISC EA				
CA	C105	100.0000	0.0000	100.0000	0.0000	0.0000		
					GOODYEAR		03/03/97	1.0000
NJ	N105	94.0000	2.0000	92.0000	0.0000	0.0000	72.00	
					GOODYEAR		03/03/97	1.0000
DRL7	Titanium Derailer - 7 oz.	MISC EA				
CA	C125	10.0000	0.0000	10.0000	10.0000	0.0000		
					A002		03/03/97	35.0000
					A003		03/03/97	35.0000
NJ	N125	9.0000	0.0000	9.0000	10.0000	0.0000	12.00	
					A002		03/03/97	35.0000
					A003		03/03/97	35.0000
E118	Headlamp Electric Element	MISC EA				
CA	C110	100.0000	0.0000	100.0000	0.0000	0.0000		
					GOODYEAR		03/03/97	3.5000
NJ	N110	90.0000	2.0000	88.0000	0.0000	0.0000	120.00	
					GOODYEAR		03/03/97	3.5000
F100	Generic Frame	BIKES EA				
CA	C150	10.0000	0.0000	10.0000	10.0000	0.0000		
					A002		03/03/97	400.0000
					A003		03/03/97	400.0000
NJ	N150	7.0000	0.0000	7.0000	13.0000	0.0000		
					A002		03/03/97	400.0000
					A003		03/03/97	400.0000
F124	24" Custom Bike Frame	BIKES EA				
CA	C155	10.0000	0.0000	10.0000	10.0000	0.0000		
					A002		03/03/97	400.0000
					A003		03/03/97	400.0000
NJ	N155	5.0000	1.0000	4.0000	13.0000	0.6574	24.00	
					A002		03/03/97	400.0000
					A003		03/03/97	400.0000
F126	26" Custom Bike Frame	BIKES EA				
CA	C160	10.0000	0.0000	10.0000	10.0000	0.0000		
					A002		03/03/97	400.0000
					A003		03/03/97	400.0000
NJ	N160	5.0000	1.0000	4.0000	13.0000	0.6574	24.00	
					A002		03/03/97	400.0000
					A003		03/03/97	400.0000
H118	Headlamp Assembly	MISC EA				
CA	C115	50.0000	0.0000	50.0000	0.0000	0.0000		
					GOODYEAR		03/03/97	10.0000
NJ	N115	50.0000	2.0000	48.0000	0.0000	0.0000		
					GOODYEAR		03/03/97	10.0000
HM292	Hand Made Super Bike	BIKES EA				
CA	C300	3.0000	0.0000	3.0000	0.0000	0.0000		
					A002		03/03/97	700.0000
					A003		03/03/97	700.0000
NJ	N300	2.0000	0.0000	2.0000	0.0000	0.0000	12.00	
					A002		03/03/97	700.0000
					A003		03/03/97	700.0000

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Status Report

This report shows each item's current status in terms of quantities on-hand, committed, available, on purchase order, reorder point, and estimated usage, along with the dates of last order, issue, receipt, and return.



03/31/00 03:45 PM — Item Status Report — Term: T0
Lightspeed Distributors (DEM) — Page: 1
Sorted by Item Code

Item Code / Item Description	UOM	Product Vendor	Unit Cost	Sugg. Price	Date Last		
On Hand / Committed / Available / On Purchase Order / Re-order Point / Estimated Annual Usage			Order		Issue	Rec'd	Return
B118 Headlamp Bulb	EA	MISC	0.2500	0.0000			
CA 100.0000 / 0.0000 / 100.0000 / 0.0000 / 0.0000						03/03/00	
NJ 94.0000 / 2.0000 / 92.0000 / 0.0000 / 0.0000 / 72.0000					02/20/00	03/03/00	
Total: 194.0000 / 2.0000 / 192.0000 / 0.0000 / 0.0000 / 72.0000					02/20/00	03/03/00	
C118 Headlamp Casing	EA	MISC	1.0000	0.0000			
CA 100.0000 / 0.0000 / 100.0000 / 0.0000 / 0.0000						03/03/00	
NJ 94.0000 / 2.0000 / 92.0000 / 0.0000 / 0.0000 / 72.0000					02/20/00	03/03/00	
Total: 194.0000 / 2.0000 / 192.0000 / 0.0000 / 0.0000 / 72.0000					02/20/00	03/03/00	
DRL7 Titanium Derailer - 7 oz.	EA	MISC	35.0000	95.0000			
CA 10.0000 / 0.0000 / 10.0000 / 10.0000 / 0.0000						03/03/00	
NJ 9.0000 / 0.0000 / 9.0000 / 10.0000 / 0.0000 / 12.0000					02/24/00	03/03/00	
Total: 19.0000 / 0.0000 / 19.0000 / 20.0000 / 0.0000 / 12.0000					02/24/00	03/03/00	
E118 Headlamp Electric Element	EA	MISC	3.5000	0.0000			
CA 100.0000 / 0.0000 / 100.0000 / 0.0000 / 0.0000						03/03/00	
NJ 90.0000 / 2.0000 / 88.0000 / 0.0000 / 0.0000 / 120.0000					02/20/00	03/03/00	
Total: 190.0000 / 2.0000 / 188.0000 / 0.0000 / 0.0000 / 120.0000					02/20/00	03/03/00	
F100 Generic Frame	EA	BIKES	400.0000	995.0000			
CA 10.0000 / 0.0000 / 10.0000 / 10.0000 / 0.0000						03/03/00	
NJ 7.0000 / 0.0000 / 7.0000 / 13.0000 / 0.0000						03/03/00	
Total: 17.0000 / 0.0000 / 17.0000 / 23.0000 / 0.0000						03/03/00	
F124 24" Custom Bike Frame	EA	BIKES	400.0000	995.0000			
CA 10.0000 / 0.0000 / 10.0000 / 10.0000 / 0.0000						03/03/00	
NJ 5.0000 / 1.0000 / 4.0000 / 13.0000 / 1.0000 / 24.0000					02/20/00	03/03/00	
Total: 15.0000 / 1.0000 / 14.0000 / 23.0000 / 1.0000 / 24.0000					02/20/00	03/03/00	
F126 26" Custom Bike Frame	EA	BIKES	400.0000	995.0000			
CA 10.0000 / 0.0000 / 10.0000 / 10.0000 / 0.0000						03/03/00	
NJ 5.0000 / 1.0000 / 4.0000 / 13.0000 / 1.0000 / 24.0000					02/20/00	03/03/00	
Total: 15.0000 / 1.0000 / 14.0000 / 23.0000 / 1.0000 / 24.0000					02/20/00	03/03/00	
H118 Headlamp Assembly	EA	MISC	10.0000	40.0000			
CA 50.0000 / 0.0000 / 50.0000 / 0.0000 / 0.0000						03/03/00	
NJ 50.0000 / 2.0000 / 48.0000 / 0.0000 / 0.0000						03/03/00	
Total: 100.0000 / 2.0000 / 98.0000 / 0.0000 / 0.0000						03/03/00	
HM292 Hand Made Super Bike	EA	BIKES	700.0000	0.0000			
CA 3.0000 / 0.0000 / 3.0000 / 0.0000 / 0.0000						03/03/00	
NJ 2.0000 / 0.0000 / 2.0000 / 0.0000 / 0.0000 / 12.0000					02/24/00	03/03/00	

Turnover Report

This report shows the usage patterns for each item.

```
03/31/00 03:46 PM              Inventory Turnover Report                      Term: T0
                            Lightspeed Distributors (DEM)                     Page: 1
                                  Sorted by Item Code
-------------------------------------------------------------------------------------
Item Code                 Item Description                          UOM  Product Line
           Est. Annual    Est. Annual      Avg. Qty    Actual Qty       Inventory
    Whse    Units Sold   Dollars Sold       On hand       On hand       Turnover
-------------------------------------------------------------------------------------

  B118                    Headlamp Bulb                             EA   MISC
    CA          0.0000          0.00        0.0000      100.0000
    NJ         72.0000          2.04        0.0000       94.0000

  C118                    Headlamp Casing                           EA   MISC
    CA          0.0000          0.00        0.0000      100.0000
    NJ         72.0000         12.00        0.0000       94.0000

  DRL7                    Titanium Derailer - 7 oz.                 EA   MISC
    CA          0.0000          0.00        0.0000       10.0000
    NJ         12.0000         75.00        0.0000        9.0000

  E118                    Headlamp Electric Element                 EA   MISC
    CA          0.0000          0.00        0.0000      100.0000
    NJ        120.0000         17.04        0.0000       90.0000

  F100                    Generic Frame                             EA   BIKES
    CA          0.0000          0.00        0.0000       10.0000
    NJ          0.0000          0.00        0.0000        7.0000

  F124                    24" Custom Bike Frame                     EA   BIKES
    CA          0.0000          0.00        0.0000       10.0000
    NJ         24.0000        894.96        0.0000        5.0000

  F126                    26" Custom Bike Frame                     EA   BIKES
    CA          0.0000          0.00        0.0000       10.0000
    NJ         24.0000        894.96        0.0000        5.0000

  H118                    Headlamp Assembly                         EA   MISC
    CA          0.0000          0.00        0.0000       50.0000
    NJ          0.0000          0.00        0.0000       50.0000

  HM292                   Hand Made Super Bike                      EA   BIKES
    CA          0.0000          0.00        0.0000        3.0000
    NJ         12.0000       1200.00        0.0000        2.0000

  K124                    Whiz Bang Custom Bike Kit - 24"           EA   BIKES
    CA          0.0000          0.00        0.0000       10.0000
    NJ         24.0000        900.00        0.0000        8.0000

  K126                    Whiz Bang Custom Bike Kit - 26"           EA   BIKES
    CA          0.0000          0.00        0.0000       10.0000
    NJ         24.0000        900.00        0.0000        8.0000

  R100                    Rainbow Rascals Tricycle                  EA   TRIKES
    CA          0.0000          0.00        0.0000       15.0000
    NJ         60.0000        159.00        0.0000       10.0000

  S124                    Schwoosh - 10 speed - 24"                 EA   BIKES
    CA          0.0000          0.00        0.0000       15.0000
    NJ         96.0000        495.00        0.0000        9.0000

  S126                    Schwoosh - 10 speed - 26"                 EA   BIKES
    CA          0.0000          0.00        0.0000       15.0000
    NJ         84.0000        495.00        0.0000       10.0000
```

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Shortage Report

This report shows items that have less on-hand than the minimum defined in the inventory master file.

```
03/31/00 03:46 PM                              Inventory Shortage Report                                    Term: T0
                                          Lightspeed Distributors (DEM)                                     Page: 1
                                                Sorted by Item Code
-------------------------------------------------------------------------------------------------------------------------------
Item Code               Item Description                          UOM   Product Line
                                                                   On Purchase          Net    Est. Usage  No. of Periods
                             Minimum       On Hand     Committed        Order      Shortage    per Period  Supply On Hand
-------------------------------------------------------------------------------------------------------------------------------
  B118                  Headlamp Bulb                             EA   MISC
  C118                  Headlamp Casing                           EA   MISC
  DRL7                  Titanium Derailer - 7 oz.                 EA   MISC
  E118                  Headlamp Electric Element                 EA   MISC
  F100                  Generic Frame                             EA   BIKES
  F124                  24" Custom Bike Frame                     EA   BIKES
  F126                  26" Custom Bike Frame                     EA   BIKES
  H118                  Headlamp Assembly                         EA   MISC
  HM292                 Hand Made Super Bike                      EA   BIKES
  K124                  Whiz Bang Custom Bike Kit - 24"           EA   BIKES
  K126                  Whiz Bang Custom Bike Kit - 26"           EA   BIKES
  R100                  Rainbow Rascals Tricycle                  EA   TRIKES
  S124                  Schwoosh - 10 speed - 24"                 EA   BIKES
  S125                  Schwoosh - 10 speed - 25"                 EA   BIKES
  S126                  Schwoosh - 10 speed - 26"                 EA   BIKES
            NJ              0.0000       10.0000       28.0000        10.0000        8.0000          7.00            1.14-
  TAPE                  Handlebar Tape                            EA   MISC
  W118                  Headlamp Wires                            EA   MISC
  W124                  Aluminum Wheel - 24"                      EA   MISC
  W126                  Aluminum Wheel - 26"                      EA   MISC



19 Inventory Items Printed
```

Overstock Report

This report shows items that have more on-hand than the maximum defined in the item master file.

03/31/00 03:47 PM — Inventory Overstock Report — Term: T0
Lightspeed Distributors (DEM) — Page: 1
Sorted by Item Code

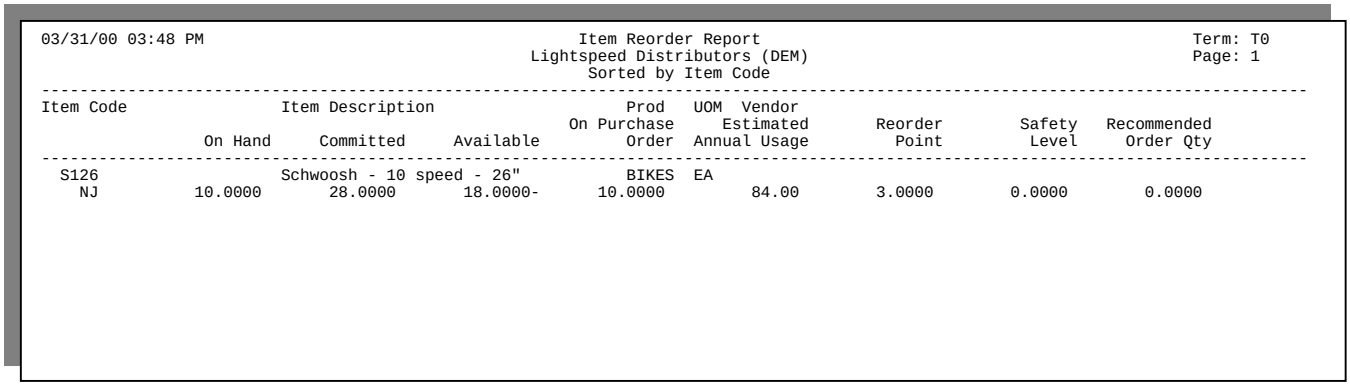
Item Code		Item Description	Maximum	On Hand	Committed	UOM	Product Line / On Purchase Order	Net Overstock	Est. Usage per Period	No. of Periods Supply On Hand
B118		Headlamp Bulb				EA	MISC			
	CA		0.0000	100.0000	0.0000		0.0000	100.0000	0.00	
	NJ		0.0000	94.0000	2.0000		0.0000	92.0000	6.00	15.33
C118		Headlamp Casing				EA	MISC			
	CA		0.0000	100.0000	0.0000		0.0000	100.0000	0.00	
	NJ		0.0000	94.0000	2.0000		0.0000	92.0000	6.00	15.33
DRL7		Titanium Derailer - 7 oz.				EA	MISC			
	CA		0.0000	10.0000	0.0000		10.0000	20.0000	0.00	
	NJ		0.0000	9.0000	0.0000		10.0000	19.0000	1.00	19.00
E118		Headlamp Electric Element				EA	MISC			
	CA		0.0000	100.0000	0.0000		0.0000	100.0000	0.00	
	NJ		0.0000	90.0000	2.0000		0.0000	88.0000	10.00	8.80
F100		Generic Frame				EA	BIKES			
	CA		0.0000	10.0000	0.0000		10.0000	20.0000	0.00	
	NJ		0.0000	7.0000	0.0000		13.0000	20.0000	0.00	
F124		24" Custom Bike Frame				EA	BIKES			
	CA		0.0000	10.0000	0.0000		10.0000	20.0000	0.00	
	NJ		0.0000	5.0000	1.0000		13.0000	17.0000	2.00	8.50
F126		26" Custom Bike Frame				EA	BIKES			
	CA		0.0000	10.0000	0.0000		10.0000	20.0000	0.00	
	NJ		0.0000	5.0000	1.0000		13.0000	17.0000	2.00	8.50
H118		Headlamp Assembly				EA	MISC			
	CA		0.0000	50.0000	0.0000		0.0000	50.0000	0.00	
	NJ		0.0000	50.0000	2.0000		0.0000	48.0000	0.00	
HM292		Hand Made Super Bike				EA	BIKES			
	CA		0.0000	3.0000	0.0000		0.0000	3.0000	0.00	
	NJ		0.0000	2.0000	0.0000		0.0000	2.0000	1.00	2.00
K124		Whiz Bang Custom Bike Kit - 24"				EA	BIKES			
	CA		0.0000	10.0000	0.0000		5.0000	15.0000	0.00	
	NJ		0.0000	8.0000	2.0000		5.0000	11.0000	2.00	5.50
K126		Whiz Bang Custom Bike Kit - 26"				EA	BIKES			
	CA		0.0000	10.0000	0.0000		5.0000	15.0000	0.00	
	NJ		0.0000	8.0000	2.0000		5.0000	11.0000	2.00	5.50
R100		Rainbow Rascals Tricycle				EA	TRIKES			
	CA		0.0000	15.0000	0.0000		15.0000	30.0000	0.00	
	NJ		0.0000	10.0000	4.0000		15.0000	21.0000	5.00	4.20
S124		Schwoosh - 10 speed - 24"				EA	BIKES			
	CA		0.0000	15.0000	0.0000		10.0000	25.0000	0.00	
	NJ		0.0000	9.0000	3.0000		10.0000	16.0000	8.00	2.00
S125		Schwoosh - 10 speed - 25"				EA	BIKES			
	CA		0.0000	15.0000	0.0000		10.0000	25.0000	0.00	
	NJ		0.0000	15.0000	1.0000		10.0000	24.0000	0.00	
S126		Schwoosh - 10 speed - 26"				EA	BIKES			
	CA		0.0000	15.0000	0.0000		10.0000	25.0000	0.00	
TAPE		Handlebar Tape				EA	MISC			
	CA		0.0000	25.0000	0.0000		0.0000	25.0000	0.00	
	NJ		0.0000	20.0000	4.0000		0.0000	16.0000	5.00	3.20
W118		Headlamp Wires				EA	MISC			
	CA		0.0000	100.0000	0.0000		0.0000	100.0000	0.00	
	NJ		0.0000	90.0000	2.0000		0.0000	88.0000	10.00	8.80
W124		Aluminum Wheel - 24"				EA	MISC			
	CA		0.0000	20.0000	0.0000		0.0000	20.0000	0.00	
	NJ		0.0000	20.0000	0.0000		0.0000	20.0000	0.00	
W126		Aluminum Wheel - 26"				EA	MISC			
	CA		0.0000	0.0000	0.0000		20.0000	20.0000	0.00	
	NJ		0.0000	20.0000	0.0000		0.0000	20.0000	0.00	

19 Inventory Items Printed

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Reorder Report

This report shows items below the reorder point.



```
03/31/00 03:48 PM                                  Item Reorder Report                                                    Term: T0
                                                Lightspeed Distributors (DEM)                                             Page: 1
                                                     Sorted by Item Code
-------------------------------------------------------------------------------------------------------------------------------------
Item Code                Item Description                    Prod   UOM  Vendor
                                                          On Purchase     Estimated       Reorder        Safety   Recommended
                 On Hand     Committed     Available         Order  Annual Usage         Point         Level     Order Qty
-------------------------------------------------------------------------------------------------------------------------------------
  S126                   Schwoosh - 10 speed - 26"           BIKES  EA
    NJ          10.0000       28.0000       18.0000-      10.0000         84.00        3.0000        0.0000        0.0000
```

Valuation Report

This report shows the book (valuation) value of the inventory by item. This report is very useful for insurance companies or any other auditor trying to determine the value of your inventory.

03/31/00 03:49 PM — Inventory Valuation Report — Term: T0
Lightspeed Distributors (DEM) — Page: 1
Sorted by Item Code

Item Code	Description	Lot / Serial No.	Ref No.	Date	Quantity	Cost	Extension
B118	Headlamp Bulb		EA MISC				
CA					100.0000	0.1000	10.00
NJ					94.0000	0.1000	9.40
		Item Total:			194.0000		19.40
C118	Headlamp Casing		EA MISC				
CA					100.0000	1.0000	100.00
NJ					94.0000	1.0000	94.00
		Item Total:			194.0000		194.00
DRL7	Titanium Derailer - 7 oz.		EA MISC				
CA	California Warehouse	#L201	0000000000000005	03/03/00	10.0000	35.0000	350.00
NJ	New Jersey Warehouse	#L200	0000000000000002	03/03/00	9.0000	35.0000	315.00
		Item Total:			19.0000		665.00
E118	Headlamp Electric Element		EA MISC				
CA					100.0000	3.5000	350.00
NJ					90.0000	3.5000	315.00
		Item Total:			190.0000		665.00
F100	Generic Frame		EA BIKES				
CA	California Warehouse	1	0000000000000005	03/03/00	10.0000	400.0000	4000.00
NJ	New Jersey Warehouse	1	0000000000000002	03/03/00	7.0000	400.0000	2800.00
		Item Total:			17.0000		6800.00
F124	24" Custom Bike Frame		EA BIKES				
CA	California Warehouse	1	0000000000000005	03/03/00	10.0000	400.0000	4000.00
NJ	New Jersey Warehouse	1	0000000000000002	03/03/00	5.0000	400.0000	2000.00
		Item Total:			15.0000		6000.00
F126	26" Custom Bike Frame		EA BIKES				
CA	California Warehouse	1	0000000000000005	03/03/00	10.0000	400.0000	4000.00
NJ	New Jersey Warehouse	1	0000000000000002	03/03/00	5.0000	400.0000	2000.00
		Item Total:			15.0000		6000.00
H118	Headlamp Assembly		EA MISC				
CA	California Warehouse	1	0000000000000004	03/03/00	50.0000	10.0000	500.00
NJ	New Jersey Warehouse	1	0000000000000001	03/03/00	50.0000	10.0000	500.00
		Item Total:			100.0000		1000.00
HM292	Hand Made Super Bike		EA BIKES				
CA	California Warehouse	#S150	0000000000000005	03/03/00	1.0000	700.0000	700.00
CA	California Warehouse	#S151	0000000000000005	03/03/00	1.0000	700.0000	700.00
CA	California Warehouse	#S152	0000000000000005	03/03/00	1.0000	700.0000	700.00
NJ	New Jersey Warehouse	#S148	0000000000000002	03/03/00	1.0000	700.0000	700.00
NJ	New Jersey Warehouse	#S149	0000000000000002	03/03/00	1.0000	700.0000	700.00
		Item Total:			5.0000		3500.00
K124	Whiz Bang Custom Bike Kit - 24"		EA BIKES				
CA	California Warehouse	1	0000000000000005	03/03/00	10.0000	600.0000	6000.00
NJ	New Jersey Warehouse	1	0000000000000002	03/03/00	8.0000	600.0000	4800.00
		Item Total:			18.0000		10800.00
K126	Whiz Bang Custom Bike Kit - 26"		EA BIKES				
CA	California Warehouse	1	0000000000000005	03/03/00	10.0000	600.0000	6000.00
NJ	New Jersey Warehouse	1	0000000000000002	03/03/00	8.0000	600.0000	4800.00
		Item Total:			18.0000		10800.00
R100	Rainbow Rascals Tricycle		EA TRIKES				
CA	California Warehouse	1	0000000000000005	03/03/00	15.0000	80.0000	1200.00
NJ	New Jersey Warehouse	1	0000000000000002	03/03/00	10.0000	80.0000	800.00
		Item Total:			25.0000		2000.00

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Valuation Report (continued)

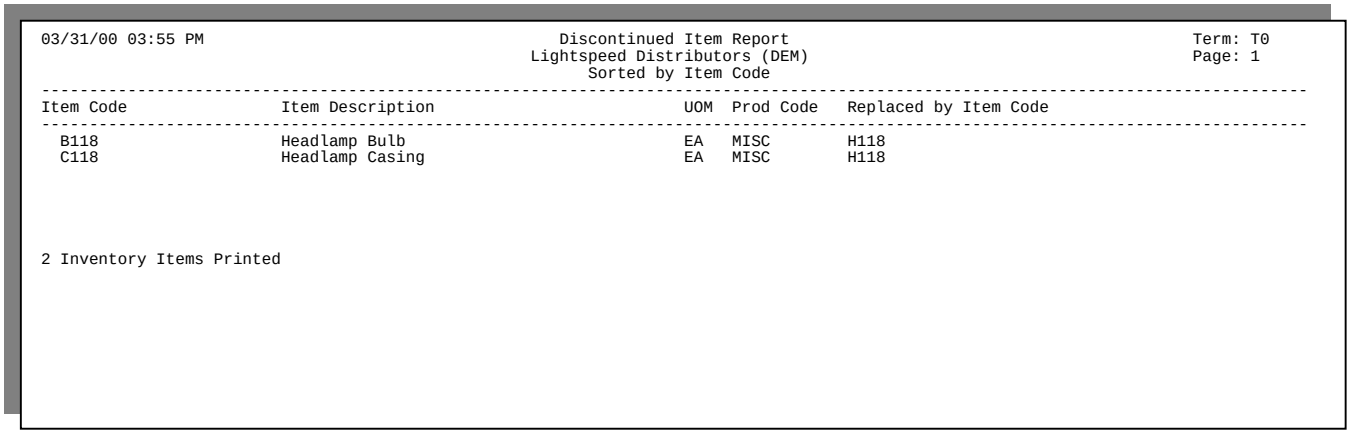
03/31/00 03:49 PM — Inventory Valuation Report — Term: T0
Lightspeed Distributors (DEM) — Page: 2
Sorted by Item Code

Item Code	Description	Lot / Serial No.	Ref No.	Date	Quantity	Cost	Extension
S124	Schwoosh - 10 speed - 24"		EA BIKES				
CA	California Warehouse	1	0000000000000005	03/03/00	13.0000	200.0000	2600.00
NJ	New Jersey Warehouse	1	0000000000000002	03/03/00	9.0000	200.0000	1800.00
	Item Total:				22.0000		4400.00
S125	Schwoosh - 10 speed - 25"		EA BIKES				
CA	California Warehouse	1	0000000000000005	03/03/00	15.0000	200.0000	3000.00
NJ	New Jersey Warehouse	1	0000000000000002	03/03/00	15.0000	200.0000	3000.00
	Item Total:				30.0000		6000.00
S126	Schwoosh - 10 speed - 26"		EA BIKES				
CA	California Warehouse	1	0000000000000005	03/03/00	13.0000	200.0000	2600.00
NJ	New Jersey Warehouse	1	0000000000000002	03/03/00	10.0000	200.0000	2000.00
	Item Total:				23.0000		4600.00
TAPE	Handlebar Tape		EA MISC				
CA	California Warehouse	1	0000000000000006	03/06/00	20.0000	2.0000	40.00
NJ	New Jersey Warehouse	1	0000000000000003	03/03/00	20.0000	2.0000	40.00
	Item Total:				40.0000		80.00
W118	Headlamp Wires		EA MISC				
CA					100.0000	1.0000	100.00
NJ					90.0000	1.0000	90.00
	Item Total:				190.0000		190.00
W124	Aluminum Wheel - 24"		EA MISC				
CA	California Warehouse	1	0000000000000006	03/06/00	16.0000	15.0000	240.00
NJ	New Jersey Warehouse	1	0000000000000003	03/03/00	20.0000	15.0000	300.00
	Item Total:				36.0000		540.00
W126	Aluminum Wheel - 26"		EA MISC				
CA					0.0000	0.0000	0.00
NJ	New Jersey Warehouse	1	0000000000000003	03/03/00	20.0000	15.0000	300.00
	Item Total:				20.0000		300.00

Consignment Total:	0.00
Other Items Total:	64553.40
Report Total:	64553.40

Discontinued Item Report

This report shows all items in your inventory that you have marked as being discontinued.



```
03/31/00 03:55 PM                          Discontinued Item Report                                    Term: T0
                                      Lightspeed Distributors (DEM)                                    Page: 1
                                             Sorted by Item Code
-------------------------------------------------------------------------------------------------------------------
Item Code          Item Description                  UOM  Prod Code   Replaced by Item Code
-------------------------------------------------------------------------------------------------------------------
  B118             Headlamp Bulb                     EA   MISC        H118
  C118             Headlamp Casing                   EA   MISC        H118



2 Inventory Items Printed
```

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Kit Component Report

This report shows all items in inventory that are really kits and the components that make up the kit.

```
03/31/00 03:55 PM            Kit Component Report                    Term: T0
                        Lightspeed Distributors (DEM)                Page: 1
                             Sorted by Item Code
-------------------------------------------------------------------------------
  Item Code              Item Description                          UOM  Product
    Component              Component Description                Component Qty
-------------------------------------------------------------------------------

  H118                    Headlamp Assembly                        EA   MISC
    This item uses the following components:
    B118                    Headlamp Bulb                             1.0000
    C118                    Headlamp Casing                           1.0000
    E118                    Headlamp Electric Element                 1.0000
    W118                    Headlamp Wires                            4.0000

  K124                    Whiz Bang Custom Bike Kit - 24"          EA   BIKES
    This item uses the following components:
    F124                    24" Custom Bike Frame                     1.0000
    TAPE                    Handlebar Tape                            1.0000
    W124                    Aluminum Wheel - 24"                      2.0000

  K126                    Whiz Bang Custom Bike Kit - 26"          EA   BIKES
    This item uses the following components:
    F126                    26" Custom Bike Frame                     1.0000
    TAPE                    Handlebar Tape                            1.0000
    W126                    Aluminum Wheel - 26"                      2.0000




3 Inventory Items Printed
```

Alternate Item Report

This report shows all items with alternate items and their valid alternate items. You can choose to print the comment about the alternate if desired.

```
03/31/00 03:56 PM                  Alternate Item Report                          Term: T0
                                Lightspeed Distributors (DEM)                     Page: 1
                                     Sorted by Item Code
-------------------------------------------------------------------------------------------
Item Code               Item Description                          UOM  Prod Code
-------------------------------------------------------------------------------------------

  K124                  Whiz Bang Custom Bike Kit - 24"    BIKES  EA   BIKES
    S124                  Schwoosh - 10 speed - 24"


  K126                  Whiz Bang Custom Bike Kit - 26"    BIKES  EA   BIKES
    S126                  Schwoosh - 10 speed - 26"




2 Inventory Items Printed
```

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IC Sales Analysis

This report prints an inventory sales summary by item showing sales, cost of sales, units sold, gross profit, and the profit percentage. It provides a simple picture of how much of each item you are selling.

03/31/00 03:58 PM — IC Sales Analysis — Term: T0
Lightspeed Distributors (DEM) — Page: 1

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
B118	2000											
Quantity:	0	0	6	0	0	0	0	0	0	0	0	0
Sales:	0	0	11	0	0	0	0	0	0	0	0	0
Cost:	0	0	1	0	0	0	0	0	0	0	0	0
Profit:	0	0	10	0	0	0	0	0	0	0	0	0
Profit %:	0.00	0.00	90.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invoices:	0	0	1	0	0	0	0	0	0	0	0	0
C118	2000											
Quantity:	0	0	6	0	0	0	0	0	0	0	0	0
Sales:	0	0	65	0	0	0	0	0	0	0	0	0
Cost:	0	0	6	0	0	0	0	0	0	0	0	0
Profit:	0	0	59	0	0	0	0	0	0	0	0	0
Profit %:	0.00	0.00	90.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invoices:	0	0	1	0	0	0	0	0	0	0	0	0
DRL7	2000											
Quantity:	0	0	1	0	0	0	0	0	0	0	0	0
Sales:	0	0	68	0	0	0	0	0	0	0	0	0
Cost:	0	0	35	0	0	0	0	0	0	0	0	0
Profit:	0	0	33	0	0	0	0	0	0	0	0	0
Profit %:	0.00	0.00	48.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invoices:	0	0	1	0	0	0	0	0	0	0	0	0
E118	2000											
Quantity:	0	0	10	0	0	0	0	0	0	0	0	0
Sales:	0	0	153	0	0	0	0	0	0	0	0	0
Cost:	0	0	35	0	0	0	0	0	0	0	0	0
Profit:	0	0	118	0	0	0	0	0	0	0	0	0
Profit %:	0.00	0.00	77.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invoices:	0	0	1	0	0	0	0	0	0	0	0	0
F100	2000											
Quantity:	0	0	0	0	0	0	0	0	0	0	0	0
Sales:	0	0	0	0	0	0	0	0	0	0	0	0
Cost:	0	0	0	0	0	0	0	0	0	0	0	0
Profit:	0	0	0	0	0	0	0	0	0	0	0	0
Profit %:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invoices:	0	0	0	0	0	0	0	0	0	0	0	0
F124	2000											
Quantity:	0	0	2	0	0	0	0	0	0	0	0	0
Sales:	0	0	1611	0	0	0	0	0	0	0	0	0
Cost:	0	0	800	0	0	0	0	0	0	0	0	0
Profit:	0	0	811	0	0	0	0	0	0	0	0	0
Profit %:	0.00	0.00	50.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invoices:	0	0	1	0	0	0	0	0	0	0	0	0
F126	2000											
Quantity:	0	0	2	0	0	0	0	0	0	0	0	0
Sales:	0	0	1611	0	0	0	0	0	0	0	0	0
Cost:	0	0	800	0	0	0	0	0	0	0	0	0
Profit:	0	0	811	0	0	0	0	0	0	0	0	0
Profit %:	0.00	0.00	50.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invoices:	0	0	1	0	0	0	0	0	0	0	0	0
H118	2000											
Quantity:	0	0	0	0	0	0	0	0	0	0	0	0
Sales:	0	0	0	0	0	0	0	0	0	0	0	0
Cost:	0	0	0	0	0	0	0	0	0	0	0	0
Profit:	0	0	0	0	0	0	0	0	0	0	0	0
Profit %:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invoices:	0	0	0	0	0	0	0	0	0	0	0	0
HM292	2000											
Quantity:	0	0	1	0	0	0	0	0	0	0	0	0
Sales:	0	0	1080	0	0	0	0	0	0	0	0	0
Cost:	0	0	700	0	0	0	0	0	0	0	0	0
Profit:	0	0	380	0	0	0	0	0	0	0	0	0
Profit %:	0.00	0.00	35.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invoices:	0	0	1	0	0	0	0	0	0	0	0	0
K124	2000											
Quantity:	0	0	2	0	0	0	0	0	0	0	0	0
Sales:	0	0	1620	0	0	0	0	0	0	0	0	0
Cost:	0	0	1200	0	0	0	0	0	0	0	0	0
Profit:	0	0	420	0	0	0	0	0	0	0	0	0
Profit %:	0.00	0.00	25.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invoices:	0	0	2	0	0	0	0	0	0	0	0	0

IC Sales Analysis (continued)

03/31/00 03:58 PM — IC Sales Analysis — Term: T0
Lightspeed Distributors (DEM) — Page: 2

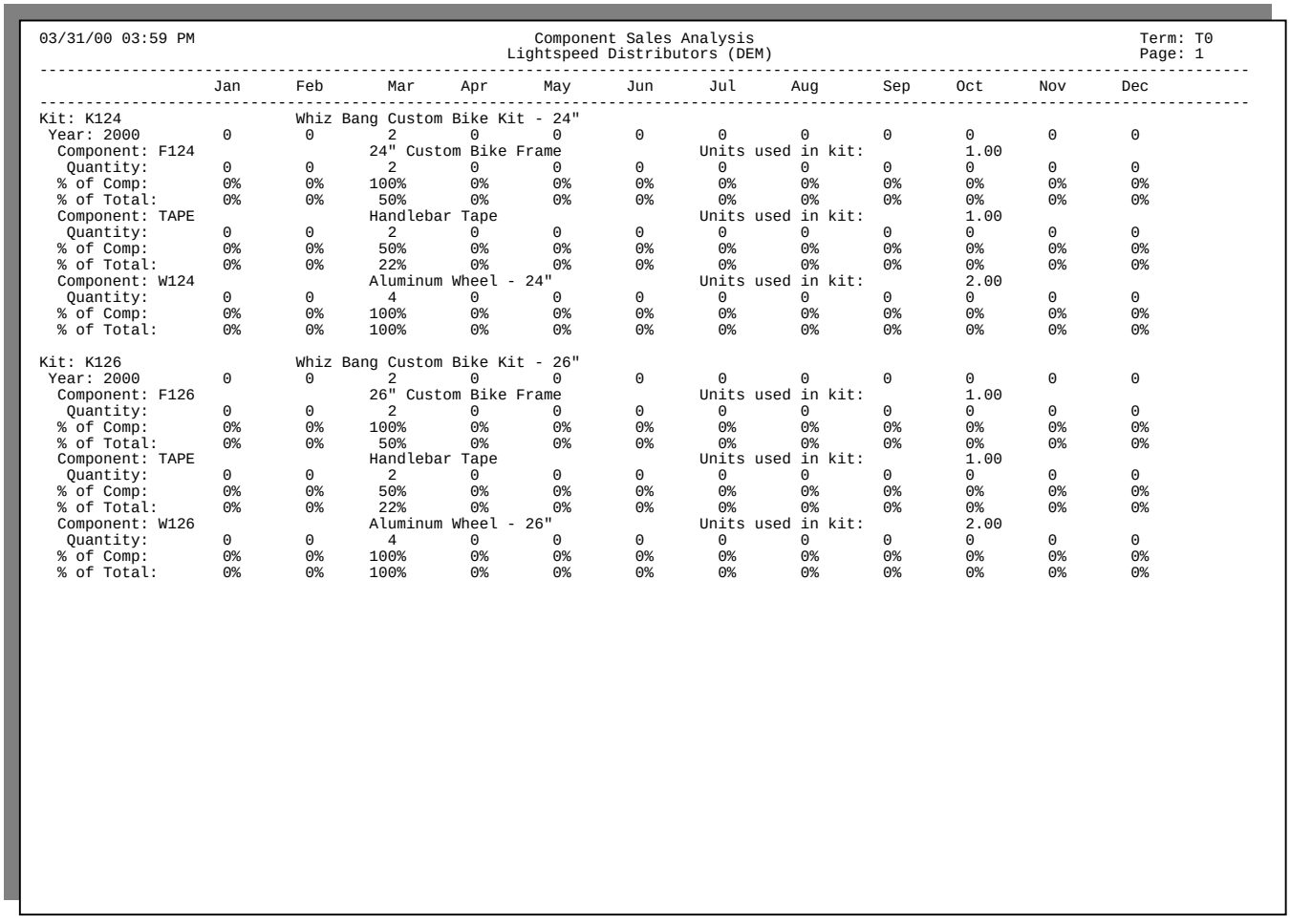
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
K126		2000										
Quantity:	0	0	2	0	0	0	0	0	0	0	0	0
Sales:	0	0	1620	0	0	0	0	0	0	0	0	0
Cost:	0	0	1200	0	0	0	0	0	0	0	0	0
Profit:	0	0	420	0	0	0	0	0	0	0	0	0
Profit %:	0.00	0.00	25.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invoices:	0	0	2	0	0	0	0	0	0	0	0	0
R100		2000										
Quantity:	0	0	5	0	0	0	0	0	0	0	0	0
Sales:	0	0	715	0	0	0	0	0	0	0	0	0
Cost:	0	0	400	0	0	0	0	0	0	0	0	0
Profit:	0	0	315	0	0	0	0	0	0	0	0	0
Profit %:	0.00	0.00	44.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invoices:	0	0	2	0	0	0	0	0	0	0	0	0
S124		2000										
Quantity:	0	0	8	0	0	0	0	0	0	0	0	0
Sales:	0	0	3565	0	0	0	0	0	0	0	0	0
Cost:	0	0	1600	0	0	0	0	0	0	0	0	0
Profit:	0	0	1965	0	0	0	0	0	0	0	0	0
Profit %:	0.00	0.00	55.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invoices:	0	0	3	0	0	0	0	0	0	0	0	0
S126		2000										
Quantity:	0	0	7	0	0	0	0	0	0	0	0	0
Sales:	0	0	3119	0	0	0	0	0	0	0	0	0
Cost:	0	0	1400	0	0	0	0	0	0	0	0	0
Profit:	0	0	1719	0	0	0	0	0	0	0	0	0
Profit %:	0.00	0.00	55.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invoices:	0	0	3	0	0	0	0	0	0	0	0	0
TAPE		2000										
Quantity:	0	0	5	0	0	0	0	0	0	0	0	0
Sales:	0	0	18	0	0	0	0	0	0	0	0	0
Cost:	0	0	10	0	0	0	0	0	0	0	0	0
Profit:	0	0	8	0	0	0	0	0	0	0	0	0
Profit %:	0.00	0.00	44.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invoices:	0	0	1	0	0	0	0	0	0	0	0	0
W118		2000										
Quantity:	0	0	10	0	0	0	0	0	0	0	0	0
Sales:	0	0	27	0	0	0	0	0	0	0	0	0
Cost:	0	0	10	0	0	0	0	0	0	0	0	0
Profit:	0	0	17	0	0	0	0	0	0	0	0	0
Profit %:	0.00	0.00	62.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invoices:	0	0	1	0	0	0	0	0	0	0	0	0
Report Total												
Quantity:	0	0	67	0	0	0	0	0	0	0	0	0
Sales:	0	0	15283	0	0	0	0	0	0	0	0	0
Cost:	0	0	8197	0	0	0	0	0	0	0	0	0
Profit:	0	0	7086	0	0	0	0	0	0	0	0	0
Profit %:	0.00	0.00	46.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invoices:	0	0	21	0	0	0	0	0	0	0	0	0

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Component Sales Analysis

This report shows an inventory sales summary, using the components of a kit as opposed to the kit itself.

We cannot show sales information of both kits and components on the same report, because the sales figures would be doubled up. Instead, we give you the option of seeing the sales analysis by kit or component.



```
03/31/00 03:59 PM                                Component Sales Analysis                                Term: T0
                                              Lightspeed Distributors (DEM)                              Page: 1
-------------------------------------------------------------------------------------------------------------------------------
                    Jan      Feb       Mar     Apr      May      Jun      Jul      Aug      Sep      Oct      Nov      Dec
-------------------------------------------------------------------------------------------------------------------------------
Kit: K124                   Whiz Bang Custom Bike Kit - 24"
 Year: 2000         0        0         2       0        0        0        0        0        0        0        0        0
  Component: F124                 24" Custom Bike Frame              Units used in kit:          1.00
   Quantity:        0        0         2       0        0        0        0        0        0        0        0        0
  % of Comp:        0%       0%      100%      0%       0%       0%       0%       0%       0%       0%       0%       0%
  % of Total:       0%       0%       50%      0%       0%       0%       0%       0%       0%       0%       0%       0%
  Component: TAPE               Handlebar Tape                     Units used in kit:          1.00
   Quantity:        0        0         2       0        0        0        0        0        0        0        0        0
  % of Comp:        0%       0%       50%      0%       0%       0%       0%       0%       0%       0%       0%       0%
  % of Total:       0%       0%       22%      0%       0%       0%       0%       0%       0%       0%       0%       0%
  Component: W124               Aluminum Wheel - 24"               Units used in kit:          2.00
   Quantity:        0        0         4       0        0        0        0        0        0        0        0        0
  % of Comp:        0%       0%      100%      0%       0%       0%       0%       0%       0%       0%       0%       0%
  % of Total:       0%       0%      100%      0%       0%       0%       0%       0%       0%       0%       0%       0%

Kit: K126                   Whiz Bang Custom Bike Kit - 26"
 Year: 2000         0        0         2       0        0        0        0        0        0        0        0        0
  Component: F126                 26" Custom Bike Frame              Units used in kit:          1.00
   Quantity:        0        0         2       0        0        0        0        0        0        0        0        0
  % of Comp:        0%       0%      100%      0%       0%       0%       0%       0%       0%       0%       0%       0%
  % of Total:       0%       0%       50%      0%       0%       0%       0%       0%       0%       0%       0%       0%
  Component: TAPE               Handlebar Tape                     Units used in kit:          1.00
   Quantity:        0        0         2       0        0        0        0        0        0        0        0        0
  % of Comp:        0%       0%       50%      0%       0%       0%       0%       0%       0%       0%       0%       0%
  % of Total:       0%       0%       22%      0%       0%       0%       0%       0%       0%       0%       0%       0%
  Component: W126               Aluminum Wheel - 26"               Units used in kit:          2.00
   Quantity:        0        0         4       0        0        0        0        0        0        0        0        0
  % of Comp:        0%       0%      100%      0%       0%       0%       0%       0%       0%       0%       0%       0%
  % of Total:       0%       0%      100%      0%       0%       0%       0%       0%       0%       0%       0%       0%
```

ABC Analysis

This report shows items ranked by the ABC percentages as defined in your Inventory Control Parameters. The report always recalculates the items falling into the ABC ranking's, as they may change from day to day.

03/31/00 04:01 PM — ABC Analysis Report — Lightspeed Distributors (DEM) — Term: T0 — Page: 1

Item Code	Description	UOM	Prod Code	Qty On Hand	Est Annual Qty Usage	Est Annual $ Usage	ABC Analysis Seq	ABC Analysis %	ABC Analysis ABC
B118	Headlamp Bulb	EA	MISC	194.0000	72	144	1	0.00	A
C118	Headlamp Casing	EA	MISC	194.0000	72	864	2	0.00	A
DRL7	Titanium Derailer - 7 oz.	EA	MISC	19.0000	12	900	3	0.00	A
E118	Headlamp Electric Element	EA	MISC	190.0000	120	2040	4	0.00	A
F100	Generic Frame	EA	BIKES	17.0000	0	0	5	0.00	A
F124	24" Custom Bike Frame	EA	BIKES	15.0000	24	21480	6	0.00	A
F126	26" Custom Bike Frame	EA	BIKES	15.0000	24	21480	7	0.00	A
H118	Headlamp Assembly	EA	MISC	100.0000	0	0	8	0.00	A
HM292	Hand Made Super Bike	EA	BIKES	5.0000	12	14400	9	0.00	A
K124	Whiz Bang Custom Bike Kit - 24"	EA	BIKES	18.0000	24	21600	10	0.00	A
K126	Whiz Bang Custom Bike Kit - 26"	EA	BIKES	18.0000	24	21600	11	0.00	A
R100	Rainbow Rascals Tricycle	EA	TRIKES	25.0000	60	9540	12	0.00	A
S124	Schwoosh - 10 speed - 24"	EA	BIKES	24.0000	96	47520	13	0.00	A
S125	Schwoosh - 10 speed - 25"	EA	BIKES	30.0000	0	0	14	0.00	A
S126	Schwoosh - 10 speed - 26"	EA	BIKES	25.0000	84	41580	15	0.00	A
TAPE	Handlebar Tape	EA	MISC	45.0000	60	237	16	0.00	A
TKS	Thank you for your business	EA	MISC	0.0000	0	0	17	0.00	A
W118	Headlamp Wires	EA	MISC	190.0000	120	360	18	0.00	A
W124	Aluminum Wheel - 24"	EA	MISC	40.0000	0	0	19	0.00	A
W126	Aluminum Wheel - 26"	EA	MISC	20.0000	0	0	20	0.00	A

20 Inventory Items Printed

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Transaction Detail Report

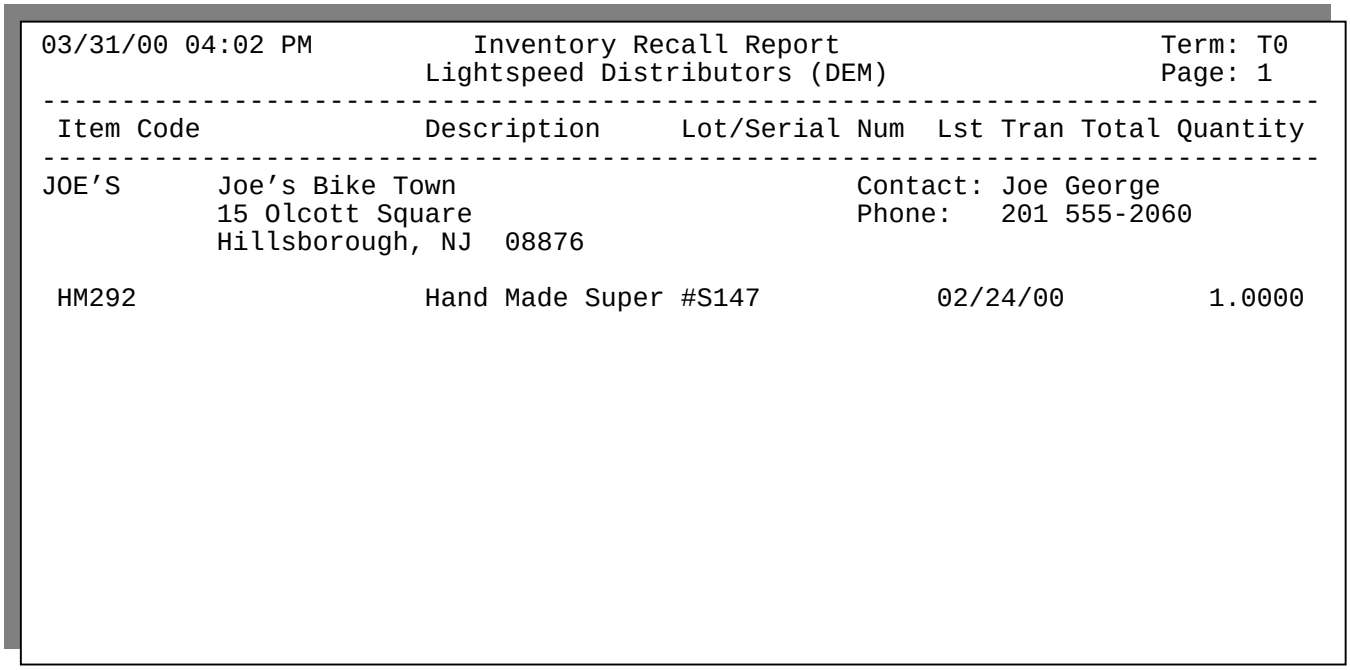
This report shows all of the inventory transactions for each item in the selected range.

03/31/00 04:01 PM — Inventory Transaction Detail Report — Lightspeed Distributors (DEM) — Term: T0 — Page: 1

Whse Code	Tran Date	Type	Ref	Vendor / Customer	Lot / Serial	UOM	To Whse	Quantity	Unit Cost	Price	Cost Extension
B118			Headlamp Bulb								
CA	03/03/00	PR	000000000000004			EA		100.0000	0.1000		10.00
NJ	02/20/00	SJ	000000000000100	H001		EA		6.0000	0.1000	2.0000	0.60
NJ	03/03/00	PR	000000000000001			EA		100.0000	0.1000		10.00
										Total Cost:	20.60
										Total Price:	12.00
C118			Headlamp Casing								
CA	03/03/00	PR	000000000000004			EA		100.0000	1.0000		100.00
NJ	02/20/00	SJ	000000000000100	H001		EA		6.0000	1.0000	12.0000	6.00
NJ	03/03/00	PR	000000000000001			EA		100.0000	1.0000		100.00
										Total Cost:	206.00
										Total Price:	72.00
DRL7			Titanium Derailer - 7 oz.								
CA	03/03/00	PR	000000000000005		#L201	EA		10.0000	35.0000		350.00
NJ	02/24/00	SJ	000000000000101	JOE'S	#L200	EA		1.0000	35.0000	75.0000	35.00
NJ	03/03/00	PR	000000000000002		#L200	EA		10.0000	35.0000		350.00
										Total Cost:	735.00
										Total Price:	75.00
E118			Headlamp Electric Element								
CA	03/03/00	PR	000000000000004			EA		100.0000	3.5000		350.00
NJ	02/20/00	SJ	000000000000100	H001		EA		10.0000	3.5000	17.0000	35.00
NJ	03/03/00	PR	000000000000001			EA		100.0000	3.5000		350.00
										Total Cost:	735.00
										Total Price:	170.00
F100			Generic Frame								
CA	03/03/00	PR	000000000000005			EA		10.0000	400.0000		4000.00
NJ	03/03/00	PR	000000000000002			EA		7.0000	400.0000		2800.00
										Total Cost:	6800.00
										Total Price:	0.00
F124			24" Custom Bike Frame								
CA	03/03/00	PR	000000000000005			EA		10.0000	400.0000		4000.00
NJ	02/20/00	SJ	000000000000100	H001		EA		2.0000	400.0000	895.0000	800.00
NJ	03/03/00	PR	000000000000002			EA		7.0000	400.0000		2800.00
										Total Cost:	7600.00
										Total Price:	1790.00
F126			26" Custom Bike Frame								
CA	03/03/00	PR	000000000000005			EA		10.0000	400.0000		4000.00
NJ	02/20/00	SJ	000000000000100	H001		EA		2.0000	400.0000	895.0000	800.00
NJ	03/03/00	PR	000000000000002			EA		7.0000	400.0000		2800.00
										Total Cost:	7600.00
										Total Price:	1790.00
H118			Headlamp Assembly								
CA	03/03/00	PR	000000000000004			EA		50.0000	10.0000		500.00
NJ	03/03/00	PR	000000000000001			EA		50.0000	10.0000		500.00
										Total Cost:	1000.00
										Total Price:	0.00

Recall Report

This report begins by asking which item is to be recalled, and then asks for specific lot/serial numbers. The report then shows who purchased the specified lot/serial number, when and the quantity purchased.



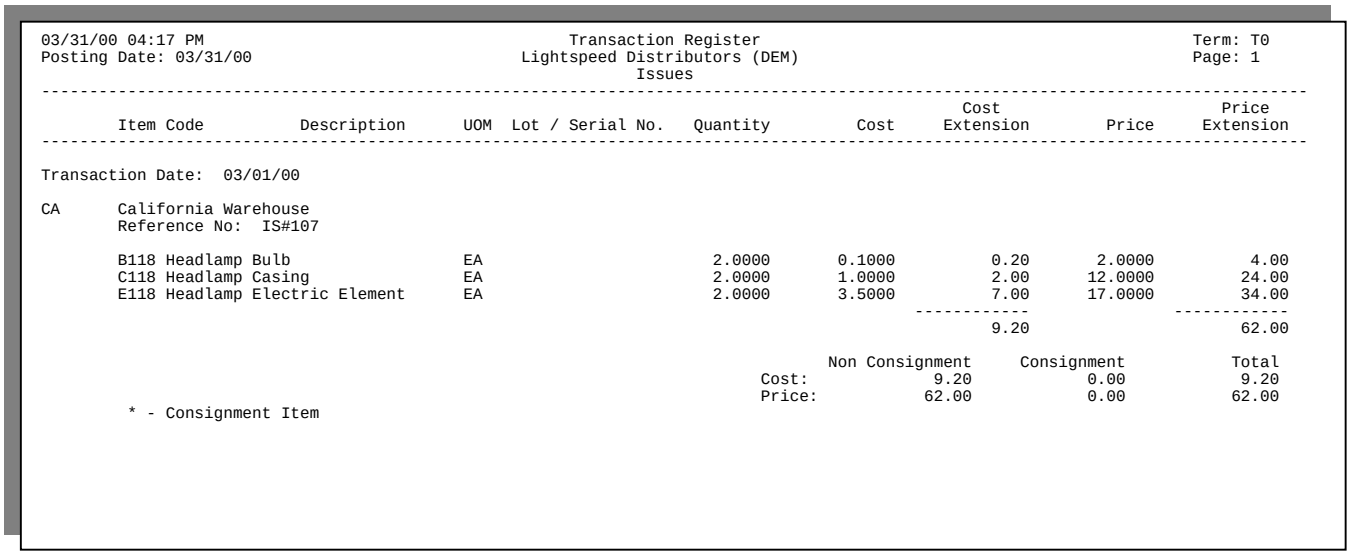
```
03/31/00 04:02 PM          Inventory Recall Report                    Term: T0
                        Lightspeed Distributors (DEM)                 Page: 1
-------------------------------------------------------------------------------
 Item Code              Description     Lot/Serial Num  Lst Tran Total Quantity
-------------------------------------------------------------------------------
JOE'S      Joe's Bike Town                          Contact: Joe George
           15 Olcott Square                         Phone:   201 555-2060
           Hillsborough, NJ  08876

 HM292                 Hand Made Super #S147           02/24/00         1.0000
```

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Transaction Register

The Transaction Register is an audit report that details the adjustments, issues receipts, returns, and transfers in the current batch. The report gives you the opportunity to check the accuracy of the information entered into the transaction entry functions prior to posting to the permanent Inventory and General Ledger files.



03/31/00 04:17 PM — Transaction Register — Term: T0
Posting Date: 03/31/00 — Lightspeed Distributors (DEM) — Page: 1
Issues

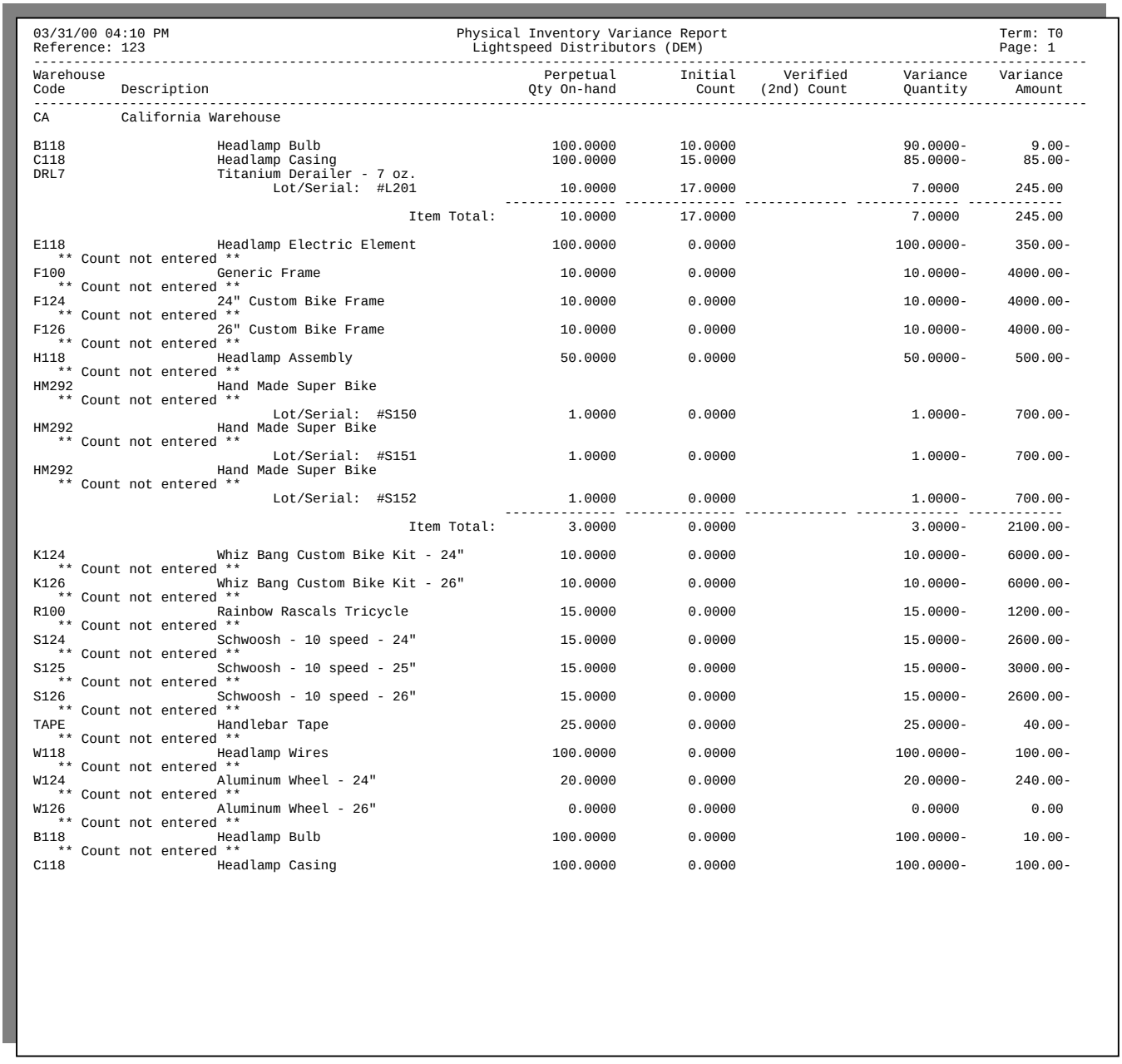
Item Code	Description	UOM	Lot / Serial No.	Quantity	Cost	Cost Extension	Price	Price Extension
Transaction Date: 03/01/00								
CA	California Warehouse							
	Reference No: IS#107							
B118	Headlamp Bulb	EA		2.0000	0.1000	0.20	2.0000	4.00
C118	Headlamp Casing	EA		2.0000	1.0000	2.00	12.0000	24.00
E118	Headlamp Electric Element	EA		2.0000	3.5000	7.00	17.0000	34.00
						9.20		62.00

	Non Consignment	Consignment	Total
Cost:	9.20	0.00	9.20
Price:	62.00	0.00	62.00

* - Consignment Item

Physical Inventory Variance Report

The Variance Report is an audit report detailing the physical count(s) just entered. It shows both the initial and verified counts along with the calculated (perpetual) on-hand quantities. The variance is shown in both quantity and dollar amounts.



03/31/00 04:10 PM — Physical Inventory Variance Report — Term: T0
Reference: 123 — Lightspeed Distributors (DEM) — Page: 1

Warehouse Code	Description	Perpetual Qty On-hand	Initial Count	Verified (2nd) Count	Variance Quantity	Variance Amount
CA	California Warehouse					
B118	Headlamp Bulb	100.0000	10.0000		90.0000-	9.00-
C118	Headlamp Casing	100.0000	15.0000		85.0000-	85.00-
DRL7	Titanium Derailer - 7 oz.					
	Lot/Serial: #L201	10.0000	17.0000		7.0000	245.00
	Item Total:	10.0000	17.0000		7.0000	245.00
E118	Headlamp Electric Element	100.0000	0.0000		100.0000-	350.00-
	** Count not entered **					
F100	Generic Frame	10.0000	0.0000		10.0000-	4000.00-
	** Count not entered **					
F124	24" Custom Bike Frame	10.0000	0.0000		10.0000-	4000.00-
	** Count not entered **					
F126	26" Custom Bike Frame	10.0000	0.0000		10.0000-	4000.00-
	** Count not entered **					
H118	Headlamp Assembly	50.0000	0.0000		50.0000-	500.00-
	** Count not entered **					
HM292	Hand Made Super Bike					
	** Count not entered **					
	Lot/Serial: #S150	1.0000	0.0000		1.0000-	700.00-
HM292	Hand Made Super Bike					
	** Count not entered **					
	Lot/Serial: #S151	1.0000	0.0000		1.0000-	700.00-
HM292	Hand Made Super Bike					
	** Count not entered **					
	Lot/Serial: #S152	1.0000	0.0000		1.0000-	700.00-
	Item Total:	3.0000	0.0000		3.0000-	2100.00-
K124	Whiz Bang Custom Bike Kit - 24"	10.0000	0.0000		10.0000-	6000.00-
	** Count not entered **					
K126	Whiz Bang Custom Bike Kit - 26"	10.0000	0.0000		10.0000-	6000.00-
	** Count not entered **					
R100	Rainbow Rascals Tricycle	15.0000	0.0000		15.0000-	1200.00-
	** Count not entered **					
S124	Schwoosh - 10 speed - 24"	15.0000	0.0000		15.0000-	2600.00-
	** Count not entered **					
S125	Schwoosh - 10 speed - 25"	15.0000	0.0000		15.0000-	3000.00-
	** Count not entered **					
S126	Schwoosh - 10 speed - 26"	15.0000	0.0000		15.0000-	2600.00-
	** Count not entered **					
TAPE	Handlebar Tape	25.0000	0.0000		25.0000-	40.00-
	** Count not entered **					
W118	Headlamp Wires	100.0000	0.0000		100.0000-	100.00-
	** Count not entered **					
W124	Aluminum Wheel - 24"	20.0000	0.0000		20.0000-	240.00-
	** Count not entered **					
W126	Aluminum Wheel - 26"	0.0000	0.0000		0.0000	0.00
	** Count not entered **					
B118	Headlamp Bulb	100.0000	0.0000		100.0000-	10.00-
	** Count not entered **					
C118	Headlamp Casing	100.0000	0.0000		100.0000-	100.00-

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Physical Inventory Variance Report (continued)

03/31/00 04:10 PM — Physical Inventory Variance Report — Term: T0
Reference: 123 — Lightspeed Distributors (DEM) — Page: 2

Warehouse Code	Description	Perpetual Qty On-hand	Initial Count	Verified (2nd) Count	Variance Quantity	Variance Amount
** Count not entered **						
E118	Headlamp Electric Element	100.0000	0.0000		100.0000-	350.00-
** Count not entered **						
H118	Headlamp Assembly	50.0000	0.0000		50.0000-	500.00-
** Count not entered **						
W118	Headlamp Wires	100.0000	0.0000		100.0000-	100.00-
** Count not entered **						
DRL7	Titanium Derailer - 7 oz.					
** Count not entered **						
	Lot/Serial: #L201	10.0000	0.0000		10.0000-	350.00-
	Item Total:	10.0000	0.0000		10.0000-	350.00-
TAPE	Handlebar Tape	25.0000	0.0000		25.0000-	40.00-
** Count not entered **						
F100	Generic Frame	10.0000	0.0000		10.0000-	4000.00-
** Count not entered **						
F124	24" Custom Bike Frame	10.0000	0.0000		10.0000-	4000.00-
** Count not entered **						
F126	26" Custom Bike Frame	10.0000	0.0000		10.0000-	4000.00-
** Count not entered **						
W124	Aluminum Wheel - 24"	20.0000	0.0000		20.0000-	240.00-
** Count not entered **						
W126	Aluminum Wheel - 26"	0.0000	0.0000		0.0000	0.00
** Count not entered **						
HM292	Hand Made Super Bike					
** Count not entered **						
	Lot/Serial: #S150	1.0000	0.0000		1.0000-	700.00-
HM292	Hand Made Super Bike					
** Count not entered **						
	Lot/Serial: #S151	1.0000	0.0000		1.0000-	700.00-
HM292	Hand Made Super Bike					
** Count not entered **						
	Lot/Serial: #S152	1.0000	0.0000		1.0000-	700.00-
	Item Total:	3.0000	0.0000		3.0000-	2100.00-
R100	Rainbow Rascals Tricycle	15.0000	0.0000		15.0000-	1200.00-
** Count not entered **						
S124	Schwoosh - 10 speed - 24"	15.0000	0.0000		15.0000-	2600.00-
** Count not entered **						
S125	Schwoosh - 10 speed - 25"	15.0000	0.0000		15.0000-	3000.00-
** Count not entered **						
S126	Schwoosh - 10 speed - 26"	15.0000	0.0000		15.0000-	2600.00-
** Count not entered **						
K124	Whiz Bang Custom Bike Kit - 24"	10.0000	0.0000		10.0000-	6000.00-
** Count not entered **						
K126	Whiz Bang Custom Bike Kit - 26"	10.0000	0.0000		10.0000-	6000.00-
** Count not entered **						
	Warehouse Total:	1,236.0000	42.0000		1,194.0000-	73769.00-



Order Processing Reports

Introduction

Thoroughbred *Solution*-IV Order Processing is designed to help you control the flow of customer orders throughout your organization. A vast wealth of information is directly accessible while entering an order on-line to assist your telemarketers and order entry personnel in accurately recording your customer's order. Once entered, the order is tracked through the picking, packing, and invoicing processes. Direct sales invoices may also be processed. Sales analysis reports show sales and profitability trends by item, state, and up to four different user-defined class codes.

Features

Parameterized
The parameters allow you to customize the Order Processing package to your particular needs without having to make program changes. The parameters include such things as whether or not to post to General Ledger, whether or not to allow negative on-hand quantities, and whether or not you use pre-printed forms.

Order and Invoice Entry
Solution-IV Order Processing supports both single-step invoice entry as well as two-step order entry and subsequent invoicing.

Quotes
Quotes for inventory items as well as non-stocked items may be entered, printed, and retained, then later converted into "live" orders.

RMAs
Return Material Authorizations (RMAs) may be entered for customers returning goods to you. Similar to orders, RMAs may be credited when the goods are actually received from your customer.

Debit and Credit Memos
You may process both debit and credit memos for miscellaneous charges and credits.

Deposits
A required deposit amount may be specified when entering your order. The order may not be processed until the deposit has been received.

Hold Orders
An order may be entered into the system and placed on hold. This prohibits processing the order until the hold is released.

C.O.D. Orders
Orders may be specified as Collect On Delivery and Cash Only COD. UPS COD tags may be printed for these orders.

Multiple Warehouses
An order may be entered and designated as shipping from multiple warehouses on a line-by-line basis. A picking ticket and packing list will be printed for each warehouse.

Packing Lists
You may enter quantities shipped either during Order Entry or after the order is picked. If entered later, you may print a separate computer-generated packing list showing quantities shipped.

Truck Routes
Truck routes may be defined for each customer. Picking tickets, as well as packing lists, may be printed by truck route code.

Split Commissions
The commission available on an order may be split among up to three different sales representatives. The standard commission method for the sales representative may be overridden by product line or item. Commissions may be calculated using the gross profit on the item, a flat amount, or by adding an additional amount to the standard commission for each item. The commission percentage may be overridden on a line-by-line basis in Order Entry.

On-line Stock Checks and Quantity Commitments
Inventory stock levels are automatically checked during Order Entry and stock is committed as the order is entered.

Inquiry Options
A wealth of information is immediately available while entering the order. This includes customer balance due, customer aging and open invoice display, customer/item quantity and price history for this item, alternate item availability, quantity discount breaks for the item, and stock levels in other warehouses for this item.

Sales vs Price Units of Measure
You may have both a sales quantity unit of measure and pricing units of measure for each item you order. For example, 2 each, 10 pound bags at $1.39 per pound.

Non-stock Items
Non-stock items may be entered “on the fly” while you are entering your order.

Sales Analysis
All sales detail information is retained by *Solution*-IV Order Processing. Sales analysis reports are provided which show sales, cost of sales, gross profit, and quantities by item, customer, sales representative, state, item/customer, customer/item, as well as two flexible Accounts Receivable class codes and four flexible Inventory Control class codes.

Priced Messages
Priced messages may be defined for such items as service charges, set up fees, and other fixed price services for which you bill.

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Comments
Comment lines may also appear on your order. You may use these for standard messages such as "Thank you for your business!"

Kits
When a "kit" or component list type item is ordered, the kit item or the entire component list of the kit may be shown on the order.

Estimated Ship Dates
Based on the items in the order and the production days for each item, an estimated ship date will be calculated. You may enter a date promised to the customer as well.

Drop Ships
Items may be designated as "drop shipped" showing they will be shipped directly from the manufacturer to the customer.

Commissionable
Items may be designated as subject to commission or non-commissionable, on an item-by-item basis. This may be overridden on a line-by-line basis during Order Entry.

Discountable
Items may be designated as subject to discount. This may be overridden on a line-by-line basis during Order Entry.

Item Internal Comments
An unlimited number of internal comments may be entered for any item. The internal comments are displayed for the data entry operator to see when the item is ordered. The comments might be used as a reminder to order additional products which are sold with the item ordered.

Customer Comments
Customer comments may be entered and will appear on the order itself. These comments may be modified on a line by line basis during Order Entry. These comments may be used for additional descriptive information about the item.

Credit Checking
Credit checking may be done during Order Entry. Credit checks may be based on balance due, or oldest invoice and past due balances.

Multiple Addresses
You may use one address for the customer's ship-to, bill-to (statement), and invoice-to address, or you may set up different addresses for all three. In addition, one customer may have an unlimited number of ship-to locations.

Contract Pricing
Customer contracts may be defined by customer, item, or customer and item combination allowing special pricing for a specific quantity of an inventory item.

Ship Complete
An order may be designated as "ship complete" to indicate that partial shipments are not acceptable for this order.

Lost Sales Tracking
Sales lost as a result of stock-out conditions may be tracked and reported in terms of month-to-date and year-to-date sales amounts.

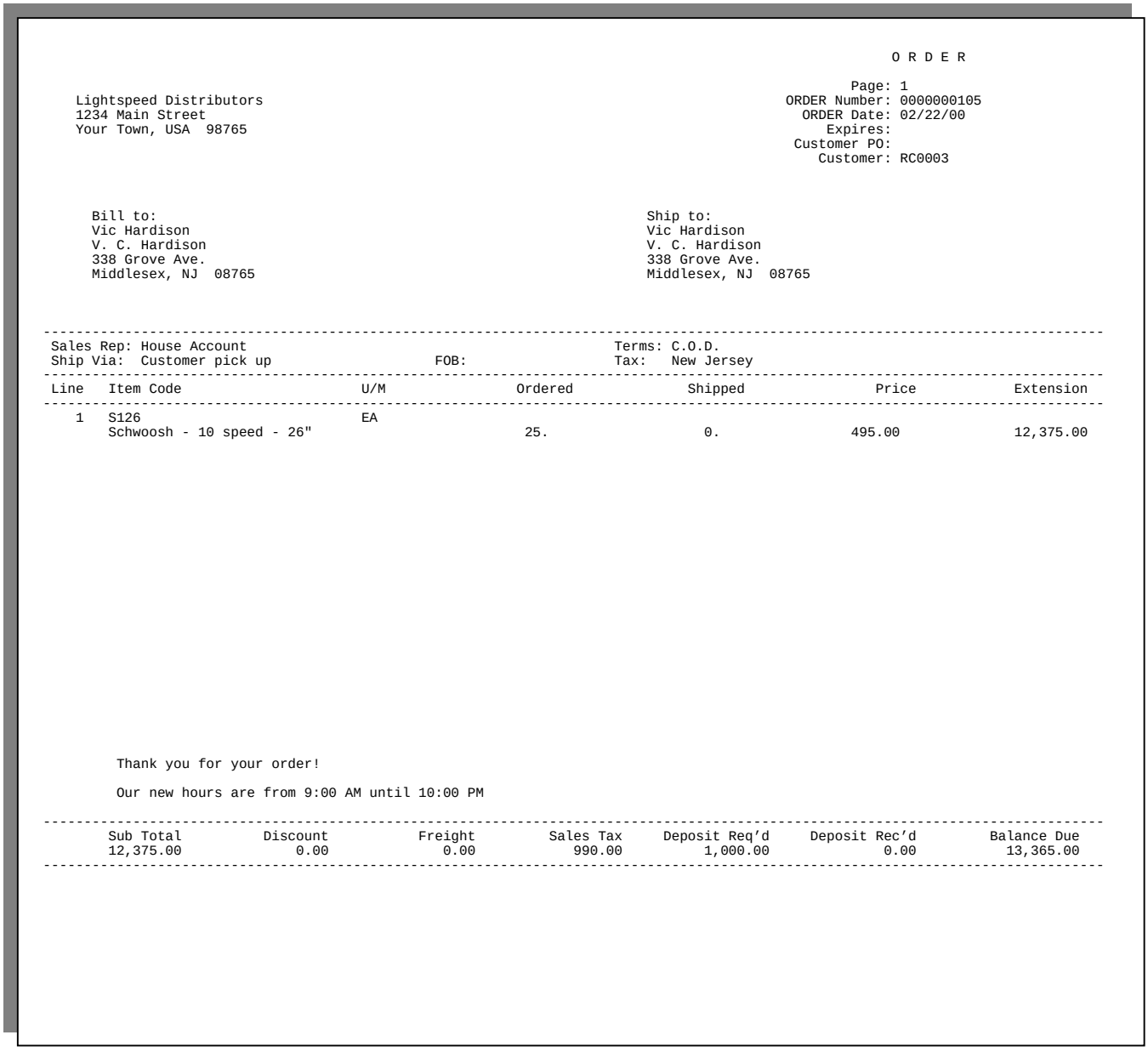
Reports Shown in this Booklet

Order OP-5
Invoice OP-6
Daily Sales Journal OP-7
Credit Exception Report OP-9
Lost Sales Report OP-10
Open Deposit Report OP-11
Monthly Sales Journal OP-12
Order Status Report by Customer OP-14
Order Status Report by Item OP-15
Backorder Fill Report OP-16
OP Sales Analysis Reports OP-17

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Order

This option is used to print actual orders, quote, and RMA forms. Orders may be printed on pre-printed forms, letterhead, or blank paper as shown below.



O R D E R

Page: 1
ORDER Number: 0000000105
ORDER Date: 02/22/00
Expires:
Customer PO:
Customer: RC0003

Lightspeed Distributors
1234 Main Street
Your Town, USA 98765

Bill to:
Vic Hardison
V. C. Hardison
338 Grove Ave.
Middlesex, NJ 08765

Ship to:
Vic Hardison
V. C. Hardison
338 Grove Ave.
Middlesex, NJ 08765

Sales Rep: House Account — Terms: C.O.D.
Ship Via: Customer pick up — FOB: — Tax: New Jersey

Line	Item Code	U/M	Ordered	Shipped	Price	Extension
1	S126 Schwoosh - 10 speed - 26"	EA	25.	0.	495.00	12,375.00

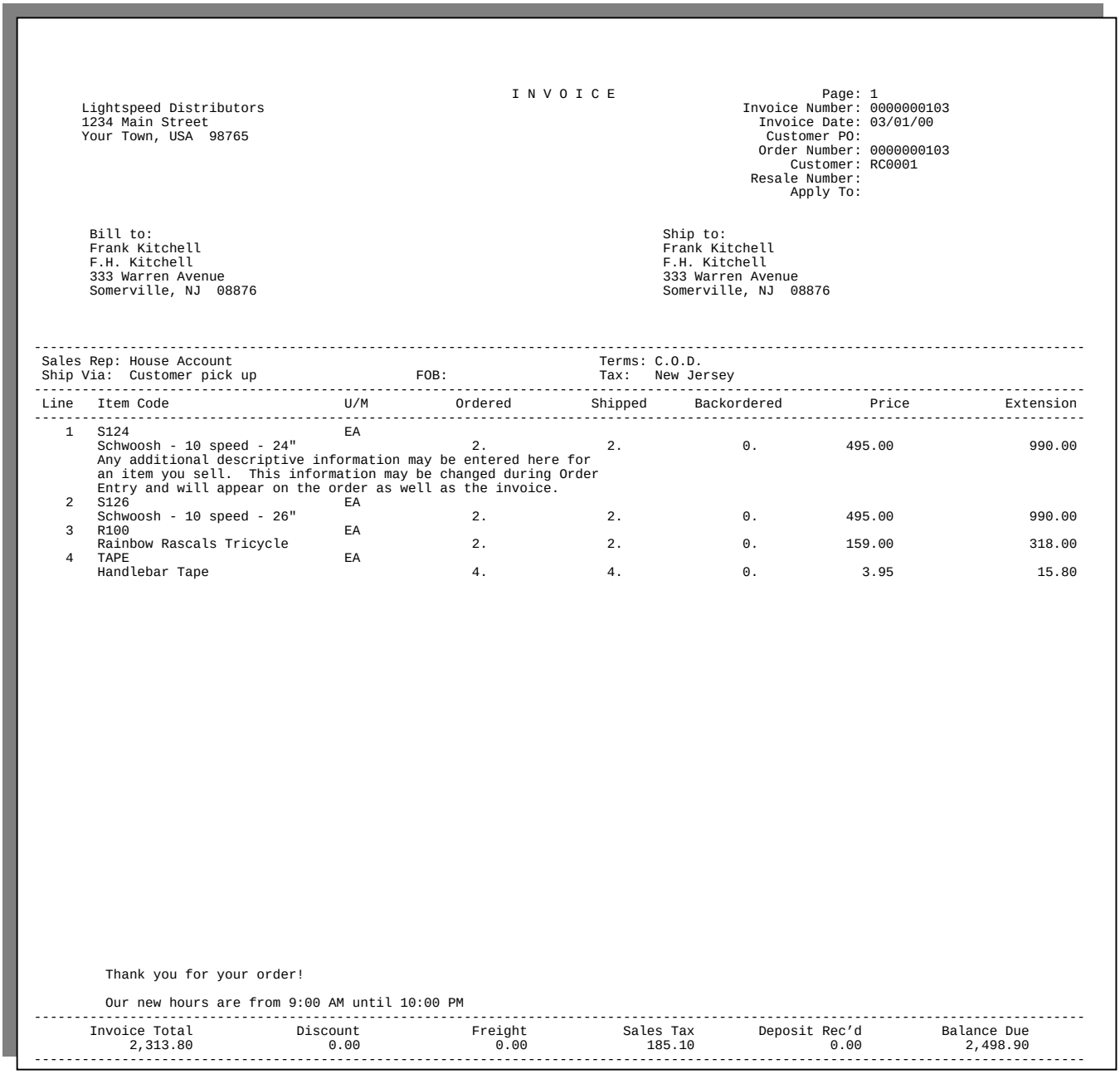
Thank you for your order!

Our new hours are from 9:00 AM until 10:00 PM

Sub Total	Discount	Freight	Sales Tax	Deposit Req'd	Deposit Rec'd	Balance Due
12,375.00	0.00	0.00	990.00	1,000.00	0.00	13,365.00

Invoice

Invoice Printing is used to print invoices, credit memos and debit memos. These may be direct (one step) invoices or invoices which were generated from orders. You may choose to print invoices on pre-printed invoice forms, letterhead, or blank paper as shown below.



I N V O I C E

Page: 1
Invoice Number: 0000000103
Invoice Date: 03/01/00
Customer PO:
Order Number: 0000000103
Customer: RC0001
Resale Number:
Apply To:

Lightspeed Distributors
1234 Main Street
Your Town, USA 98765

Bill to:
Frank Kitchell
F.H. Kitchell
333 Warren Avenue
Somerville, NJ 08876

Ship to:
Frank Kitchell
F.H. Kitchell
333 Warren Avenue
Somerville, NJ 08876

Sales Rep: House Account — Terms: C.O.D.
Ship Via: Customer pick up — FOB: — Tax: New Jersey

Line	Item Code	U/M	Ordered	Shipped	Backordered	Price	Extension
1	S124	EA					
	Schwoosh - 10 speed - 24"		2.	2.	0.	495.00	990.00
	Any additional descriptive information may be entered here for an item you sell. This information may be changed during Order Entry and will appear on the order as well as the invoice.						
2	S126	EA					
	Schwoosh - 10 speed - 26"		2.	2.	0.	495.00	990.00
3	R100	EA					
	Rainbow Rascals Tricycle		2.	2.	0.	159.00	318.00
4	TAPE	EA					
	Handlebar Tape		4.	4.	0.	3.95	15.80

Thank you for your order!

Our new hours are from 9:00 AM until 10:00 PM

Invoice Total	Discount	Freight	Sales Tax	Deposit Rec'd	Balance Due
2,313.80	0.00	0.00	185.10	0.00	2,498.90

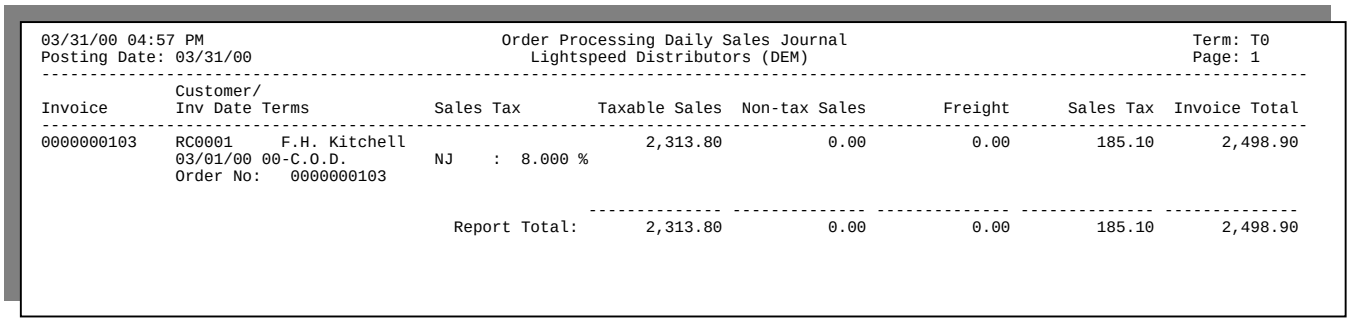
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Daily Sales Journal

The Daily Sales Journal is a series of six (6) audit reports, including:

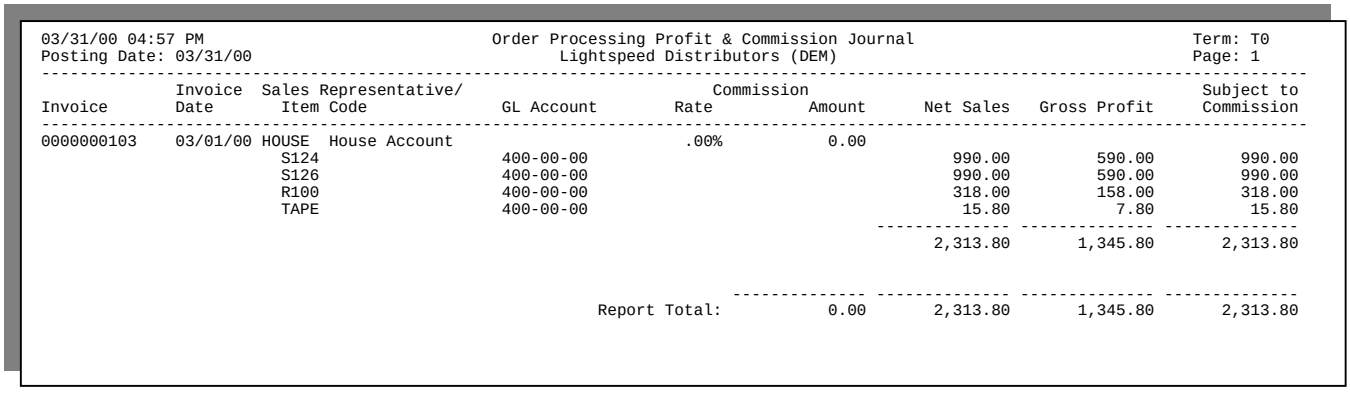
- Daily Sales Journal
- Profit & Commission Journal
- Sales Tax Summary (only prints if requested in Parameters)
- Sales by Item Summary
- Consignment Item Summary (only prints if consignment items sold)
- General Ledger Account Summary

The reports should be verified prior to updating to the permanent Accounts Receivable, Inventory Control, Order Processing and General Ledger files.



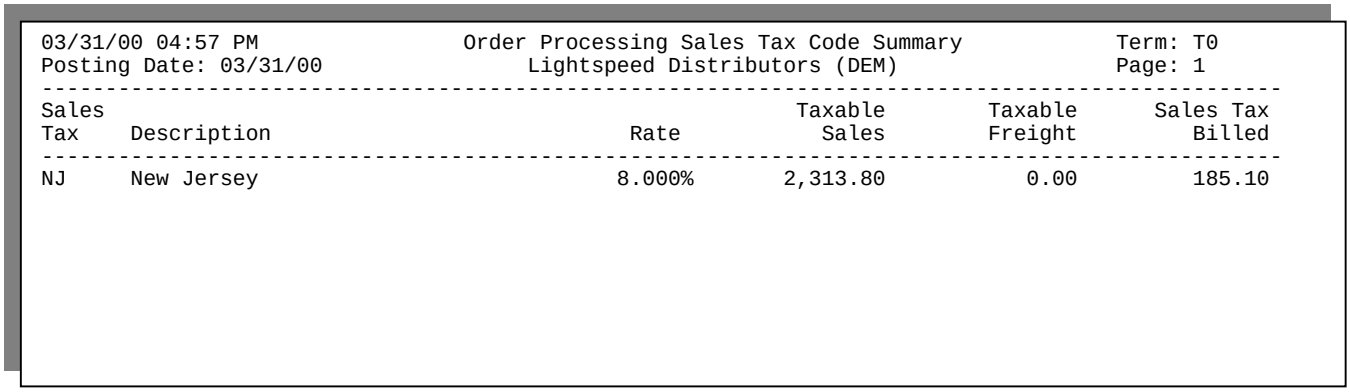
```
03/31/00 04:57 PM                          Order Processing Daily Sales Journal                          Term: T0
Posting Date: 03/31/00                        Lightspeed Distributors (DEM)                              Page: 1
-------------------------------------------------------------------------------------------------------------------------
             Customer/
Invoice      Inv Date Terms          Sales Tax       Taxable Sales  Non-tax Sales       Freight     Sales Tax  Invoice Total
-------------------------------------------------------------------------------------------------------------------------
0000000103   RC0001     F.H. Kitchell                    2,313.80           0.00          0.00        185.10       2,498.90
             03/01/00 00-C.O.D.      NJ    :  8.000 %
             Order No:   0000000103

                                                    -------------- -------------- -------------- -------------- --------------
                                     Report Total:       2,313.80           0.00          0.00        185.10       2,498.90
```



```
03/31/00 04:57 PM                       Order Processing Profit & Commission Journal                       Term: T0
Posting Date: 03/31/00                          Lightspeed Distributors (DEM)                              Page: 1
-------------------------------------------------------------------------------------------------------------------------
             Invoice  Sales Representative/                          Commission                                  Subject to
Invoice      Date       Item Code             GL Account       Rate          Amount      Net Sales   Gross Profit     Commission
-------------------------------------------------------------------------------------------------------------------------
0000000103   03/01/00 HOUSE  House Account                     .00%           0.00
                      S124                  400-00-00                                      990.00         590.00         990.00
                      S126                  400-00-00                                      990.00         590.00         990.00
                      R100                  400-00-00                                      318.00         158.00         318.00
                      TAPE                  400-00-00                                       15.80           7.80          15.80
                                                                                      -------------- -------------- --------------
                                                                                           2,313.80       1,345.80       2,313.80

                                                                                      -------------- -------------- -------------- --------------
                                                                          Report Total:          0.00       2,313.80       1,345.80       2,313.80
```



```
03/31/00 04:57 PM                  Order Processing Sales Tax Code Summary                  Term: T0
Posting Date: 03/31/00                  Lightspeed Distributors (DEM)                       Page: 1
-------------------------------------------------------------------------------------------------
Sales                                                              Taxable        Taxable      Sales Tax
Tax    Description                                  Rate           Sales        Freight         Billed
-------------------------------------------------------------------------------------------------
NJ     New Jersey                                 8.000%       2,313.80           0.00         185.10
```

Daily Sales Journal (continued)

03/31/00 04:57 PM — Order Processing Item Code Summary — Term: T0
Posting Date: 03/31/00 — Lightspeed Distributors (DEM) — Page: 1

Item Code	Description	Quantity Sold	Net Sales	Cost	Gross Profit	Profit %
R100	Rainbow Rascals Tricycle	2.0000	318.00	160.00	158.00	49.69 %
S124	Schwoosh - 10 speed - 24"	2.0000	990.00	400.00	590.00	59.60 %
S126	Schwoosh - 10 speed - 26"	2.0000	990.00	400.00	590.00	59.60 %
TAPE	Handlebar Tape	4.0000	15.80	8.00	7.80	49.37 %
	Stocking Total:		2,313.80	968.00	1,345.80	58.16 %
	Non-restock Total:		0.00	0.00	0.00	.00 %
	Non stock Total:		0.00	0.00	0.00	.00 %
	Consignment Total:		0.00	0.00	0.00	.00 %
	Priced Message Total:		0.00	0.00	0.00	.00 %
	Report Total:		2,313.80	968.00	1,345.80	58.16 %

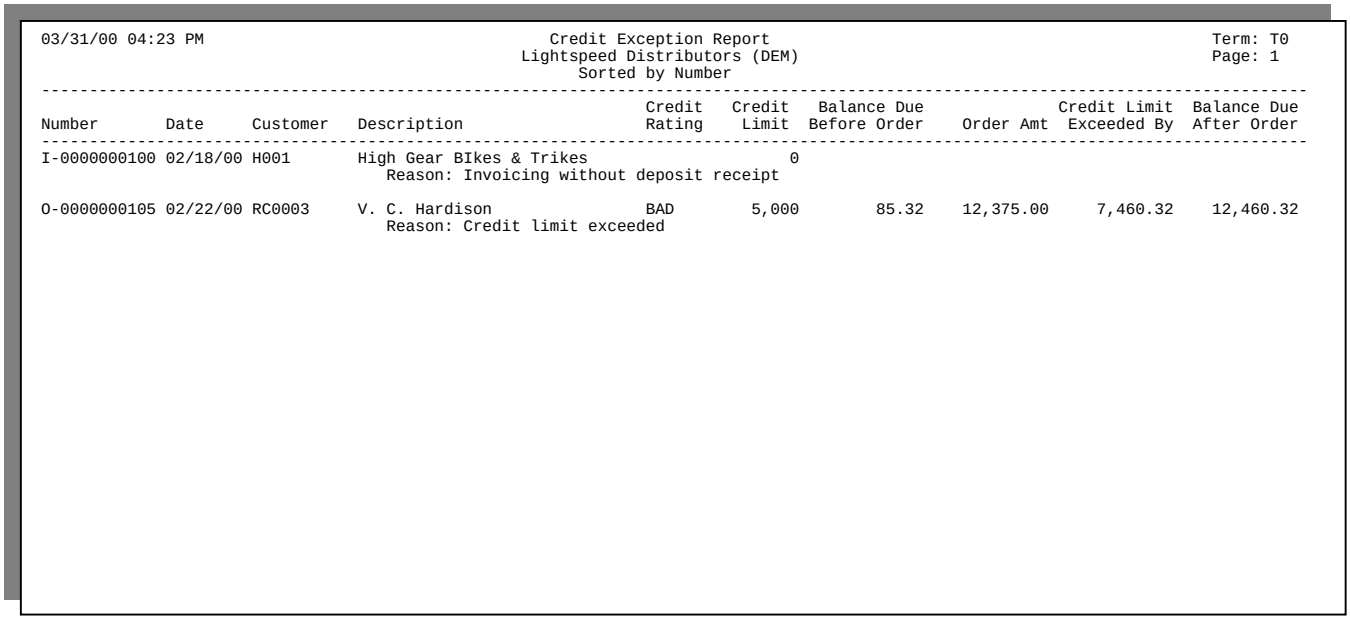
03/31/00 04:57 PM — Sales Journal (OPSJ) — Term: T0
Posting Date: 03/31/00 — General Ledger Account Summary — Page: 1
Lightspeed Distributors (DEM)

Account Code		Debit	Credit
110-00-00	Accounts receivable - NJ	2,498.90	
130-00-00	Inventory - NJ		968.00
210-00-00	Sales tax payable		185.10
400-00-00	Sales - Bikes		2,313.80
500-00-00	Cost of sales - Bikes	968.00	
		3,466.90	3,466.90

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Credit Exception Report

This report shows all instances where the credit limit was overridden during Order Entry. It shows the customer's balance, credit limit, the amount the credit limit was exceeded by at the time of the order, the total order amount, and the operator who made the override.

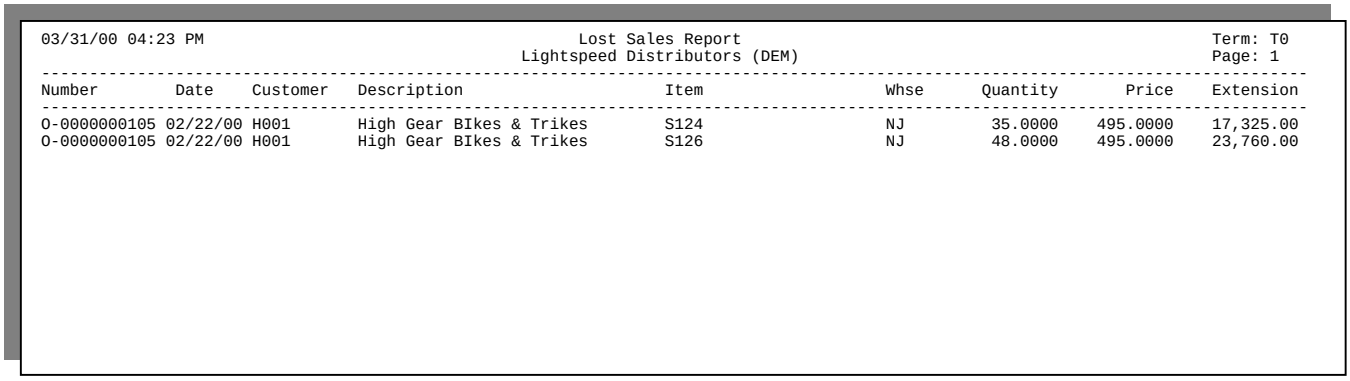


03/31/00 04:23 PM — Credit Exception Report — Term: T0
Lightspeed Distributors (DEM) — Page: 1
Sorted by Number

Number	Date	Customer	Description	Credit Rating	Credit Limit	Balance Due Before Order	Order Amt	Credit Limit Exceeded By	Balance Due After Order
I-0000000100	02/18/00	H001	High Gear BIkes & Trikes		0				
			Reason: Invoicing without deposit receipt						
O-0000000105	02/22/00	RC0003	V. C. Hardison	BAD	5,000	85.32	12,375.00	7,460.32	12,460.32
			Reason: Credit limit exceeded						

Lost Sales Report

This report shows all instances of lost sales that occurred due to insufficient on-hand quantity for an item. During Order Entry, when there is insufficient quantity on-hand to cover an order the operator is prompted with the question "Is this a lost sale?" Answering **Y** will record this sale in the lost sales file for inclusion on this report.



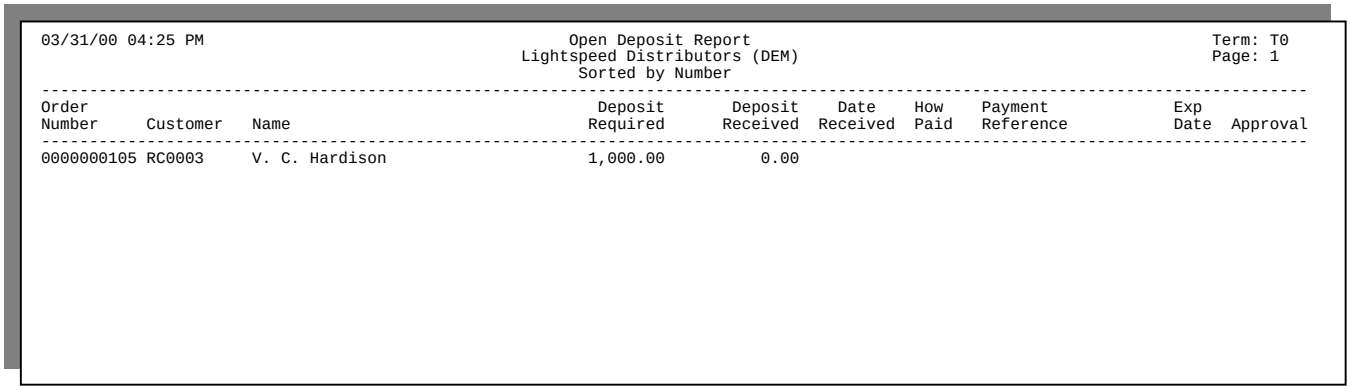
03/31/00 04:23 PM — Lost Sales Report — Term: T0
Lightspeed Distributors (DEM) — Page: 1

Number	Date	Customer	Description	Item	Whse	Quantity	Price	Extension
O-0000000105	02/22/00	H001	High Gear BIkes & Trikes	S124	NJ	35.0000	495.0000	17,325.00
O-0000000105	02/22/00	H001	High Gear BIkes & Trikes	S126	NJ	48.0000	495.0000	23,760.00

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Open Deposit Report

This report shows all outstanding orders with deposits pending as well as orders on which the deposit has been received, but the order has not yet shipped.



03/31/00 04:25 PM — Open Deposit Report — Term: T0
Lightspeed Distributors (DEM) — Page: 1
Sorted by Number

Order Number	Customer	Name	Deposit Required	Deposit Received	Date Received	How Paid	Payment Reference	Exp Date	Approval
0000000105	RC0003	V. C. Hardison	1,000.00	0.00					

Monthly Sales Journal

The Monthly Sales Journal is a series of reports similar to the Daily Sales Journal detailing all the invoices updated during the time period selected.

```
03/31/00 04:25 PM                          Order Processing Monthly Sales Journal                                Term: T0
                                               Lightspeed Distributors (DEM)                                     Page: 1
                                                 Sorted by Invoice Number
-------------------------------------------------------------------------------------------------------------------------
             Customer/
Invoice      Inv Date Terms             Sales Tax       Taxable Sales  Non-tax Sales       Freight     Sales Tax  Invoice Total
-------------------------------------------------------------------------------------------------------------------------
0000000100   H001      High Gear BIkes & Trikes            5,705.10           0.00          0.00         456.41       6,161.51
             02/20/00 02-2% 10 Days, Ne NJ    :  8.000 %
             Order No:   0000000100

0000000101   JOE'S     Joe's Bike Town                       0.00       4,978.80          0.00           0.00       4,978.80
             02/24/00 02-2% 10 Days, Ne NJ    :  8.000 %
             Order No:   0000000101

0000000102   M001      Mike's Toys                           0.00       4,596.97          0.00           0.00       4,596.97
             02/27/00 02-2% 10 Days, Ne CA    :  7.250 %
             Order No:   0000000102

                                                 -------------- -------------- -------------- -------------- --------------
                                    Report Total:       5,705.10       9,575.77          0.00         456.41      15,737.28
```

```
03/31/00 04:25 PM                    Order Processing Monthly Profit & Commission Journal                         Term: T0
                                               Lightspeed Distributors (DEM)                                     Page: 1
                                                 Sorted by Invoice Number
-------------------------------------------------------------------------------------------------------------------------
             Invoice  Sales Representative/                          Commission                                  Subject to
Invoice      Date       Item                  GL Account        Rate          Amount      Net Sales   Gross Profit     Commission
-------------------------------------------------------------------------------------------------------------------------
0000000100   02/20/00 BILL   Bill Blaze                          7.00%         399.36
                      B118                   400-00-00                                        10.80          10.20          10.80
                      C118                   400-00-00                                        64.80          58.80          64.80
                      E118                   400-00-00                                       153.00         118.00         153.00
                      W118                   400-00-00                                        27.00          17.00          27.00
                      F124                   400-00-00                                     1,611.00         811.00       1,611.00
                      F126                   400-00-00                                     1,611.00         811.00       1,611.00
                      S124                   400-00-00                                     1,336.50         736.50       1,336.50
                      S126                   400-00-00                                       891.00         491.00         891.00
                                                                                        -------------- -------------- --------------
                                                                                            5,705.10       3,053.50       5,705.10

0000000101   02/24/00 BILL   Bill Blaze                          7.00%         348.52
                      HM292                  400-00-00                                     1,080.00         380.00       1,080.00
                      DRL7                   400-00-00                                        67.50          32.50          67.50
                      K124                   400-00-00                                       810.00         210.00         810.00
                      K126                   400-00-00                                       810.00         210.00         810.00
                      R100                   400-00-00                                       429.30         189.30         429.30
                      S124                   400-00-00                                       891.00         491.00         891.00
                      S126                   400-00-00                                       891.00         491.00         891.00
                                                                                        -------------- -------------- --------------
                                                                                            4,978.80       2,003.80       4,978.80

0000000102   02/27/00 SALLY  Sally Summers                      10.00%         459.70
                      K124                   400-00-00                                       810.00         210.00         810.00
                      K126                   400-00-00                                       810.00         210.00         810.00
                      R100                   400-00-00                                       286.20         126.20         286.20
                      S124                   400-00-00                                     1,336.50         736.50       1,336.50
                      S126                   400-00-00                                     1,336.50         736.50       1,336.50
                      TAPE                   400-00-00                                        17.77           7.77          17.77
                                                                                        -------------- -------------- --------------
                                                                                            4,596.97       2,026.97       4,596.97

                                                                                        -------------- -------------- --------------
                                                                  Report Total:             1,207.58      15,280.87       7,084.27      15,280.87
```

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Monthly Sales Journal (continued)

03/31/00 04:25 PM — Order Processing Sales Tax Code Summary — Lightspeed Distributors (DEM) — Term: T0 — Page: 1

Sales Tax	Description	Rate	Taxable Sales	Taxable Freight	Sales Tax Billed
NJ	New Jersey	8.000%	5,705.10	0.00	456.41

03/31/00 04:25 PM — Order Processing Item Code Summary — Lightspeed Distributors (DEM) — Term: T0 — Page: 1

Item Code	Description	Quantity Sold	Total Sales	Total Cost	Gross Profit	Profit %
B118	Headlamp Bulb	6.0000	10.80	0.60	10.20	94.44 %
C118	Headlamp Casing	6.0000	64.80	6.00	58.80	90.74 %
DRL7	Titanium Derailer - 7 oz.	1.0000	67.50	35.00	32.50	48.15 %
E118	Headlamp Electric Element	10.0000	153.00	35.00	118.00	77.12 %
F124	24" Custom Bike Frame	2.0000	1,611.00	800.00	811.00	50.34 %
F126	26" Custom Bike Frame	2.0000	1,611.00	800.00	811.00	50.34 %
HM292	Hand Made Super Bike	1.0000	1,080.00	700.00	380.00	35.19 %
K124	Whiz Bang Custom Bike Kit - 24"	2.0000	1,620.00	1,200.00	420.00	25.93 %
K126	Whiz Bang Custom Bike Kit - 26"	2.0000	1,620.00	1,200.00	420.00	25.93 %
R100	Rainbow Rascals Tricycle	5.0000	715.50	400.00	315.50	44.10 %
S124	Schwoosh - 10 speed - 24"	8.0000	3,564.00	1,600.00	1,964.00	55.11 %
S126	Schwoosh - 10 speed - 26"	7.0000	3,118.50	1,400.00	1,718.50	55.11 %
TAPE	Handlebar Tape	5.0000	17.77	10.00	7.77	43.73 %
W118	Headlamp Wires	10.0000	27.00	10.00	17.00	62.96 %
	Stocking Total:		15,280.87	8,196.60	7,084.27	46.36 %
	Non-restock Total:		0.00	0.00	0.00	.00 %
	Non stock Total:		0.00	0.00	0.00	.00 %
	Consignment Total:		0.00	0.00	0.00	.00 %
	Priced Message Total:		0.00	0.00	0.00	.00 %
	Report Total:		15,280.87	8,196.60	7,084.27	46.36 %

03/31/00 04:25 PM — Monthly Sales Journal — General Ledger Account Summary — Lightspeed Distributors (DEM) — Term: T0 — Page: 1

Account Code		Debit	Credit
110-00-00	Accounts receivable - NJ	11,140.31	
110-01-00	Accounts receivable - CA	4,596.97	
130-00-00	Inventory - NJ		8,196.60
210-00-00	Sales tax payable		456.41
400-00-00	Sales - Bikes		15,280.87
500-00-00	Cost of sales - Bikes	8,196.60	
		23,933.88	23,933.88

Order Status Report by Customer

This report shows the status of all open orders on a customer-by-customer basis.

03/31/00 04:28 PM — Order Status Report by Customer — Lightspeed Distributors (DEM) — Term: T0 — Page: 1

Number / Item	Customer PO / Description	Ordered / Estimated / Promised / Shipped	Ordered	Shipped	Backordered	Discounted Price	Open Order Extension
H001	High Gear BIkes & Trikes						
O-0000000104		02/28/00 03/03/00 03/03/00					
B118	Headlamp Bulb		2.0000	0.0000	0.0000	1.8000	3.60
C118	Headlamp Casing		2.0000	0.0000	0.0000	10.8000	21.60
E118	Headlamp Electric Element		2.0000	0.0000	0.0000	15.3000	30.60
H118	Headlamp Assembly		2.0000	0.0000	0.0000	21.6000	43.20
W118	Headlamp Wires		2.0000	0.0000	0.0000	2.7000	5.40
F124	24" Custom Bike Frame		1.0000	0.0000	0.0000	805.5000	805.50
F126	26" Custom Bike Frame		1.0000	0.0000	0.0000	805.5000	805.50
K124	Whiz Bang Custom Bike Kit - 24"		1.0000	0.0000	0.0000	785.7000	785.70
K126	Whiz Bang Custom Bike Kit - 26"		1.0000	0.0000	0.0000	810.0000	810.00
R100	Rainbow Rascals Tricycle		2.0000	0.0000	0.0000	143.1000	286.20
S124	Schwoosh - 10 speed - 24"		1.0000	0.0000	0.0000	445.5000	445.50
S125	Schwoosh - 10 speed - 25"		1.0000	0.0000	0.0000	445.5000	445.50
S126	Schwoosh - 10 speed - 26"		1.0000	0.0000	0.0000	445.5000	445.50
M001	Mike’s Toys						
O-0000000102		02/22/00 02/26/00 02/26/00 02/27/00					
K124	Whiz Bang Custom Bike Kit - 24"		2.0000	1.0000	1.0000	810.0000	810.00
K126	Whiz Bang Custom Bike Kit - 26"		2.0000	1.0000	1.0000	810.0000	810.00
RC0001	F.H. Kitchell						
O-0000000103		02/25/00 02/27/00 02/27/00					
S124	Schwoosh - 10 speed - 24"		2.0000	0.0000	0.0000	495.0000	990.00
S126	Schwoosh - 10 speed - 26"		2.0000	0.0000	0.0000	495.0000	990.00
R100	Rainbow Rascals Tricycle		2.0000	0.0000	0.0000	159.0000	318.00
TAPE	Handlebar Tape		4.0000	0.0000	0.0000	3.9500	15.80
RC0003	V. C. Hardison						
O-0000000105		02/22/00 02/24/00 02/24/00					
S126	Schwoosh - 10 speed - 26"		25.0000	0.0000	0.0000	495.0000	12,375.00

4 Customers Printed — Report Total: 21,242.60

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Order Status Report by Item

Similar to the Order Status Report by Customer, this report shows the status of all open orders on an item-by-item basis.

03/31/00 04:28 PM — Order Status Report by Item — Lightspeed Distributors (DEM) — Term: T0 — Page: 1

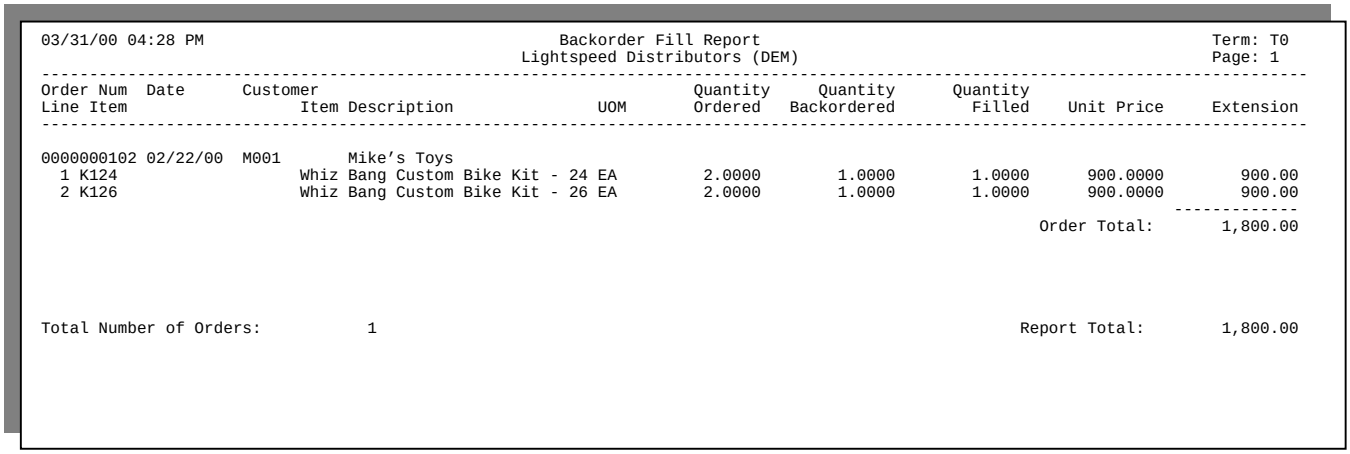
Item Number	Customer	Description	Ordered	Quantity on Order	Unit Meas	Discounted Price	Extension	Qty On Hand	Qty Available
B118		Headlamp Bulb							
O-0000000104 H001		High Gear BIkes &	02/28/00	2.0000	EA	1.8000	3.60		
				2.0000	EA	1.8000	3.60	194.0000	192.0000
C118		Headlamp Casing							
O-0000000104 H001		High Gear BIkes &	02/28/00	2.0000	EA	10.8000	21.60		
				2.0000	EA	10.8000	21.60	194.0000	192.0000
E118		Headlamp Electric Element							
O-0000000104 H001		High Gear BIkes &	02/28/00	2.0000	EA	15.3000	30.60		
				2.0000	EA	15.3000	30.60	190.0000	188.0000
F124		24" Custom Bike Frame							
O-0000000104 H001		High Gear BIkes &	02/28/00	1.0000	EA	805.5000	805.50		
				1.0000	EA	805.5000	805.50	15.0000	14.0000
F126		26" Custom Bike Frame							
O-0000000104 H001		High Gear BIkes &	02/28/00	1.0000	EA	805.5000	805.50		
				1.0000	EA	805.5000	805.50	15.0000	14.0000
H118		Headlamp Assembly							
O-0000000104 H001		High Gear BIkes &	02/28/00	2.0000	EA	21.6000	43.20		
				2.0000	EA	21.6000	43.20	100.0000	98.0000
K124		Whiz Bang Custom Bike Kit - 24"							
O-0000000102 M001		Mike's Toys	02/22/00	1.0000	EA	810.0000	810.00		
O-0000000104 H001		High Gear BIkes &	02/28/00	1.0000	EA	785.7000	785.70		
				2.0000	EA	797.8500	1,595.70	18.0000	16.0000
K126		Whiz Bang Custom Bike Kit - 26"							
O-0000000102 M001		Mike's Toys	02/22/00	1.0000	EA	810.0000	810.00		
O-0000000104 H001		High Gear BIkes &	02/28/00	1.0000	EA	810.0000	810.00		
				2.0000	EA	810.0000	1,620.00	18.0000	16.0000
R100		Rainbow Rascals Tricycle							
O-0000000103 RC0001		F.H. Kitchell	02/25/00	2.0000	EA	159.0000	318.00		
O-0000000104 H001		High Gear BIkes &	02/28/00	2.0000	EA	143.1000	286.20		
				4.0000	EA	151.0500	604.20	25.0000	21.0000
S124		Schwoosh - 10 speed - 24"							
O-0000000103 RC0001		F.H. Kitchell	02/25/00	2.0000	EA	495.0000	990.00		
O-0000000104 H001		High Gear BIkes &	02/28/00	1.0000	EA	445.5000	445.50		
				3.0000	EA	478.5000	1,435.50	24.0000	21.0000
S125		Schwoosh - 10 speed - 25"							
O-0000000104 H001		High Gear BIkes &	02/28/00	1.0000	EA	445.5000	445.50		
				1.0000	EA	445.5000	445.50	30.0000	29.0000
S126		Schwoosh - 10 speed - 26"							
O-0000000103 RC0001		F.H. Kitchell	02/25/00	2.0000	EA	495.0000	990.00		
O-0000000104 H001		High Gear BIkes &	02/28/00	1.0000	EA	445.5000	445.50		
O-0000000105 RC0003		V. C. Hardison	02/22/00	25.0000	EA	495.0000	12,375.00		
				28.0000	EA	493.2321	13,810.50	25.0000	3.0000-
TAPE		Handlebar Tape							
O-0000000103 RC0001		F.H. Kitchell	02/25/00	4.0000	EA	3.9500	15.80		
				4.0000	EA	3.9500	15.80	45.0000	41.0000
W118		Headlamp Wires							
O-0000000104 H001		High Gear BIkes &	02/28/00	2.0000	EA	2.7000	5.40		
				2.0000	EA	2.7000	5.40	190.0000	188.0000

14 Items Printed

Total open order: 21,242.60
Total quotes: 0.00
Total RMA's: 0.00

Backorder Fill Report

This report shows which backorders may now be filled as a result of receipt of backordered items.



```
03/31/00 04:28 PM                                Backorder Fill Report                                                Term: T0
                                          Lightspeed Distributors (DEM)                                               Page: 1
-------------------------------------------------------------------------------------------------------------------------------
Order Num  Date      Customer                                      Quantity     Quantity      Quantity
Line Item                 Item Description               UOM       Ordered   Backordered       Filled    Unit Price     Extension
-------------------------------------------------------------------------------------------------------------------------------

0000000102 02/22/00  M001       Mike's Toys
  1 K124                  Whiz Bang Custom Bike Kit - 24 EA         2.0000       1.0000       1.0000      900.0000        900.00
  2 K126                  Whiz Bang Custom Bike Kit - 26 EA         2.0000       1.0000       1.0000      900.0000        900.00
                                                                                                                  -------------
                                                                                                 Order Total:       1,800.00

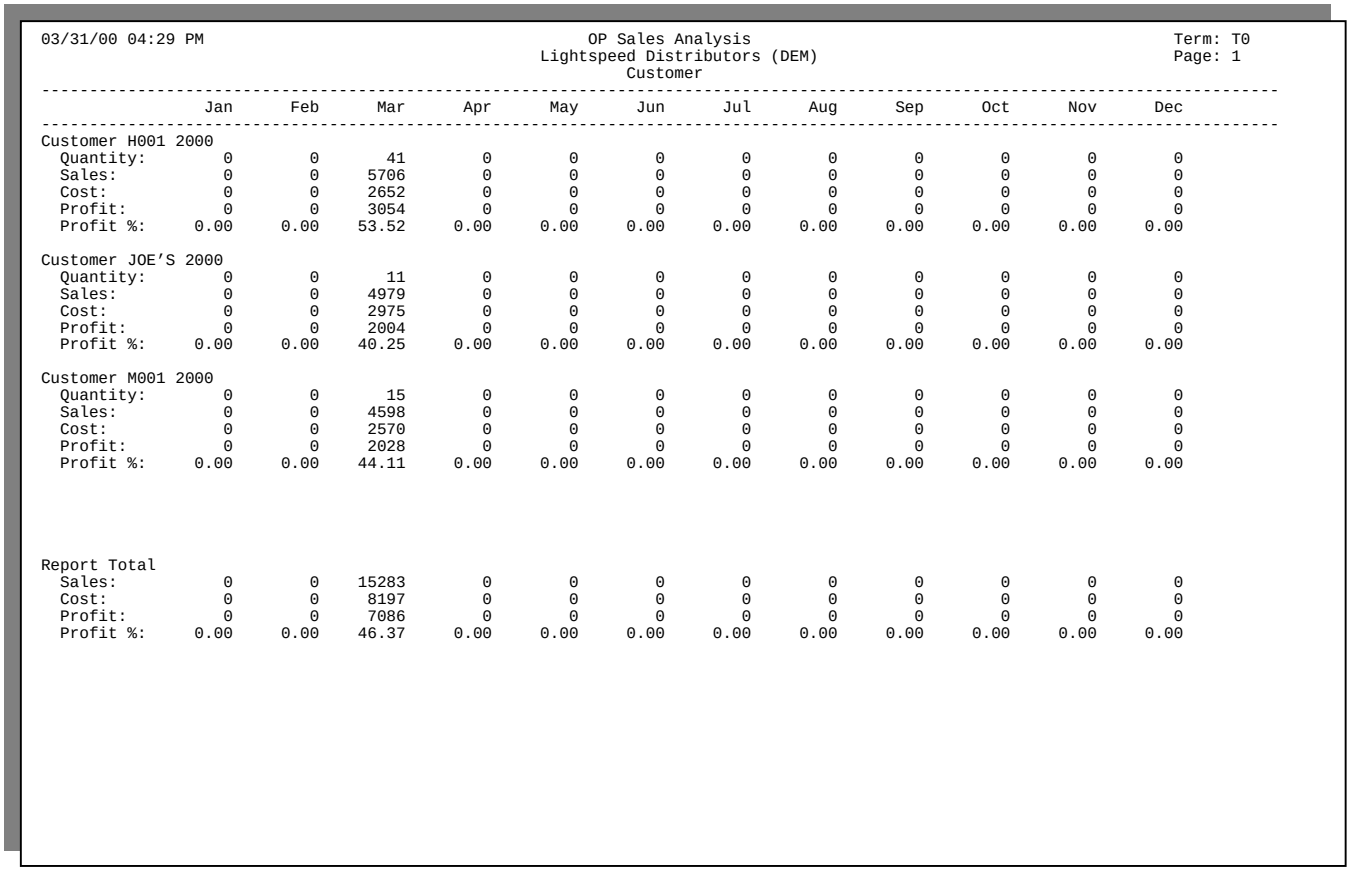



Total Number of Orders:           1                                                          Report Total:        1,800.00
```

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OP Sales Analysis – Sorted by Customer

The summary sales analysis reports show sales, cost of sales, units sold, gross profit and profit percentages in summary form in a variety of sort orders.



03/31/00 04:29 PM — OP Sales Analysis — Term: T0
Lightspeed Distributors (DEM) — Page: 1
Customer

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Customer H001 2000												
Quantity:	0	0	41	0	0	0	0	0	0	0	0	0
Sales:	0	0	5706	0	0	0	0	0	0	0	0	0
Cost:	0	0	2652	0	0	0	0	0	0	0	0	0
Profit:	0	0	3054	0	0	0	0	0	0	0	0	0
Profit %:	0.00	0.00	53.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Customer JOE'S 2000												
Quantity:	0	0	11	0	0	0	0	0	0	0	0	0
Sales:	0	0	4979	0	0	0	0	0	0	0	0	0
Cost:	0	0	2975	0	0	0	0	0	0	0	0	0
Profit:	0	0	2004	0	0	0	0	0	0	0	0	0
Profit %:	0.00	0.00	40.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Customer M001 2000												
Quantity:	0	0	15	0	0	0	0	0	0	0	0	0
Sales:	0	0	4598	0	0	0	0	0	0	0	0	0
Cost:	0	0	2570	0	0	0	0	0	0	0	0	0
Profit:	0	0	2028	0	0	0	0	0	0	0	0	0
Profit %:	0.00	0.00	44.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Report Total												
Sales:	0	0	15283	0	0	0	0	0	0	0	0	0
Cost:	0	0	8197	0	0	0	0	0	0	0	0	0
Profit:	0	0	7086	0	0	0	0	0	0	0	0	0
Profit %:	0.00	0.00	46.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

OP Sales Analysis – Sorted by Item by Profit

03/31/00 04:30 PM — OP Sales Analysis — Term: T0
Lightspeed Distributors (DEM) — Page: 1
Item
Descending sort by Profit

	January	February	March	April	May	June	July	August	September	October	November	December	Total	% of Report Total
Item S124 2000													55	7.28
Quantity:	0	0	8	0	0	0	0	0	0	0	0	0		
Sales:	0	0	3565	0	0	0	0	0	0	0	0	0		
Cost:	0	0	1600	0	0	0	0	0	0	0	0	0		
Profit:	0	0	1965	0	0	0	0	0	0	0	0	0		
Profit %:	0.00	0.00	55.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Item S126 2000													55	7.28
Quantity:	0	0	7	0	0	0	0	0	0	0	0	0		
Sales:	0	0	3119	0	0	0	0	0	0	0	0	0		
Cost:	0	0	1400	0	0	0	0	0	0	0	0	0		
Profit:	0	0	1719	0	0	0	0	0	0	0	0	0		
Profit %:	0.00	0.00	55.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Item F124 2000													50	6.65
Quantity:	0	0	2	0	0	0	0	0	0	0	0	0		
Sales:	0	0	1611	0	0	0	0	0	0	0	0	0		
Cost:	0	0	800	0	0	0	0	0	0	0	0	0		
Profit:	0	0	811	0	0	0	0	0	0	0	0	0		
Profit %:	0.00	0.00	50.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Item F126 2000													50	6.65
Quantity:	0	0	2	0	0	0	0	0	0	0	0	0		
Sales:	0	0	1611	0	0	0	0	0	0	0	0	0		
Cost:	0	0	800	0	0	0	0	0	0	0	0	0		
Profit:	0	0	811	0	0	0	0	0	0	0	0	0		
Profit %:	0.00	0.00	50.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Item K124 2000													26	3.43
Quantity:	0	0	2	0	0	0	0	0	0	0	0	0		
Sales:	0	0	1620	0	0	0	0	0	0	0	0	0		
Cost:	0	0	1200	0	0	0	0	0	0	0	0	0		
Profit:	0	0	420	0	0	0	0	0	0	0	0	0		
Profit %:	0.00	0.00	25.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Item K126 2000													26	3.43
Quantity:	0	0	2	0	0	0	0	0	0	0	0	0		
Sales:	0	0	1620	0	0	0	0	0	0	0	0	0		
Cost:	0	0	1200	0	0	0	0	0	0	0	0	0		
Profit:	0	0	420	0	0	0	0	0	0	0	0	0		
Profit %:	0.00	0.00	25.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Item HM292 2000													35	4.65
Quantity:	0	0	1	0	0	0	0	0	0	0	0	0		
Sales:	0	0	1080	0	0	0	0	0	0	0	0	0		
Cost:	0	0	700	0	0	0	0	0	0	0	0	0		
Profit:	0	0	380	0	0	0	0	0	0	0	0	0		
Profit %:	0.00	0.00	35.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Item R100 2000													44	5.82
Quantity:	0	0	5	0	0	0	0	0	0	0	0	0		
Sales:	0	0	715	0	0	0	0	0	0	0	0	0		
Cost:	0	0	400	0	0	0	0	0	0	0	0	0		
Profit:	0	0	315	0	0	0	0	0	0	0	0	0		
Profit %:	0.00	0.00	44.06	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Item E118 2000													77	10.19
Quantity:	0	0	10	0	0	0	0	0	0	0	0	0		
Sales:	0	0	153	0	0	0	0	0	0	0	0	0		
Cost:	0	0	35	0	0	0	0	0	0	0	0	0		
Profit:	0	0	118	0	0	0	0	0	0	0	0	0		
Profit %:	0.00	0.00	77.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Item C118 2000													91	11.99
Quantity:	0	0	6	0	0	0	0	0	0	0	0	0		
Sales:	0	0	65	0	0	0	0	0	0	0	0	0		
Cost:	0	0	6	0	0	0	0	0	0	0	0	0		
Profit:	0	0	59	0	0	0	0	0	0	0	0	0		
Profit %:	0.00	0.00	90.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Item DRL7 2000													49	6.41
Quantity:	0	0	1	0	0	0	0	0	0	0	0	0		
Sales:	0	0	68	0	0	0	0	0	0	0	0	0		
Cost:	0	0	35	0	0	0	0	0	0	0	0	0		
Profit:	0	0	33	0	0	0	0	0	0	0	0	0		
Profit %:	0.00	0.00	48.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		

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Prospect Management Reports

Introduction

The *Solution*-IV Prospect Management System is designed to assist the sales staff of a *Solution*-IV Accounting installation in managing their prospect database. The system allows for the prospect master file to be stored both on a standalone notebook computer as well as on a UNIX or Windows based host environment at the main office.

It is integrated with *Solution*-IV Accounts Receivable, giving the user the option to convert a prospect into a customer, and then enter quotes or orders for the new customer. It is also integrated with the *Solution*-IV *Gateway* for Microsoft Office Library, allowing the user to generate form letters for either prospects or any of the alternate contacts.

Other features are included as well, such as fifteen (15) user-definable sort fields, full text field, last and next call dates (which can be updated automatically), and a full "to-do" list complete with text and phone calls to be made.

Features

Parameterized
The parameters allow you to customize the Prospect Management System to meet the specific needs of your company. You can indicate the "days to add" when computing the next call date, and provide descriptions for the user-defined fields.

User-defined Fields
The user-defined fields are used to categorize your prospects as required by your business. Examples of user-defined fields might be "Company Type", "Annual Sales", "$ Potential", etc.

User-defined Class Codes
User class codes are the specific codes used within each of the various user-defined fields set up in the Parameters. At least one class code needs to be defined for each user-defined field you will be using.

To-do Lists
A full "to-do" list is maintained by each sales rep, complete with call notes, meetings and phone calls to be made. The last and next call dates on each prospect are updated automatically and will show up on the "to-do" list as needed.

Reschedule Calls
Solution-IV includes an option which allows you to reschedule calls for a future date. This function is useful if the sales rep has gotten behind on calls either in general or because of a trip or other absence.

Reports Shown in this Booklet

Prospect Masterfile Report PM-2
Task List Report PM-3
Class Code Listing PM-4

Prospect Masterfile Report

The Prospect Masterfile report shows this prospect's information, including name, address, phone numbers, user fields, tasks and call notes.

```
03/31/00 05:17 PM         Prospect Masterfile Report                Term: T0
                        Lightspeed Distributors (DEM)               Page: 1
--------------------------------------------------------------------------------

360 Degree Biking                              Contact:   Dean Lucy
7623 Newburgh Road                             Phone:     313 555-9360  Ext: 101
P.O. Box 3267                                  Alternate: 313 555-9000
Livonia, MI  48150                             FAX:       313 591-9365

Sales Rep: SALLY  Sally Summers

Referred by: Susan Landry

Hardware Platf  RS6000     IBM RS-6000
Estimated Usrs  U32        Unix -- 32 Users
Source Code     CPA        CPA Software News
$ Potential     25-50      $25,000 to $50,000

Last Call: 03/01/00     Next Call: 03/15/00

To Do List:
   02/24/00 09:02 AM Meeting Demo to Technical Staff             A
   02/24/00 12:02 PM Meeting Presentation to Management Board    A
   02/24/00 06:02 PM Meeting Dinner with CFO                     A
   02/29/00 10:02 AM Meeting Follow-up with Technical Staff      A
   03/01/00 10:03 AM Meeting With Dean & CFO -- Close the deal   A

Call Notes:
   These can be used for anything.  For example, they could keep
   track of calls made.  Also note that the text entered here will
   be copied to the Solution-IV Accounts Receivable Customer
   Masterfile if and when this prospect is converted to a customer.

   022900 SS Confirmed today's followup meeting.  They are excited.
             Looks like a go!

   022400 SS Meetings today went great.  The mgt board indicated
             we had the most professional presentation they've seen.
             The tech staff indicated through body language that
             they were interested and we can probably do what they
             need.

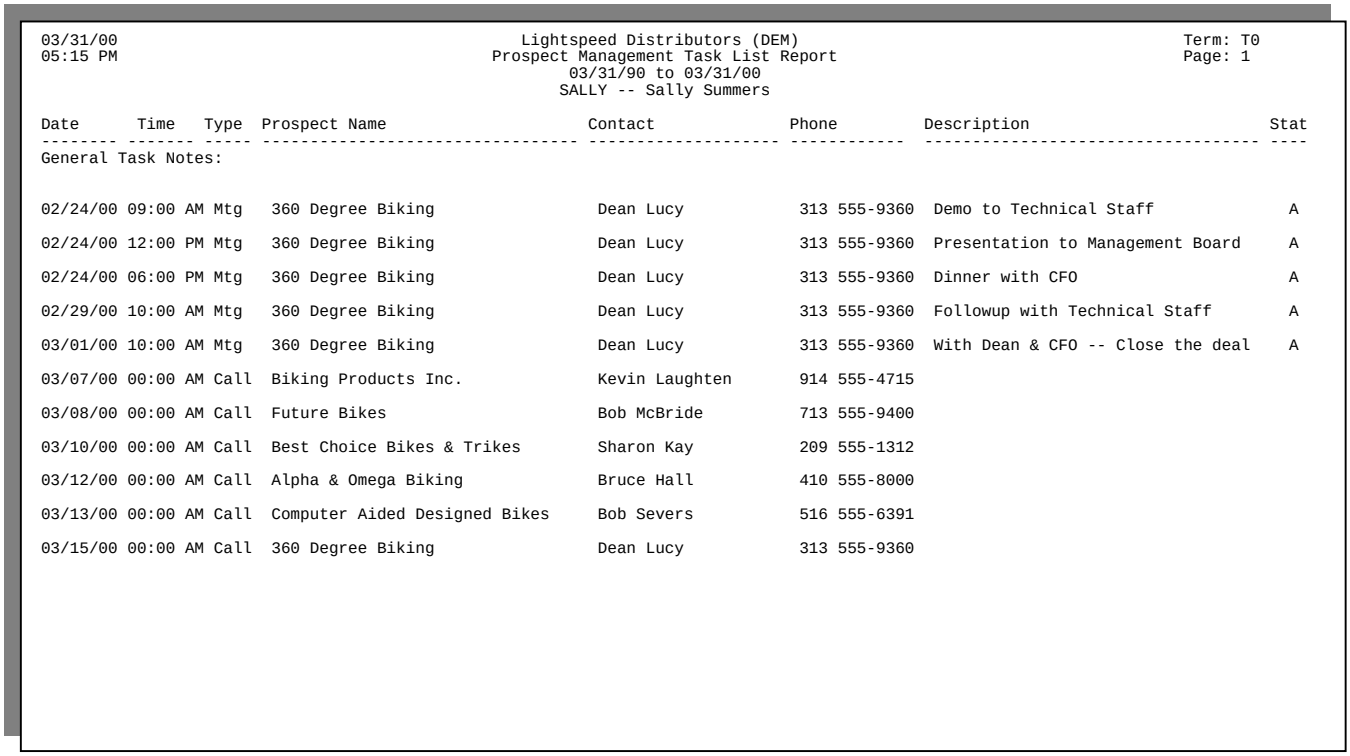
   022300 SS Confirmed tomorrow's meeting.

   021900 SS Another conversation with Dean.  They are pleased with
             the technical information we've sent and want to
             schedule an extended demo in about a week.  Will make
             presentation to technical guys in the morning, mgmt
             in the afternoon, then dinner with CFO to discuss
             pricing.  Wow.  These guys are moving fast.
```

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Task List Report

This report combines all tasks from the task file, calls to be made and text for the specified sales representative. The report can be limited by date range, task type and/or task status.



03/31/00 Lightspeed Distributors (DEM) Term: T0
05:15 PM Prospect Management Task List Report Page: 1
03/31/90 to 03/31/00
SALLY -- Sally Summers

Date	Time	Type	Prospect Name	Contact	Phone	Description	Stat
General Task Notes:							
02/24/00	09:00 AM	Mtg	360 Degree Biking	Dean Lucy	313 555-9360	Demo to Technical Staff	A
02/24/00	12:00 PM	Mtg	360 Degree Biking	Dean Lucy	313 555-9360	Presentation to Management Board	A
02/24/00	06:00 PM	Mtg	360 Degree Biking	Dean Lucy	313 555-9360	Dinner with CFO	A
02/29/00	10:00 AM	Mtg	360 Degree Biking	Dean Lucy	313 555-9360	Followup with Technical Staff	A
03/01/00	10:00 AM	Mtg	360 Degree Biking	Dean Lucy	313 555-9360	With Dean & CFO -- Close the deal	A
03/07/00	00:00 AM	Call	Biking Products Inc.	Kevin Laughten	914 555-4715		
03/08/00	00:00 AM	Call	Future Bikes	Bob McBride	713 555-9400		
03/10/00	00:00 AM	Call	Best Choice Bikes & Trikes	Sharon Kay	209 555-1312		
03/12/00	00:00 AM	Call	Alpha & Omega Biking	Bruce Hall	410 555-8000		
03/13/00	00:00 AM	Call	Computer Aided Designed Bikes	Bob Severs	516 555-6391		
03/15/00	00:00 AM	Call	360 Degree Biking	Dean Lucy	313 555-9360		

Class Code Listing

This report shows all of the class codes defined for each of the defined fields used.

```
03/31/00 05:14 PM              Class Code Listing                      Term: T0
                          Lightspeed Distributors (DEM)                Page: 1
--------------------------------------------------------------------------------

Company Type
   A          Agricultural
   B          Bakery
   C          Car Repair
   M          Manufacturing
   W          Wholesale Distribution
   Z          Zoo

Hardware Platf
   0000000586 586 Compatible
   ALPHA      Dec Alpha System
   HP9000     HP 9000 Series
   PENTIUM    Pentium-based processor
   RS6000     IBM RS-6000
   VAX        DEC VAX System

Estimated Usrs
   SINGLE     DOS -- Single User
   U128       Unix -- 128 Users
   U16        Unix -- 16 Users
   U24        Unix -- 24 Users
   U256       Unix -- 256 Users
   U3         Unix -- 3 Users
   U32        Unix -- 32 Users
   U48        Unix -- 48 Users
   U512       Unix -- 512 Users
   U64        Unix -- 64 Users
   U8         Unix -- 8 Users

Source Code
   CC         Cold Call
   CPA        CPA Software News
   M0300      Direct Mailing - 03/00
   OCR0300    Orange County Register Ad - 03/00

$ Potential
   0-1        $0 to $1000
   1-2        $1000 to $2000
   10-25      $10,000 to $25,000
   2-5        $2000 to $5000
   25-50      $25,000 to $50,000
   5-10       $5,000 to $10,000
   50-100     $50,000 to $100,000
   >100       More than $100,000
```

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Purchase Order Reports

Introduction

Thoroughbred *Solution*-IV Purchase Order is the key to integrating your purchasing and inventory control functions, giving you control over inventory costs and out-going cash flow. Purchase orders are automatically created based on order parameters defined on the inventory item. Orders may be tracked from the creation of the order, to order receipt, to invoice receipt, with unit and price discrepancies reported and corrected.

Features

Parameterized
The parameters allow you to customize the Purchase Order package to your needs without requiring program changes. The parameters include such things as the format of your purchase order number and control such functions as posting to General Ledger, assigning receipt and return numbers, and whether or not to use pre-printed purchase order forms.

Purchase Order Numbers
The purchase order number may be up to 15 characters in length divided into up to four segments. Each segment may have a pre-defined value (such as 2000) or may contain the date (such as 000629).

Automatic Purchase Order Creation
The system allows you to automatically create purchase orders based on the reorder parameters defined for each inventory item. Selection options allow you to control which items will be ordered and from which vendor. Once purchase orders have been created, you may edit them like any other purchase order.

Drop Shipments
You may "drop ship" an order direct to a customer site by overriding the ship-to address on the purchase order. When the drop-shipped items are received, the inventory records are not affected.

Multiple Warehouses
Purchase order receipts may be received into any of an unlimited number of warehouses which have been created in the *Solution*-IV Inventory Control module.

Blanket Orders
Blanket orders, also called master orders, may be maintained and released as necessary. This allows you to take advantage of pre-defined pricing offered by the vendor. Selection cycles may be used to release groups of blanket orders automatically.

Vendor Part Numbers and Price Breaks
Within *Solution*-IV Inventory Control, you may define multiple vendors along with their prices for each item. The automatic reorder function can then use this information to secure the best cost for each item.

Cost Inquiry
The cost inquiry function uses the vendor price file from inventory to allow you to view the cost of each item based on the vendor and quantity purchased.

Purchase vs Stocking Units of Measure
You have the ability to define different units of measure for purchasing, valuation (stocking) and sales. When entering a purchase order, the unit of measure will default to the purchase unit of measure and will automatically compute the conversion to valuation unit of measure when doing receipts.

Special Orders
You may enter purchase orders for items not normally stocked in inventory. This feature may also be used to create purchase orders for items such as office supplies.

Confirm-only Purchase Orders
You can designate that the purchase order being sent to the vendor is a confirmation of a verbal order previously made, and a message will print on the purchase order so the vendor does not duplicate the order. This message is maintainable by the user.

Receipt Variances
You have the option of setting upper and lower price and quantity variance limits. If a receipt is outside of the limits, a three-character password must be entered to allow the receipt to continue. Both price and quantity variances are shown on reports.

Partial Receipts
Partial or full receipts may be processed for each order. You may do as many partial receipts as required to fully receive the purchase order.

Lot and Serial Numbers
Lot and serial numbers for lot/serial type items may be entered as you receive the items into inventory.

Automatic Invoice Generation
Accounts Payable invoices are automatically generated as a result of entered invoices through Purchase Order. Actual invoice entry is done in the Purchase Order module so that the correct cost for each item may be recorded.

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Reports Shown in this Booklet

Purchase Orders PO-4
Open Purchase Order Report PO-5
Cash Requirements Report PO-6
Returns by Reason Report PO-7
Expected Delivery Report PO-8
Backorder Fill Report PO-9
Vendor Price Performance Report PO-10
Vendor Delivery Performance Report PO-11
Uninvoiced Receipts Report PO-12
Transactions not Ordered Report PO-13
Purchase Analysis Reports PO-14
Automatic Inventory Reorder Report PO-16
Receipts Register PO-17
Returns Register PO-18
Invoice Register PO-19

Purchase Orders

This option is used to print the actual purchase order forms. Orders may be printed on plain paper (as shown below), letterhead, or pre-printed forms.

```
Lightspeed Distributors                                        Page:  1
1234 Main Street                                           PO Number:  0001
Your Town, USA  98765                                        PO Date:  03/01/00
                                                      Promised Date:
                                                      Blanket Order:
                                                                FOB:



 Vendor:  GOODYEAR                          Ship to:  NJ
          Jim Plant                                   Keith Fairchild          908 555-1785
          Goodyear Lights & Lamps                     New Jersey Warehouse
          7465 S. Washington Street                   5230 S. Barrymore
          Sonora, CA 95370                            Somerset, NJ 08875


          ATTENTION VENDOR:
          All items to be shipped "Prepaid Freight/Inside Delivery"
          All invoices and correspondence must reference our PO Number

-------------------------------------------------------------------------------------------------
Line  Item                          U/M             Ordered            Price       Extension
-------------------------------------------------------------------------------------------------
   1  B118                          EA
      Headlamp Bulb                                  100.                0.10            10.00
   2  C118                          EA
      Headlamp Casing                                100.                1.00           100.00
   3  E118                          EA
      Headlamp Electric Element                      100.                3.50           350.00
   4  H118                          EA
      Headlamp Assembly               50.               10.00           500.00
   5  W118                          EA
      Headlamp Wires                                 100.                1.00           100.00

      Thank you for your prompt response to this order.









                                                                              --------------
                                                                 Extension:       1,060.00
                                                                   Freight:           0.00
                                                                 Sales Tax:           0.00
                                                                              --------------
                                                                 Sub Total:       1,060.00

                                                                              --------------
                                                                 Total Due:       1,060.00
```

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Open Purchase Order Report

This report shows purchase orders not yet filled.

03/31/00 06:25 PM — Open Purchase Order Report — Lightspeed Distributors (DEM) — Term: T0 — Page: 1

PO Number / Line	Item Code	Type	Vendor	Name / Item Description	UOM	PO Date	Promised	Required	Qty Ordered	Outstanding	Price	Extension
0002		O	A002	Auto & Bike Parts - East		03/01/00						
1	F100			Generic Frame	EA				10.0000	3.0000	400.0000	1,200.00
2	F124			24" Custom Bike Frame	EA				10.0000	3.0000	400.0000	1,200.00
3	F126			26" Custom Bike Frame	EA				10.0000	3.0000	400.0000	1,200.00
											Order Total:	3,600.00
0006		O	PEDAL	Pedal Manufacturers of America		03/01/00	03/04/00					
1	TAPE			Handlebar Tape	EA				25.0000	5.0000	2.0000	10.00
2	W124			Aluminum Wheel - 24"	EA				20.0000	4.0000	15.0000	60.00
3	W126			Aluminum Wheel - 26"	EA				20.0000	20.0000	15.0000	300.00
4	S124			Schwoosh - 10 speed - 24"	EA				2.0000	2.0000	200.0000	400.00
5	S126			Schwoosh - 10 speed - 26"	EA				2.0000	2.0000	200.0000	400.00
											Order Total:	1,170.00
0007		O	A002	Auto & Bike Parts - East		03/01/00	03/03/00					
1	F100			Generic Frame	EA				10.0000	10.0000	400.0000	4,000.00
2	F124			24" Custom Bike Frame	EA				10.0000	10.0000	400.0000	4,000.00
3	F126			26" Custom Bike Frame	EA				10.0000	10.0000	400.0000	4,000.00
4	HM292			Hand Made Super Bike	EA				3.0000	3.0000	700.0000	2,100.00
5	DRL7			Titanium Derailer - 7 oz.	EA				10.0000	10.0000	35.0000	350.00
6	K124			Whiz Bang Custom Bike Kit - 24"	EA				5.0000	5.0000	600.0000	3,000.00
7	K126			Whiz Bang Custom Bike Kit - 26"	EA				5.0000	5.0000	600.0000	3,000.00
8	R100			Rainbow Rascals Tricycle	EA				15.0000	15.0000	80.0000	1,200.00
9	S124			Schwoosh - 10 speed - 24"	EA				10.0000	10.0000	200.0000	2,000.00
10	S125			Schwoosh - 10 speed - 25"	EA				10.0000	10.0000	200.0000	2,000.00
11	S126			Schwoosh - 10 speed - 26"	EA				10.0000	10.0000	200.0000	2,000.00
											Order Total:	27,650.00
0008		O	A003	Auto & Bike Parts - West		03/01/00	03/03/00					
1	F100			Generic Frame	EA				10.0000	10.0000	400.0000	4,000.00
2	F124			24" Custom Bike Frame	EA				10.0000	10.0000	400.0000	4,000.00
3	F126			26" Custom Bike Frame	EA				10.0000	10.0000	400.0000	4,000.00
4	HM292			Hand Made Super Bike	EA				3.0000	3.0000	700.0000	2,100.00
5	DRL7			Titanium Derailer - 7 oz.	EA				10.0000	10.0000	35.0000	350.00
6	K124			Whiz Bang Custom Bike Kit - 24"	EA				5.0000	5.0000	600.0000	3,000.00
7	K126			Whiz Bang Custom Bike Kit - 26"	EA				5.0000	5.0000	600.0000	3,000.00
8	R100			Rainbow Rascals Tricycle	EA				15.0000	15.0000	80.0000	1,200.00
9	S124			Schwoosh - 10 speed - 24"	EA				10.0000	10.0000	200.0000	2,000.00
10	S125			Schwoosh - 10 speed - 25"	EA				10.0000	10.0000	200.0000	2,000.00
11	S126			Schwoosh - 10 speed - 26"	EA				10.0000	10.0000	200.0000	2,000.00
											Order Total:	27,650.00
											Report Total:	60,070.00

Cash Requirements Report

The Cash Requirements Report shows anticipated cash requirements based on current open payables plus expected purchase order receipts.

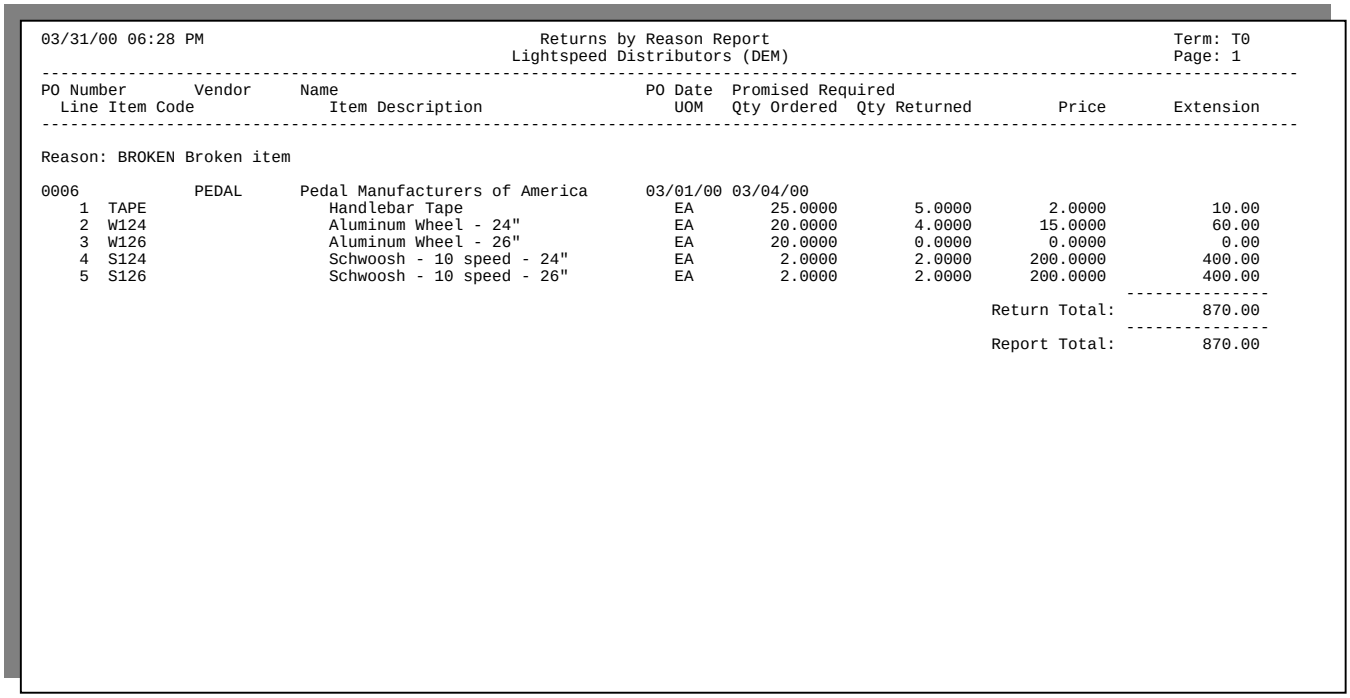
03/01/00 06:49 PM — Cash Requirements Report — Term: T7
Aging Date: 03/20/00 — Lightspeed Distributors (DEM) — Page: 1
Sorted by Vendor Code
Calculations based on Invoice Due Date

Vendor	St	Vendor Name / Invoice No.	Inv Date	Due Date	Disc Date	Due by 03/20	Due by 04/19	Due by 05/19	Due Later	Disc Avail	Disc Missed	Days
0000000123		123 Party Supply Outlet										
Inv 11799			02/03/00	03/04/00		27.10						16
Inv 11867			02/18/00	03/19/00		112.75						1
Inv 11922			02/26/00	03/27/00			423.56					7-
		0000000123 Total:				563.41	139.85	423.56	0.00	0.00	0.00	0.00
A002		Auto & Bike Parts - East										
PO 0002			03/01/00						36,650.00			7-
PO 0007			03/01/00	03/31/00			27,650.00					11-
Inv 9865			02/09/00	03/10/00	02/19/00	1,109.54					22.19	10
Inv 9987			02/21/00	03/22/00	03/02/00		1,298.45				25.97	2-
		A002 Total:				66,707.99	1,109.54	28,948.45	0.00	36,650.00	0.00	48.16
A003		Auto & Bike Parts - West										
PO 0005			03/01/00						36,650.00			2-
PO 0008			03/01/00	03/31/00			27,650.00					11-
Inv 7593			02/05/00	03/06/00	02/15/00	1,094.00					21.88	14
Inv 7645			02/20/00	03/21/00	03/01/00		289.54				5.79	1-
Inv 7894			02/28/00	03/29/00	03/09/00		574.20				11.48	9-
		A003 Total:				66,257.74	1,094.00	28,513.74	0.00	36,650.00	0.00	39.15
GOODYEAR		Goodyear Lights & Lamps										
PO 0001			03/01/00						1,060.00			9-
PO 0004			03/01/00						1,060.00			9-
		GOODYEAR Total:				2,120.00	0.00	0.00	0.00	2,120.00	0.00	0.00
PEDAL		Pedal Manufacturers of America										
PO 0003			03/01/00						650.00			9-
PO 0006			03/01/00	03/31/00			650.00					11-
Inv 21382			02/15/00	03/16/00	02/25/00	993.83					19.88	4
		PEDAL Total:				2,293.83	993.83	650.00	0.00	650.00	0.00	19.88
PHONE-CA		Pacific Bell										
Inv MARCH			03/02/00	04/30/00				232.38				41-
		PHONE-CA Total:				232.38	0.00	0.00	232.38	0.00	0.00	0.00
PHONE-NJ		New Jersey Bell										
Inv MARCH			03/05/00	04/30/00				312.83				41-
		PHONE-NJ Total:				312.83	0.00	0.00	312.83	0.00	0.00	0.00
		Report Totals:				138,488.18	3,337.22	58,535.75	545.21	76,070.00	0.00	107.19

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Returns by Reason Report

This report details all returns sorted by return reason code.



```
03/31/00 06:28 PM                                Returns by Reason Report                                                Term: T0
                                            Lightspeed Distributors (DEM)                                               Page: 1
-------------------------------------------------------------------------------------------------------------------------------
PO Number       Vendor     Name                                PO Date  Promised Required
  Line Item Code             Item Description                    UOM   Qty Ordered  Qty Returned         Price       Extension
-------------------------------------------------------------------------------------------------------------------------------

Reason: BROKEN Broken item

0006            PEDAL      Pedal Manufacturers of America      03/01/00 03/04/00
    1  TAPE                   Handlebar Tape                      EA        25.0000        5.0000        2.0000          10.00
    2  W124                   Aluminum Wheel - 24"                EA        20.0000        4.0000       15.0000          60.00
    3  W126                   Aluminum Wheel - 26"                EA        20.0000        0.0000        0.0000           0.00
    4  S124                   Schwoosh - 10 speed - 24"           EA         2.0000        2.0000      200.0000         400.00
    5  S126                   Schwoosh - 10 speed - 26"           EA         2.0000        2.0000      200.0000         400.00
                                                                                                                 --------------
                                                                                                Return Total:         870.00
                                                                                                                 --------------
                                                                                                Report Total:         870.00
```

Expected Delivery Report

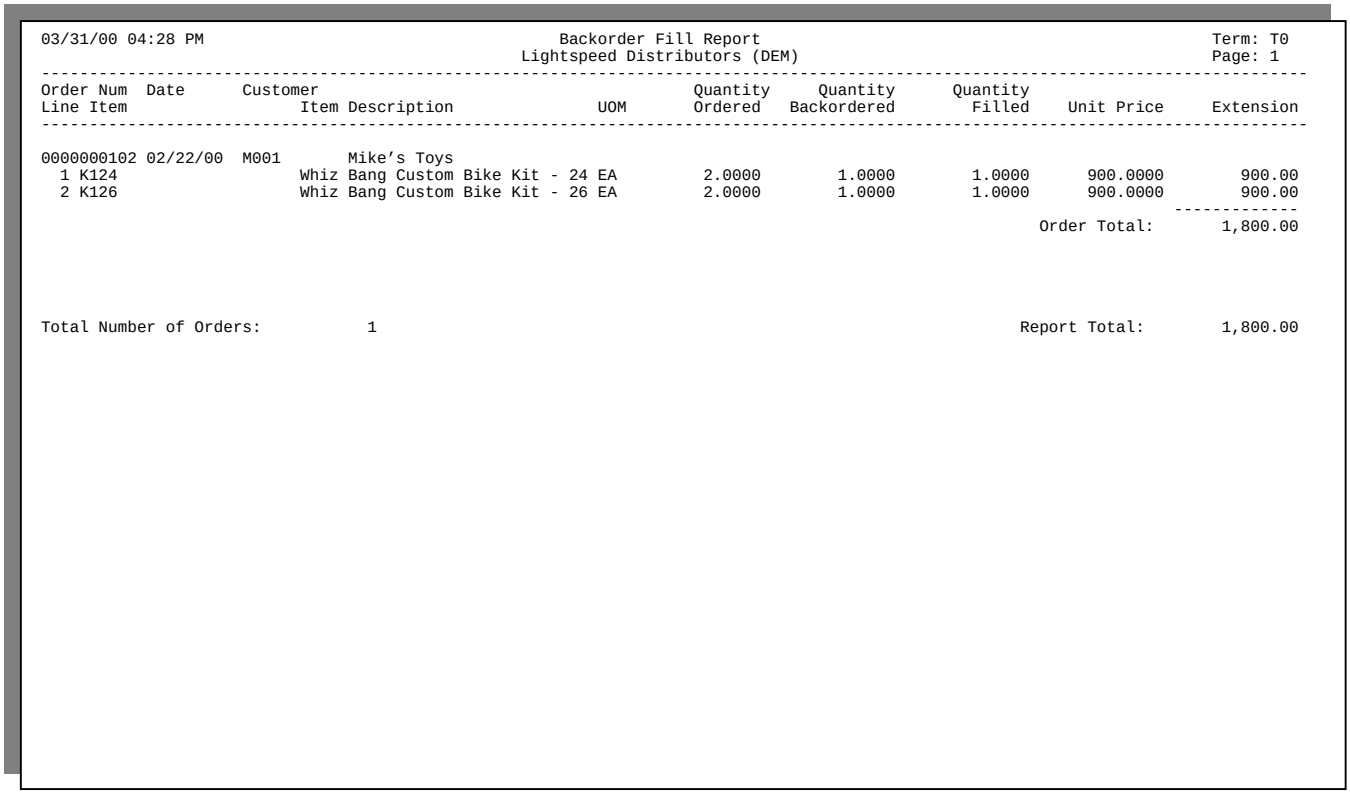
This report shows all expected deliveries. Since item weight and size may be included on the report, it may be valuable when allocating warehouse space.

```
03/31/00 06:28 PM                              Expected Delivery Report                              Term: T0
                                          Lightspeed Distributors (DEM)                              Page: 1
                                            Sort by Purchase Order
-------------------------------------------------------------------------------------------------------------------------
PO Number       Vendor     Name                                  PO Date  Promised Required
  Line Item Code              Item Description             UOM  Qty Expected     Ordered
-------------------------------------------------------------------------------------------------------------------------
0006            PEDAL      Pedal Manufacturers of America      03/01/00 03/04/00
   1 TAPE                   Handlebar Tape                  EA        5.0000      25.0000
                                  Bin: C130
   2 W124                   Aluminum Wheel - 24"            EA        4.0000      20.0000
                                  Bin: C200
   3 W126                   Aluminum Wheel - 26"            EA       20.0000      20.0000
                                  Bin: C210
   4 S124                   Schwoosh - 10 speed - 24"       EA        2.0000       2.0000
                                  Bin: C320
   5 S126                   Schwoosh - 10 speed - 26"       EA        2.0000       2.0000
                                  Bin: C330
0007            A002       Auto & Bike Parts - East          03/01/00 03/03/00
   1 F100                   Generic Frame                   EA       10.0000      10.0000
                                  Bin: N150
   2 F124                   24" Custom Bike Frame           EA       10.0000      10.0000
                                  Bin: N155
   3 F126                   26" Custom Bike Frame           EA       10.0000      10.0000
                                  Bin: N160
   4 HM292                  Hand Made Super Bike            EA        3.0000       3.0000
                                  Bin: N300
   5 DRL7                   Titanium Derailer - 7 oz.       EA       10.0000      10.0000
                                  Bin: N125
   6 K124                   Whiz Bang Custom Bike Kit - 24" EA        5.0000       5.0000
                                  Bin: N350
   7 K126                   Whiz Bang Custom Bike Kit - 26" EA        5.0000       5.0000
                                  Bin: N360
   8 R100                   Rainbow Rascals Tricycle        EA       15.0000      15.0000
                                  Bin: N310
   9 S124                   Schwoosh - 10 speed - 24"       EA       10.0000      10.0000
                                  Bin: N320
  10 S125                   Schwoosh - 10 speed - 25"       EA       10.0000      10.0000
                                  Bin: N325
  11 S126                   Schwoosh - 10 speed - 26"       EA       10.0000      10.0000
                                  Bin: N330
0008            A003       Auto & Bike Parts - West          03/01/00 03/03/00
   1 F100                   Generic Frame                   EA       10.0000      10.0000
                                  Bin: C150
   2 F124                   24" Custom Bike Frame           EA       10.0000      10.0000
                                  Bin: C155
   3 F126                   26" Custom Bike Frame           EA       10.0000      10.0000
                                  Bin: C160
   4 HM292                  Hand Made Super Bike            EA        3.0000       3.0000
                                  Bin: C300
   5 DRL7                   Titanium Derailer - 7 oz.       EA       10.0000      10.0000
                                  Bin: C125
   6 K124                   Whiz Bang Custom Bike Kit - 24" EA        5.0000       5.0000
                                  Bin: C350
   7 K126                   Whiz Bang Custom Bike Kit - 26" EA        5.0000       5.0000
                                  Bin: C360
   8 R100                   Rainbow Rascals Tricycle        EA       15.0000      15.0000
                                  Bin: C310
   9 S124                   Schwoosh - 10 speed - 24"       EA       10.0000      10.0000
                                  Bin: C320
  10 S125                   Schwoosh - 10 speed - 25"       EA       10.0000      10.0000
                                  Bin: C325
  11 S126                   Schwoosh - 10 speed - 26"       EA       10.0000      10.0000
                                  Bin: C330
```

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Backorder Fill Report

This report can be used to indicate which customer orders can be filled after the receipt of goods purchased. It can only be used when *Solution*-IV Order Processing is installed.



```
03/31/00 04:28 PM                              Backorder Fill Report                                        Term: T0
                                          Lightspeed Distributors (DEM)                                     Page: 1
-------------------------------------------------------------------------------------------------------------------
Order Num  Date      Customer                                        Quantity     Quantity      Quantity
Line Item                 Item Description              UOM         Ordered   Backordered        Filled    Unit Price     Extension
-------------------------------------------------------------------------------------------------------------------

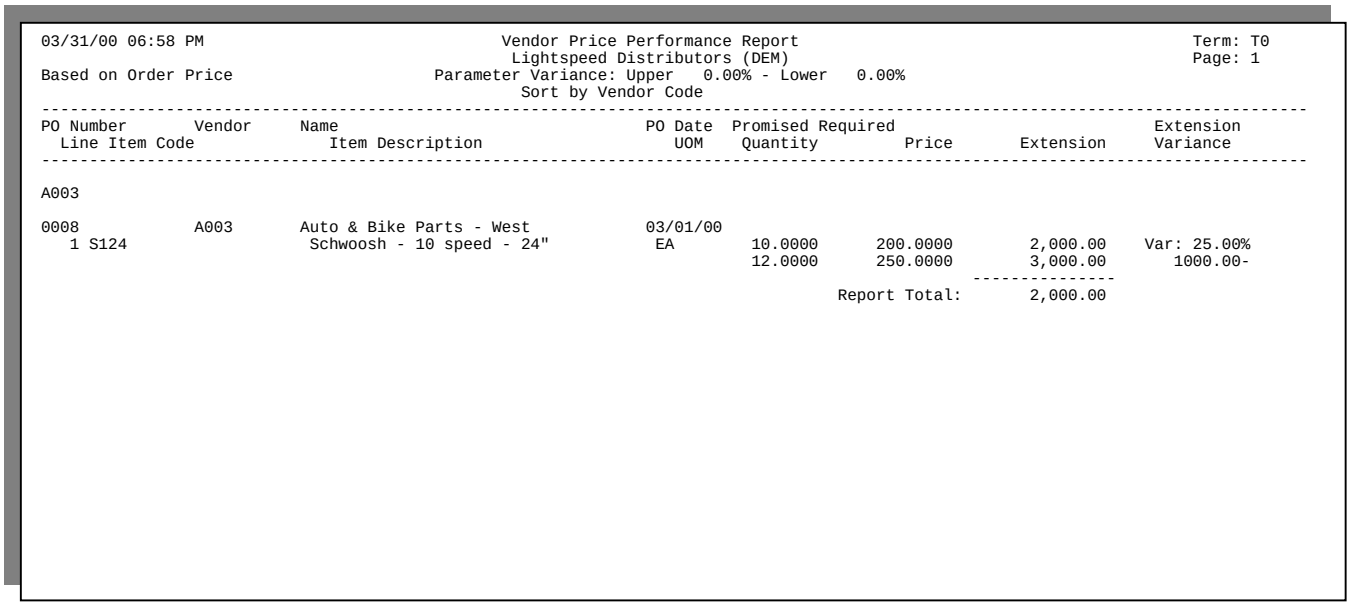
0000000102 02/22/00  M001       Mike's Toys
  1 K124                  Whiz Bang Custom Bike Kit - 24 EA          2.0000        1.0000        1.0000      900.0000        900.00
  2 K126                  Whiz Bang Custom Bike Kit - 26 EA          2.0000        1.0000        1.0000      900.0000        900.00
                                                                                                                    -------------
                                                                                                  Order Total:       1,800.00



Total Number of Orders:           1                                                          Report Total:        1,800.00
```

Vendor Price Performance Report

This report details any variances between the purchase or receipt cost and the vendor invoice cost. You may base the variance on either the purchase order cost or the goods received cost. You may also restrict the report to show only variances outside of the variance limits established in the Purchase Order Parameters.



```
03/31/00 06:58 PM                          Vendor Price Performance Report                                    Term: T0
                                            Lightspeed Distributors (DEM)                                     Page: 1
Based on Order Price                  Parameter Variance: Upper   0.00% - Lower   0.00%
                                            Sort by Vendor Code
-------------------------------------------------------------------------------------------------------------------------
PO Number       Vendor     Name                                PO Date  Promised Required                      Extension
  Line Item Code             Item Description                    UOM    Quantity         Price       Extension     Variance
-------------------------------------------------------------------------------------------------------------------------

A003

0008            A003       Auto & Bike Parts - West            03/01/00
   1 S124                   Schwoosh - 10 speed - 24"            EA        10.0000      200.0000        2,000.00    Var: 25.00%
                                                                           12.0000      250.0000        3,000.00       1000.00-
                                                                                                      ---------------
                                                                                    Report Total:       2,000.00
```

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Vendor Delivery Performance Report

This report shows those purchase orders received late. You may specify whether to base the variance on the vendor promised date or your required date.

```
03/31/00 06:30 PM                          Vendor Delivery Performance Report                                    Term: T0
Based on Promised Date                       Lightspeed Distributors (DEM)                                       Page: 1
                                              Sort by Vendor Code
-------------------------------------------------------------------------------------------------------------------------------
PO Number       Vendor     Name                                 PO Date  Promised Required                        Days    Last Rec
  Line Item Code             Item Description                     UOM    Quantity        Price       Extension  Var     Date
-------------------------------------------------------------------------------------------------------------------------------

A002

0002            A002       Auto & Bike Parts - East             03/01/00
   1 F100                   Generic Frame                        EA        10.0000      400.0000        4,000.00  On Time 03/03/00
   2 F124                   24" Custom Bike Frame                EA        10.0000      400.0000        4,000.00  On Time 03/03/00
   3 F126                   26" Custom Bike Frame                EA        10.0000      400.0000        4,000.00  On Time 03/03/00
   4 HM292                  Hand Made Super Bike                 EA         3.0000      700.0000        2,100.00  On Time 03/03/00
   5 DRL7                   Titanium Derailer - 7 oz.            EA        10.0000       35.0000          350.00  On Time 03/03/00
   6 K124                   Whiz Bang Custom Bike Kit - 24"      EA        10.0000      600.0000        6,000.00  On Time 03/03/00
   7 K126                   Whiz Bang Custom Bike Kit - 26"      EA        10.0000      600.0000        6,000.00  On Time 03/03/00
   8 R100                   Rainbow Rascals Tricycle             EA        15.0000       80.0000        1,200.00  On Time 03/03/00
   9 S124                   Schwoosh - 10 speed - 24"            EA        15.0000      200.0000        3,000.00  On Time 03/03/00
  10 S125                   Schwoosh - 10 speed - 25"            EA        15.0000      200.0000        3,000.00  On Time 03/03/00
  11 S126                   Schwoosh - 10 speed - 26"            EA        15.0000      200.0000        3,000.00  On Time 03/03/00
                                                                                                    ---------------
                                                                                      Order Total:       36,650.00

A003

0005            A003       Auto & Bike Parts - West             03/01/00
   1 F100                   Generic Frame                        EA        10.0000      400.0000        4,000.00  On Time 03/03/00
   2 F124                   24" Custom Bike Frame                EA        10.0000      400.0000        4,000.00  On Time 03/03/00
   3 F126                   26" Custom Bike Frame                EA        10.0000      400.0000        4,000.00  On Time 03/03/00
   4 HM292                  Hand Made Super Bike                 EA         3.0000      700.0000        2,100.00  On Time 03/03/00
   5 DRL7                   Titanium Derailer - 7 oz.            EA        10.0000       35.0000          350.00  On Time 03/03/00
   6 K124                   Whiz Bang Custom Bike Kit - 24"      EA        10.0000      600.0000        6,000.00  On Time 03/03/00
   7 K126                   Whiz Bang Custom Bike Kit - 26"      EA        10.0000      600.0000        6,000.00  On Time 03/03/00
   8 R100                   Rainbow Rascals Tricycle             EA        15.0000       80.0000        1,200.00  On Time 03/03/00
   9 S124                   Schwoosh - 10 speed - 24"            EA        15.0000      200.0000        3,000.00  On Time 03/03/00
  10 S125                   Schwoosh - 10 speed - 25"            EA        15.0000      200.0000        3,000.00  On Time 03/03/00
  11 S126                   Schwoosh - 10 speed - 26"            EA        15.0000      200.0000        3,000.00  On Time 03/03/00
                                                                                                    ---------------
                                                                                      Order Total:       36,650.00

GOODYEAR

0001            GOODYEAR   Goodyear Lights & Lamps              03/01/00
   1 B118                   Headlamp Bulb                        EA       100.0000        0.1000           10.00  On Time 03/03/00
   2 C118                   Headlamp Casing                      EA       100.0000        1.0000          100.00  On Time 03/03/00
   3 E118                   Headlamp Electric Element            EA       100.0000        3.5000          350.00  On Time 03/03/00
   4 H118                   Headlamp Assembly                    EA        50.0000       10.0000          500.00  On Time 03/03/00
   5 W118                   Headlamp Wires                       EA       100.0000        1.0000          100.00  On Time 03/03/00
                                                                                                    ---------------
                                                                                      Order Total:        1,060.00

0004            GOODYEAR   Goodyear Lights & Lamps              03/01/00
   1 B118                   Headlamp Bulb                        EA       100.0000        0.1000           10.00  On Time 03/03/00
   2 C118                   Headlamp Casing                      EA       100.0000        1.0000          100.00  On Time 03/03/00
   3 E118                   Headlamp Electric Element            EA       100.0000        3.5000          350.00  On Time 03/03/00
   4 H118                   Headlamp Assembly                    EA        50.0000       10.0000          500.00  On Time 03/03/00
   5 W118                   Headlamp Wires                       EA       100.0000        1.0000          100.00  On Time 03/03/00
                                                                                                    ---------------
                                                                                      Order Total:        1,060.00

PEDAL

0003            PEDAL      Pedal Manufacturers of America       03/01/00
   1 TAPE                   Handlebar Tape                       EA        25.0000        2.0000           50.00  On Time 03/03/00
   2 W124                   Aluminum Wheel - 24"                 EA        20.0000       15.0000          300.00  On Time 03/03/00
   3 W126                   Aluminum Wheel - 26"                 EA        20.0000       15.0000          300.00  On Time 03/03/00
                                                                                                    ---------------
                                                                                      Order Total:          650.00

0006            PEDAL      Pedal Manufacturers of America       03/01/00 03/04/00
   1 TAPE                   Handlebar Tape                       EA        25.0000        2.0000           50.00     2-   03/06/00
   2 W124                   Aluminum Wheel - 24"                 EA        20.0000       15.0000          300.00     2-   03/06/00
   3 S124                   Schwoosh - 10 speed - 24"            EA         2.0000      200.0000          400.00     2-   03/06/00
   4 S126                   Schwoosh - 10 speed - 26"            EA         2.0000      200.0000          400.00     2-   03/06/00
                                                                                                    ---------------
                                                                                      Order Total:        1,150.00
                                                                                                    ---------------
                                                                                     Report Total:       77,220.00
```

Uninvoiced Receipts Report

This report shows all purchase orders where the product has been received but for which the vendor invoice has not been received. The information in this report can be very useful for estimating future payables.

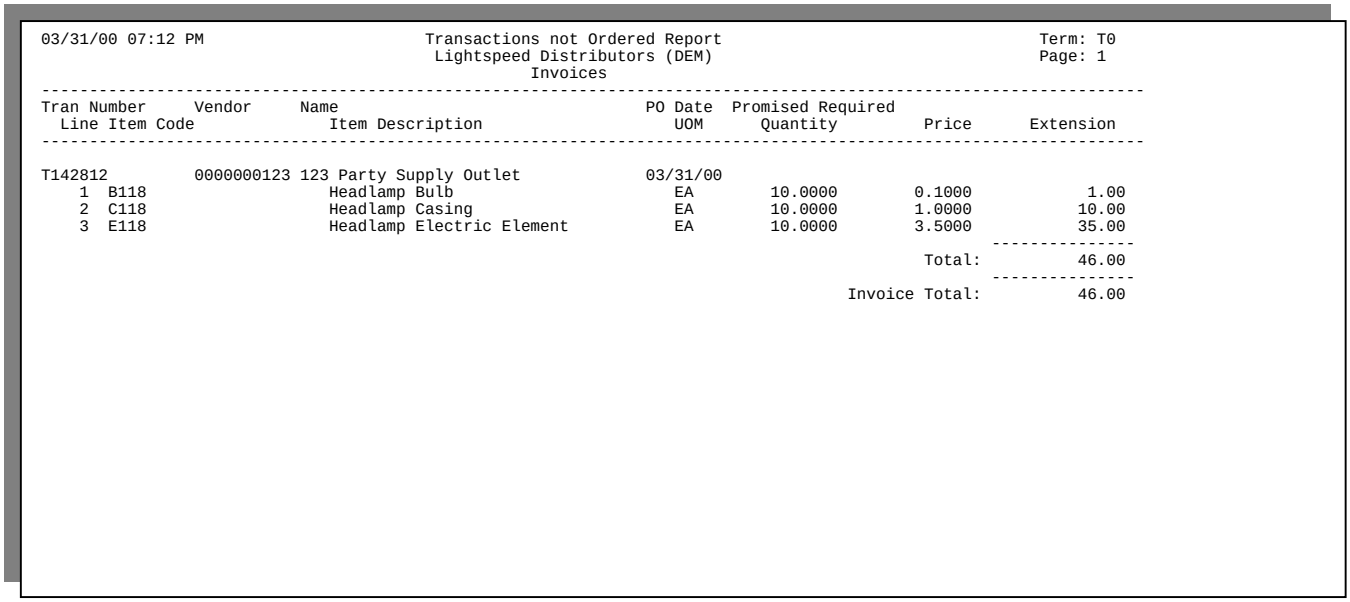
03/31/00 06:31 PM — Uninvoiced Receipts Report — Lightspeed Distributors (DEM) — Term: T0 — Page: 1

PO Number / Line	Item Code	Vendor	Name / Item Description	PO Date / UOM	Promised Qty	Required Qty	Uninvoiced	Price	Extension
0001		GOODYEAR	Goodyear Lights & Lamps	03/01/00					
1	B118		Headlamp Bulb	EA	100.0000	100.0000		0.1000	10.00
2	C118		Headlamp Casing	EA	100.0000	100.0000		1.0000	100.00
3	E118		Headlamp Electric Element	EA	100.0000	100.0000		3.5000	350.00
4	H118		Headlamp Assembly	EA	50.0000	50.0000		10.0000	500.00
5	W118		Headlamp Wires	EA	100.0000	100.0000		1.0000	100.00
							Order Total:		1,060.00
0002		A002	Auto & Bike Parts - East	03/01/00					
1	F100		Generic Frame	EA	7.0000	7.0000		400.0000	2,800.00
2	F124		24" Custom Bike Frame	EA	7.0000	7.0000		400.0000	2,800.00
3	F126		26" Custom Bike Frame	EA	7.0000	7.0000		400.0000	2,800.00
4	HM292		Hand Made Super Bike	EA	3.0000	3.0000		700.0000	2,100.00
5	DRL7		Titanium Derailer - 7 oz.	EA	10.0000	10.0000		35.0000	350.00
6	K124		Whiz Bang Custom Bike Kit - 24"	EA	10.0000	10.0000		600.0000	6,000.00
7	K126		Whiz Bang Custom Bike Kit - 26"	EA	10.0000	10.0000		600.0000	6,000.00
8	R100		Rainbow Rascals Tricycle	EA	15.0000	15.0000		80.0000	1,200.00
9	S124		Schwoosh - 10 speed - 24"	EA	15.0000	15.0000		200.0000	3,000.00
10	S125		Schwoosh - 10 speed - 25"	EA	15.0000	15.0000		200.0000	3,000.00
11	S126		Schwoosh - 10 speed - 26"	EA	15.0000	15.0000		200.0000	3,000.00
							Order Total:		33,050.00
0003		PEDAL	Pedal Manufacturers of America	03/01/00					
1	TAPE		Handlebar Tape	EA	25.0000	25.0000		2.0000	50.00
2	W124		Aluminum Wheel - 24"	EA	20.0000	20.0000		15.0000	300.00
3	W126		Aluminum Wheel - 26"	EA	20.0000	20.0000		15.0000	300.00
							Order Total:		650.00
0004		GOODYEAR	Goodyear Lights & Lamps	03/01/00					
1	B118		Headlamp Bulb	EA	100.0000	100.0000		0.1000	10.00
2	C118		Headlamp Casing	EA	100.0000	100.0000		1.0000	100.00
3	E118		Headlamp Electric Element	EA	100.0000	100.0000		3.5000	350.00
4	H118		Headlamp Assembly	EA	50.0000	50.0000		10.0000	500.00
5	W118		Headlamp Wires	EA	100.0000	100.0000		1.0000	100.00
							Order Total:		1,060.00
0005		A003	Auto & Bike Parts - West	03/01/00					
1	F100		Generic Frame	EA	10.0000	10.0000		400.0000	4,000.00
2	F124		24" Custom Bike Frame	EA	10.0000	10.0000		400.0000	4,000.00
3	F126		26" Custom Bike Frame	EA	10.0000	10.0000		400.0000	4,000.00
4	HM292		Hand Made Super Bike	EA	3.0000	3.0000		700.0000	2,100.00
5	DRL7		Titanium Derailer - 7 oz.	EA	10.0000	10.0000		35.0000	350.00
6	K124		Whiz Bang Custom Bike Kit - 24"	EA	10.0000	10.0000		600.0000	6,000.00
7	K126		Whiz Bang Custom Bike Kit - 26"	EA	10.0000	10.0000		600.0000	6,000.00
8	R100		Rainbow Rascals Tricycle	EA	15.0000	15.0000		80.0000	1,200.00
9	S124		Schwoosh - 10 speed - 24"	EA	15.0000	15.0000		200.0000	3,000.00
10	S125		Schwoosh - 10 speed - 25"	EA	15.0000	15.0000		200.0000	3,000.00
11	S126		Schwoosh - 10 speed - 26"	EA	15.0000	15.0000		200.0000	3,000.00
							Order Total:		36,650.00
0006		PEDAL	Pedal Manufacturers of America	03/01/00 03/04/00					
1	TAPE		Handlebar Tape	EA	20.0000	20.0000		2.0000	40.00
2	W124		Aluminum Wheel - 24"	EA	16.0000	16.0000		15.0000	240.00
							Order Total:		280.00
							Report Total:		72,750.00

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Transactions not Ordered Report

This report shows transactions for which no purchase order was issued. You may report on receipts, returns, invoices, or all transaction types.

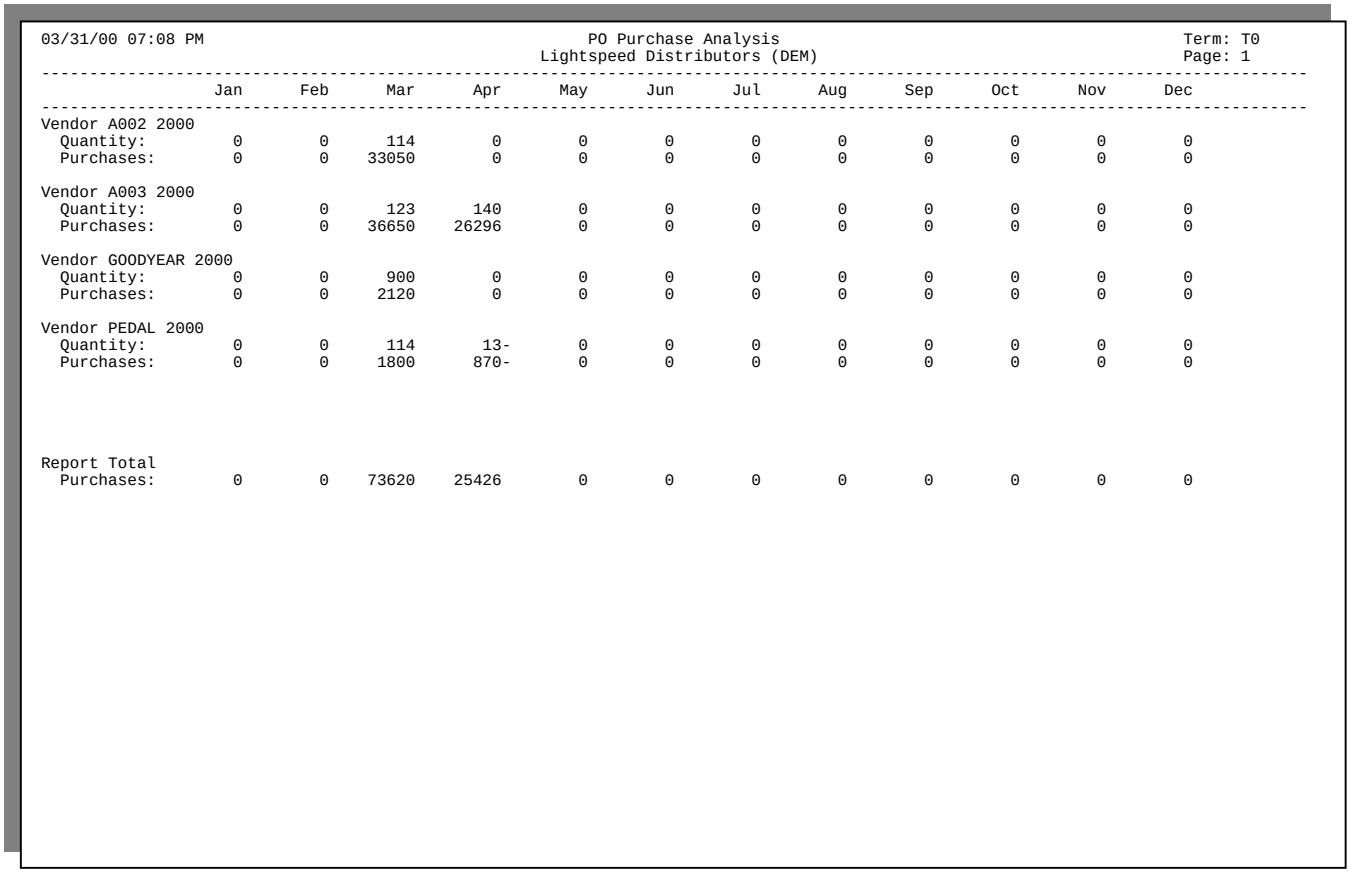


```
03/31/00 07:12 PM                    Transactions not Ordered Report                              Term: T0
                                      Lightspeed Distributors (DEM)                                Page: 1
                                                  Invoices
-------------------------------------------------------------------------------------------------------------------
Tran Number     Vendor     Name                                  PO Date  Promised Required
  Line Item Code              Item Description                     UOM      Quantity         Price      Extension
-------------------------------------------------------------------------------------------------------------------

T142812         0000000123 123 Party Supply Outlet               03/31/00
    1  B118                    Headlamp Bulb                        EA        10.0000        0.1000           1.00
    2  C118                    Headlamp Casing                      EA        10.0000        1.0000          10.00
    3  E118                    Headlamp Electric Element            EA        10.0000        3.5000          35.00
                                                                                                      ---------------
                                                                                             Total:          46.00
                                                                                                      ---------------
                                                                                   Invoice Total:          46.00
```

Purchase Analysis Reports

The Purchase Analysis reports show purchase amounts and quantities for each inventory period (1-13) by various categories. These categories include buyer code, item code, product code and vendor code as well as combinations of these groups.



03/31/00 07:08 PM — PO Purchase Analysis — Term: T0
Lightspeed Distributors (DEM) — Page: 1

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Vendor A002 2000												
Quantity:	0	0	114	0	0	0	0	0	0	0	0	0
Purchases:	0	0	33050	0	0	0	0	0	0	0	0	0
Vendor A003 2000												
Quantity:	0	0	123	140	0	0	0	0	0	0	0	0
Purchases:	0	0	36650	26296	0	0	0	0	0	0	0	0
Vendor GOODYEAR 2000												
Quantity:	0	0	900	0	0	0	0	0	0	0	0	0
Purchases:	0	0	2120	0	0	0	0	0	0	0	0	0
Vendor PEDAL 2000												
Quantity:	0	0	114	13-	0	0	0	0	0	0	0	0
Purchases:	0	0	1800	870-	0	0	0	0	0	0	0	0
Report Total												
Purchases:	0	0	73620	25426	0	0	0	0	0	0	0	0

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Purchase Analysis Reports (continued)

03/31/00 07:08 PM — PO Purchase Analysis — Term: T0
Lightspeed Distributors (DEM) — Page: 1
Descending sort by Amount

	Jan	Feb	Mar	Apr	Total % of Report Total May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Item K124 2000					15000							
Quantity:	0	0	20	5	0	0	0	0	0	0	0	0
Purchases:	0	0	12000	3000	0	0	0	0	0	0	0	0
Item K126 2000					15000							
Quantity:	0	0	20	5	0	0	0	0	0	0	0	0
Purchases:	0	0	12000	3000	0	0	0	0	0	0	0	0
Item F124 2000					12200							
Quantity:	0	0	17	12	0	0	0	0	0	0	0	0
Purchases:	0	0	6800	5400	0	0	0	0	0	0	0	0
Item F126 2000					10800							
Quantity:	0	0	17	10	0	0	0	0	0	0	0	0
Purchases:	0	0	6800	4000	0	0	0	0	0	0	0	0
Item F100 2000					10200							
Quantity:	0	0	17	8	0	0	0	0	0	0	0	0
Purchases:	0	0	6800	3400	0	0	0	0	0	0	0	0
Item S124 2000					8000							
Quantity:	0	0	32	8	0	0	0	0	0	0	0	0
Purchases:	0	0	6400	1600	0	0	0	0	0	0	0	0
Item S125 2000					8000							
Quantity:	0	0	30	10	0	0	0	0	0	0	0	0
Purchases:	0	0	6000	2000	0	0	0	0	0	0	0	0
Item S126 2000					8000							
Quantity:	0	0	32	8	0	0	0	0	0	0	0	0
Purchases:	0	0	6400	1600	0	0	0	0	0	0	0	0
Item HM292 2000					4200							
Quantity:	0	0	6	0	0	0	0	0	0	0	0	0
Purchases:	0	0	4200	0	0	0	0	0	0	0	0	0
Item R100 2000					3600							
Quantity:	0	0	30	15	0	0	0	0	0	0	0	0
Purchases:	0	0	2400	1200	0	0	0	0	0	0	0	0
Item H118 2000					1250							
Quantity:	0	0	100	25	0	0	0	0	0	0	0	0
Purchases:	0	0	1000	250	0	0	0	0	0	0	0	0
Item E118 2000					735							
Quantity:	0	0	200	10	0	0	0	0	0	0	0	0
Purchases:	0	0	700	35	0	0	0	0	0	0	0	0
Item DRL7 2000					700							
Quantity:	0	0	20	0	0	0	0	0	0	0	0	0
Purchases:	0	0	700	0	0	0	0	0	0	0	0	0
Item W124 2000					540							
Quantity:	0	0	40	4-	0	0	0	0	0	0	0	0
Purchases:	0	0	600	60-	0	0	0	0	0	0	0	0
Item W126 2000					300							
Quantity:	0	0	20	0	0	0	0	0	0	0	0	0
Purchases:	0	0	300	0	0	0	0	0	0	0	0	0
Item C118 2000					210							
Quantity:	0	0	200	10	0	0	0	0	0	0	0	0
Purchases:	0	0	200	10	0	0	0	0	0	0	0	0
Item W118 2000					200							
Quantity:	0	0	200	0	0	0	0	0	0	0	0	0
Purchases:	0	0	200	0	0	0	0	0	0	0	0	0
Item TAPE 2000					90							
Quantity:	0	0	50	5-	0	0	0	0	0	0	0	0
Purchases:	0	0	100	10-	0	0	0	0	0	0	0	0
Item B118 2000					21							
Quantity:	0	0	200	10	0	0	0	0	0	0	0	0
Purchases:	0	0	20	1	0	0	0	0	0	0	0	0
Report Total												
Purchases:	0	0	73620	25426	0	0	0	0	0	0	0	0

Automatic Inventory Reorder Report

Solution-IV provides the ability to create purchase orders automatically based on criteria such as whether items are below the re-order point or safety levels. It can also select the appropriate vendor based on price, last receipt or price break pricing.

This report lists all items selected for reorder based on the criteria entered. Optionally, it can print all vendors defined for the selected items.

```
03/31/00 07:05 PM           Automatic Inventory Reorder Report                    Term: T0
                              Lightspeed Distributors (DEM)                       Page: 1
-------------------------------------------------------------------------------------------
Warehouse
 Item                    UOM   Reorder Qty        Unit Cost        Extension  Vendor
-------------------------------------------------------------------------------------------
NJ     New Jersey Warehouse
 B118                    EA           219.00            0.10           21.90  A003
 C118                    EA            69.00            1.00           69.00  A003
 E118                    EA            48.00            3.50          168.00  A003
 HM292                   EA             1.00          700.00          700.00  A002
 TAPE                    EA            45.00            2.00           90.00  PEDAL
 W118                    EA            89.00            1.00           89.00  GOODYEAR
                                                                  ---------------
                                    Warehouse NJ     Total:       1,137.90

                                                                  ---------------
                                             Report Total:       1,137.90
```

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Receipts Register

This report shows the quantity and cost of items received as well as any backordered quantities.

This report is printed prior to updating the information to the permanent General Ledger, Inventory Control, Accounts Payable and Purchase Order files.

```
03/31/00 06:34 PM                                Receipts Register                                                Term: T0
                                          Lightspeed Distributors (DEM)                                           Page: 1
-------------------------------------------------------------------------------------------------------------------------------
Receipt Number  Vendor Code                                          PO Number
  Line   Item Code            Description                              UOM        Quantity       Backorder           Cost      Extension
-------------------------------------------------------------------------------------------------------------------------------

0000000007      A003       Auto & Bike Parts - West                  0008
    1   F100                   Generic Frame                          EA           8.0000          2.0000       425.0000       3,400.00
    2   F124                   24" Custom Bike Frame                  EA          12.0000          0.0000       450.0000       5,400.00
    3   F126                   26" Custom Bike Frame                  EA          10.0000          0.0000       400.0000       4,000.00
    4   K124                   Whiz Bang Custom Bike Kit - 24"        EA           5.0000          0.0000       600.0000       3,000.00
    5   K126                   Whiz Bang Custom Bike Kit - 26"        EA           5.0000          0.0000       600.0000       3,000.00
    6   R100                   Rainbow Rascals Tricycle               EA          15.0000          0.0000        80.0000       1,200.00
    7   S124                   Schwoosh - 10 speed - 24"              EA          10.0000          0.0000       200.0000       2,000.00
    8   S125                   Schwoosh - 10 speed - 25"              EA          10.0000          0.0000       200.0000       2,000.00
    9   S126                   Schwoosh - 10 speed - 26"              EA          10.0000          0.0000       200.0000       2,000.00
   10   H118                   Headlamp Assembly                      EA          25.0000          0.0000        10.0000         250.00

                                                                                                    Stocking:                26,250.00
                                                                                                                          ---------------
                                                                                                    Receipt Total:           26,250.00
```

```
03/31/00 06:34 PM                          PO Receipts Register - Inventory                                    Term: T0
Posting Date: 03/20/00                      Lightspeed Distributors (DEM)                                      Page: 1
-------------------------------------------------------------------------------------------------------------------------------
Reference                                                                                          Cost
Number   Item Code         Description      UOM  Lot / Serial No.   Quantity         Cost     Extension
-------------------------------------------------------------------------------------------------------------------------------

Transaction Date:  03/20/00

CA      California Warehouse

        Vendor Number: A003
        Reference No:  000000000000007
        F100                   Generic Fram EA                      8.0000     425.0000       3400.00
        F124                   24" Custom B EA                     12.0000     450.0000       5400.00
        F126                   26" Custom B EA                     10.0000     400.0000       4000.00
        K124                   Whiz Bang Cu EA                      5.0000     600.0000       3000.00
        K126                   Whiz Bang Cu EA                      5.0000     600.0000       3000.00
        R100                   Rainbow Rasc EA                     15.0000      80.0000       1200.00
        S124                   Schwoosh - 1 EA                     10.0000     200.0000       2000.00
        S125                   Schwoosh - 1 EA                     10.0000     200.0000       2000.00
        S126                   Schwoosh - 1 EA                     10.0000     200.0000       2000.00

Transaction Date:  03/20/00

NJ      New Jersey Warehouse

        Vendor Number: A003
        Reference No:  000000000000007
        H118                   Headlamp Ass EA                     25.0000      10.0000        250.00

                                                                                          Stocking:                26,250.00
                                                                                                                  ---------------
                                                                                          Total Receipts:          26,250.00
```

```
03/31/00 06:34 PM                          Transaction Journal (PORC)                                          Term: T0
Posting Date: 03/20/00                   General Ledger Account Summary                                        Page: 1
                                          Lightspeed Distributors (DEM)
-------------------------------------------------------------------------------------------------------------------------------
Account Code                                                  Vendor            Debit            Credit
-------------------------------------------------------------------------------------------------------------------------------
130-00-00       Inventory - NJ                                                    250.00
130-01-00       Inventory - CA                                                 26,000.00
240-00-00       Purchases                                                                          250.00
240-01-00       Purchases - CA                                                                  26,000.00
                                                                             --------------    --------------
                                                                                26,250.00         26,250.00
```

Returns Register

This report shows the quantity and cost of items returned to the vendor. These items are then automatically re-opened on the original purchase order and available to be received again.

This report is printed prior to updating the information to the permanent General Ledger, Inventory Control, Accounts Payable and Purchase Order files.

```
03/31/00 06:39 PM                              Returns Register                                                    Term: T0
                                      Lightspeed Distributors (DEM)                                                Page: 1
-------------------------------------------------------------------------------------------------------------------------
Return Number   Vendor Code                                          PO Number
  Line   Item Code            Description                             UOM       Quantity                 Cost      Extension
-------------------------------------------------------------------------------------------------------------------------

0000000002      A003       Auto & Bike Parts - West                  0008
    1   F100                   Generic Frame                          EA          5.0000                425.0000       2,125.00
    2   F124                   24" Custom Bike Frame                  EA          8.0000                450.0000       3,600.00
    3   F126                   26" Custom Bike Frame                  EA          4.0000                400.0000       1,600.00
    4   K124                   Whiz Bang Custom Bike Kit - 24"        EA          0.0000                600.0000           0.00
    5   K126                   Whiz Bang Custom Bike Kit - 26"        EA          0.0000                600.0000           0.00
    6   R100                   Rainbow Rascals Tricycle               EA          0.0000                 80.0000           0.00
    7   S124                   Schwoosh - 10 speed - 24"              EA          0.0000                200.0000           0.00
    8   S125                   Schwoosh - 10 speed - 25"              EA          0.0000                200.0000           0.00
    9   S126                   Schwoosh - 10 speed - 26"              EA          0.0000                200.0000           0.00
   10   H118                   Headlamp Assembly                      EA          0.0000                 10.0000           0.00

                                                                                                Stocking:              7,325.00
                                                                                                                  ---------------
                                                                                                Return Total:          7,325.00
```

```
03/31/00 06:39 PM                          PO Returns Register - Inventory                                         Term: T0
Posting Date: 03/31/00                      Lightspeed Distributors (DEM)                                          Page: 1
-------------------------------------------------------------------------------------------------------------------------
Reference                                                                                                  Cost
Number   Item Code         Description      UOM  Lot / Serial No.   Quantity         Cost     Extension
-------------------------------------------------------------------------------------------------------------------------

Transaction Date:  03/31/00

CA      California Warehouse
        Reference No:  000000000000002
        F100                   Generic Fram EA                     5.0000     425.0000       2125.00
        F124                   24" Custom B EA                     8.0000     450.0000       3600.00
        F126                   26" Custom B EA                     4.0000     400.0000       1600.00
        K124                   Whiz Bang Cu EA                     0.0000     600.0000          0.00
        K126                   Whiz Bang Cu EA                     0.0000     600.0000          0.00
        R100                   Rainbow Rasc EA                     0.0000      80.0000          0.00
        S124                   Schwoosh - 1 EA                     0.0000     200.0000          0.00
        S125                   Schwoosh - 1 EA                     0.0000     200.0000          0.00
        S126                   Schwoosh - 1 EA                     0.0000     200.0000          0.00
        H118                   Headlamp Ass EA                     0.0000      10.0000          0.00

                                                                                        Stocking:              7,325.00
                                                                                                              -------------
                                                                                        Total Returns:         7,325.00
```

```
03/31/00 06:39 PM                          Transaction Journal (PORT)                                              Term: T0
Posting Date: 03/31/00                   General Ledger Account Summary                                            Page: 1
                                          Lightspeed Distributors (DEM)
-------------------------------------------------------------------------------------------------------------------------
Account Code                                                  Vendor             Debit            Credit
-------------------------------------------------------------------------------------------------------------------------
130-01-00        Inventory - CA                                                                    7,325.00
240-01-00        Purchases - CA                                                    7,325.00
                                                                                --------------   --------------
                                                                                  7,325.00         7,325.00
```

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Invoice Register

This report shows the quantity and cost of items invoiced by the vendor. If there is a discrepancy between the "receipt" cost and the "invoice" cost, it is corrected in the permanent files during the update.

This report is printed prior to updating the information to the permanent General Ledger, Inventory Control, Accounts Payable and Purchase Order files.

```
03/31/00 07:10 PM                                  Invoice Register                                                    Term: T0
                                            Lightspeed Distributors (DEM)                                              Page: 1
-------------------------------------------------------------------------------------------------------------------------------
Invoice Number  Vendor Code                                          PO Number
  Line   Item Code             Description                           UOM        Quantity                    Cost      Extension
-------------------------------------------------------------------------------------------------------------------------------

T142812         0000000123 123 Party Supply Outlet
    1   B118                   Headlamp Bulb                         EA          10.0000                  0.1000          1.00
    2   C118                   Headlamp Casing                       EA          10.0000                  1.0000         10.00
    3   E118                   Headlamp Electric Element             EA          10.0000                  3.5000         35.00

                                                                                                Stocking:                 46.00
                                                                                                                  ---------------
                                                                                                Invoice Total:            46.00
```

```
03/31/00 07:10 PM                              PO Invoice Register - Inventory                                         Term: T0
Posting Date: 03/31/00                          Lightspeed Distributors (DEM)                                          Page: 1
-------------------------------------------------------------------------------------------------------------------------------
Reference                                                                                                    Cost
Number   Item Code         Description      UOM  Lot / Serial No.   Quantity         Cost     Extension
-------------------------------------------------------------------------------------------------------------------------------

Transaction Date:  03/31/00

NJ       New Jersey Warehouse
         Reference No:  T142812
         B118                   Headlamp Bul EA                     10.0000       0.1000          1.00
         C118                   Headlamp Cas EA                     10.0000       1.0000         10.00
         E118                   Headlamp Ele EA                     10.0000       3.5000         35.00

                                                                                  Stocking:                      46.00
                                                                                                  ---------------
                                                                                  Total Receipts:                46.00
```

```
03/31/00 07:10 PM                              PO Invoice Register - AP Invoices                                       Term: T0
Posting Date: 03/31/00                          Lightspeed Distributors (DEM)                                          Page: 1
-------------------------------------------------------------------------------------------------------------------------------
Vendor     Name       Invoice  Due      ------Discount------
Code  Invoice Number  Date     Date     Date          Amount        Net Invoice      Sales Tax        Freight   Total Invoice 1099
        GL Distribution                                          Distr Amount
-------------------------------------------------------------------------------------------------------------------------------
0000000123 123 Party Supply Outlet
      T142812         03/31/00 04/30/00                  0.00           46.00            0.00            0.00           46.00  Y
         240-00-00       Purchases                                      1.00
         240-00-00       Purchases                                     10.00
         240-00-00       Purchases                                     35.00
                                                                  ---------------
                                                                       46.00

                                                 --------------- --------------- --------------- --------------- ---------------
                                  Report Total:           0.00           46.00            0.00            0.00           46.00
```

```
03/31/00 07:10 PM                              Transaction Journal (POIN)                                              Term: T0
Posting Date: 03/31/00                        General Ledger Account Summary                                           Page: 1
                                               Lightspeed Distributors (DEM)
-------------------------------------------------------------------------------------------------------------------------------
Account Code                                          Vendor     Invoice Number              Debit            Credit
-------------------------------------------------------------------------------------------------------------------------------
130-00-00       Inventory - NJ                                                               46.00
200-00-00       Accounts payable                                                                             46.00
                                                                                     --------------   --------------
                                                                                             46.00            46.00
```



Payroll Reports

Introduction

Thoroughbred *Solution*-IV Payroll is designed to help you process you company payroll while at the same time providing you with analysis reports showing labor trends in terms of hours worked and labor costs by employee, department, earnings code, and job. Additionally, W-2's may be printed and quarterly reports provide the information needed to complete required governmental forms. The Payroll system handles multiple taxing jurisdictions as well ask 401k plans.

Features

Parameterized
The Payroll system parameters allow you to customize the Payroll package to your particular needs without having to make program changes. The parameters include such things as whether or not to post to General Ledger, if you want your tax deposits tied into Accounts Payable, and whether or not to accrue vacation and sick pay beyond the end of the year.

Maintainable Tax Tables
Solution-IV Payroll includes the tax tables for both federal taxes and all states in the United States which have a state tax. These tables may be updated manually or licensed annually from Thoroughbred. Local and other taxes may be maintained by the user.

Unlimited Earnings, Deductions, and Taxes
Solution-IV Payroll allows you to define an unlimited number of earnings codes, deductions, payroll taxes, and employer paid contributions.

401k Plans
You may designate which earnings codes should be included in the calculation of both employee taxes as well as employer paid taxes, thus giving you both before and after tax earnings capabilities. In addition, you may specify which deductions should be taken before calculation taxes on a deduction-by-deduction basis.

Earnings
Regular, premium, bonus, vacation, sick and holiday earnings are all handled. Earnings may be calculated based on hours worked or may be a flat amount. In addition, a limit may be defined for a given earnings code.

Deductions
Deductions may be calculated based on a flat amount, percentage of gross, based on hours worked, or equal to a particular earnings code. In addition, limits by pay period, month-to-date, year-to-date, and lifetime may be defined. Minimum hours and earnings amounts may be applied for any deduction.

Contributions
Social Security, Unemployment, Worker's Compensation, and miscellaneous employer paid contributions are all user definable. Contributions may be based on a rate per hour, percentage

of gross, flat amount, or equal to a deduction or tax code. Contribution limits may be set up by pay period, month, quarter, or year.

Employee Taxes
Federal, state, local, Social Security and unemployment taxes may be defined using as many taxing jurisdictions for each employee as required. In addition, the calculation steps for each tax code may be user defined so that if tax laws change, you may change the tax calculation method without requiring a change in the tax calculation system.

Automatic Payroll Selection
Each employee may be pre-defined with an earnings, deduction, and tax profile. Then, each payroll period, the employees can be selected automatically for processing. This feature means only the information which is different from the standard payroll needs to be changed.

Pay Cycles
Daily, weekly, biweekly, semi-monthly, monthly, quarterly, and annual pay cycles may be defined on an employee-by-employee basis. These may be overridden during an actual payroll cycle in order to properly calculate taxes on checks such as commissions or bonuses.

Integration with Accounts Payable
Employer contributions, employee taxes and employee deductions may all be posted to Accounts Payable automatically for subsequent payment.

Job Codes
Employee pay rates may be defined using job codes for rates which vary by employee/job combination.

Unions
Employees may work in multiple unions with deductions for initiation and membership dues.

Direct Deposits
Direct deposit plans are handled with *Solution*-IV Payroll in accordance with NACHA (National Automated Clearing House Association) standards for ACH transactions.

Checks
Both computer generated and manual payroll checks may be entered for each employee during the payroll cycle. Manual checks, computer calculated checks, and direct deposit checks may all be processing in the same payroll cycle.

Multiple Checks per Pay Cycle
Multiple checks may be cut for any employee in a given payroll cycle. This is useful for employees who want their vacation earnings, commissions or bonuses on a different check than their regular earnings.

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Demographic Database
The last review, next review, last raise, last pay rate, birth date, date of hire, and considerable other demographic information is maintained and can be viewed on several payroll reports or accessed from *Query*-IV.

Payroll History
Payroll history may be retained for as long as desired and a detailed check history report may be reproduced from the historical files at any time.

Vacation, Sick and Comp Time Accruals
Vacation, sick, and comp time may be accrued automatically. Each employee may be designated a given number of vacation and sick pay hours allowed per year. The system tracks hours accrued as well as hours taken.

W-2 Printing
Solution-IV Payroll handles W-2 printing for multiple taxing jurisdictions. The magnetic media files are generated as well.

Employee Comments
A full set of employee comments may be maintained for each employee. These can be used to track salary history or other general employee related information.

Employee Inquiry
This inquiry gives you instant access to employee demographic information, summaries of earnings, deductions, and taxes as well as a detailed check history.

Reports Shown in this Booklet

Employee Masterfile Listing PR-5
Employee Earnings Listing PR-6
Employee Deduction Listing PR-7
Employee Tax Listing PR-8
Employee Contribution Listing PR-9
Employee Job Listing PR-10
Earnings Analysis Report PR-11
Deduction Analysis Report PR-12
Contribution Analysis Report PR-13
Tax Analysis Report PR-14
Labor Distribution Analysis Report PR-15
Job Code Analysis Report PR-16
Payroll Union Report PR-17
Insurance Cross Reference Report PR-18
Date Cross Reference Report PR-19
Employee Accrual Report PR-20
Historical Payroll Register PR-21
Quarterly 941 Report PR-23
Quarterly 941 Worksheet PR-25
Quarterly Tax Report PR-26
Quarterly Contribution Report PR-27
W-2 Edit Report PR-28
Time Sheet Register PR-30
Payroll Register PR-31
Check Register PR-33
Tax Table Listing PR-35

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Employee Masterfile Listing

This is a list of the employee information as found in Employee Maintenance. You may choose from a variety of sort and print options, from the bare minimum amount of information to the full employee master file.

```
03/31/00 07:23 PM                                  Employee Masterfile Listing                                  Term: T0
                                                  Lightspeed Distributors (DEM)                                 Page: 1
-------------------------------------------------------------------------------------------------------------------------------
  0000000100 Keith Wilson                        SSN: 555-12-1234

             Keith I. Wilson
             152 Maple St.
             Somerville, NJ 08876
             Home: 908 555-1287   Work:        -
             Emergency contact: Alice Wilson
             Contact relation:  Wife
             Home:        -       Work:        -

             Posting code: MAIN   Main Posting Code                  Alternate srt: WILSON     Birth date:  08/15/63 Pension?     N
             Labor code:   MAIN   Main Labor Code                    Sex: Male                 Start date:  11/17/96 Statutory?   N
             Union code:   000101 Union Local #101                  Maritial status: Married  Last review: 12/02/99 Defer Comp?  N
             Class code 1: NJHQ                                     Pay cycle: B Biweekly     Next review: 12/01/00 COBRA?       N
             Class code 2:                                          Salaried Full time        Rehire date:          Veteran?     N
                                                                                                                    Rehire?      N
                                                                                                                    Unemploymnt? N
                                                                                                                    EEO Code:
             Weeks worked quarter 1:  6  2:     3:     4:     YTD:  6   Pay rate:       2,500.00   Last pay rate:       2,400.00
                       Total hrs  Days     Taken hrs  Days     Accr hrs  Days
             Vacation:    80.00  10.00         0.00   0.00         9.24   1.16
             Sick:        40.00   5.00         0.00   0.00         4.62   0.58

             Comments:
             10/18/98 - Sales Trainee period completed.

             07/20/98 - Review.  Promoted to Sales Trainee.

             07/15/97 - Six month review.  This guy has potential!

             01/16/97 - Keith seems to have been an excellent choice for our
                        telemarketing group.

             11/17/96 - Hired Keith as a Telemarketing Trainee.



1 Employee Printed
```

Employee Earnings Listing

This report contains the different earnings codes used by each employee. It also shows the standard rate and hours used by the code for each employee.

```
03/31/00 07:51 PM          Employee Earnings Records                    Term: T0
                         Lightspeed Distributors (DEM)                  Page: 1
-------------------------------------------------------------------------------
  Employee   Name                                Auto? Selection Cycles
    Earnings Code                                   H/S          Rate         Hours
-------------------------------------------------------------------------------
  0000000100 Keith Wilson
   OVER   Overtime                                N
                                                     S          0.000          0.00
   REG    Regular                                 Y
                                                     S        800.000         80.00

  0000000200 Andrew Dean
   OVER   Overtime                                N
                                                     H          0.000          0.00
   REG    Regular                                 Y
                                                     H          8.000         80.00

  0000000300 Matthew Perelli
   OVER   Overtime                                N
                                                     H          0.000          0.00
   REG    Regular                                 Y
                                                     H          7.000         80.00

  0000000400 Mark L. MacMillan
   REG    Regular                                 Y
                                                     H          0.000         40.00




7 Earnings Records Printed
```

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Employee Deduction Listing

This report contains the different deduction codes used by each employee. It also shows the standard deduction amount and any limits to be applied.

```
03/31/00 07:52 PM          Employee Deduction Records                  Term: T0
                        Lightspeed Distributors (DEM)                  Page: 1
-------------------------------------------------------------------------------
  Employee   Name                          Selection
   Deduction                       Auto?  Cycles             Amount         Limit
-------------------------------------------------------------------------------
  0000000100 Keith Wilson
   401K-C 401k - Central Bank and T Y                         50.00          0.00
   MED    Medical                   Y                         15.00          0.00

  0000000200 Andrew Dean
   401K-C 401k - Central Bank and T Y                         20.00          0.00
   MED    Medical                   Y                         15.00          0.00

  0000000300 Matthew Perelli
   GARN   Wage Garnishment          Y                         20.00        100.00
   MED    Medical                   Y                         15.00          0.00

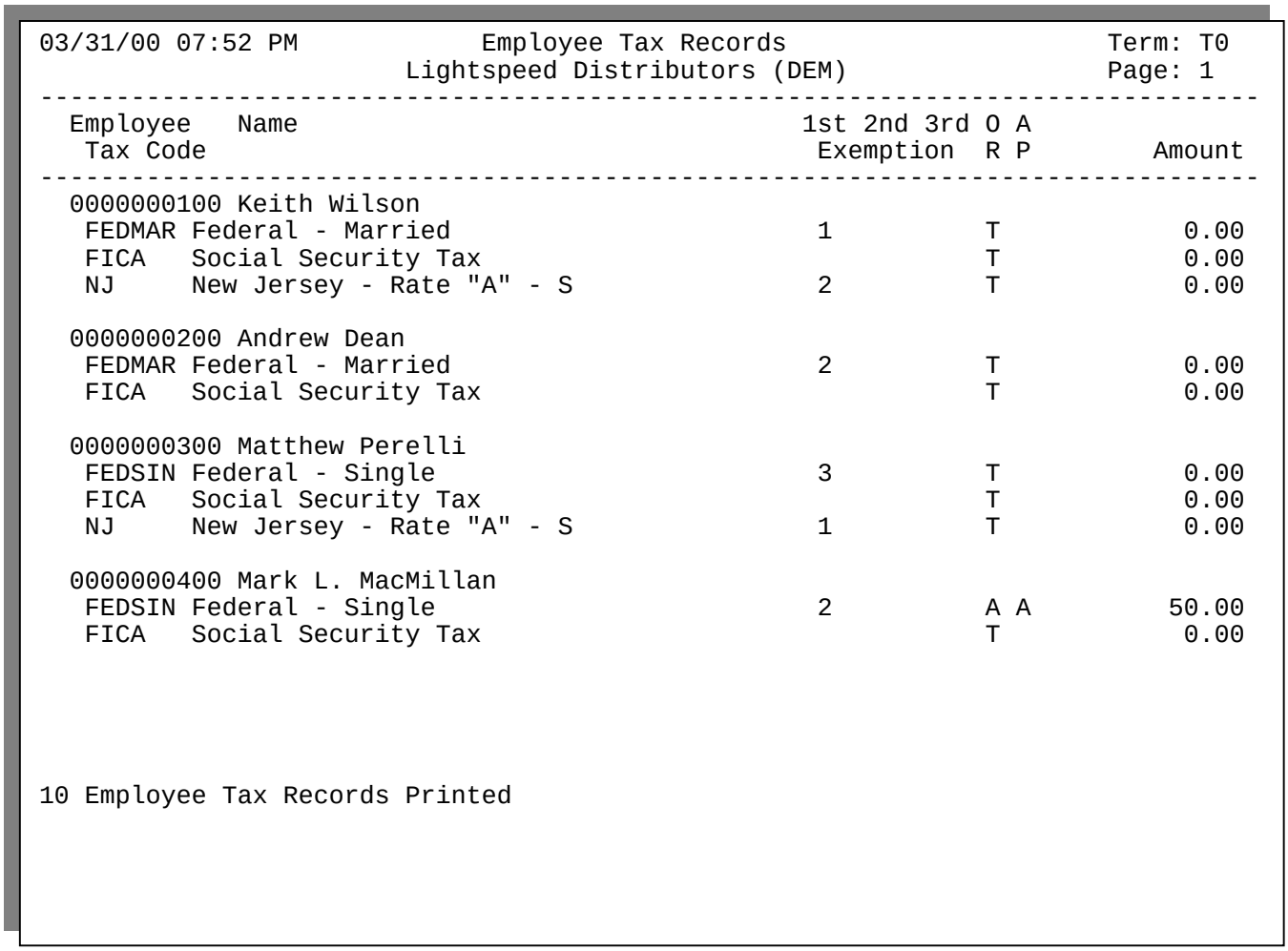
  0000000400 Mark L. MacMillan
   401K-C 401k - Central Bank and T Y                         25.00          0.00




7 Deduction Records Printed
```

Employee Tax Listing

The Tax Listing displays the different tax codes used by each employee along with their exemptions and any overrides to the standard calculation tables.



```
03/31/00 07:52 PM            Employee Tax Records                    Term: T0
                        Lightspeed Distributors (DEM)                Page: 1
-------------------------------------------------------------------------------
  Employee   Name                                    1st 2nd 3rd O A
   Tax Code                                          Exemption  R P        Amount
-------------------------------------------------------------------------------
  0000000100 Keith Wilson
   FEDMAR Federal - Married                           1          T            0.00
   FICA   Social Security Tax                                    T            0.00
   NJ     New Jersey - Rate "A" - S                   2          T            0.00

  0000000200 Andrew Dean
   FEDMAR Federal - Married                           2          T            0.00
   FICA   Social Security Tax                                    T            0.00

  0000000300 Matthew Perelli
   FEDSIN Federal - Single                            3          T            0.00
   FICA   Social Security Tax                                    T            0.00
   NJ     New Jersey - Rate "A" - S                   1          T            0.00

  0000000400 Mark L. MacMillan
   FEDSIN Federal - Single                            2          A A         50.00
   FICA   Social Security Tax                                    T            0.00




10 Employee Tax Records Printed
```

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Employee Contribution Listing

The Contribution Listing shows the different contribution codes used by each employee as well as the standard rate.

```
03/31/00 07:53 PM       Employee Contribution Records                Term: T0
                        Lightspeed Distributors (DEM)                Page: 1
--------------------------------------------------------------------------------
  Employee   Name
   Contribution Code                                                  Rate
--------------------------------------------------------------------------------
  0000000100 Keith Wilson
   FICA   Social Security                                            7.650

  0000000200 Andrew Dean
   FICA   Social Security                                            7.650

  0000000300 Matthew Perelli
   FICA   Social Security                                            7.650

  0000000400 Mark L. MacMillan
   FICA   Social Security                                            7.650




4 Contribution Records Printed
```

Employee Job Listing

This report breaks down employee earnings by job code, showing the rate and standard hours by job.

```
03/31/00 08:01 PM            Employee Job Records                    Term: T0
                        Lightspeed Distributors (DEM)                Page: 1
--------------------------------------------------------------------------------
  Employee   Name
    Job Code                                                  Rate          Hours
--------------------------------------------------------------------------------
  0000000100 Keith Wilson
    CLERK  Clerical                                          8.000          40.00
    FORE   Foreman                                          22.000          40.00

  0000000200 Andrew Dean
    CLERK  Clerical                                          8.000           0.00
    FORE   Foreman                                          22.000           0.00

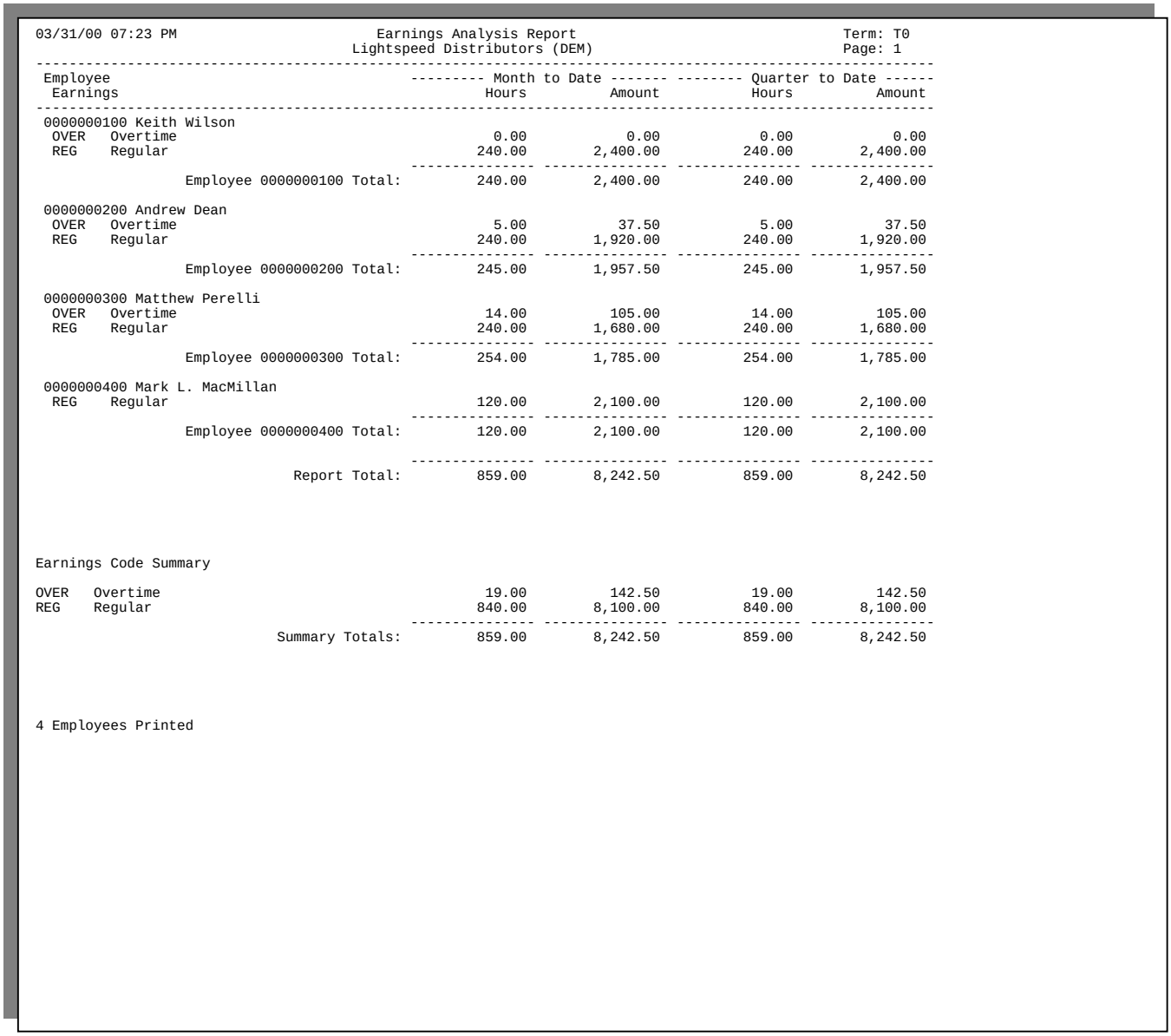



4 Job Pay Rate Records Printed
```

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Earnings Analysis Report

This report breaks down employee earnings by earnings code.



03/31/00 07:23 PM — Earnings Analysis Report — Term: T0
Lightspeed Distributors (DEM) — Page: 1

Employee Earnings		Month to Date Hours	Month to Date Amount	Quarter to Date Hours	Quarter to Date Amount
0000000100 Keith Wilson					
OVER	Overtime	0.00	0.00	0.00	0.00
REG	Regular	240.00	2,400.00	240.00	2,400.00
	Employee 0000000100 Total:	240.00	2,400.00	240.00	2,400.00
0000000200 Andrew Dean					
OVER	Overtime	5.00	37.50	5.00	37.50
REG	Regular	240.00	1,920.00	240.00	1,920.00
	Employee 0000000200 Total:	245.00	1,957.50	245.00	1,957.50
0000000300 Matthew Perelli					
OVER	Overtime	14.00	105.00	14.00	105.00
REG	Regular	240.00	1,680.00	240.00	1,680.00
	Employee 0000000300 Total:	254.00	1,785.00	254.00	1,785.00
0000000400 Mark L. MacMillan					
REG	Regular	120.00	2,100.00	120.00	2,100.00
	Employee 0000000400 Total:	120.00	2,100.00	120.00	2,100.00
	Report Total:	859.00	8,242.50	859.00	8,242.50

Earnings Code Summary

OVER	Overtime	19.00	142.50	19.00	142.50
REG	Regular	840.00	8,100.00	840.00	8,100.00
	Summary Totals:	859.00	8,242.50	859.00	8,242.50

4 Employees Printed

Deduction Analysis Report

This report breaks down employee deductions by deduction code.

```
03/31/00 07:23 PM                    Deduction Analysis Report                              Term: T0
                                   Lightspeed Distributors (DEM)                            Page: 1
-------------------------------------------------------------------------------------------------------
 Employee                                      Month to Date Quarter to Date
  Deduction                                        Amount          Amount
-------------------------------------------------------------------------------------------------------
 0000000100 Keith Wilson
  401K-C 401k - Central Bank and Trust              150.00          150.00
  MED    Medical                                    360.00          360.00
                                                --------------- ---------------
                  Employee 0000000100 Total:        510.00          510.00

 0000000200 Andrew Dean
  401K-C 401k - Central Bank and Trust               60.00           60.00
  MED    Medical                                    293.63          293.63
                                                --------------- ---------------
                  Employee 0000000200 Total:        353.63          353.63

 0000000300 Matthew Perelli
  GARN   Wage Garnishment                           100.00          100.00
  MED    Medical                                    267.75          267.75
                                                --------------- ---------------
                  Employee 0000000300 Total:        367.75          367.75

 0000000400 Mark L. MacMillan
  401K-C 401k - Central Bank and Trust               75.00           75.00
                                                --------------- ---------------
                  Employee 0000000400 Total:         75.00           75.00

                                                --------------- ---------------
                               Report Total:      1,306.38        1,306.38




Deduction Code Summary

401K-C 401k - Central Bank and Trust                285.00          285.00
GARN   Wage Garnishment                             100.00          100.00
MED    Medical                                      921.38          921.38
                                                --------------- ---------------
                                                  1,306.38        1,306.38

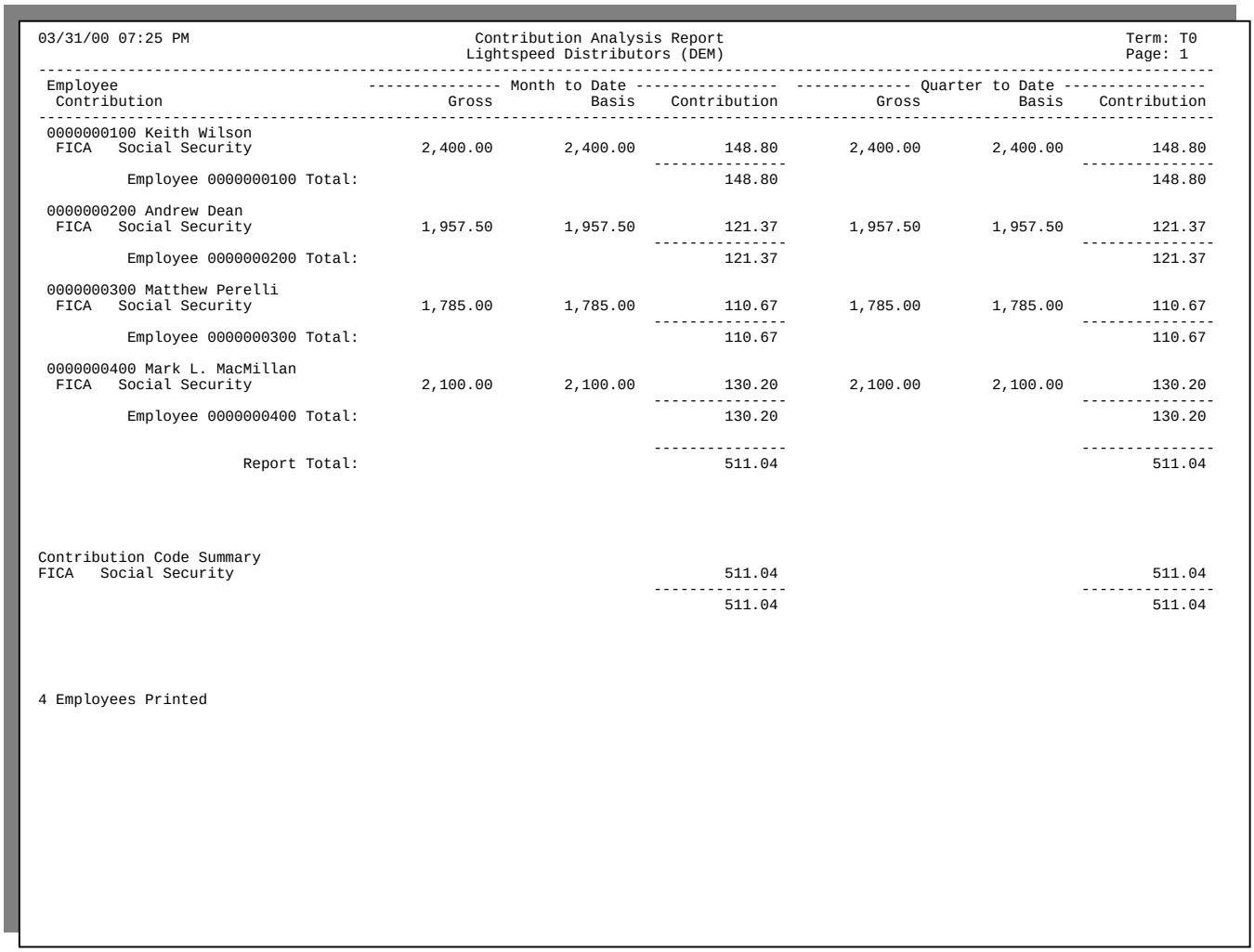



4 Employees Printed
```

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Contribution Analysis Report

This report breaks down employer contributions by contribution code.



03/31/00 07:25 PM — Contribution Analysis Report — Lightspeed Distributors (DEM) — Term: T0 — Page: 1

Employee / Contribution	Month to Date Gross	Month to Date Basis	Month to Date Contribution	Quarter to Date Gross	Quarter to Date Basis	Quarter to Date Contribution
0000000100 Keith Wilson						
FICA Social Security	2,400.00	2,400.00	148.80	2,400.00	2,400.00	148.80
Employee 0000000100 Total:			148.80			148.80
0000000200 Andrew Dean						
FICA Social Security	1,957.50	1,957.50	121.37	1,957.50	1,957.50	121.37
Employee 0000000200 Total:			121.37			121.37
0000000300 Matthew Perelli						
FICA Social Security	1,785.00	1,785.00	110.67	1,785.00	1,785.00	110.67
Employee 0000000300 Total:			110.67			110.67
0000000400 Mark L. MacMillan						
FICA Social Security	2,100.00	2,100.00	130.20	2,100.00	2,100.00	130.20
Employee 0000000400 Total:			130.20			130.20
Report Total:			511.04			511.04

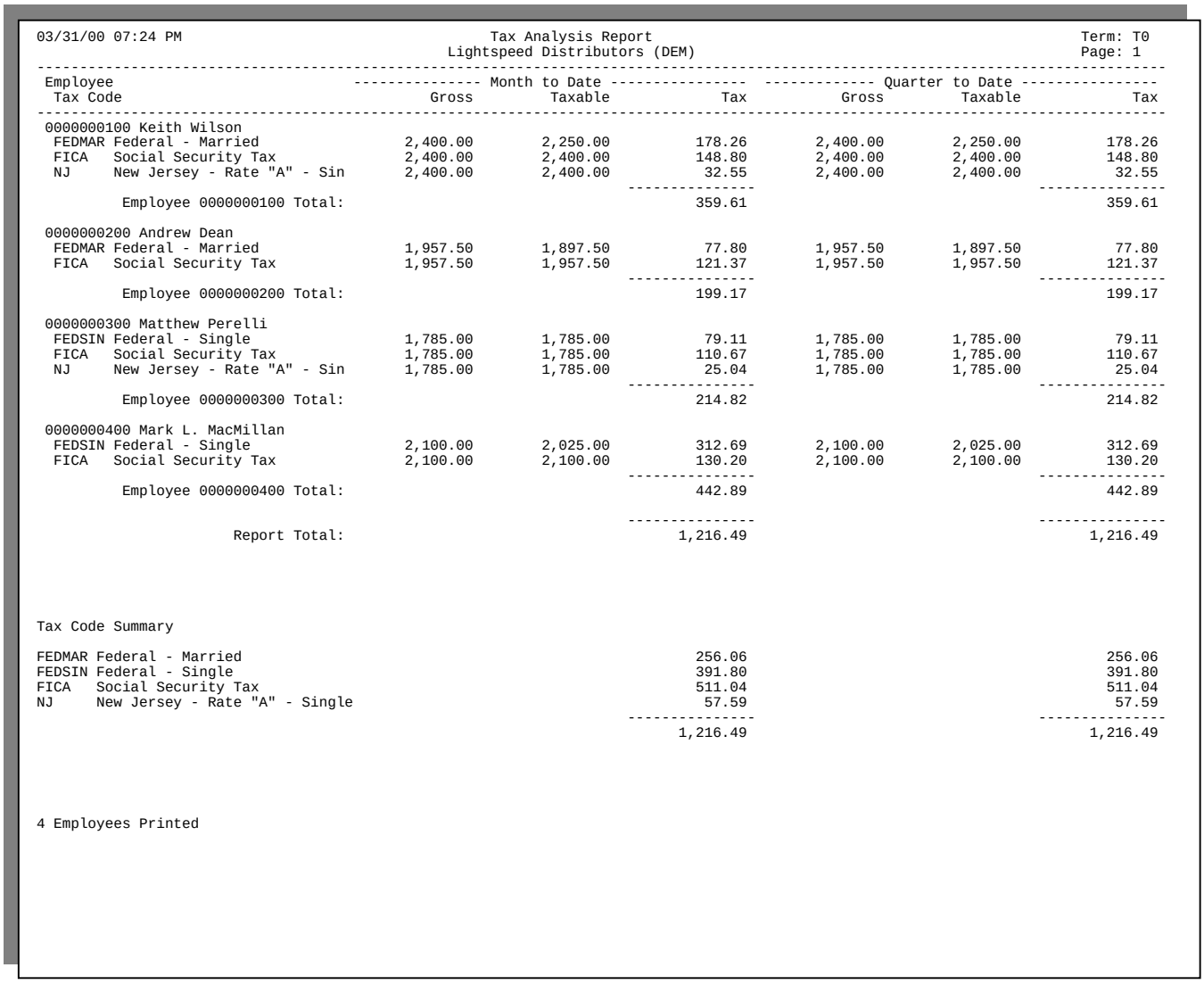
Contribution Code Summary

FICA Social Security			511.04			511.04
			511.04			511.04

4 Employees Printed

Tax Analysis Report

This report breaks down employee tax withholding by tax code.



```
03/31/00 07:24 PM                          Tax Analysis Report                                    Term: T0
                                      Lightspeed Distributors (DEM)                               Page: 1
-------------------------------------------------------------------------------------------------------------------------------
 Employee                          ---------- Month to Date ----------  ---------- Quarter to Date ----------
  Tax Code                              Gross      Taxable          Tax        Gross      Taxable          Tax
-------------------------------------------------------------------------------------------------------------------------------
 0000000100 Keith Wilson
  FEDMAR Federal - Married          2,400.00     2,250.00       178.26     2,400.00     2,250.00       178.26
  FICA   Social Security Tax        2,400.00     2,400.00       148.80     2,400.00     2,400.00       148.80
  NJ     New Jersey - Rate "A" - Sin 2,400.00    2,400.00        32.55     2,400.00     2,400.00        32.55
                                                              ---------                               ---------
          Employee 0000000100 Total:                            359.61                                  359.61

 0000000200 Andrew Dean
  FEDMAR Federal - Married          1,957.50     1,897.50        77.80     1,957.50     1,897.50        77.80
  FICA   Social Security Tax        1,957.50     1,957.50       121.37     1,957.50     1,957.50       121.37
                                                              ---------                               ---------
          Employee 0000000200 Total:                            199.17                                  199.17

 0000000300 Matthew Perelli
  FEDSIN Federal - Single           1,785.00     1,785.00        79.11     1,785.00     1,785.00        79.11
  FICA   Social Security Tax        1,785.00     1,785.00       110.67     1,785.00     1,785.00       110.67
  NJ     New Jersey - Rate "A" - Sin 1,785.00    1,785.00        25.04     1,785.00     1,785.00        25.04
                                                              ---------                               ---------
          Employee 0000000300 Total:                            214.82                                  214.82

 0000000400 Mark L. MacMillan
  FEDSIN Federal - Single           2,100.00     2,025.00       312.69     2,100.00     2,025.00       312.69
  FICA   Social Security Tax        2,100.00     2,100.00       130.20     2,100.00     2,100.00       130.20
                                                              ---------                               ---------
          Employee 0000000400 Total:                            442.89                                  442.89

                                                              ---------                               ---------
                      Report Total:                           1,216.49                                1,216.49




Tax Code Summary

FEDMAR Federal - Married                                        256.06                                  256.06
FEDSIN Federal - Single                                         391.80                                  391.80
FICA   Social Security Tax                                      511.04                                  511.04
NJ     New Jersey - Rate "A" - Single                            57.59                                   57.59
                                                              ---------                               ---------
                                                              1,216.49                                1,216.49




4 Employees Printed
```

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Labor Distribution Analysis Report

This report breaks down employee earnings by labor code.

```
03/31/00 07:25 PM                  Labor Distribution Report                                  Term: T0
                                 Lightspeed Distributors (DEM)                                Page: 1
-------------------------------------------------------------------------------------------------------------
  Employee                                      --------- Month to Date ------ -------- Quarter to Date ------
   Labor Code                                          Hours          Amount          Hours          Amount
-------------------------------------------------------------------------------------------------------------
  0000000100 Keith Wilson
   MAIN   Main Labor Code                             240.00        2,400.00         240.00        2,400.00
                                                ---------- ---------- ---------- ----------
                  Employee 0000000100 Total:          240.00        2,400.00         240.00        2,400.00

  0000000200 Andrew Dean
   MAIN   Main Labor Code                             245.00        1,957.50         245.00        1,957.50
                                                ---------- ---------- ---------- ----------
                  Employee 0000000200 Total:          245.00        1,957.50         245.00        1,957.50

  0000000300 Matthew Perelli
   MAIN   Main Labor Code                             254.00        1,785.00         254.00        1,785.00
                                                ---------- ---------- ---------- ----------
                  Employee 0000000300 Total:          254.00        1,785.00         254.00        1,785.00

  0000000400 Mark L. MacMillan
   MAIN   Main Labor Code                             120.00        2,100.00         120.00        2,100.00
                                                ---------- ---------- ---------- ----------
                  Employee 0000000400 Total:          120.00        2,100.00         120.00        2,100.00

                                                ---------- ---------- ---------- ----------
                               Report Total:          859.00        8,242.50         859.00        8,242.50



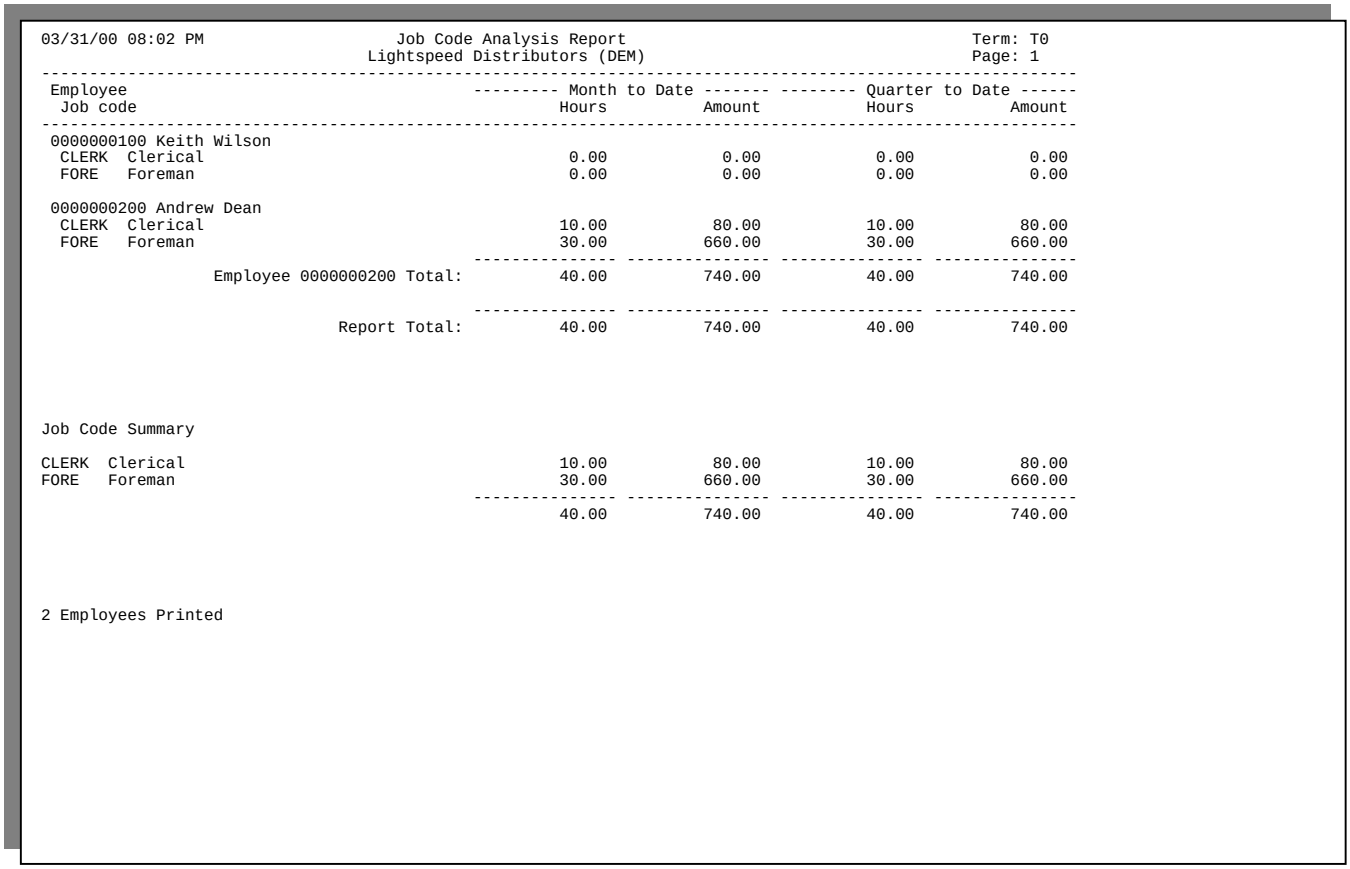

Labor Distribution Summary
MAIN   Main Labor Code                             859.00        8,242.50         859.00        8,242.50
                                                ---------- ---------- ---------- ----------
                             Summary Totals:          859.00        8,242.50         859.00        8,242.50



4 Employees Printed
```

Job Code Analysis Report

This report breaks down employee earnings by job code.



```
03/31/00 08:02 PM                  Job Code Analysis Report                              Term: T0
                                 Lightspeed Distributors (DEM)                           Page: 1
-------------------------------------------------------------------------------------------------------
 Employee                                  --------- Month to Date -------  -------- Quarter to Date ------
  Job code                                        Hours          Amount          Hours          Amount
-------------------------------------------------------------------------------------------------------
 0000000100 Keith Wilson
  CLERK  Clerical                                  0.00            0.00           0.00            0.00
  FORE   Foreman                                   0.00            0.00           0.00            0.00

 0000000200 Andrew Dean
  CLERK  Clerical                                 10.00           80.00          10.00           80.00
  FORE   Foreman                                  30.00          660.00          30.00          660.00
                                           -------------- --------------- -------------- ---------------
                  Employee 0000000200 Total:      40.00          740.00          40.00          740.00

                                           -------------- --------------- -------------- ---------------
                                Report Total:     40.00          740.00          40.00          740.00




Job Code Summary

CLERK  Clerical                                   10.00           80.00          10.00           80.00
FORE   Foreman                                   30.00          660.00          30.00          660.00
                                          -------------- --------------- -------------- ---------------
                                                  40.00          740.00          40.00          740.00




2 Employees Printed
```

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Payroll Union Report

This report shows employee earnings sorted by the employee's union.

```
03/31/00 07:26 PM                    Payroll Union Report                                  Term: T0
                                  Lightspeed Distributors (DEM)                            Page: 1
-------------------------------------------------------------------------------------------------------
  Employee                                  --------- Month to Date ------ -------- Quarter to Date ------
   Labor Code                                    Hours          Amount          Hours          Amount
-------------------------------------------------------------------------------------------------------
  0000000100 Keith Wilson
   000101 Union Local #101                        240.00        2,400.00         240.00        2,400.00
                                          ------------- -------------- -------------- --------------
                 Employee 0000000100 Total:       240.00        2,400.00         240.00        2,400.00

  0000000200 Andrew Dean
   000101 Union Local #101                        245.00        1,957.50         245.00        1,957.50
                                          ------------- -------------- -------------- --------------
                 Employee 0000000200 Total:       245.00        1,957.50         245.00        1,957.50

  0000000300 Matthew Perelli
   000101 Union Local #101                        254.00        1,785.00         254.00        1,785.00
                                          ------------- -------------- -------------- --------------
                 Employee 0000000300 Total:       254.00        1,785.00         254.00        1,785.00

  0000000400 Mark L. MacMillan
   L507   Teamsters Local 507                    120.00        2,100.00         120.00        2,100.00
                                          ------------- -------------- -------------- --------------
                 Employee 0000000400 Total:       120.00        2,100.00         120.00        2,100.00

                                          ------------- -------------- -------------- --------------
                              Report Total:       859.00        8,242.50         859.00        8,242.50




Union Distribution Summary
000101 Union Local #101                         739.00        6,142.50         739.00          739.00
L507   Teamsters Local 507                      120.00        2,100.00         120.00          120.00
                                          ------------- -------------- -------------- --------------
                            Summary Totals:      859.00        8,242.50         859.00          859.00



4 Employees Printed
```

Insurance Cross Reference Report

This report lists all employees showing their age, gender, and marital status.

```
 03/31/00 07:27 PM      Insurance Cross Reference Report              Term: T0
                        Lightspeed Distributors (DEM)                Page: 1
-------------------------------------------------------------------------------
Employee                                    Date of                    Social
Code       Name                             Birth   Age Sex    Marital Security No
-------------------------------------------------------------------------------
0000000100 Keith Wilson                     08/15/63 37 Male   Married 555-12-1234
0000000200 Andrew Dean                      08/21/60 40 Male   Married 555-55-5125
0000000300 Matthew Perelli                  05/25/60 40 Male   Single  521-34-5872
0000000400 Mark L. MacMillan                04/26/70 30 Male   Single  192-83-7192




4 Employee Codes Printed
```

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Date Cross Reference Report

This report allows you to sort a range of employees by any one of the following dates: birth, start, last review, next review, last raise, termination, or rehire date. The report shows the number of months and years since the last sort date allowing you to see at a glance how old the employee is or the amount of time that has past since the last review or last raise.

```
03/31/00 07:28 PM        Date Cross Reference Report                  Term: T0
                       Lightspeed Distributors (DEM)                  Page: 1
                            Sorted by: Birth Date
-------------------------------------------------------------------------------
Birth                                Employee
Date                                 Code       Name
-------------------------------------------------------------------------------
05/25/60 (39 Yrs and 10 Months ago) 0000000300 Matthew Perelli

08/21/60 (39 Yrs and 7 Months ago)  0000000200 Andrew Dean

08/15/63 (36 Yrs and 7 Months ago)  0000000100 Keith Wilson

04/26/70 (29 Yrs and 11 Months ago) 0000000400 Mark L. MacMillan
```

Employee Accrual Report

The Employee Accrual Report prints the current vacation and/or sick accruals for a range of employees. It can calculate the future cost of the available time by employee.

```
03/31/00 07:28 PM          Employee Accrual Report                    Term: T0
                       Lightspeed Distributors (DEM)                  Page: 1
-------------------------------------------------------------------------------
  Employee         Hours    Hours         Hours  Hours
                   Limit    Accrued       Taken  Available  Salary Extension
-------------------------------------------------------------------------------
  0000000100 Keith Wilson
    Vacation:     80.00       9.24        0.00       9.24           288.75
    Sick:         40.00       4.62        0.00       4.62           144.38
    Comp:                     0.00        0.00       0.00
    Personal:                             0.00

  0000000200 Andrew Dean
    Vacation:     80.00       9.24        0.00       9.24           138.60
    Sick:         80.00       9.24        0.00       9.24           138.60
    Comp:                     0.00        0.00       0.00
    Personal:                             0.00

  0000000300 Matthew Perelli
    Vacation:     80.00       9.24        0.00       9.24           166.32
    Sick:         80.00       9.24        0.00       9.24           166.32
    Comp:                     0.00        0.00       0.00
    Personal:                             0.00

  0000000400 Mark L. MacMillan
    Vacation:     80.00       4.62        0.00       4.62            80.85
    Sick:         40.00       2.31        0.00       2.31            40.43
    Comp:                     0.00        0.00       0.00
    Personal:                             0.00


Report Totals              ---------- ---------- ----------  ---------------
  Vacation:                    32.34        0.00      32.34           674.52
  Sick:                        25.41        0.00      25.41           489.73
  Comp Time:                    0.00        0.00       0.00
  Personal:                                 0.00

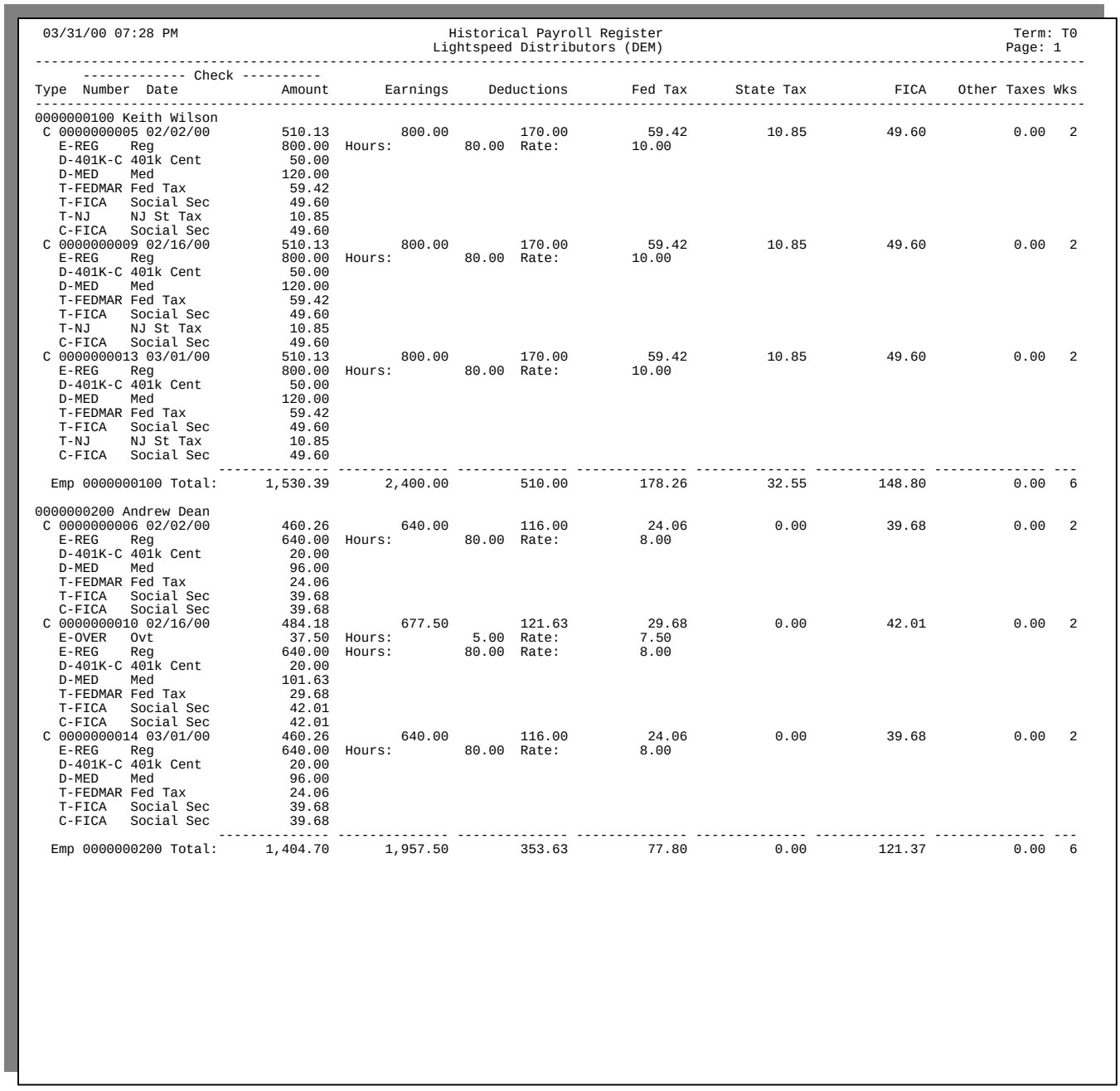



4 Employees Printed
```

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Historical Payroll Register

This report reproduces past payroll check registers from the payroll history files. It can print quarterly, yearly or a range of dates for a range of employees.



03/31/00 07:28 PM — Historical Payroll Register — Term: T0
Lightspeed Distributors (DEM) — Page: 1

Type	Number	Date	Amount	Earnings	Deductions	Fed Tax	State Tax	FICA	Other Taxes	Wks
0000000100 Keith Wilson										
C	0000000005	02/02/00	510.13	800.00	170.00	59.42	10.85	49.60	0.00	2
E-REG	Reg		800.00	Hours: 80.00	Rate: 10.00					
D-401K-C	401k Cent		50.00							
D-MED	Med		120.00							
T-FEDMAR	Fed Tax		59.42							
T-FICA	Social Sec		49.60							
T-NJ	NJ St Tax		10.85							
C-FICA	Social Sec		49.60							
C	0000000009	02/16/00	510.13	800.00	170.00	59.42	10.85	49.60	0.00	2
E-REG	Reg		800.00	Hours: 80.00	Rate: 10.00					
D-401K-C	401k Cent		50.00							
D-MED	Med		120.00							
T-FEDMAR	Fed Tax		59.42							
T-FICA	Social Sec		49.60							
T-NJ	NJ St Tax		10.85							
C-FICA	Social Sec		49.60							
C	0000000013	03/01/00	510.13	800.00	170.00	59.42	10.85	49.60	0.00	2
E-REG	Reg		800.00	Hours: 80.00	Rate: 10.00					
D-401K-C	401k Cent		50.00							
D-MED	Med		120.00							
T-FEDMAR	Fed Tax		59.42							
T-FICA	Social Sec		49.60							
T-NJ	NJ St Tax		10.85							
C-FICA	Social Sec		49.60							
Emp 0000000100 Total:			1,530.39	2,400.00	510.00	178.26	32.55	148.80	0.00	6
0000000200 Andrew Dean										
C	0000000006	02/02/00	460.26	640.00	116.00	24.06	0.00	39.68	0.00	2
E-REG	Reg		640.00	Hours: 80.00	Rate: 8.00					
D-401K-C	401k Cent		20.00							
D-MED	Med		96.00							
T-FEDMAR	Fed Tax		24.06							
T-FICA	Social Sec		39.68							
C-FICA	Social Sec		39.68							
C	0000000010	02/16/00	484.18	677.50	121.63	29.68	0.00	42.01	0.00	2
E-OVER	Ovt		37.50	Hours: 5.00	Rate: 7.50					
E-REG	Reg		640.00	Hours: 80.00	Rate: 8.00					
D-401K-C	401k Cent		20.00							
D-MED	Med		101.63							
T-FEDMAR	Fed Tax		29.68							
T-FICA	Social Sec		42.01							
C-FICA	Social Sec		42.01							
C	0000000014	03/01/00	460.26	640.00	116.00	24.06	0.00	39.68	0.00	2
E-REG	Reg		640.00	Hours: 80.00	Rate: 8.00					
D-401K-C	401k Cent		20.00							
D-MED	Med		96.00							
T-FEDMAR	Fed Tax		24.06							
T-FICA	Social Sec		39.68							
C-FICA	Social Sec		39.68							
Emp 0000000200 Total:			1,404.70	1,957.50	353.63	77.80	0.00	121.37	0.00	6

Historical Payroll Register (continued)

03/31/00 07:28 PM — Historical Payroll Register — Lightspeed Distributors (DEM) — Term: T0 — Page: 2

Type	Number	Date	Amount	Earnings	Deductions	Fed Tax	State Tax	FICA	Other Taxes	Wks
0000000300 Matthew Perelli										
C	0000000007	02/02/00	313.07	560.00	183.27	21.12	7.82	34.72	0.00	2
E-REG	Reg		560.00	Hours: 80.00	Rate: 7.00					
D-GARN	Garnish		99.27							
D-MED	Med		84.00							
T-FEDSIN	Fed Tax		21.12							
T-FICA	Social Sec		34.72							
T-NJ	NJ St Tax		7.82							
C-FICA	Social Sec		34.72							
C	0000000011	02/16/00	477.02	665.00	100.48	36.87	9.40	41.23	0.00	2
E-OVER	Ovt		105.00	Hours: 14.00	Rate: 7.50					
E-REG	Reg		560.00	Hours: 80.00	Rate: 7.00					
D-GARN	Garnish		0.73							
D-MED	Med		99.75							
T-FEDSIN	Fed Tax		36.87							
T-FICA	Social Sec		41.23							
T-NJ	NJ St Tax		9.40							
C-FICA	Social Sec		41.23							
C	0000000015	03/01/00	412.34	560.00	84.00	21.12	7.82	34.72	0.00	2
E-REG	Reg		560.00	Hours: 80.00	Rate: 7.00					
D-MED	Med		84.00							
T-FEDSIN	Fed Tax		21.12							
T-FICA	Social Sec		34.72							
T-NJ	NJ St Tax		7.82							
C-FICA	Social Sec		34.72							
Emp 0000000300 Total:			1,202.43	1,785.00	367.75	79.11	25.04	110.67	0.00	6
0000000400 Mark L. MacMillan										
D	0000000008	02/02/00	527.37	700.00	25.00	104.23	0.00	43.40	0.00	2
E-REG	Reg		700.00	Hours: 40.00	Rate: 17.50					
D-401K-C	401k Cent		25.00							
T-FEDSIN	Fed Tax		104.23							
T-FICA	Social Sec		43.40							
C-FICA	Social Sec		43.40							
D	0000000012	02/16/00	527.37	700.00	25.00	104.23	0.00	43.40	0.00	2
E-REG	Reg		700.00	Hours: 40.00	Rate: 17.50					
D-401K-C	401k Cent		25.00							
T-FEDSIN	Fed Tax		104.23							
T-FICA	Social Sec		43.40							
C-FICA	Social Sec		43.40							
D	0000000016	03/01/00	527.37	700.00	25.00	104.23	0.00	43.40	0.00	2
E-REG	Reg		700.00	Hours: 40.00	Rate: 17.50					
D-401K-C	401k Cent		25.00							
T-FEDSIN	Fed Tax		104.23							
T-FICA	Social Sec		43.40							
C-FICA	Social Sec		43.40							
Emp 0000000400 Total:			1,582.11	2,100.00	75.00	312.69	0.00	130.20	0.00	6
Report Total:			5,719.63	8,242.50	1,306.38	647.86	57.59	511.04	0.00	24

4 Employees Printed

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Quarterly 941 Report

This report prints the 941 Form information as required by governmental agencies with the federal, state, local and FICA jurisdiction types based on the detailed options selected.

```
03/31/00 07:29 PM              Quarterly 941 Report                    Term: T0
                          Lightspeed Distributors (DEM)                Page: 1
-------------------------------------------------------------------------------
Federal

-------------------------------------------------------------------------------
Soc Sec Num Name                                    Taxable           Gross  Wks
-------------------------------------------------------------------------------
555-12-1234 Wilson, Keith I.                      2,250.00        2,400.00    6
555-55-5125 Dean, Andrew                          1,897.50        1,957.50    6
521-34-5872 Perelli, Matthew                      1,785.00        1,785.00    6
192-83-7192 MacMillan, Mark L.                    2,025.00        2,100.00    6
                                                --------------- ---------------
                     Tax Code FED    Total:       7,957.50        8,242.50
```

```
03/31/00 07:29 PM              Quarterly 941 Report                    Term: T0
                          Lightspeed Distributors (DEM)                Page: 2
-------------------------------------------------------------------------------
FICA   Social Security Tax

-------------------------------------------------------------------------------
Soc Sec Num Name                                    Taxable           Gross  Wks
-------------------------------------------------------------------------------
555-12-1234 Wilson, Keith I.                      2,400.00        2,400.00    6
555-55-5125 Dean, Andrew                          1,957.50        1,957.50    6
521-34-5872 Perelli, Matthew                      1,785.00        1,785.00    6
192-83-7192 MacMillan, Mark L.                    2,100.00        2,100.00    6
                                                --------------- ---------------
                     Tax Code FICA   Total:       8,242.50        8,242.50
```

Quarterly 941 Report (continued)

```
03/31/00 07:29 PM              Quarterly 941 Report                  Term: T0
                          Lightspeed Distributors (DEM)              Page: 3
-------------------------------------------------------------------------------
NJ State

-------------------------------------------------------------------------------
Soc Sec Num Name                                  Taxable           Gross  Wks
-------------------------------------------------------------------------------
555-12-1234 Wilson, Keith I.                     2,400.00        2,400.00    6
521-34-5872 Perelli, Matthew                     1,785.00        1,785.00    6
                                              --------------- ---------------
                      Tax Code NJ     Total:     4,185.00        4,185.00



3 Tax Codes Printed
```

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Quarterly 941 Worksheet

This report prints the summary of the 941 Form information printed.

```
03/31/00 07:29 PM            Quarterly 941 Worksheet                 Term: T0
                          Lightspeed Distributors (DEM)              Page: 1
--------------------------------------------------------------------------------
Quarter Ending Date: 03/31/00
Number of Employees:     4
--------------------------------------------------------------------------------
Federal Information
       Wages subject to W/H:                  7,957.50
       Taxes withheld:                          647.86

NJ State Information
       Wages subject to W/H:                  4,185.00
       Taxes withheld:                           57.59

Computed FICA Information
  Social Security Tax
       Wages subject to W/H:                  8,242.50
       Tax rate (Employer + Employee):           12.400%
       Computed taxes due:                                      1,022.07

                                                              -------------
       Total computed FICA taxes due:                           1,022.07

       Actual FICA withheld from employee:                        511.04
       Actual FICA accrued by employer:                           511.04
                                                              -------------
       Variance between computed and actual FICA:                   0.01-
```

Quarterly Tax Report

This report produces a list of gross earnings, taxable earnings, and tax withheld for each employee sorted by tax code.

```
03/31/00 07:29 PM            Quarterly Tax Report                    Term: T0
                        Lightspeed Distributors (DEM)                Page: 1
-------------------------------------------------------------------------------
FEDMAR Federal - Married
                                          Gross          Taxable            Tax
 0000000100 Keith Wilson                          SSN: 555-12-1234
                    1st Quarter:       2,400.00        2,250.00         178.26
                    2nd Quarter:           0.00            0.00           0.00
                    3rd Quarter:           0.00            0.00           0.00
                    4th Quarter:           0.00            0.00           0.00
 0000000200 Andrew Dean                           SSN: 555-55-5125
                    1st Quarter:       1,957.50        1,897.50          77.80
                    2nd Quarter:           0.00            0.00           0.00
                    3rd Quarter:           0.00            0.00           0.00
                    4th Quarter:           0.00            0.00           0.00
                  FEDMAR Total  --------------- --------------- ---------------
              1st Quarter Total:       4,357.50        4,147.50         256.06
              2nd Quarter Total:           0.00            0.00           0.00
              3rd Quarter Total:           0.00            0.00           0.00
              4th Quarter Total:           0.00            0.00           0.00


FEDSIN Federal - Single
                                          Gross          Taxable            Tax
 0000000300 Matthew Perelli                       SSN: 521-34-5872
                    1st Quarter:       1,785.00        1,785.00          79.11
                    2nd Quarter:           0.00            0.00           0.00
                    3rd Quarter:           0.00            0.00           0.00
                    4th Quarter:           0.00            0.00           0.00
 0000000400 Mark L. MacMillan                     SSN: 192-83-7192
                    1st Quarter:       2,100.00        2,025.00         312.69
                    2nd Quarter:           0.00            0.00           0.00
                    3rd Quarter:           0.00            0.00           0.00
                    4th Quarter:           0.00            0.00           0.00
                  FEDSIN Total  --------------- --------------- ---------------
              1st Quarter Total:       3,885.00        3,810.00         391.80
              2nd Quarter Total:           0.00            0.00           0.00
              3rd Quarter Total:           0.00            0.00           0.00
              4th Quarter Total:           0.00            0.00           0.00

                   Report Total  --------------- --------------- ---------------
              1st Quarter Total:       8,242.50        7,957.50         647.86
              2nd Quarter Total:           0.00            0.00           0.00
              3rd Quarter Total:           0.00            0.00           0.00
              4th Quarter Total:           0.00            0.00           0.00


2 Tax Codes Printed
```

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Quarterly Contribution Report

This report produces a list of base earnings, gross earnings, and employer contributions made for each employee sorted by contribution code.

```
03/31/00 07:30 PM        Quarterly Contribution Report                Term: T0
                         Lightspeed Distributors (DEM)                Page: 1
-------------------------------------------------------------------------------
FICA   Social Security
                                          Basis           Gross    Contribution
 0000000100 Keith Wilson                          SSN: 555-12-1234
                    1st Quarter:       2,400.00        2,400.00          148.80
                    2nd Quarter:           0.00            0.00            0.00
                    3rd Quarter:           0.00            0.00            0.00
                    4th Quarter:           0.00            0.00            0.00
 0000000200 Andrew Dean                           SSN: 555-55-5125
                    1st Quarter:       1,957.50        1,957.50          121.37
                    2nd Quarter:           0.00            0.00            0.00
                    3rd Quarter:           0.00            0.00            0.00
                    4th Quarter:           0.00            0.00            0.00
 0000000300 Matthew Perelli                       SSN: 521-34-5872
                    1st Quarter:       1,785.00        1,785.00          110.67
                    2nd Quarter:           0.00            0.00            0.00
                    3rd Quarter:           0.00            0.00            0.00
                    4th Quarter:           0.00            0.00            0.00
 0000000400 Mark L. MacMillan                     SSN: 192-83-7192
                    1st Quarter:       2,100.00        2,100.00          130.20
                    2nd Quarter:           0.00            0.00            0.00
                    3rd Quarter:           0.00            0.00            0.00
                    4th Quarter:           0.00            0.00            0.00
                   FICA   Total  --------------- --------------- ---------------
              1st Quarter Total:       8,242.50        8,242.50          511.04
              2nd Quarter Total:           0.00            0.00            0.00
              3rd Quarter Total:           0.00            0.00            0.00
              4th Quarter Total:           0.00            0.00            0.00
                   Report Total  --------------- --------------- ---------------
              1st Quarter Total:       8,242.50        8,242.50          511.04
              2nd Quarter Total:           0.00            0.00            0.00
              3rd Quarter Total:           0.00            0.00            0.00
              4th Quarter Total:           0.00            0.00            0.00
```

W-2 Edit Report

This report lists the W-2 information for all employees. It is suggested that this report be used to check the W-2 information before the actual forms are printed.

```
03/31/00 07:33 PM              W-2 Edit Report                          Term: T0
                        Lightspeed Distributors (DEM)                   Page: 1
--------------------------------------------------------------------------------
Company Address:
  Lightspeed Distributors
  WARNING: Company's address is blank or invalid; Check Company Record

Employer's Federal ID Num:                      State ID Num:
--------------------------------------------------------------------------------

0000000100 Keith Wilson                          SSN: 555-12-1234
           152 Maple St.
           Somerville, NJ 08876
Wages, tips & other:       2,250.00    Federal WH:                178.26
Social Sec wages:          2,400.00    Social Sec WH:             148.80
Medicare wages:                0.00    Medicare WH:                 0.00
Social Sec tips:               0.00    Allocated tips:              0.00
Advance EIC payment:           0.00    Dep care benefits:           0.00
Non-qualified plans:           0.00    Benefits in box 1:           0.00
Box 13 line 1:     D         150.00    Box 14 line 1:                 0.00
Box 13 line 2:                 0.00    Box 14 line 2:                 0.00
Box 13 line 3:                 0.00    Box 14 line 3:                 0.00

State NJ:    2,400.00       32.55      Loc:       :        0.00        0.00

0000000200 Andrew Dean                           SSN: 555-55-5125
           673 W. 57th St.
           Hillsboro, NJ 08876
Wages, tips & other:       1,897.50    Federal WH:                 77.80
Social Sec wages:          1,957.50    Social Sec WH:             121.37
Medicare wages:                0.00    Medicare WH:                 0.00
Social Sec tips:               0.00    Allocated tips:              0.00
Advance EIC payment:           0.00    Dep care benefits:           0.00
Non-qualified plans:           0.00    Benefits in box 1:           0.00
Box 13 line 1:     D          60.00    Box 14 line 1:                 0.00
Box 13 line 2:                 0.00    Box 14 line 2:                 0.00
Box 13 line 3:                 0.00    Box 14 line 3:                 0.00

State   :        0.00        0.00      Loc:       :        0.00        0.00
```

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W-2 Edit Report (continued)

```
03/31/00 07:33 PM              W-2 Edit Report                          Term: T0
                        Lightspeed Distributors (DEM)                   Page: 2
--------------------------------------------------------------------------------
0000000300 Matthew Perelli                        SSN: 521-34-5872
           5378 Boxwood Rd.
           Somerset, NJ 08875
Wages, tips & other:       1,785.00    Federal WH:                  79.11
Social Sec wages:          1,785.00    Social Sec WH:              110.67
Medicare wages:                0.00    Medicare WH:                 0.00
Social Sec tips:               0.00    Allocated tips:              0.00
Advance EIC payment:           0.00    Dep care benefits:           0.00
Non-qualified plans:           0.00    Benefits in box 1:           0.00
Box 13 line 1:                 0.00    Box 14 line 1:                 0.00
Box 13 line 2:                 0.00    Box 14 line 2:                 0.00
Box 13 line 3:                 0.00    Box 14 line 3:                 0.00

State NJ:    1,785.00       25.04      Loc:       :        0.00        0.00

0000000400 Mark L. MacMillan                      SSN: 192-83-7192
           431 South Union Avenue
           Franklin, NJ 08823
Wages, tips & other:       2,025.00    Federal WH:                 312.69
Social Sec wages:          2,100.00    Social Sec WH:              130.20
Medicare wages:                0.00    Medicare WH:                 0.00
Social Sec tips:               0.00    Allocated tips:              0.00
Advance EIC payment:           0.00    Dep care benefits:           0.00
Non-qualified plans:           0.00    Benefits in box 1:           0.00
Box 13 line 1:     D          75.00    Box 14 line 1:                 0.00
Box 13 line 2:                 0.00    Box 14 line 2:                 0.00
Box 13 line 3:                 0.00    Box 14 line 3:                 0.00

State   :        0.00        0.00      Loc:       :        0.00        0.00
State   :        0.00        0.00      Loc:       :        0.00        0.00
WARNING: Federal ID Number is blank

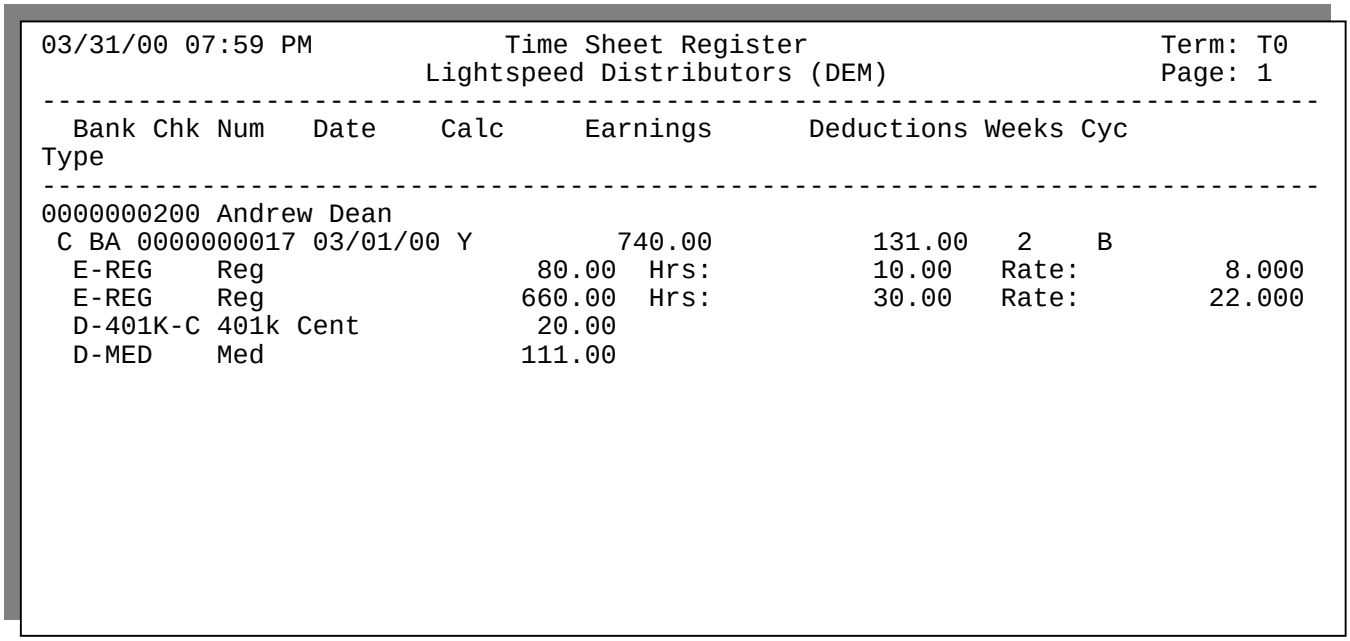
--------------------------------------------------------------------------------

Totals

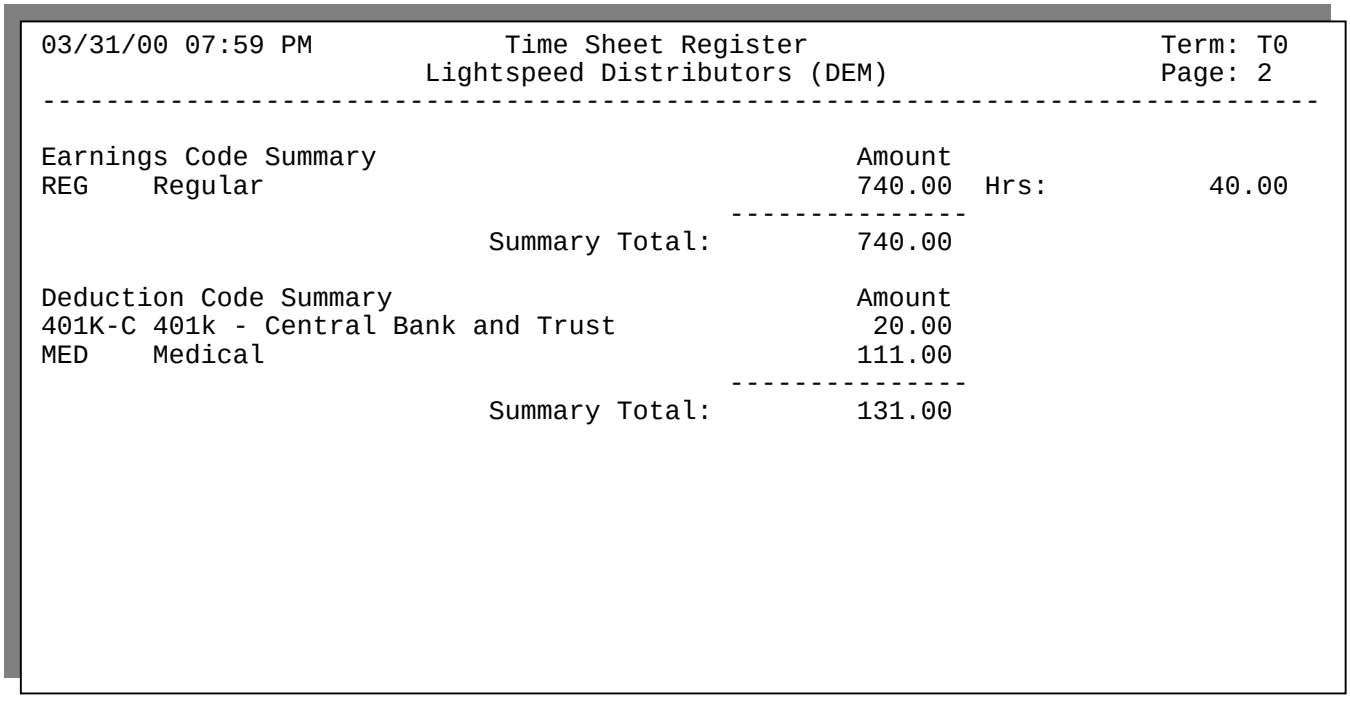
Wages, tips & other:       7,957.50    Federal WH:                 647.86
Social Sec wages:          8,242.50    Social Sec WH:              511.04
Medicare wages:                0.00    Medicare WH:                 0.00
Social Sec tips:               0.00    Allocated tips:              0.00
Advance EIC payment:           0.00    Dep care benefits:           0.00
Non-qualified plans:           0.00    Benefits in box 1:           0.00
```

Time Sheet Register

This report is used to verify the results of Pay Period Initialization and Timesheet Entry. It consists of two parts: the register itself followed by a summary for each earnings and deduction code.



```
03/31/00 07:59 PM            Time Sheet Register                      Term: T0
                        Lightspeed Distributors (DEM)                 Page: 1
-------------------------------------------------------------------------------
  Bank Chk Num   Date    Calc     Earnings      Deductions Weeks Cyc
Type
-------------------------------------------------------------------------------
0000000200 Andrew Dean
 C BA 0000000017 03/01/00 Y         740.00          131.00   2    B
  E-REG    Reg                    80.00  Hrs:          10.00   Rate:         8.000
  E-REG    Reg                   660.00  Hrs:          30.00   Rate:        22.000
  D-401K-C 401k Cent              20.00
  D-MED    Med                   111.00
```



```
03/31/00 07:59 PM            Time Sheet Register                      Term: T0
                        Lightspeed Distributors (DEM)                 Page: 2
-------------------------------------------------------------------------------

Earnings Code Summary                              Amount
REG    Regular                                     740.00  Hrs:          40.00
                                                --------------
                              Summary Total:       740.00

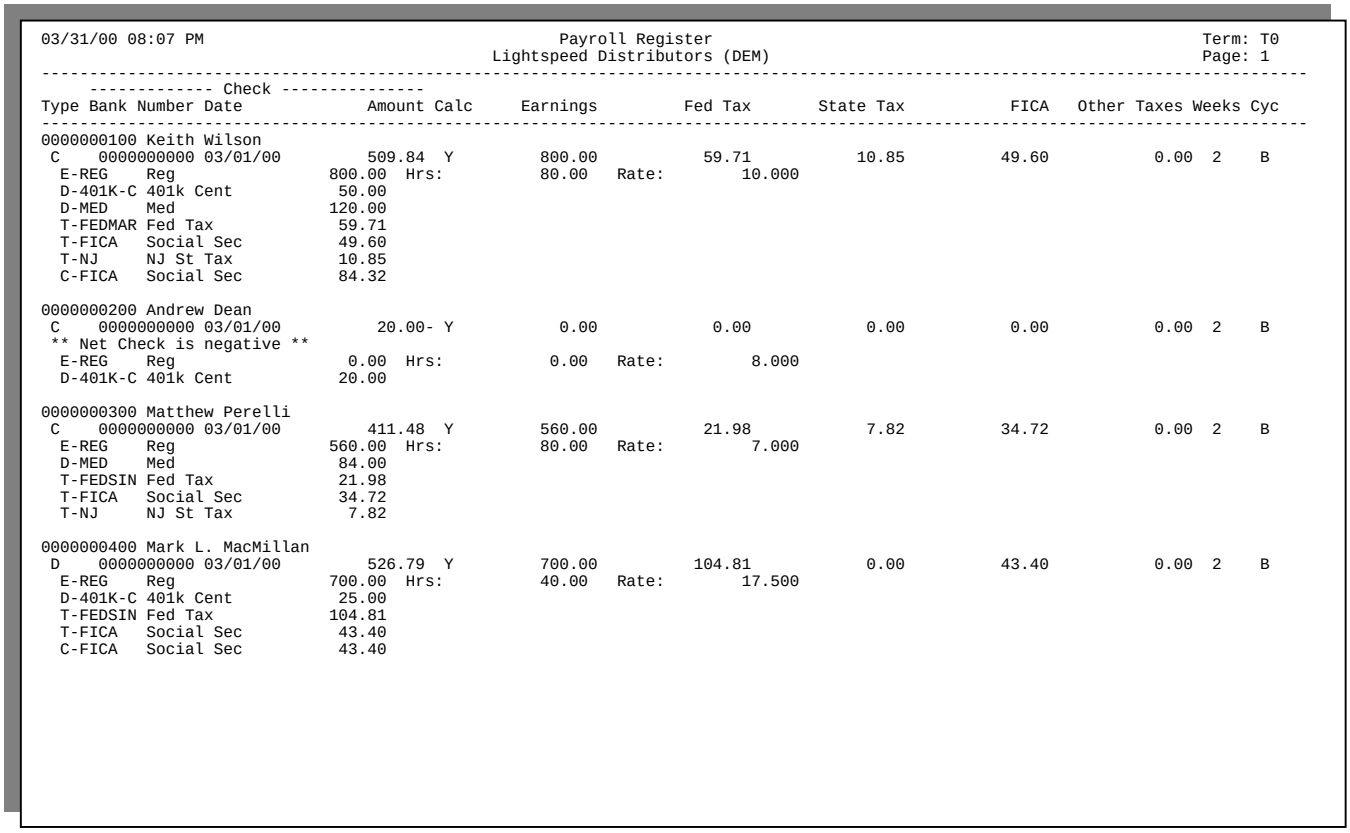
Deduction Code Summary                             Amount
401K-C 401k - Central Bank and Trust                20.00
MED    Medical                                     111.00
                                                --------------
                              Summary Total:       131.00
```

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Payroll Register

This report shows the combined results of Payroll Initialization, Timesheet Entry, and Gross to Net Calculations. You should review this report carefully for accuracy before printing checks, since what is shown here is what will be printed on the checks.

The report consists of 2 parts: the register showing detail by employee, and the summary, showing totals for each earning, deduction, tax, and contribution code used.



```
03/31/00 08:07 PM                                Payroll Register                                                    Term: T0
                                          Lightspeed Distributors (DEM)                                              Page: 1
-------------------------------------------------------------------------------------------------------------------------------
     ------------ Check --------------
Type Bank Number Date             Amount Calc     Earnings         Fed Tax       State Tax           FICA   Other Taxes Weeks Cyc
-------------------------------------------------------------------------------------------------------------------------------
0000000100 Keith Wilson
 C    0000000000 03/01/00          509.84  Y         800.00           59.71           10.85          49.60           0.00  2    B
  E-REG    Reg                 800.00  Hrs:          80.00   Rate:        10.000
  D-401K-C 401k Cent            50.00
  D-MED    Med                 120.00
  T-FEDMAR Fed Tax              59.71
  T-FICA   Social Sec           49.60
  T-NJ     NJ St Tax            10.85
  C-FICA   Social Sec           84.32

0000000200 Andrew Dean
 C    0000000000 03/01/00           20.00- Y           0.00            0.00            0.00           0.00           0.00  2    B
 ** Net Check is negative **
  E-REG    Reg                   0.00  Hrs:           0.00   Rate:         8.000
  D-401K-C 401k Cent            20.00

0000000300 Matthew Perelli
 C    0000000000 03/01/00          411.48  Y         560.00           21.98            7.82          34.72           0.00  2    B
  E-REG    Reg                 560.00  Hrs:          80.00   Rate:         7.000
  D-MED    Med                  84.00
  T-FEDSIN Fed Tax              21.98
  T-FICA   Social Sec           34.72
  T-NJ     NJ St Tax             7.82

0000000400 Mark L. MacMillan
 D    0000000000 03/01/00          526.79  Y         700.00          104.81            0.00          43.40           0.00  2    B
  E-REG    Reg                 700.00  Hrs:          40.00   Rate:        17.500
  D-401K-C 401k Cent            25.00
  T-FEDSIN Fed Tax             104.81
  T-FICA   Social Sec           43.40
  C-FICA   Social Sec           43.40
```

Payroll Register (continued)

```
03/31/00 08:07 PM              Payroll Register                      Term: T0
                         Lightspeed Distributors (DEM)               Page: 2
--------------------------------------------------------------------------------

Earnings Code Summary                                  Amount
REG    Regular                                      2,060.00  Hrs:         200.00
                                                  ---------------
                              Summary Total:       2,060.00

Deduction Code Summary                                 Amount
401K-C 401k - Central Bank and Trust                    95.00
MED    Medical                                         204.00
                                                  ---------------
                              Summary Total:         299.00

Tax Code Summary                                       Amount
FEDMAR Federal - Married                                59.71
FEDSIN Federal - Single                                126.79
FICA   Social Security Tax                             127.72
NJ     New Jersey - Rate "A" - Single                   18.67
                                                  ---------------
                              Summary Total:         332.89

Contribution Code Summary                              Amount
FICA   Social Security                                 127.72
                                                  ---------------
                              Summary Total:         127.72




4 Employees Printed
```

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Check Register

The check register is an audit report showing the checks printed in this batch, with all the earnings, deductions, taxes, and contributions detailed. If you are satisfied that the information in the report is correct, you may update this check batch to the permanent Payroll and General Ledger files.

```
03/31/00 07:59 PM                          Check Register                                          Term: T0
Posted:  03/31/00                  Lightspeed Distributors (DEM)                                   Page: 1
                                   BA Bank of America - checking
-------------------------------------------------------------------------------------------------------------------------
Type Chk No  Chk Date Employee                                  Earnings     Deductions     All Taxes   Check Amount WksC
   Post  Labor Union   Job    Code                                                                                    Y
-------------------------------------------------------------------------------------------------------------------------
C 0000000017 03/01/00 0000000200 Andrew Dean                      740.00         131.00          85.51         523.49   2B
  MAIN   MAIN   000101 CLERK  E-REG    Reg              80.00  Hrs:          10.00  Rate:         8.000
  MAIN   MAIN   000101 FORE   E-REG    Reg             660.00  Hrs:          30.00  Rate:        22.000
  MAIN   MAIN   000101        D-401K-C 401k Cent         20.00
  MAIN   MAIN   000101        D-MED    Med              111.00
  MAIN   MAIN   000101        T-FEDMAR Fed Tax           39.63
  MAIN   MAIN   000101        T-FICA   Social Sec        45.88
  MAIN   MAIN   000101        C-FICA   Social Sec        45.88


                                                  ------------- ------------- ------------- -------------
                                  Total this check run:         740.00         131.00          85.51         523.49
```

```
03/31/00 07:59 PM                  Check Register                          Term: T0
Posted:  03/31/00          Lightspeed Distributors (DEM)                   Page: 2
                           BA Bank of America - checking
-------------------------------------------------------------------------------

Earnings Code Summary                                  Amount
REG    Regular                                         740.00  Hours:       40.00
                                                  ---------------
                                Summary Total:         740.00

Deduction Code Summary                                 Amount
401K-C 401k - Central Bank and Trust                    20.00
MED    Medical                                         111.00
                                                  ---------------
                                Summary Total:         131.00

Tax Code Summary                                       Amount
FEDMAR Federal - Married                                39.63
FICA   Social Security Tax                              45.88
                                                  ---------------
                                Summary Total:          85.51

Contribution Code Summary                              Amount
FICA   Social Security                                  45.88
                                                  ---------------
                                Summary Total:          45.88
```

Check Register (continued)

```
03/31/00 07:59 PM              Check Register (PRCK)                        Term: T0
Posted:  03/31/00          General Ledger Account Summary                   Page: 1
                           Lightspeed Distributors (DEM)
-------------------------------------------------------------------------------------
Account Code                                                      Debit          Credit
-------------------------------------------------------------------------------------
101-01-00       Cash in bank - Bank of America                                   523.49
220-00-00       Payroll taxes payable                                             39.63
222-00-00       FICA taxes payable                                                91.76
225-00-00       401k accruals payable                                            131.00
680-00-00       Payroll - employee benefits                       45.88
900-00-00       Miscellaneous expenses                           740.00
                                                            -------------- --------------
                                                                  785.88         785.88
```

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Tax Table Listing

This report lists the tax tables as entered in Tax Table Maintenance.

```
03/31/00 07:22 PM            Tax Table Listing                    Term: T0
                                                                  Page: 1

-------------------------------------------------------------------------------
Tax                                    Juris Calculation            Effective
Code   Description                     Type Sequence       Abbr     as of
-------------------------------------------------------------------------------
CAHEAD California - Head of Household      S ALPS1T          CA St Tax  01/01/98
 Minimum YTD amount:         16,080.00  Maximum YTD amount:               0.00
 Primary Fixed amount:        1,000.00  Min:          0.00  Max:          0.00
 Second  Fixed amount:        5,166.00  Min:          0.00  Max:      5,166.00
 Third   Fixed amount:           68.00  Min:          0.00  Max:          0.00

CAMAR1 California - Married - 0 or 1 exemp S ALPS1T          CA St Tax  01/01/98
 Minimum YTD amount:          8,010.00  Maximum YTD amount:               0.00
 Primary Fixed amount:        1,000.00  Min:          0.00  Max:          0.00
 Second  Fixed amount:        2,583.00  Min:          0.00  Max:      2,583.00
 Third   Fixed amount:           68.00  Min:          0.00  Max:          0.00

CAMAR2 California - Married - 2 or more    S ALPS1T          CA St Tax  01/01/98
 Minimum YTD amount:         16,080.00  Maximum YTD amount:               0.00
 Primary Fixed amount:        1,000.00  Min:          0.00  Max:          0.00
 Second  Fixed amount:        5,166.00  Min:          0.00  Max:      5,166.00
 Third   Fixed amount:           68.00  Min:          0.00  Max:          0.00

CASIN  California - Single or Dual Income  S ALPS1T          CA St Tax  01/01/98
 Minimum YTD amount:          8,010.00  Maximum YTD amount:               0.00
 Primary Fixed amount:        1,000.00  Min:          0.00  Max:          0.00
 Second  Fixed amount:        2,583.00  Min:          0.00  Max:      2,583.00
 Third   Fixed amount:           68.00  Min:          0.00  Max:          0.00




Jurisdiction Types: F-Federal  S-State  L-Local  C-FICA  U-Unemployment
Calculation Sequence: A-Annualize  F-Ded FICA  H-Rate/hour  L-Check lower limit
   U-Check upper limit  R-Round  P-Apply primary exempt  S-Apply second exempt
   T-Apply third exempt  p-Percentage of fed  W-Deduct fed  1-Apply tax table
   2-Percentage of other table  5,6,7,8-Apply adjustment table

4 Tax Codes Printed
```



Reprographics Reports

Introduction

Solution-IV Accounting version 8.42P is a unique version designed specifically for the reprographics printing industry. Built on the proven base of *Solution*-IV version 8.42, this release is YEAR 2000 Ready and includes Order Processing with Point of Sale.

Solution-IV 8.42P helps you more efficiently handle all aspects of product pricing and the customer billing process. Whether for a traditional reprographic printer, a photo processing lab, a color copy shop or a digital reproduction specialist, *Solution*-IV is the accounting solution that will take you into the new millenium.

New additions to the standard (wholesale distribution) *Solution*-IV Order Processing package that enable *Solution*-IV to run so effectively in a reprographics print shop include square foot pricing, layered pricing and point of sale capabilities. These are briefly listed below and described in detail in the following sections.

Features

Standard Pricing Methods

The following discusses the pricing methods provided in the standard version of *Solution*-IV. The Reprographics version contains pricing methods that are simply variations of the standard pricing methods.

List Price

This price is entered into the Sales Unit of Measure – List Price field in the Item Master File. The list price is for the item when the item is sold in the corresponding unit of measure. Up to five sales unit of measures may be entered as well as five list prices – one corresponding to each sales unit of measure.

Discount

Standard customer discounts are entered into the Discount Code field in the Customer Master File. This discount is then taken off the total invoice and is shown as a separate line on the order/invoice.

Price Breaks

Price breaks can be created using the following types: actual price, a discount percent, a discount amount, a markup percent, or a markup amount. They can also be based on either unit quantity or total dollar amount.

Reprographics Pricing Methods

In addition to the standard pricing methods already included in *Solution*-IV, the following pricing methods were added for the Reprographics version:

Square Foot Pricing

Any item can be defined to use the square foot pricing table. This table, a standard in the reprographics industry, calculates square footage by multiplying length times certain standard widths (12", 18", 24", etc.) and rounding up to the nearest square foot. The standard widths are

parameterized in the system. During invoice entry, a single invoice line item can be made of up to 999 different sheet sizes, each with an associated quantity. The total square feet for the invoice line item is automatically calculated.

In addition to square foot pricing, we have also defined "Square Inch" pricing. Square inch pricing is calculated just like square foot pricing, but the actual dimensions are used and the total is not rounded up to the nearest square foot.

The price per square foot is then calculated using the standard pricing tables as defined for the item.

Tier Pricing
For each customer/item price break combination, there are ten price break levels. A customer may be assigned to always use a given level, or the level may be based on quantity (sq. ft., each, hours, etc.) or dollar volume.

Layered Pricing
In this scenario, there is a single copy price, and a lower price for additional copies of the same original. Up to ten different pricing layers are allowed. This is often used for color copies.

Sets Pricing
This pricing method allows the entry of number of originals and number of sets. The total number of sets (copies) to make is then computed and the price is calculated using Tier pricing.

Copy Pricing
This method is like "Sets" pricing, except that the price will be based only on the number of sets (copies) of each original.

Grid Pricing
Grid Pricing uses a spreadsheet-like grid with the number of sets (going down the left hand margin) and number of originals (going across the first row) to compute the unit price. This is used for pricing methods where the combination of originals and sets generates a particular price for the entire quantity.

Square Foot by Set Pricing
This pricing method is based on a per square foot rate and the price per square foot is based on the number of sets (copies) per original. This method is typically used for large format color copies.

Contract Pricing Enhancements
Contracts are used to define a special pricing arrangement with certain customers for certain items. A contract runs for a specified period of time. There are various types of contracts as follows:

- Actual price
- Cost markup
- Override normal price break code
- List price discount

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For this version, we greatly enhanced the functionality of the contract pricing entry, utilizing a header and lines format so that different items, item classes and projects can have different pricing within a single contract. We also added summary data for contract lines -- this was previously only available in the contract header.

Hi-Low Retail Invoices
Hi-Low Retail invoices provide copies of invoices at a non-discounted list price level in addition to the standard discounted invoices. These invoices allow your customers to bill their customers at the retail price, while paying you their standard discounted price. Actual customer Invoices, Statements and Aged Trial Balance will reflect your customer's actual discounted or contract pricing.

Vendor Pricing Diskette
The module allows vendor pricing information to be imported into your *Solution*-IV Accounting system directly from media provided by your vendors. Some additional programming may be required as you add new vendors.

Point of Sale
Various point of sale payment options may be user defined. The standard options normally used are cash, check, charge (Visa, Mastercard, American Express, etc.) and on-account, but these are completely designed by the user. A payment journal is automatically produced as part of the end of day Sales Journal, and the payments are automatically posted to Cash Receipts, thus eliminating the need to "double enter" cash receipts.

Order Tracking Module
Order Tracking is used to track a work order through your production processes in your shop. In the future, this module will be integrated into the Customer Service Inquiry Module.

Customer Service Inquiry Module
The *Solution*-IV Web-based Customer Service Module enables customers to view customer account information such as open invoices, orders and balance due, review and print their current AR Statements, reprint lost invoices and orders, get item price quotes with the their customer pricing and discounts accurately reflected, and even place a new order!

Minimum Order/Invoice Amounts by Customer
You can specify a minimum order amount on a customer by customer basis. During Order Entry, if the order is under the minimum, a "MIN CHARGE" item will be added to the order automatically to bring it up to the minimum.

Parameterized Order and Invoice Entry Fields
Order Entry and Invoice Entry are comprehensive programs with many options. Beginning with 8.42P, you can specify which fields you use in your particular company. The system will then only ask for operator input on those fields, skipping unnecessary items, and speeding order entry.

Retail Pricing Invoices
Retail Pricing Invoices can be printed for your customers that re-bill invoices from you to their customers. These invoices are printed using the standard list price for all items, allowing your customers to profit from the difference between their discounted price with you and your list price. These invoices use the standard Reprographics invoice format.

Historical Invoices
Invoices can be re-printed on demand using the same option shown above, but answering "N" to the "Print Retail Invoices?" question.

OP Sales Journal and Update by Date
New to version 8.42P, you can now run the OP Sales Journal and Update by date. In previous versions, the journal and update ran for all items in the Invoice Entry file, requiring you to run the update before new invoices were entered for the next day.

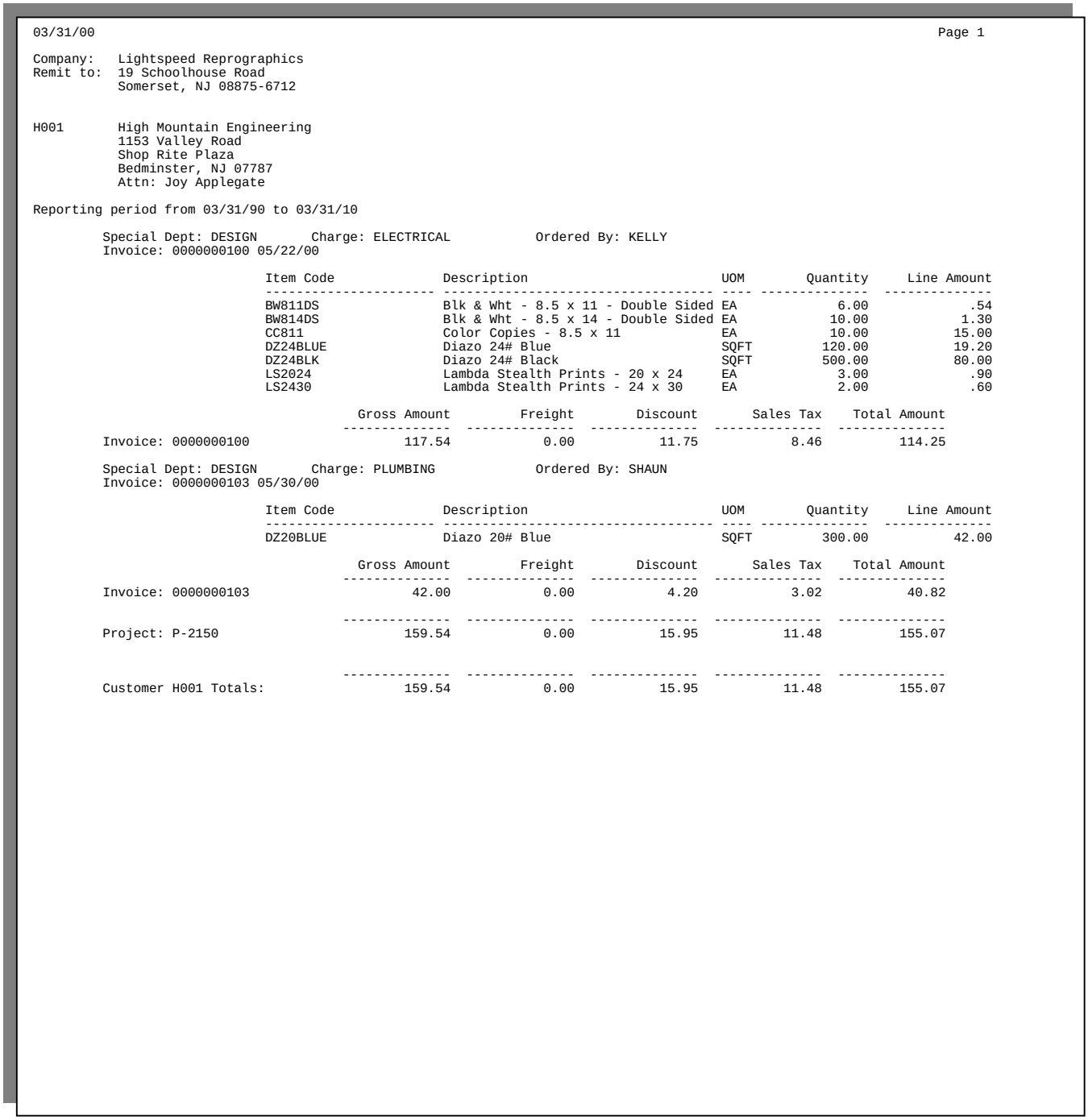
Reports Shown in this Booklet

Invoice Report by Project RP-5
Cash Drawer Report RP-6
Deleted Order Report RP-7
Deleted Invoice Report RP-7
Unprinted Order Report RP-8
Pre-Sales Journal RP-9
Open to Buy Report RP-10

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Invoice Report by Project

Provided for those customers who are managing large projects, the Invoice Report by Project allows you to recap all of the invoices for a specific project (or range of projects) for a range of dates. It can be printed in summary or detail format.



03/31/00 Page 1

Company: Lightspeed Reprographics
Remit to: 19 Schoolhouse Road
Somerset, NJ 08875-6712

H001 High Mountain Engineering
1153 Valley Road
Shop Rite Plaza
Bedminster, NJ 07787
Attn: Joy Applegate

Reporting period from 03/31/90 to 03/31/10

Special Dept: DESIGN Charge: ELECTRICAL Ordered By: KELLY
Invoice: 0000000100 05/22/00

Item Code	Description	UOM	Quantity	Line Amount
BW811DS	Blk & Wht - 8.5 x 11 - Double Sided	EA	6.00	.54
BW814DS	Blk & Wht - 8.5 x 14 - Double Sided	EA	10.00	1.30
CC811	Color Copies - 8.5 x 11	EA	10.00	15.00
DZ24BLUE	Diazo 24# Blue	SQFT	120.00	19.20
DZ24BLK	Diazo 24# Black	SQFT	500.00	80.00
LS2024	Lambda Stealth Prints - 20 x 24	EA	3.00	.90
LS2430	Lambda Stealth Prints - 24 x 30	EA	2.00	.60

	Gross Amount	Freight	Discount	Sales Tax	Total Amount
Invoice: 0000000100	117.54	0.00	11.75	8.46	114.25

Special Dept: DESIGN Charge: PLUMBING Ordered By: SHAUN
Invoice: 0000000103 05/30/00

Item Code	Description	UOM	Quantity	Line Amount
DZ20BLUE	Diazo 20# Blue	SQFT	300.00	42.00

	Gross Amount	Freight	Discount	Sales Tax	Total Amount
Invoice: 0000000103	42.00	0.00	4.20	3.02	40.82
Project: P-2150	159.54	0.00	15.95	11.48	155.07
Customer H001 Totals:	159.54	0.00	15.95	11.48	155.07

Cash Drawer Report

The Daily Cash Drawer Report provides a quick list of the payments that are ready to be posted.

```
03/31/00 11:49 AM              OP Daily Cash Drawer Journal          Term: T0
                              Lightspeed Reprographics (DEM)         Page: 1
                                      Operators COO
                                   From 03/31/90 to 03/31/10
--------------------------------------------------------------------------------
                                                                      Invoice
Invoice       Customer                                                Amount
--------------------------------------------------------------------------------
0000000100    H001       High Mountain Engineer 05/22/00              114.25
              Order Num:  0000000100
              Payment CA Cash                                         114.25  Cash
                                                                 ---------------
                                    Total Payments:                   114.25
                                    Remaining Balance:                  0.00

0000000101    JOE'S      Joe's Deli             05/26/00              797.60
              Order Num:  0000000101
              Payment CK Check                                        797.60  Check
                         Check: 12829
                                                                 ---------------
                                    Total Payments:                   797.60
                                    Remaining Balance:                  0.00

0000000102    M001       Mike's Copy Shop       05/29/00              938.83
              Order Num:  0000000102
              Payment VS Visa                                         938.83  Credit
                         Card: 5203-501-5123-5129
                         Exp: 06/30/00 Approval: 3853
                                                                 ---------------
                                    Total Payments:                   938.83
                                    Remaining Balance:                  0.00

0000000103    H001       High Mountain Engineer 03/31/00               40.82
              Payment                                                    0.00
                                                                 ---------------
                                    Total Payments:                     0.00
                                    Remaining Balance:                 40.82


                                                                 ---------------
                                 Total Report Payments:             1,850.68
         Total AX:          0.00
         Total CA:        114.25
         Total CK:        797.60
         Total MC:          0.00
         Total VS:        938.83
         Total AR:         40.82              1 Invoices
```

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Deleted Order Report and Deleted Invoice Report

The Deleted Order Report shows all of the orders that had been entered into the system that are now marked for deletion. The Deleted Invoice Report is very similar, but shows the invoices that were entered and subsequently deleted.

```
03/31/00 11:37 AM     Order Processing Deleted Order Report          Term: T0
                           Lightspeed Reprographics (DEM)            Page: 1
-------------------------------------------------------------------------------
                Customer
Order           Code       Name
-------------------------------------------------------------------------------
0000000105    N ~DELETED~  F.H. Kitchell

0000000106    N ~DELETED~  Sierra Poster Company


2 Deleted orders and RMAs
```

```
03/31/00 11:35 AM     Order Processing Deleted Invoice Report        Term: T0
                           Lightspeed Reprographics (DEM)            Page: 1
-------------------------------------------------------------------------------
                Customer
Invoice         Code       Name
-------------------------------------------------------------------------------
0000000104    N ~DELETED~  F.H. Kitchell

0000000105    N ~DELETED~  Sierra Poster Company

0000000106      ~DELETED~


3 Deleted invoices and memos
```

Unprinted Order Report

The Unprinted Order Report shows those orders that were entered in the system, but never printed on paper. This report is good to print at the end of each day to ensure that every order is being processed properly.

```
03/31/00 11:30 AM          Order Processing Unprinted Orders Listing                Term: T0
                                Lightspeed Reprographics (DEM)                      Page: 1
-------------------------------------------------------------------------------------------------
              Order                                                Purchase       Oper          Order
Order Number  Date    Customer                                       Order        Code          Amount
-------------------------------------------------------------------------------------------------
0000000100-O 05/20/00 H001       High Mountain Engineering                        COO          114.25
0000000101-O 05/22/00 JOE'S      Joe's Deli                                       COO          797.60
0000000102-O 05/24/00 M001       Mike's Copy Shop                                 COO          941.67
0000000103-O 05/27/00 RC0001     F.H. Kitchell                                    COO          827.28
```

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Pre-Sales Journal

Similar to the Daily Cash Drawer Report, the Pre-Sales Journal provides a quick list of those invoices that are ready to be posted.

```
03/31/00 11:46 AM     Order Processing Daily Sales Pre-Journal        Term: T0
                           Lightspeed Reprographics (DEM)             Page: 1
                             From 03/31/90 to 03/31/10
-------------------------------------------------------------------------------
                Customer/
Invoice         Inv Date                    Sales Tax        Invoice Total
-------------------------------------------------------------------------------
0000000103    N H001       High Mountain Engineering                 40.82
         **** Invoice not printed ****
0000000100    N H001       High Mountain Engineering                114.25
         **** Invoice not printed ****
0000000101    N JOE'S      Joe's Deli                               797.60
         **** Invoice not printed ****
0000000102    N M001       Mike's Copy Shop                         938.83
         **** Invoice not printed ****
                                                              --------------
                                            Report Total:       1,891.50

4 Invoices and Memos
```

Open to Buy Report (for ARC)

The Open to Buy Report is a special report being provided for those Reprographics shops owned by ARC which shows the performance of your company in terms of sales of production and merchandise & equipment. The accounts to be included on this report, plus your monthly goals are entered into Open to Buy Parameters and Goals and are specific for your location.

OP-ROTBR1 — Open to Buy Report — Page: 1
05/26/00 — 11:06 AM

	Production				Merchandise and Equipment				Totals				Cash Collection			
Date	Daily Sales	Avg Sales	Daily PO's	Daily OTB %	Daily Sales	Avg Sales	Daily PO's	Daily OTB %	Daily Sales	Avg Sales	Daily PO's	Daily OTB %	Daily	MTD	Average Daily Actual	Daily Target
05/01/00	8,848	8,848	2,720	30.8%	3,951	3,951	2,529	64.0%	12,799	12,799	5,249	41.0%	7,785	7,785	7,785	13,548
05/02/00	4,896	6,872	2,802	57.2%	7,639	5,795	2,112	27.7%	12,535	12,667	4,914	39.2%	4,368	12,153	6,076	13,548
05/03/00	12,679	8,807	2,073	16.4%	3,836	5,142	2,048	53.4%	16,515	13,949	4,120	25.0%	6,328	18,480	6,160	13,548
05/04/00	15,612	10,509	3,535	22.6%	4,614	5,010	1,807	39.2%	20,227	15,519	5,342	26.4%	14,215	32,696	8,174	13,548
05/05/00	10,893	10,586	1,287	11.8%	2,225	4,453	7,197	323.5%	13,118	15,039	8,484	64.7%	19,596	52,292	10,458	13,548
05/08/00	11,463	10,732	248	2.2%	3,168	4,239	695	21.9%	14,631	14,971	943	6.4%	8,134	60,426	10,071	13,548
05/09/00	11,465	10,837	5,588	48.7%	3,449	4,126	2,391	69.3%	14,914	14,963	7,979	53.5%	12,333	72,759	10,394	13,548
05/10/00	10,999	10,857	464	4.2%	12,529	5,176	969	7.7%	23,527	16,033	1,432	6.1%	7,045	79,804	9,976	13,548
05/11/00	13,807	11,185	0	.0%	2,399	4,868	0	.0%	16,206	16,052	0	.0%	11,297	91,102	10,122	13,548
05/12/00	8,829	10,949	2,647	30.0%	9,044	5,285	1,329	14.7%	17,873	16,234	3,976	22.2%	47,232	138,334	13,833	13,548
05/15/00	7,703	10,654	2,780	36.1%	3,586	5,131	16,266	453.5%	11,289	15,785	19,046	168.7%	13,432	151,765	13,797	13,548
05/16/00	7,185	10,365	4,714	65.6%	3,264	4,975	441	13.5%	10,449	15,340	5,155	49.3%	7,438	159,203	13,267	13,548
05/17/00	8,995	10,259	2,680	29.8%	1,568	4,713	25,724	1640.2	10,563	14,973	28,405	268.9%	6,589	165,792	12,753	13,548
05/18/00	10,530	10,279	316	3.0%	5,102	4,741	3,655	71.6%	15,632	15,020	3,971	25.4%	47,361	213,153	15,225	13,548
05/19/00	12,749	10,443	833	6.5%	11,224	5,173	394	3.5%	23,972	15,617	1,227	5.1%	13,595	226,747	15,116	13,548
05/22/00	9,018	10,354	2,695	29.9%	3,821	5,089	3,411	89.3%	12,839	15,443	6,106	47.6%	5,650	232,397	14,525	13,548
05/23/00	8,186	10,227	998	12.2%	1,937	4,903	100	5.2%	10,123	15,130	1,098	10.9%	16,669	249,066	14,651	13,548
05/24/00	10,579	10,246	2,438	23.1%	2,604	4,776	1,973	75.8%	13,183	15,022	4,411	33.5%	5,531	254,597	14,144	13,548
05/25/00	31,461	11,363	1,899	6.0%	88,095	9,161	1,901	2.2%	119,556	20,524	3,800	3.2%	45,877	300,474	15,814	13,548
05/26/00	0	11,363	0	.0%	0	9,161	0	.0%	0	20,524	0	.0%	0	0	0	13,548
M-T-D:	215,896		40,717	18.9%	174,054		74,942	43.1%	389,950		115,660	29.7%	389,950			
Budgets:	252,738	12,637		16.0%	69,262	3,463		76.0%	322,000	16,100		28.0%				

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System Utilities Reports

Introduction

The *Solution*-IV System Utilities are required for each installation. It is within the System Utilities that all of the overhead functions are controlled. Common programs, used by all modules, are packaged within the Utilities as well.

Features

Company Creation & Maintenance
An unlimited number of separate companies may be maintained on your system. The company files are kept totally separate -- the only place companies may be combined is on financial statements. Once a company is created, it can be copied to another company, renamed or deleted using the company maintenance utilities.

File Sizing & Creation
Solution-IV data files are created from the System Utilities module.

Event Reporting
A log is kept which tracks every significant operation performed in any of the *Solution*-IV modules. These events include changing of the parameters, updates, and the running of Period End Processing.

Executive Summary Information
The Executive Summary Information screen provides a quick look at the vital signs of the company -- items such as open orders, daily sales, daily inventory values, etc.

System Checking
Utilities are provided to ensure that the data on your system is kept intact. These utilities are especially useful after a major system failure such as caused by a power outage.

Reports Shown in this Booklet

Company Masterfile Listing TA-2
Event Log TA-3
File Information Status Report TA-4
Accounting Installation Check Report TA-5
Operator Characteristics Report TA-6
Executive Summary Information Report TA-7

Company Masterfile Listing

The Company Masterfile Listing details all company information. The report is an alphabetical listing by company code that contains each company name, address, telephone number, federal ID number, and applications list.

```
03/31/00 08:17 PM                Company Listing                    Term: T0
                          Lightspeed Distributors (DEM)             Page: 1
-------------------------------------------------------------------------------
Comp  Name/Address                       Applications in Use/
Code  Federal ID No State ID No          F3 Maintenance Allowed
-------------------------------------------------------------------------------
DEM Lightspeed Distributors              AP AR BR FA GL IC OP PM PO PR TA
                                         Y  Y  Y  Y  Y  Y  Y  Y  Y  Y  Y

FUN Village of Somerset                  AP AR BR FA GL IC OP PM PO PR TA
    19 Schoolhouse Road                  Y  Y  Y  Y  Y  Y  Y  Y  Y  Y  Y
    P.O. Box 6712
    Somerset, NJ 08876-6712

GOF Pine Meadows Golf Course             AP AR BR FA GL IC OP PM PO PR TA
    19 Schoolhouse Road                  Y  Y  Y  Y  Y  Y  Y  Y  Y  Y  Y
    P.O. Box 6712
    Somerset, NJ 08876-6712

ICE Blackhawk Ice Arena                  AP AR BR FA GL IC OP PM PO PR TA
    19 Schoolhouse Road                  Y  Y  Y  Y  Y  Y  Y  Y  Y  Y  Y
    P.O. Box 6712
    Somerset, NJ 08876-6712




4 Companies Printed
```

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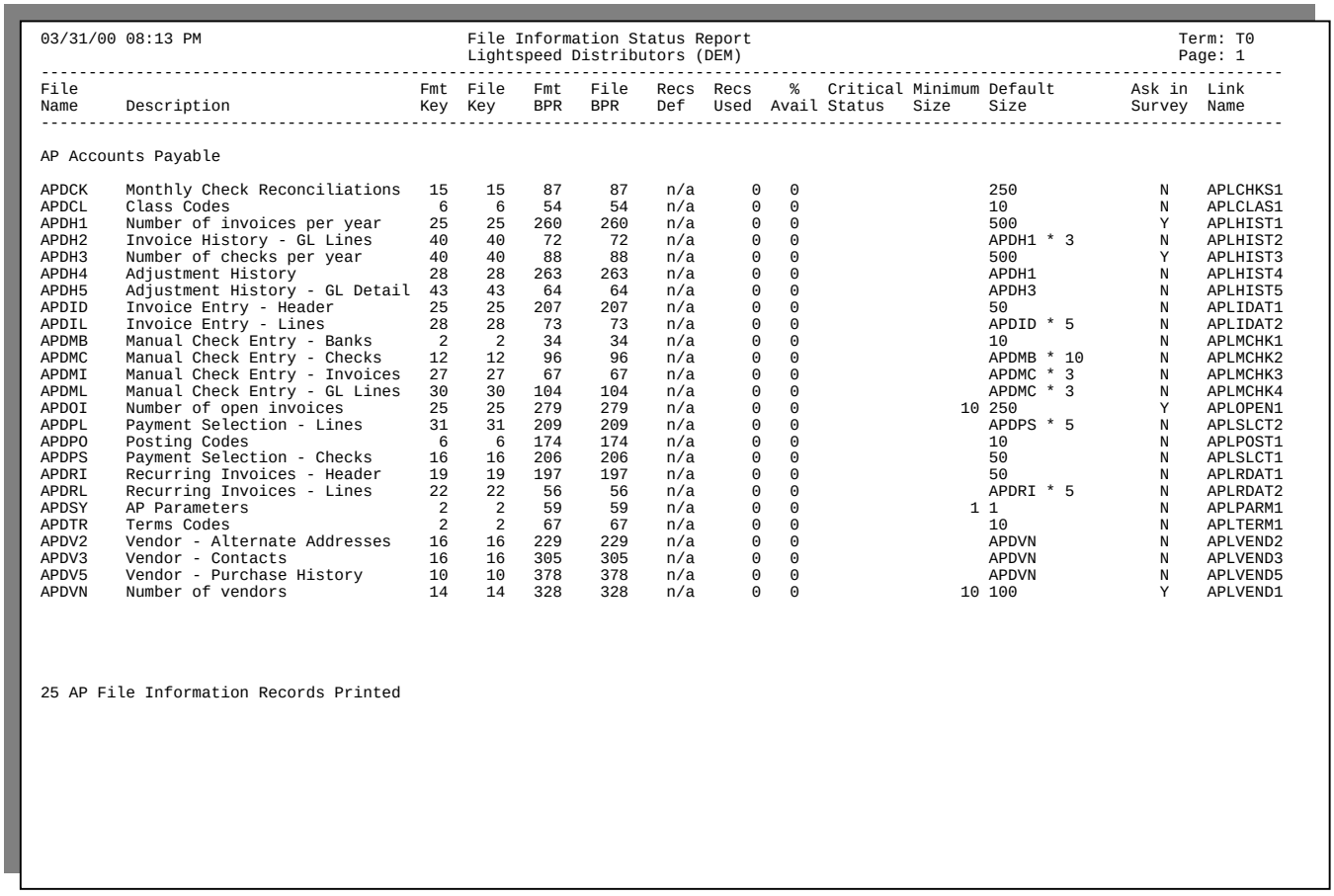
Event Log

This is a report showing all significant actions and errors occurring in *Solution*-IV Accounting. This report may be very useful in tracking a problem or to monitor what has happened on the system in the past days.

```
03/31/00 08:18 PM                          Event Log                                Term: T0
                                 Lightspeed Distributors (DEM)                      Page: 1
-------------------------------------------------------------------------------------------
                 Term   Opr         Comp
Date     Time     ID    Cd Program  Code Description
-------------------------------------------------------------------------------------------
03/31/00  8:03 PM T0   COO          DEM PR system parameters changed
03/31/00  8:00 PM T0   COO PRPCHKR4 DEM Payroll Check Register Update Completed
03/31/00  8:00 PM T0   COO GLPUPDT1 DEM Updated GL Transaction Number 00019
03/31/00  8:00 PM T0   COO PRPCHKR2 DEM Payroll Check Register Update Initiated
03/31/00  7:54 PM T0   COO          DEM PR system parameters changed
03/31/00  7:11 PM T0   COO POPUPIN1 DEM Purchase Order Invoices Update Completed
03/31/00  7:11 PM T0   COO GLPUPDT1 DEM Updated GL Transaction Number 00018
03/31/00  7:11 PM T0   COO POPUPIN1 DEM Purchase Order Invoices Update Initiated
03/31/00  6:59 PM T0   COO POPUPIN1 DEM Purchase Order Invoices Update Completed
03/31/00  6:59 PM T0   COO GLPUPDT1 DEM Updated GL Transaction Number 00017
03/31/00  6:59 PM T0   COO POPUPIN1 DEM Purchase Order Invoices Update Initiated
03/31/00  6:46 PM T0   COO POPUPRC1 DEM Purchase Order Receipts Update Completed
03/31/00  6:46 PM T0   COO GLPUPDT1 DEM Updated GL Transaction Number 00016
03/31/00  6:46 PM T0   COO POPUPRC1 DEM Purchase Order Receipts Update Initiated
03/31/00  6:34 PM T0   COO POPUPRC1 DEM Purchase Order Receipts Update Completed
03/31/00  6:34 PM T0   COO GLPUPDT1 DEM Updated GL Transaction Number 00015
03/31/00  6:34 PM T0   COO POPUPRC1 DEM Purchase Order Receipts Update Initiated
03/31/00  5:15 PM T0   COO PMPMAIN1 DEM PM system parameters changed
03/31/00  4:56 PM T0   ksk TAPMAIN1 DEM Company changed from FUN to DEM
03/31/00  4:48 PM T0   COO          DEM OP Parameters changed
03/31/00  3:16 PM T0   COO TAPMAIN1 DEM Company changed from FUN to DEM
03/31/00  3:15 PM T0   COO TAPMAIN1 FUN Company changed from DEM to FUN
03/31/00  2:56 PM T0   COO FSPFINU4 DEM GL Financial Statement Update completed
03/31/00  2:56 PM T0   COO FSPFINU1 DEM GL Financial Statement Update initiated
03/31/00  2:54 PM T0   COO FSPFINU4 DEM GL Financial Statement Update completed
03/31/00  2:54 PM T0   COO FSPFINU1 DEM GL Financial Statement Update initiated
03/31/00  2:53 PM T0   COO FSPRGEN5 DEM GL Financial Statement Generation completed
03/31/00  2:52 PM T0   COO FSPRGEN1 DEM GL Financial Statement Generation initiated
03/31/00  2:51 PM T0   COO FSPFINU4 DEM GL Financial Statement Update completed
03/31/00  2:51 PM T0   COO FSPFINU1 DEM GL Financial Statement Update initiated
03/31/00  2:51 PM T0   COO FSPRGEN5 DEM GL Financial Statement Generation completed
03/31/00  2:49 PM T0   COO FSPRGEN1 DEM GL Financial Statement Generation initiated
```

File Information Status Report

This report prints in Thoroughbred *Solution*-IV Accounting library order the file name, associated link name and other related information concerning the file that is present on the system.



```
03/31/00 08:13 PM                          File Information Status Report                                                    Term: T0
                                           Lightspeed Distributors (DEM)                                                     Page: 1
-------------------------------------------------------------------------------------------------------------------------------------
File                                  Fmt  File   Fmt   File   Recs  Recs    %   Critical Minimum Default        Ask in  Link
Name     Description                  Key  Key    BPR   BPR    Def   Used  Avail Status   Size    Size           Survey  Name
-------------------------------------------------------------------------------------------------------------------------------------

AP Accounts Payable

APDCK    Monthly Check Reconciliations  15    15    87     87    n/a      0   0                    250             N    APLCHKS1
APDCL    Class Codes                     6     6    54     54    n/a      0   0                    10              N    APLCLAS1
APDH1    Number of invoices per year    25    25   260    260    n/a      0   0                    500             Y    APLHIST1
APDH2    Invoice History - GL Lines     40    40    72     72    n/a      0   0                    APDH1 * 3       N    APLHIST2
APDH3    Number of checks per year      40    40    88     88    n/a      0   0                    500             Y    APLHIST3
APDH4    Adjustment History             28    28   263    263    n/a      0   0                    APDH1           N    APLHIST4
APDH5    Adjustment History - GL Detail 43    43    64     64    n/a      0   0                    APDH3           N    APLHIST5
APDID    Invoice Entry - Header         25    25   207    207    n/a      0   0                    50              N    APLIDAT1
APDIL    Invoice Entry - Lines          28    28    73     73    n/a      0   0                    APDID * 5       N    APLIDAT2
APDMB    Manual Check Entry - Banks      2     2    34     34    n/a      0   0                    10              N    APLMCHK1
APDMC    Manual Check Entry - Checks    12    12    96     96    n/a      0   0                    APDMB * 10      N    APLMCHK2
APDMI    Manual Check Entry - Invoices  27    27    67     67    n/a      0   0                    APDMC * 3       N    APLMCHK3
APDML    Manual Check Entry - GL Lines  30    30   104    104    n/a      0   0                    APDMC * 3       N    APLMCHK4
APDOI    Number of open invoices        25    25   279    279    n/a      0   0                 10 250             Y    APLOPEN1
APDPL    Payment Selection - Lines      31    31   209    209    n/a      0   0                    APDPS * 5       N    APLSLCT2
APDPO    Posting Codes                   6     6   174    174    n/a      0   0                    10              N    APLPOST1
APDPS    Payment Selection - Checks     16    16   206    206    n/a      0   0                    50              N    APLSLCT1
APDRI    Recurring Invoices - Header    19    19   197    197    n/a      0   0                    50              N    APLRDAT1
APDRL    Recurring Invoices - Lines     22    22    56     56    n/a      0   0                    APDRI * 5       N    APLRDAT2
APDSY    AP Parameters                   2     2    59     59    n/a      0   0                  1 1               N    APLPARM1
APDTR    Terms Codes                     2     2    67     67    n/a      0   0                    10              N    APLTERM1
APDV2    Vendor - Alternate Addresses   16    16   229    229    n/a      0   0                    APDVN           N    APLVEND2
APDV3    Vendor - Contacts              16    16   305    305    n/a      0   0                    APDVN           N    APLVEND3
APDV5    Vendor - Purchase History      10    10   378    378    n/a      0   0                    APDVN           N    APLVEND5
APDVN    Number of vendors              14    14   328    328    n/a      0   0                 10 100             Y    APLVEND1



25 AP File Information Records Printed
```

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Accounting Installation Check Report

This utility automatically searches all enabled disk directories in your computer system and attempts to locate and verify the integrity of all Thoroughbred *Solution*-IV Accounting programs. If Thoroughbred *Solution*-IV Accounting is not operating properly, it is necessary to verify that all programs are present and intact as a first step in resolving the problem.

```
03/31/00 08:16 PM     Accounting Installation Check Report            Term: T0
                          Lightspeed Distributors (DEM)               Page: 1
-------------------------------------------------------------------------------
Program St  Program St  Program St  Program St  Program St  Program St
-------------------------------------------------------------------------------
APPASEL0 I  APPASEL1 I  APPASEL2 I  APPCHEK1 I  APPCHKR1 I  APPCHKR2 I
APPCHKS  I  APPCLAS  I  APPCLASP I  APPCLASV I  APPCLRC1 I  APPDATA1 I
APPGATES I  APPHIST  I  APPHISU1 I  APPHISU2 I  APPHISU3 I  APPHISU4 I
APPHISU5 I  APPIDAT0 I  APPIDAT1 I  APPIDAT2 I  APPIDATP I  APPIDATR I
APPIDATV I  APPINQU1 I  APPIREG1 I  APPIREG2 I  APPMAIN1 I  APPMCHK0 I
APPMCHK1 I  APPMCHK2 I  APPMCHK3 I  APPMCHK4 I  APPMCHKP I  APPMCHKQ I
APPMCHKR I  APPMCHKS I  APPMCHKV I  APPMREG1 I  APPMREG2 I  APPOPEN  I
APPOPENV I  APPPARM3 I  APPPARMP I  APPPEND1 I  APPPEND2 I  APPPEND3 I
APPPOST  I  APPPOSTP I  APPPOSTV I  APPRDAT  I  APPRDAT0 I  APPRDAT1 I
APPRDAT2 I  APPRDATR I  APPRDATU I  APPRDATV I  APPRDST1 I  APPRDST2 I
APPREPR1 I  APPREPR2 I  APPREPR4 I  APPREPR5 I  APPREPR6 I  APPREPTR I
APPSLCT1 I  APPSLCTV I  APPSTATE I  APPSTATT I  APPTERM  I  APPTERM3 I
APPTERMP I  APPTERMV I  APPVAGE1 I  APPVEND  I  APPVEND0 I  APPVEND1 I
APPVEND2 I  APPVEND3 I  APPVEND4 I  APPVEND5 I  APPVEND6 I  APPVENDP I



* * * System May Require Attention * * *
```

Operator Characteristics Report

This utility allows you to specify characteristics for *Solution*-IV operators, including screen characteristics and maintaining security over the **F3** function.

```
03/31/00 08:20 PM      Operator Characteristics Report               Term: T0
                        Lightspeed Distributors (DEM)                Page: 1
-------------------------------------------------------------------------------
Operator                                  Use 132  Allow F3 to   Use Connect
Code     Name                             Columns   maintain        Views
-------------------------------------------------------------------------------
COO      IDOL-IV default operator            N        Y               Y

TA4      Solution-IV Operator                N        Y               N




2 Operator Codes Printed
```

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Executive Summary Information Report

The Executive Summary Information Report is designed to give you an up-to-the minute look at your company's sales, purchases and cash information. This will help to forecast sales projections and cash requirements for the month. No detail is given -- it just provides a high-level look at the activity for the month.

```
03/31/00 08:22 PM    Executive Summary Information Report            Term: T0
                        Lightspeed Distributors (DEM)                Page: 1
--------------------------------------------------------------------------------
Sales Information:
  MTD Sales Posted           16,635.00
  Invoices In Process         3,678.37
  Today's Open Orders             0.00
  Prior Open Orders          21,366.50
  Backorders                  1,800.00

Sales Projections:
  MTD Sales Potential        43,479.87
  Projected MTD Sales        43,479.85

Inventory:
  Book Valuation                  0.00
  Average Cost Value              0.00
  Last Cost Value                 0.00

Cash Information:
  MTD Cash Receipts           4,056.00
  Pending Cash Receipts         796.50
  Open Accts Receivable           0.00

Purchases Information:
  MTD Purchases              32,796.00
  MTD Disbursements         424,663.00
  Open Purchase Orders            0.00
  Receipts not Invoiced           0.00
  Open Accounts Payable           0.00

Bank Account Information:

  Cash balance in bank BA-Bank of America -         7,106.48
                       NJ-Central Jersey Na        37,372.47
```

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